

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

**BOARD OF TRUSTEES REGULAR MEETING
5:15 p.m., March 22, 2022**

MINUTES

On March 4, 2022, Governor Pritzker issued the 27th Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e) (4), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, will be physically present at the meeting location. ***Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.***

Access to the Board of Trustees meeting is provided via teleconference online via <https://rockvalleycollege-edu.zoom.us/j/91750127961?pwd=RitDQ00zS3JmM29LbjNtYVJHNTY1QT09> or by phone at 312-626-6799 using Meeting ID 917 5012 7961; Passcode: 679363. The meeting will include an opportunity for public comment. Members of the public who would like to make a public comment may submit their public comment to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on March 22, 2022. Public comments submitted via email prior to 3:15 p.m. on March 22, 2022 will be announced during the public comment portion of the meeting.

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened remotely via teleconference on Tuesday, March 22, 2022. Board Chair Funderburg called the meeting to order at 5:15 p.m.

Roll Call

The following members of the Board of Trustees were present:

Mr. Jarid Funderburg	Mr. Bob Trojan
Ms. Gloria Cudia	Ms. Crystal Soltow
Ms. Lynn Kearney	Mr. Paul Gorski.
Student Trustee Evelyn Molina arrived at 5:27 p.m.	

The following trustee was absent: Mr. John Nelson.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President Liberal Arts and Adult Education/Chief Academic Officer; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Vice President Finance/Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Mr. Rick Jenks, Vice President Operations/Chief Operations Officer; Ms. Jennifer Thompson, Executive Director College Communications; Ms. Ann Kerwitz; Assistant to the President; Ms. Kris Fuchs; Assistant to the President; Attorney Matthew Gardner, Robbins Schwartz; Attorney Christopher Gorman, Robbins Schwartz.

Communications and Petitions (Public Comment)

No public comments were received.

Recognition of Visitors

Chief Academic Officer Dr. Amanda Smith introduced faculty members Kamey Doetch (Fitness, Wellness & Sports), Suzanne Miller (Social Sciences Division), and Jeffrey Tripp (Mathematics Division) who have entered upon tenure effective with the 2022-2023 academic year. Dr. Smith also provided a brief overview of the background of each faculty member and congratulated them for reaching this important milestone.

Closed Session

A closed session was not held.

General Presentations

There were no general presentations.

Approval of Minutes

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve the minutes of the February 8, 2022 Committee of the Whole meeting, and the February 22, 2022 Regular meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 7908 – Claims Sheet

The Board Report reads in part: It is recommended that the Board of Trustees approve the claims sheets from the Ellucian check register for the period from February 1, 2022 to February 28, 2022. The total is \$2,364,701.37.

A motion was made by Trustee Kearney, seconded by Trustee Gorski, to approve Board Report 7908. There was no discussion. The motion was approved by unanimous roll call vote.

2a. BR 7909-A – Purchase Report-A – FY22 Addendums

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7909-A, Purchase Report-A.

\$ 1,038.00	A. Anthology (Formerly Campus Labs)
\$ 35,000.00	B. Windstar, Carroll, IA

A motion was made by Trustee Kearney, seconded by Trustee Cudia, to approve Board Report 7909-A. There was no discussion. The motion was approved by unanimous roll call vote.

2b. BR 7909-B – Purchase Report-B – FY22 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7909-B, Purchase Report-B.

\$ 16,237.46	A.	State Universities Retirement System (SURS), Champaign, IL
\$ 26,000.00	B.	Development Dimensions Intl, Bridgeville, PA
\$ 55,000.00	C.	TPGi, Clearwater, FL
\$ 35,735.00	D.	Moss Enterprises, Johnston, IA
\$ 136,500.00	E.	Morrow Brothers Ford, Greenfield, IL
\$ 9,200.00	F.	Scott's RV Truck & Auto Repair, Rockford, IL
\$ 91,700.00	G.	Miller Bradford & Risberg, Rockford, IL
\$ 31,922.00	H.	1 st Rental and Sales, Rockford, IL
\$ 11,350.00	I.	R.A. Adams, McHenry, IL
\$ 39,013.00	J.	Wolter Inc., Rockford, IL
\$ 21,229.00	K.	Lincoln Rent-All & Sales, Rockford, IL

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7909-B. There was no discussion. The motion was approved by unanimous roll call vote.

2c. BR 7909-C – Purchase Report-C – FY22 ATC Addendums

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7909-C, Purchase Report-C.

\$ 7,850.00	A.	Atmosphere Commercial Interiors, Madison, WI
\$ 63,500.00	B.	Belvidere CUSD#100, Belvidere, IL

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7909-C. There was no discussion. The motion was approved by unanimous roll call vote.

2d. BR 7909-D – Purchase Report-D – FY22 ATC Change Orders

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7909-B, Purchase Report-B.

\$ 1,717.00	A.	Stenstrom Construction, Rockford, IL
\$ 3,346.00	B.	Stenstrom Construction, Rockford, IL
\$ <15,000.00>	C.	Stenstrom Construction, Rockford, IL
\$ <643.00>	D.	Stenstrom Construction, Rockford, IL
\$ <672.00>	E.	Stenstrom Construction, Rockford, IL
\$ <1,140.00>	F.	Stenstrom Construction, Rockford, IL
\$ <12,440.00>	G.	Stenstrom Construction, Rockford, IL
\$ <645.00>	H.	Stenstrom Construction, Rockford, IL

A motion was made by Trustee Gorski, seconded by Trustee Kearney, to approve Board Report 7909-D. There was no discussion. The motion was approved by unanimous roll call vote.

3. BR 7910 – Third Addendum OSF Health and Wellness Agreement

The Board Report reads in part: It is recommended that the Board of Trustees approve the Third Addendum of the OSF Health and Wellness Services Agreement. **Attorney Reviewed.**

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7910. There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 7911 – Authorization Not to Add Football as a National Junior College Athletic Association (NJCAA) Intercollegiate Sport

The Board Report reads in part: It is recommended by the Administration to the Board of Trustees that effective March 22, 2022, a men's football program shall not be reinstated as one of the intercollegiate sports offered at Rock Valley College.

A motion was made by Trustee Cudia, seconded by Trustee Kearney, to approve Board Report 7911.

Student Trustee Molina arrived at 5:27 p.m.

There was no discussion. The motion was approved by majority roll call vote. Trustees Cudia, Kearney, Soltow, Trojan, and Funderburg voted yes. Trustee Gorski voted no. Student Trustee Molina voted yes (advisory).

5. BR 7912 – Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approve the personnel actions as listed.

A motion was made by Trustee Kearney, seconded by Trustee Gorski, to approve Board Report 7912. There was no discussion. The motion was approved by unanimous roll call vote.

6. BR 7913 – Closed Session Minutes Through February 2022

The Board Report reads in part: It is recommended that the Board of Trustees approve the recommendation of Attorney Joseph Perkoski (in consultation with the Board Chair) to make a review of closed meeting minutes from July 12, 2021 through February 22, 2022 and recommends the Board Trustees approve the following:

1. That the minutes of the closed session meetings of July 12, 2021 through February 22, 2022 shall be approved.
2. That the need for confidentiality still exists for the closed meeting minutes for the period of July 12, 2021 through February 22, 2022.
3. That the verbatim recordings shall be maintained pursuant to an existing litigation hold on College records.
4. That minutes identified in this document shall continue to be confidential until further action of the Board of Trustees.
5. That the Board's legal counsel shall, after consulting with the Board's Chair, have the ability to review any closed session meeting minutes that the Board previously approved to remain confidential, to respond to any Freedom of Information Act

request, litigation discovery requests, or as otherwise required by court order, and to produce any said closed session meeting minutes or parts thereof where the need for confidentiality no longer exists.

A motion was made by Trustee Cudia, seconded by Trustee Trojan, to approve Board Report 7913. There was no discussion. The motion was approved by unanimous roll call vote.

Other Business

1. New Business

Board Chair Funderburg explained that the new Statement of Economic Interests form distributed by Winnebago County asks new questions about business not affiliated with the College. He noted that the cover letter from the Winnebago County Clerk's office indicates the filer may want to consult an attorney or an accountant regarding the questions or responses, and he has asked Robbins Schwartz attorneys to provide guidance on completing the new form.

Attorney Matthew Gardner explained that the new law, which was created under the Illinois Governmental Ethics Act, has caused a lot of confusion. He reviewed the fact sheet issued by the Illinois Municipal League that defines assets to be included/not included, as well as debts included/not included. Gardner also confirmed that only the asset source needs to be identified, not the specific value over \$10,000. He added that Robbins Schwartz is waiting for the Illinois Secretary of State to provide guidance, but no news items have been issued as of this afternoon. Attorney Gardner is monitoring the issue and will advise trustees of any new information. Trustees are welcome to ask questions specific to their situation. Gardner indicated that he will also provide an update at the April Committee of the Whole meeting.

Some trustees asked questions pertaining to their individual situations, while others commented that they will wait to file the Statement of Economic Interests form closer to the May 1, 2022 deadline in hopes there will be additional guidance. Attorney Gardner confirmed that he is not aware of any case law that led to creation of the first three questions on the new form.

Trustee Trojan recommended that trustees contact their local legislators to voice their displeasure of the questions on the new form.

Board Chair Funderburg commented that he does not know how ICCTA stands in relation to the new form. He added that the key takeaway is that dollar amounts are not required and to consider waiting closer to the May 1 filing deadline to hear guidance from the Secretary of State's office.

2. Unfinished Business

There was no unfinished business.

Updates / Reports

1. **President's Update**

President Howard Spearman commented on the following:

- RVC was honored by Rockford University as a strong community partner as part of their 175-year anniversary celebration.
- The first Town Hall virtual discussion for students regarding the Strategic Plan was held February 25.
- Members of the Belvidere Rotary met at the ATC March 2. Dr. Spearman was the keynote speaker.
- Thank you to Dawn Ousley who coordinated training for six Accuride employees to complete their certificates for FANUC Cert 1-Handling Tool Operations and Programming. The course was taught by Engineering and Technology Professor Lucas Greenlee.
- The ribbon cutting event at the ATC will be held March 30 and begins at 2:00 p.m.
- Trustees are reminded to save May 12 for the GED graduation and May 13 for Commencement. Due to the large number of graduates who wish to participate, two Commencement ceremonies may need to be scheduled to accommodate all graduates.
- Dr. Spearman confirmed that CNA graduates are not part of the Commencement ceremony.

2. **Leadership**

1. Vice President Heather Snider provided an updated enrollment report, noting that the credit hour goal is 93% to budget. She also explained that Nancy McDonald, the new grant coordinator, starts March 28 and brings 28 years of experience. In addition, the \$35,000 DCEO Film Office grant received in 2020 will be implemented this summer to provide studio and production training for students. Implementation was delayed due to the COVID-19 pandemic.

In response to a question from Trustee Trojan about the need for other revenue and possible expense reductions if the College does not meet the enrollment goal, Vice President of Finance Ellen Olson explained that the College is reducing expenses through attrition, delay in new hires, and savings in budgeted travel and conference expenses that have not been used. Trustee Trojan asked Olson to continue to alert the Board of other ways to make up for the reduced revenue.

2. Vice President Ellen Olson provided a bond refunding update, noting that all of the signed documents have been sent to bond counsel Chapman Cutler for the closing on March 28. Board Chair Funderburg reminded trustees that the bond refunding saved the College approximately \$7.7 million.
3. Vice President Rick Jenks provided several updates: 1) The racking system has been installed in the ATC and is ready to go, but the remaining four CNC machines have not been delivered. 2) The ERC stair replacement project will begin April 18 after being postponed over the winter due to the Capital Development Board's delay getting electrical quotes. The project should be completed in about eight weeks. 3) Planting of 25 three-gallon potted oak trees will occur April 2 on the main campus near the Spring Brook Road exit. This is the result of a statewide initiative through the Illinois Association of Illinois Soil and Water Conservation District/Winnebago County. Planting of these trees will help replace those lost in the August 2020 tornado.

Trustee Trojan commented that he is looking forward to seeing a good representation of the media and local officials at the March 30 ATC ribbon cutting.

4. Vice President Dr. Patrick Peyer provided several updates: 1) A celebration of the student athletes participating in winter sports was held March 21 to honor their achievements. In summary, the men's basketball team took third in nationals and received several coaching and player awards; the women's basketball team attended nationals; the volleyball team was the national runner-up; and the men's and women's bowling teams each won their respective national championship. 2) The 2022 Athletic Hall of Fame class will be honored April 8 at the Prairie Street Brewhouse. This year's honorees include former coaches Misty Opat and Craig Doty, former athletes LT Davis, Vivi Marquez and Natalie Olsen. 3) Online voting is open for election of the 2022-2023 student trustee. The winner will be seated at the May regular board meeting.
5. Vice President Jim Handley invited trustees to attend the Spring Development Day to be held virtually Thursday, April 14.
6. Vice President Keith Barnes congratulated Amanda Zika, Rachel Boge and the other committee members who planned an outstanding display of information and activities in honor of Women's History Month. He also congratulated Mary Foreman who organized and hosted the Ninth Annual Sister to Sister Conference. In addition, the office of Diversity, Equity and Inclusion is hosting a spring Sense of Belonging symposium to be held May 25.

3. ICCTA Report (Illinois Community College Trustees Association)

Due to the absence of Trustee Nelson, a report was not available.

4. Trustee Comments

- Trustee Cudia noted that she will be having two surgeries in April, which are related to why she missed the Committee of the Whole meeting earlier this month.
- Trustee Trojan thanked CFO Ellen Olson for her hard work on the bond refunding, noting that it saved \$7.7 million and shortened the debt payments by six years.
- Trustee Gorski recognized the ongoing efforts of administrators, students, faculty and staff who have continued to "do what they do" throughout the COVID pandemic.
- Trustee Kearney commented that she will not be able to attend the ATC ribbon cutting as she will be having surgery the day before.
- Trustee Soltow commented that she is excited about the ATC ribbon cutting. She feels the ATC is a great asset for the College and District and is asked about it all the time. She also commented how well RVC student athletes represent the College and recounted the incident at a club volleyball game where a young referee from RVC's volleyball team took the time to show one of the players how to correctly do a serve.
- Board Chair Funderburg congratulated Athletic Director Darin Monroe for leading the excellent sports teams and outstanding athletes at RVC. He also thanked Jennifer Thompson and her team for planning the ATC ribbon cutting. He added that he appreciates the hard work of all staff.

5. Student Trustee Report

Student Trustee Evelyn Molina presented her student trustee report highlighting student activities for the Student Government Association, the Sister to Sister Leadership Conference and the upcoming SGA participation in the American Student Government Association Spring Summit held March 26-27 in Orlando, FL.

6. RVC Foundation Liaison Report

Trustee Trojan reported that the RVC Foundation board met March 15 and approved the 2023 budget. The RVC Strong Campaign has received or committed \$642,000; the Foundation is working with a major charitable trust that could bring the total close to the \$1 million goal.

7. Freedom of Information Act (FOIA) Report

The Freedom of Information Act (FOIA) report was accepted as presented.

Closed Session

A closed session was not held.

Next Meeting

The next Committee of the Whole meeting will be held remotely via teleconference on Tuesday, April 12, 2022 at 5:15 p.m.

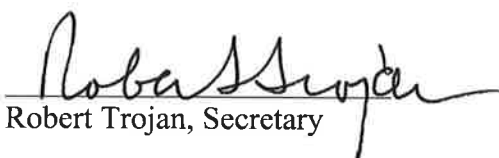
The next Regular and Reorganization meeting will be held remotely via teleconference on Tuesday, April 26, 2022 at 5:15 p.m.

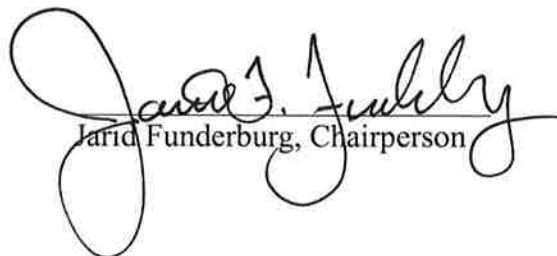
Board Chair Funderburg added that the April meetings may be held in person depending upon the outcome of Governor Pritzker's current disaster proclamation that expires April 4. Trustees will be notified if they will return to in-person meetings.

Adjournment

At 6:11 p.m., a motion was made by Trustee Gorski, seconded by Trustee Kearney, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Ann Kerwitz


Robert Trojan, Secretary


Jarid Funderburg, Chairperson