

## **Study Session**

The Meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Woodward Technology Center, Room 141-142, on the main campus, on Tuesday, February 12, 2008, at 5:15 p.m. Chairperson Ted Biondo called the meeting to order.

### **RESCHEDULED MEETING**

From January 29, 2008 cancelled due to inclement weather

### **Roll Call**

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Mr. Randy Schaefer
Ms. Nghi Le	

The following Board member was absent: Dr. Stephanie Raach

Also in attendance: Dr. Jack Becherer, President; Dr. Peggy Bradford, Acting Vice President of Academic Affairs; Ms. Nancy Chamberlain, Assistant to the President; Ms. Amy Diaz, Associate Vice President for Student Development; Mr. Chuck Martin, Director of Human Resources; Mr. Mike Mastroianni, Associate Vice President of Outreach and Planning; Mr. Sam Overton, Jr., Vice President of Administrative Services; and Mr. Greg Wear, Dean, Professional Programs and Services.

### **Recess**

On a motion by Mr. Mike Olson, seconded by Mr. Ken Nelson and unanimous voice vote, the meeting was recessed at 5:55 p.m.

### **Regular Meeting**

At 6:08 p.m. Chairperson Ted Biondo convened the regular meeting in WTC 117/119.

### **Roll Call**

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Dr. Stephanie Raach
Ms. Nghi Le	Mr. Randy Schaefer

Also in attendance: Dr. Jack Becherer, President; Ms. Suzanne Berger, Vice President of Institutional Advancement and Executive Vice President of the RVC Foundation; Ms. Nancy Chamberlain, Assistant to the President; Ms. Amy Diaz, Associate Vice President for Student Development; Mr. Chuck Martin, Director of Human Resources; Mr. Mike Mastroianni, Associate Vice President of Outreach and Planning; Mr. Sam Overton, Jr., Vice President of Administrative Services; and Dr. Ricky Streight, Vice President of Academic Affairs.

### **Minutes**

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous roll call vote, the minutes of December 18, 2007, were approved.

On a motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson, and unanimous roll call vote, the special meeting minutes of January 8, 2008, were approved.

### **Communications and Petitions**

There were no communications or petitions.

### **Recognition of Visitors**

Dr. Jack Becherer welcomed attorney Chuck Kostantacos, who was serving as the Board Attorney for the evening.

Dr. Becherer recognized Dr. Peggy Bradford as Acting Vice President of Academic Affairs, until a replacement for Dr. Streight is in place.

Professor Robert Hessel was recognized as Faculty of the Year. Dr. Streight introduced Professor Hessel and highlighted his many accomplishments. Mr. Hessel thanked the Board and the Rock Valley College Foundation for the award, remarking that he is honored to represent such a fine faculty.

Deb Nelson and Jessica Boggie were recognized as Employees of the Quarter. Although neither could attend the meeting, Greg Wear and Amy Diaz spoke on their behalf.

### **General Presentations**

Guy Gehlhausen of Saavedra Gehlhausen Architects and consulting architect Dominick Demonica provided an update presentation on the PEC Remodel. An aggressive timeline is scheduled, with the project beginning in May 2008 and an anticipated completion of August 2009.

## Reports

### Vital Signs

Chair Ted Biondo commended Dr. Becherer, Mr. Sam Overton, and his staff on a successful completion of the ERC project, which concluded at two percent over budget.

The 2<sup>nd</sup> Quarter Financial Statements were briefly discussed. Any individual expenses against an anticipated surplus will be noted accordingly in purchase reports, as in prior years.

Leadership Team members provided brief updates on their college-wide initiatives.

### Board Reports

#### BR #6489 – Claims Sheet #627

It is recommended that the Board of Trustees approve the claims sheet, from Datatel®, dated December 21, 2007, totaling \$1,562,446.42.

Listing of Checks over \$10,000:

1.	\$	23,370.00	ITG Solutions, Inc.
2.	\$	30,257.44	KIMCO
3.	\$	81,865.00	Liberty Mutual Group
4.	\$	13,863.28	Ron Carlson Electric
5.	\$	14,557.19	Saavedra Gehlhausen
6.	\$	27,979.25	Saavedra Gehlhausen
7.	\$	99,054.00	Sjostrom Sons
8.	\$	39,334.00	Blackhawk Energy Services
9.	\$	24,943.17	Condensed Curriculum International
10.	\$	59,076.51	Constellation New Energy
11.	\$	41,769.12	LaSalle Bank
12.	\$	45,239.70	Constellation New Energy
13.	\$	11,321.58	Full Compass Systems Ltd.
14.	\$	33,129.00	Johnson Controls
15.	\$	30,257.44	KIMCO
16.	\$	24,309.00	Kushan LLC
17.	\$	11,555.22	Rockford Charter Coach LLC
18.	\$	344,990.70	Rockford Electric Power
19.	\$	64,479.85	Saavedra Gehlhausen
20.	\$	17,018.50	Scandroli Construction

\$ 1,038,369.95

Approved on a motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson and unanimous roll call vote.

#### BR #6490 – Purchase Report #605

It is recommended that the Board of Trustees approve the marked items for purchase.

\$ 14,500.00 A. Kelso Burnett, Rockford, IL

\$ 1,162,000.00	B. Norstar Mechanical Industries, Rockford, IL
\$ 20,000.00	C. CampusWorks, Sarasota, FL
\$ 18,069.43	D. McGraw Hill, Blacklick, OH
\$ 11,256.00	E. Scott Health and Safety, Monroe, NC
\$ 27,385.00	F. Bob Ridings Inc., Bloomington, IL
\$ 14,500.00	G. Exact Software Erp-Na, Inc. Chicago, IL
\$ 17,914.13	H. LaForce Inc., Madison, WI
\$ 20,000.00	I. FSG Associates, Rockford, IL
\$ 16,000.00	J. North American Salt Co, Overland Park, KS

\$ 1,307,124.56

Ms. Chris Beck indicated that she had entered into a business arrangement with the vendor named in Item I and must abstain from that item. On a motion by Mr. Ken Nelson, seconded by Mr. Randy Schaefer, and unanimous roll call vote, Item I was pulled from the report.

On a motion by Mr. Ken Nelson, seconded by Mr. Randy Schaefer, and unanimous roll call vote, the purchase report, as amended, was approved.

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and majority roll call vote, Item I was approved. Ms. Chris Beck abstained.

**BR #6491 – Personnel Report #592**

It is recommended that the Board of Trustees acknowledge the items of personnel, as listed.

The report was acknowledged and entered into the record.

**BR #6492 – ICCB Projects Status Report**

It is recommended that the Board of Trustees approve the ICCB Project Status Report and the Statement of Final Completion of State and Locally Funded Projects.

Approved on a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous roll call vote.

**BR #6493 – Adult Education Prevention and Alternative Program**

It is recommended that the Board of Trustees accept \$77,987 from the Winnebago County Board for the period of November 1, 2007 through September 30, 2009, to continue the Adult Education Program at the Winnebago County Jail.

Approved on a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and majority voice vote. Mr. Ted Biondo abstained because of his relationship with the Winnebago County Crime Commission.

**BR #6494 – Seville, Spain Summer 2008 Program**

It is recommended that the Board of Trustees approve the Seville, Spain Summer 2008 program as an ICISP-approved program through Rock Valley College, and also approve in-district RVC tuition to enrollees who reside out-of-district.

Approved on a motion by Mr. Ken Nelson, seconded by Mr. Mike Olson, and unanimous roll call vote.

## **Attorney's Reports**

### **AR #203 – Resolution Approving Stipulation and Agreement Regarding Objection of Commonwealth Edison Company, et.al., 2005 Aggregate Levy of Rock Valley College.**

Approved on a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous roll call vote.

## **ICCTA Report**

There was no ICCTA Report.

## **Student Trustee Report**

Ms. Nghi Le provided an update on Spring activities and the upcoming Student Lobby Day in Springfield on April 15, 2008

## **Board Committee Reports**

There were no reports.

## **Unfinished Business**

There was no unfinished business.

## **New Business**

Mr. Ted Biondo remarked on the new law prohibiting college censorship of student newspapers.

## **Trustee Comments**

There were no trustee comments.

## **President's Comments**

**Accolades:** Accolades were distributed to the Board members. Dr. Becherer remarked on the recent *Rockford Register Star* profile on Dr. Tom Guensburg and the Library Journal highlight of the ERC remodel.

## **Announcements from Leadership Team**

Ms. Nancy Chamberlain provided information to the trustees regarding upcoming dates for meetings on February 26, and March 11 and 25, 2008.

Mr. Sam Overton and Mr. Mike Mastroianni, on behalf of Ms. Suzanne Berger, commented that the Rock Valley College Foundation is pleased to announce the Alternatives to Incarceration Grant has been accepted, on behalf of the College.

Mr. Mastroianni announced that the Starlight Theatre performances for summer 2008 are: Johan, The Wiz, Thoroughly Modern Millie, and Little Shop of Horrors.

Ms. Amy Diaz provided the new enrollment snapshot which will be presented three times per year, in August, September, and February.

Dr. Peggy Bradford announced the juried art show of high school artists beginning tomorrow.

Mr. Chuck Martin announced that a statement of benefits letter will be mailed to all employees' homes in coming weeks.

### **Adjourn to Closed Session**

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous roll call vote, the meeting adjourned at 7:54 p.m. to closed session.

### **Reconvene Open Session**

The meeting reconvened at 9:34 p.m. No action was taken during closed session.

Mr. Ken Nelson commented that at the next regular meeting he will make a motion to have Board chair terms increased to two years.

### **Next Meeting**

The date of the next regularly scheduled meeting is Tuesday, February 26, 2008, (business) beginning at 6:00 p.m. in the WTC in Room 117.

### **Adjournment**

On a motion by Ms. Kathy Kelley, seconded by Mr. Mike Olson, and unanimous voice vote, the meeting was adjourned at 9:35 p.m.

Submitted by Nancy Chamberlain.

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Ms. Chris Beck, Secretary

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Mr. Ted Biondo, Chair