

Study Session

The Meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Woodward Technology Center, Room 141 on the main campus, on Tuesday, April 22, 2008, at 5:20 p.m. Chairperson Ted Biondo called the meeting to order.

Roll Call

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Dr. Stephanie Raach
Ms. Nghi Le	Mr. Randy Schaefer

Also in attendance: Dr. Jack Becherer, President; Ms. Suzanne Berger, Vice President of Institutional Advancement and Executive Vice President of Foundation; Ms. Amy Diaz, Associate Vice President of Student Development; Mr. Charles Martin, Managing Director of Human Resources; Mr. Mike Mastroianni, Associate Vice President of Outreach and Planning; Mr. Sam Overton, Jr., Vice President of Administrative Services; Ms. Janna Shwaiko, Administrative Assistant, and Mr. Greg Wear, Dean of Professional Programs and Services. An additional guest, Dr. Diane Nyhammer, incoming Vice President of Academic Affairs, attended the meeting, as well.

Dr. Peggy Bradford, Acting Vice President of Academic Affairs, arrived at 5:25 p.m.

- The Board of Trustees and Leadership Team used the meeting to get acquainted with Dr. Diane Nyhammer, the new Vice President for Academic Affairs on July 1, 2008.
- Ms. Nghi Le was congratulated on being elected as the new SGA President.

Recess

The meeting recessed at 5:58 p.m.

Reorganization

At 6:04 Chairperson Ted Biondo reconvened the regular meeting in WTC 117/119/121.

Roll Call

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Dr. Stephanie Raach
Ms. Nghi Le	Mr. Randy Schaefer

Also in attendance: Dr. Jack Becherer, President; Ms. Suzanne Berger, Vice President of Institutional Advancement and Executive Vice President of Foundation; Ms. Peggy Bradford, Acting Vice President of Academic Affairs; Ms. Amy Diaz, Associate Vice President of Student Development; Mr. Pete Kostantacos, College Attorney; Mr. Charles Martin, Managing Director of Human Resources; Mr. Mike Mastroianni, Associate Vice President of Outreach and Planning; Mr. Sam Overton, Jr., Vice President of Administrative Services; Ms. Janna Shwaiko, Administrative Assistant; and Mr. Greg Wear, Dean of Professional Programs and Services. An additional guest, Dr. Diane Nyhammer, incoming Vice President of Academic Affairs, was also in attendance.

Minutes

A motion was made by Mr. Mike Olson, and seconded by Mr. Ken Nelson to approve the minutes from March 25, 2008.

Ms. Nghi Le noted a correction to her wording: As written: “. . . were 20 candidates for the position of student trustee.” Amendment: “. . . were 20 interested candidates for all the SGA positions.” The amended minutes were approved by unanimous roll call vote.

The Secretary of the Board, Ms. Chris Beck, certified as to the correctness of the Board minutes and policies to date.

On a motion from Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous vote, the meeting was adjourned sine die.

The meeting for the purpose of reorganizing this Board was called to order by Mr. Ted Biondo, the ranking holdover officer of the retiring Board, who now served as temporary chairperson of the meeting.

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Dr. Stephanie Raach
Ms. Nghi Le	Mr. Randy Schaefer

Temporary Chairman, Ted Biondo, called for nominations for the office of the Chairperson of the Rock Valley College Board of Trustees. On a motion by Mr. Ken Nelson, seconded by Mr. Mike Olson, and unanimous roll call vote, Mr. Ted Biondo was elected to be the next Chair.

Chairman Biondo called for nominations for the office of Vice Chairperson. Mr. Mike Olson nominated Mr. Ken Nelson. The motion was seconded by Dr. Stephanie Raach and was approved by unanimous roll call vote.

Chairman Biondo called for nominations for the office of Secretary. Mr. Mike Olson nominated Ms. Kathy Kelley. The motion was seconded by Mr. Ken Nelson and was approved by unanimous roll call vote.

On motion by Mr. Randy J. Schaefer, seconded by Mr. Ken Nelson and unanimous roll call vote, Mr. Sam Overton, Jr., was appointed College Treasurer.

On motion by Mr. Mike Olson, seconded by Mr. Randy J. Schaefer and unanimous roll call vote, the firm of Kostantacos, P.C. was appointed for Board Attorney for the following year. Mr. Peter Kostantacos accepted.

On motion by Mr. Ken Nelson, seconded by Mr. Mike Olson and unanimous roll call vote, the firm of Saavedra Gehlhausen Architects was appointed College Architect.

On motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson and unanimous roll call vote, the Bylaws and Policies of the Board of Trustees were readopted.

On motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson, and unanimous roll call vote, Amcore Bank was selected to be Rock Valley College's bank depository.

On motion by Mr. Randy J. Schaefer, seconded by Mr. Ken Olson and unanimous roll call vote, Illinois Funds was selected to be Rock Valley College's secondary bank depository.

On motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson and unanimous roll call vote, PMA Financial Network was selected to be Rock Valley College's investment advisors.

On motion by Mr. Ken Nelson, seconded by Mr. Randy Schaefer and unanimous roll call vote, the firm of Sikich, LLP was appointed as the College Auditing firm.

On a motion by Mr. Randy J. Schaefer, seconded by Mr. Mike Olson and unanimous roll call vote, Dr. Bernard O'Malley was appointed College Physician.

Mr. Randy Schaefer nominated Mr. Ted Biondo, seconded by Mr. Mike Olson and unanimous roll call vote as Board of Trustees Liaison to Foundation.

Chair Ted Biondo volunteered to serve as ICCTA Representative, with Mr. Mike Olson serving as alternate. Approved on a motion by Ms. Kathy Kelly, seconded by Mr. Randy Schaefer, and unanimous roll call vote.

Upon the recommendation of Mr. Randy Schaefer and unanimous roll call vote, Mr. Ken Nelson, Chair, and Mr. Mike Olson, Trustee, were appointed to the Finance and Facilities Committee.

On a motion by Mr. Randy Schaefer, seconded by Ms. Nghi Le and unanimous roll call vote, Ms. Chris Beck, Chair, and Ms. Kathy Kelley, Trustee, were appointed to the Human Resource Committee.

On a motion by Mr. Mike Olson, seconded by Mr. Ken Nelson and unanimous roll call vote, Mr. Randy Schaefer, Chair, and Dr. Stephanie Raach, Trustee, were appointed to the Teaching and Learning Committee.

A motion was made by Mr. Mike Olson and seconded by Mr. Ken Nelson to accept the schedule of Board meetings for the period May 2008 – April 2009.

Dr. Becherer noted that May 27, 2008, Board meeting directly followed a holiday. He asked if the Board preferred to meet earlier.

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and approved by unanimous roll call vote, the May 27, 2008, Board of Trustees meeting has been changed to May 20, 2008, at Stenstrom Center for Career Education.

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer and unanimous roll call vote, the Board meeting schedule was approved, as amended.

Adjourn

The meeting adjourned at 6:20 p.m.

Regular Meeting

The Meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in the Woodward Technology Center, Room 141 on the main campus, on Tuesday, April 22, 2008, at 6:21 p.m. Chairperson Ted Biondo called the meeting to order.

Roll Call

The following members of the Board were present:

Ms. Chris Beck	Mr. Ken Nelson
Mr. Ted Biondo	Mr. Mike Olson
Ms. Katherine Kelley	Dr. Stephanie Raach
Ms. Nghi Le	Mr. Randy Schaefer

Also in attendance: Dr. Jack Becherer, President; Ms. Suzanne Berger, Vice President of Institutional Advancement and Executive Vice President of Foundation; Ms. Peggy Bradford, Acting Vice President of Academic Affairs; Ms. Amy Diaz, Associate Vice President of Student Development; Mr. Pete Kostantacos, College Attorney; Mr. Charles Martin, Managing Director of Human Resources; Mr. Mike Mastroianni, Associate Vice President of Outreach and Planning; Mr. Sam Overton, Jr., Vice President of Administrative Services; Ms. Janna Shwaiko, Administrative Assistant; and Mr. Greg Wear, Dean of Professional Programs and Services. Another guest, Dr. Diane Nyhammer, incoming Vice President of Academic Affairs, was also in attendance.

Communications and Petitions

There were no communications or petitions.

Recognition of Visitors

Retiring RVC Employees

BR #6506 - Resolution on the Retirement of Sandra Anderson

Ms. Lois Lundgren spoke on behalf of Ms. Sandy Anderson, sharing a poem written by Sandy.

Ms. Sandy Anderson thanked Rock Valley College and the Board, noting that she has enjoyed 27 years at RVC.

BR #6507 - Resolution on the Retirement of Barb Baxter

Ms. Gerilyn Perkins spoke on behalf of Ms. Barb Baxter, who has been with Rock Valley College for 21 years. Ms. Barb Baxter noted that she has enjoyed her time with the college.

BR #6508 - Resolution on the Retirement of Chuck Berthold

Neither Mr. Chuck Berthold, nor Ms. Marjorie Oliver, was available to attend the meeting this evening.

BR #6509 - Resolution on the Retirement of Sherm Buetsch

Mr. Ron Schulz recognized Mr. Sherm Buetsch and provided some information about his life and career. It was noted that Mr. Buetsch had been the longest tenant at SCCE.

Mr. Sherm Buetsch noted that his departure filled him with mixed emotions, as serving the college has been a very rewarding experience.

BR #6510 - Resolution on the Retirement of Sharon Hartung

Ms. Sharon Hartung was unable to attend the meeting.

BR #6511 - Resolution on the Retirement of Phyllis Jones

Mr. Chuck Martin spoke on behalf of Ms. Phyllis Jones, who was unavailable to attend the meeting, wishing Ms. Jones well.

BR #6512 - Resolution on the Retirement of Diane Kuehl

Ms. Diane Kuehl was unavailable to attend. Ms. Amy Diaz reported that Diane has been with Rock Valley College for 19 years. Diane is responsible for implementing First Year Student program, and she will be presenting before the Board at the May 20, 2008, regular meeting.

BR #6513 - Resolution on the Retirement of Sara Skaggs

Ms. Maureen Taylor spoke on behalf of Ms. Sara Skaggs to the Board of Trustees. Ms. Sara Skaggs was, in part, responsible for putting together the Center for Retired Learning in 1993. Ms. Taylor thanked Ms. Skaggs and wished her well.

Ms. Sara Skaggs noted that it was a privilege and honor to meet 1000's of older people. She loved working at Rock Valley College.

Faculty Members - Domestic Partner Benefits

Mr. Ted Biondo recognized the faculty members who attended to address the Board and asked that individuals try to limit themselves to 3 minutes.

The following individuals addressed the Board of Trustees, speaking on behalf of Domestic Partner Benefits, each checking the box on the sign-in sheet "In favor of issue":

1. Stacy McCaskill – Business
2. Michelle Rotert – Philosophy
3. Bob Hessell – Math
4. Chris Kramer – Philosophy
5. Robert D'Alonzo - Humanities
6. Beth Ingle – History
7. Molly Sides – English
8. Crystal Dinwiddie – Sociology
9. Julie Hernandez – Psychology
10. Erin Fisher – Psychology
11. George Hernandez – Psychology
12. Bear Wolf – English
13. Jenny Kosinski – Sociology
14. Sammy Zaka – History

Mr. Ted Biondo thanked the faculty for their comments. He indicated that the Board of Trustees will not comment as this is a negotiation issue and to respect fair labor practices.

General Presentations

Textbook Cost Containment

Dr. Peggy Bradford and Ms. Jacki Minnihan presented a PowerPoint regarding textbook cost containment, outlining multiple actions taken to reduce student expenses for textbooks, including book buy-back, avoiding bundling books, selling used books, common textbook adoption among faculty and early book adoption.

Mr. Ted Biondo commented that this issue was, by far, the highest interest addressed at ICCTA meetings. This is why federal and state laws are being passed.

Mr. Ted Biondo thanked Dr. Peggy Bradford and Ms. Jacki Minnihan for their report.

Dr. Stephanie Raach asked how this would be brought to the Board of Trustees.

Dr. Peggy Bradford replied that this would be recommended to the Board of Trustees for support in a Board policy that Administration would bring in the fall.

Mr. Ken Nelson and Mr. Mike Olson also reported that the committee did a nice job in their report.

Reports

Vital Signs

Dr. Becherer reported that the vital reports are tracking well. He asked if the Board had any questions.

Mr. Ted Biondo noted that the Administrative Services department did a great job with surplus items report, as well as receiving their CAFR award.

Third Quarter Financials

Mr. Ken Nelson noted that the third quarter financials looked good. He also commented that we have a good timeline in place for the PEC Renovation/Addition.

College-wide Initiatives

Mr. Mike Mastroianni indicated that the report was very self-explanatory. Additional activities are completed, and he's available for questions.

Dr. Stephanie Raach referred to the college initiatives, and asked what would happen once they were all completed.

Mr. Mike Mastroianni replied that upon completion, Administration would develop new initiatives for the next fiscal year, according to the direction and focus of the Board of Trustees.

Dr. Stephanie Raach asked about follow-up once items were completed. For example, on page 4, Modification of Follow-up, and asked if it would be follow-up and assessed.

Dr. Peggy Bradford reported that it would followed-up at the end of the year.

President's Reports

BR #6502 – Claims Sheet #630

It was recommended that the Board of Trustees approve the claims sheet, from Datatel®, dated March 31, 2008, totaling \$1,287,971.58.

Listing of Checks over \$10,000:

1.	\$	21,860.46	Liberty Mutual Group
2.	\$	15,649.17	Exact Software ERP-NA
3.	\$	33,651.96	Landmark Ford
4.	\$	41,724.11	Constellation New Energy
5.	\$	66,961.64	Blackhawk Energy Services
6.	\$	18,000.00	Furst Group
7.	\$	46,067.37	LaSalle Bank
8.	\$	10,504.00	Pride Enterprises
9.	\$	137,447.54	Saavedra Gehlhausen
10.	\$	320,265.44	Barnes Noble
11.	\$	22,135.00	Castle Printech
12.	\$	12,000.00	Governet
13.	\$	30,257.44	KIMCO
14.	\$	10,325.00	Rockford Charter Coach LLC

\$ 786,849.13

Approved on a motion by Mr. Ken Nelson, seconded by Mr. Mike Olson, and unanimous roll call vote.

BR #6503 – Purchase Report #608

It is recommended that the Board of Trustees approve the marked items for purchase.

\$	79,396.00	A.	Image Signs, Inc. Loves Park, IL
\$	63,900.00	B.	Computer Aided Planning, Sacramento, CA
\$	512,800.00	C.	Stenstrom General Contractor, Rockford, IL
\$	44,775.00	D.	Tile Specialist, Rockford, IL
\$	26,480.00	E.	Art Works, Rockford, IL
\$	47,710.00	F.	Paper Thin, Quincy, MA
\$	60,000.00	G.	The Business Edge Inc., Rockford, IL
\$	130,035.00	H.	IKON, Gilberts, IL
\$	22,193.00	I.	Kruger International, Chicago, IL
\$	15,905.02	J.	Sleep Health Management Resource, Stillman Valley, IL
\$	65,000.00	K.	Penny McGrail, Rockford, IL
\$	197,219.00	L.	Gateway Companies Inc., North Sioux City, SD
\$	13,000.00	M.	Oak Hall, Salem Valley, VA
\$	19,786.25	N.	Target Commercial Interiors, Rockford, IL
\$	28,405.00	O.	Kelso Burnett, Rockford, IL
\$	58,992.00	P.	Gateway Companies Inc., North Sioux City, SD
\$	16,733.34	Q.	Giovanni's Restaurant, Rockford, IL

\$ 38,348.00	R.	Wright Automotive, Hillsboro, IL
\$ 12,916.00	S.	Tier Technologies, Auburn, AL
\$ 10,000.00	T.	Sound Investments Audio Inc., Chicago, IL
\$ 31,765.00	U.	Saavedra Gehlhausen, Rockford, IL

\$ 1,495,358.61

Approved on a motion by Mr. Mike Olson, seconded by Mr. Ken Nelson, and unanimous roll call vote.

BR #6504 – Personnel Report #595

It was recommended that the Board of Trustees acknowledge the items of personnel, as listed. Dr. Becherer had previously requested that Sabbaticals be removed from the Personnel report.

The report was acknowledged and entered into the record.

BR #6505 – Additional Classroom and Instructional Office Space

Dr. Jack Becherer recommended tabling this report.

Mr. Mike Olson moved to table BR #6505. Dr. Stephanie Raach seconded and the motion was approved by unanimous roll call vote.

Attorney’s Report

There were no Attorney’s Reports.

ICCTA Report

There was no ICCTA report.

Student Trustee Report

Ms. Nghi Le reviewed her reports presented to the Board of Trustees.

- Congratulated Phi Theta Kappa in three areas:
 - Hallmark Award for Service
 - Only 25 Awarded out of 1,200 chapters;
 - Distinguished Chapter Award
 - Only 25 chapters out of over 1,200
 - Distinguished Chapter President Award
 - Only 30 given, and one of the recipients was President Chen Congrave-Rude
- Noted several upcoming student events;
- Thanked Dr. Becherer for his attendance at the SGA meeting
 - Many students enjoyed meeting him and this showed the students that administration wants to connect with students.

Dr. Jack Becherer reported that Ms. Nghi Le will be attending our May meeting to assist the incoming Student Trustee, Ms. Michaela Perdue.

Board Committee Reports

There were no Board Committee Reports

Unfinished Business

There was no unfinished business.

New Business

Possible Partnership for Automotive Service Technology Program with Shenyang Vocational College

Dr. Jack Becherer reported that Rock Valley College has been approached by Dr. Lee Lu with a potential partnership in China.

Dr. Becherer reviewed the meeting highlights that had taken place with 8 people from Sheyang, which is an industrial region, to develop a curriculum in automotive technology. The attendees asked Rock Valley College if we would partner with them to make this happen.

Dr. Jack Becherer reported that we are far from a point where we would bring something before the Board of Trustees for approval and referenced Mr. Greg Wear's handout, explaining that if we proceeded, we would be offering services for a fee. Dr. Becherer noted that many community colleges have participated in these types of programs, as well.

Dr. Becherer asked if the Board of Trustees would be willing to continue exploration of this potential partnership.

After further discussion, the consensus of the Board was to explore this possible partnership regarding automotive service technology with Shenyang Vocational College. Ms. Kathy Kelley noted that she did not agree.

Revised date for Fall Board Retreat currently scheduled for October 11, 2008

After discussion, the consensus was to meet on Saturday, October 18, 2008, instead of Saturday, October 11, 2008. Administration would be sending out a reminder note.

Trustee Comments

Mr. Mike Olson congratulated Ms. Nghi Le on her election to SGA president.

President's Comments

Accolades: Accolades were distributed to the Board Members.

Announcements from Leadership Team

Mr. Sam Overton, Jr.

- Referenced the Ogle County Intergovernmental Agency issue, indicating that they were going to meet and vote next Tuesday.

It was recommended that Mr. Pete Kostantacos and Mr. Sam Overton, Jr., review the agreement, and proceed to settle.

Approved on a motion by Mr. Ken Nelson, seconded by Mr. Randy Schaefer, and approved by unanimous roll call vote.

Mr. Mike Mastroianni

- Noted the Svenson Lecture coming up May 7, 2008

Ms. Amy Diaz

- Reported on fall and summer enrollment

Dr. Peggy Bradford

- Noted an Academic Planning Retreat on Friday, 5/2 and Faculty appreciation will take place on April 25

Adjourn to Closed Session

On a motion by Mr. Randy Schaefer, seconded by Mr. Mike Olson, and unanimous roll call vote, the meeting adjourned at 8:52 p.m. to closed session.

Reconvene Open Session

The meeting reconvened at 9:52 p.m. No action was taken during closed session.

Next Meeting

The date of the next meetings are Saturday, May 3, 2008, 8:00 a.m. (retreat) Support Services Building, Room 1300; Tuesday, May 20, 2008, (business) with study session at 5:15 p.m. in Stenstrom Center for Career Education (SCCE) 401, with the regular meeting beginning at 6:00 p.m., in SCCE 267.

Adjournment

On a motion by Mr. Mike Olson, seconded by Mr. Randy Schaefer, and unanimous voice vote, the meeting was adjourned at 9:53 p.m.

Submitted by Janna Shwaiko

Ms. Kathy Kelley, Secretary

Mr. Ted Biondo, Chair