

Rock Valley College
Community College District No. 511
3301 North Mulford Road, Rockford, IL 61114

COMMITTEE OF THE WHOLE MEETING
Educational Resource Center, Performing Arts Room, Room 0214
5:15 p.m. Tuesday, December 2, 2025

Livestreaming Link: https://www.youtube.com/channel/UCwa3Fs614pWAR_4iDZPTNZA
(The link opens to the YouTube page; access the Board meeting by clicking on the “Live” video icon with the date shown above.)

AGENDA

- A. Call to Order**
- B. Roll Call**
- C. Board Member Attendance by Means Other than Physical Presence**
- D. Communications and Petitions (Public Comment)**
- E. Recognition of Visitors**
- F. Review of Minutes:** Committee of the Whole, November 4, 2025
- G. General Presentation**
- H. Teaching, Learning, and Communications Discussion: Board Liaison Trustee Goldsmith**
 - 1. Enrollment Update
 - 2. Lobbyist Update
 - 3. Technology (Tech) Bus Update
 - 4. Multiple Measures of Placement (Based on Developmental Education Reform Act - DERA)
- I. Finance Discussion: Board Liaison Trustee Cardenas Cudia**
 - 1. Purchase Reports (A and B)
 - 2. Resolution Abating a Portion of the Working Cash Fund
 - 3. Summary of Fiscal Year 2026 Estimated Revenues by Source
 - 4. Tax Levy Year 2025 Certificate of Compliance
 - 5. Cash and Investment Report
- J. Operations Discussion: Board Liaison Trustee Trojan**
 - 1. Downtown West Update
 - 2. Change Order Update
 - 3. Personnel Report
 - 4. Rock Valley College Events Calendar
- K. Other Business:**
 - 1. Unfinished Business
 - 2. New Business
- L. Adjourn to Closed Session** to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c)(1); and/or 2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per Section 2 (c)(2), all in accordance with the Illinois Open Meetings Act.

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M. Reconvene Open Session

N. Next Regular Board of Trustees Meeting: December 16, 2025, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

O. Next Committee of the Whole Meeting: January 13, 2026, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

P. Adjourn

Paul Gorski, Board Chair

FY2026 Enrollment Update

Board of Trustees Committee of the Whole – December 2, 2025

Term	Unduplicated Headcount				Credit Hours				Budget		Stretch	
	FY2025	FY2026	Change	% Change	FY2025	FY2026	Change	% Change	Budget	% to Budget	Goal	% to Goal
Summer II	1,857	2,180	323	17.39%	8,236	9,561.5	1,325.5	16.09%	7,900	121%	8,200	117%
Fall	5,658	5,954	296	5.23%	52,526.5	54,616	2,089.5	3.98%	52,400	104%	54,600	100%
Subtotal (Summer II + Fall)	7,515	8,134	619	8.24%	60,762.5	64,177.5	3,415	5.62%	60,300	106%	62,800	102%
Winterim	459	478	19	4.14%	1,648	1,704	56	3.40%	1,400	122%	1,500	114%
Spring	3,335	3,502	167	5.00%	35,306	36,628	1,322	3.74%	48,800	75%	51,000	72%
Subtotal (Summer II + Fall + Winterim + Spring)	11,309	12,114	805	7.12%	97,716.5	102,509.5	4,793	4.91%	110,500	93%	115,300	89%
Summer I	--	--	--	--	--	--	--	--	4,500	--	4,700	--
Total	--	--	--	--	--	--	--	--	115,000	--	120,000	--

Sources: FY2026 Summer II Enrollment Ticker (Final 08/05/25); and Fall, Winterim, and Spring Enrollment Tickers (11/20/2025)

Important Dates:

- Summer II (8-Week & First 4-week) classes began, Monday June 16. Second 4-week session began Monday, July 14.
- Summer II classes ended Tuesday, August 5.
- Fall weekend classes began Saturday, August 16.
- Fall weekday classes began Monday, August 18.
- 14th Day (Fall Census) was Wednesday, September 3.
- Fall second 8-week classes began Saturday, October 11.
- Winterim and Spring registration opened Monday, October 13.
- Winterim classes begin Saturday, December 13.
- Spring classes begin Saturday, January 10.

Rock Valley College Technology (Tech) Bus: Status, Repairs, and Future Outlook



Board of Trustees Committee of the Whole Meeting
December 2, 2025

Dr. Hansen Stewart, Vice President of Career Technical Education
and Workforce Development

Rock Valley College Technology (Tech) Bus: Status, Repairs, and Future Outlook



This report provides an overview of the Rock Valley College Tech Bus's operational status, detailing periods of downtime, reasons for service interruptions, and associated repair costs. It also outlines potential options for the future of the Tech Bus program, including consideration for a new mobile learning lab. This information is intended to support discussions regarding a potential replacement or repurposing of the current bus and program.

Tech Bus Downtime and Operational Challenges

The Tech Bus has faced persistent mechanical issues that have impacted its consistent availability for community engagement. The bus has experienced downtime for multiple months in each recent season. It is worth noting that numerous minor issues have required repair over the past few years. While many of them have only required short downtime to be fixed, a few issues have arisen that have necessitated the bus being out of service for lengthy periods. The primary challenges have been related to the generator system and, more recently, the transmission.



Generator Problems (October 2023 - April 2024):

- Issues included batteries dying if the bus sat idle for a while, and the inverter not recognizing the battery when it was plugged in after being dead.
- The bus has a 30-amp cable that needs to be plugged into a 50-amp outlet; an adapter for a 110-volt 20-amp outlet can keep the system topped off.
- The generator itself, though described as "really nice" and capable of running 24/7 for years, experienced a frustrating wiring harness issue. This problem was initially fixed, but it recurred shortly before pick-up, necessitating further repair attempts.
- These generator problems caused the air conditioning to stop working and, in some cases, affected other onboard electronics to the point that the bus would not even start. The bus was sent to two different repair locations for these issues.
- The bus was in the shop off and on during this period of time (and in the storage barn for the winter months)
- Due to these issues, event schedules occasionally had to be shortened or adjusted; however, the program adapted by utilizing portable equipment, such as laptops.

Transmission Problems (Late 2024 - Present):

The bus has been experiencing transmission issues since August 2024 and has been in and out of the shop since then, effectively being down for the entire 2025 season.

It was back in working condition for a while, but the problem persisted intermittently.

The problem manifests as the bus sometimes not going into drive and getting stuck in park, which is an intermittent issue that has stumped two repair shops.

Currently, the bus is at Scott's Truck and RV in Rockford.

Due to the bus being an older Rockford Mass Transit Department (RMTD) vehicle, Scott's RV is collaborating with RMTD to obtain a specialized code reader for diagnosing the transmission issues.

Repair prospects are uncertain; After collaborating with RMTD, Scott's RV recommends a new transmission and parts for \$33,000.

Despite the bus being largely unavailable, Mobile Unit Coordinator Sam Chones has maintained community engagement by utilizing new virtual reality (VR) headsets and traveling in his car.

Summary of Repair Costs



The Tech Bus has incurred significant repair and maintenance costs over time. Here is a summary of documented expenses, focusing on recent and relevant repairs:

Overall Maintenance History (Selected Examples):



Annual winter storage and basic maintenance each year is roughly \$750.00 (plus any additional parts/repairs needed) by Enigma Resolutions LLC / Petur Sigurdsson.



PM Service, diagnose generator issues, parts (oil/fuel filter, purge valve, control), etc.: \$3,136.34 (October 20, 2023, by Scott's RV). The invoice specifically notes symptoms such as "GENERATOR CUTS OFF AFTER AN HOUR" and "ELECTRICAL SYSTEM - CUTS OUT".



Annual Maintenance (Labor), RV Extension Cord, 50 Amp to 15 Amp 110V RV Adapter Plug, Air Filter & Oil Filter: \$908.62 (February 16, 2024, by Enigma Resolutions LLC / Petur Sigurdsson).



Remove/Replace damaged panel on RT side and damaged lamp, Vinyl Graphics, Various Shop Materials: \$3,800.00 (March 8, 2024, by Enigma Resolutions LLC / Petur Sigurdsson).



The bus had to be towed to Scott's RV initially when it could not be driven there itself. \$1000 to MAGGIO TRUCK CENTER INC on 8/16/24.



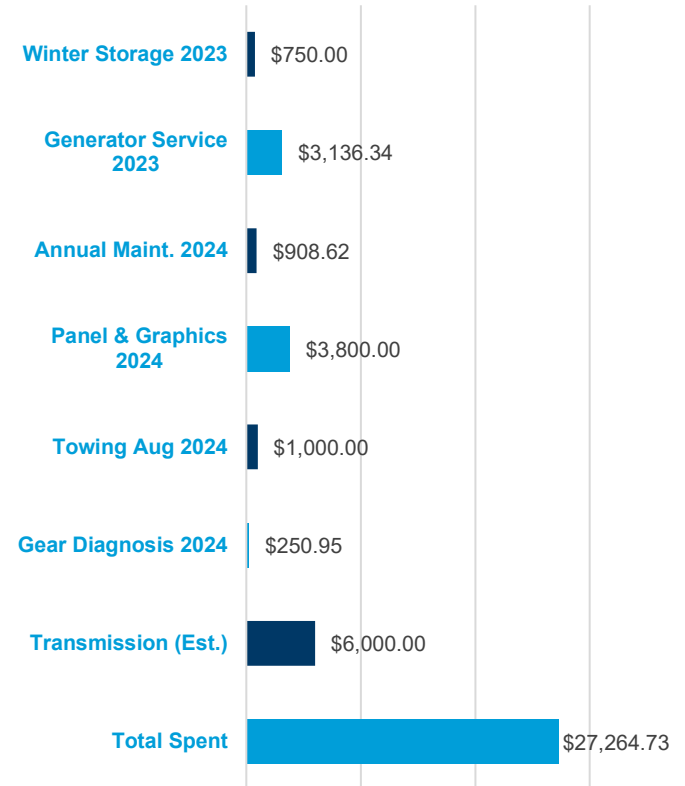
"WILL NOT GO INTO GEAR" diagnosis (no issues found): \$250.95 (billed October 4, 2024, by Scott's RV).



Anticipated Transmission Repair/Replacement: An estimated additional \$6,000+ for replacement. Scott's RV will have a further diagnosis and recommendation by the end of July.



Total spent on Storage, Maintenance, and related repairs: \$27,264.73 since 2023.



Tech Bus Expenses

- Tech bus expenses (personnel and other), apart from maintenance and repairs.
 - Personnel costs (wages, benefits) = \$73,567.52
 - Maintenance = \$10,000
 - Operations and non-technical equipment = \$8,700
 - Technology (hardware and software) = \$18,000
 - Promotion = \$3,025
 - Professional development = \$1,000
 - Miscellaneous = \$2,329
- Please note that this is what was budgeted, as if the bus were in operation. Our expenses thus far have been light, given that the bus has not been running since the start of the fiscal year.

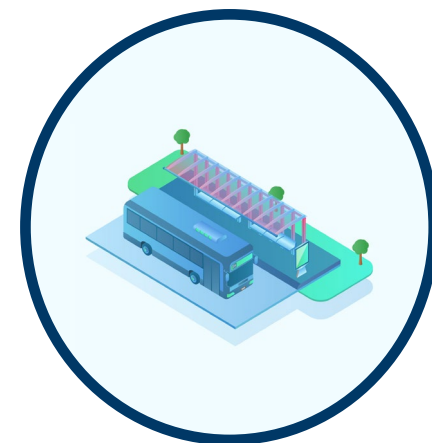
Onboard Instructional Technology Purchases (Spring 2024):

- Three Meta Quest 3 VR headsets and cases: \$1,497.00 for headsets + \$59.97 for cases.
- A Transfer VR Subscription: \$6,000.00.
- Other items, such as laptops, TVs, printers, mice, and a vacuum cleaner, totaled \$2,685.97.
- Total purchases for Spring 2024 came to \$10,242.94
- Total purchase price for all onboard instructional technology is now \$43,967.91

Future of the Tech Bus Program

The Tech Bus program will continue under the coordination of Sam Chones, whose deep community connections, outreach skills, and passion for engagement remain vital to its success. Sam will oversee all aspects of the bus, ensuring it continues to serve as a high-visibility platform for connecting with the community, sparking curiosity, and inspiring learning.

To expand the program's technical impact, we will leverage the expertise of Rock Valley College's faculty and professional networks. Technical training—whether in robotics, programming, AI, or other emerging fields—will be delivered on the bus through targeted partnerships with on-campus instructors and subject matter experts. This approach enables the program to respond flexibly to changing technology trends without requiring additional full-time technical staff, ensuring that community engagement remains central while strengthening the program's educational reach.



Future of the Tech Bus Program

The Tech Bus's current schedule changes by the week, but regularly includes engagements with the following types of groups and some examples:

- Schools (Mostly Rockford Public School middle and elementary schools)
- Community centers (YMCA, Sportscore, Boys and Girls Club)
- Places of Worship (City First Church)
- Assisted Living Centers (in partnership with the Rockford Public Library Bookmobile)
- Community gathering spaces (Park District Parks, City Market)
- On campus events (open houses, large events)

Inspiration From Other Colleges:

This Model is Successfully Employed by Other Institutions:

MOTT COMMUNITY COLLEGE – MOBILE LEARNING LAB

01

- 48 ft expandable trailer (~1,000 sq ft)
- 22-student classroom/lab
- Training: Welding, CNC machining, robotics, 3D printing
- ~\$500K setup + \$80K/year logistics

TRI-C (CUYAHOGA COMMUNITY COLLEGE) – MOBILE TRAINING UNIT

02

- 53 ft unit with classroom + lab (10 students)
- Plug-and-play modules: Welding, CNC, 3D printing, PLC
- Focused on workforce upskilling on-site

KASKASKIA COLLEGE – MOBILE MANUFACTURING LAB

03

- Mobile career exploration & technical training
- Programs: Electricity, hydraulics, PLC, robotic welding, HVAC
- Funded through federal grants

Inspiration From Other Colleges:

This Model Is Successfully Employed By Other Institutions:

PRAIRIE STATE COLLEGE – MOBILE TRAINING CENTERS

04

- Customized units for welding & manufacturing
- Tech: Haas simulators, robotics (ABB/Fanuc), PLC/electronics
- Estimated cost: \$500K–\$750K
- Timeline: 1–2 years to develop

ESTIMATED COSTS & TIMELINE:

05

- On-site hands-on training with current technology
- Welding: Multiprocess + VR/AR welding simulation
- Curriculum customizable to employer needs

FUNDING:

06

- New mobile learning labs under development
- Focus: Manufacturing + healthcare workforce training
- Aggressive timeline ~1 year (with funding + retrofitting)



Multiple Measures of Placement: Developmental Education Reform Act



Board of Trustees Committee of the Whole Meeting
December 2, 2025

Dr. Amanda Smith, Vice President of Academic Affairs

Executive Summary

- **Multiple Measures of Placement**

Placement was redesigned to include additional ways for potential students to satisfy requirements to place into courses. The addition of GPA-facilitated placement is being used for many of our students.

- **Developmental Education Reform Act (DERA)**

In response to DERA, developmental education was redesigned to reduce the number of courses required to complete the developmental education track. Developmental English and Developmental Math each consist of one course and offer a corequisite support option for the gateway courses.

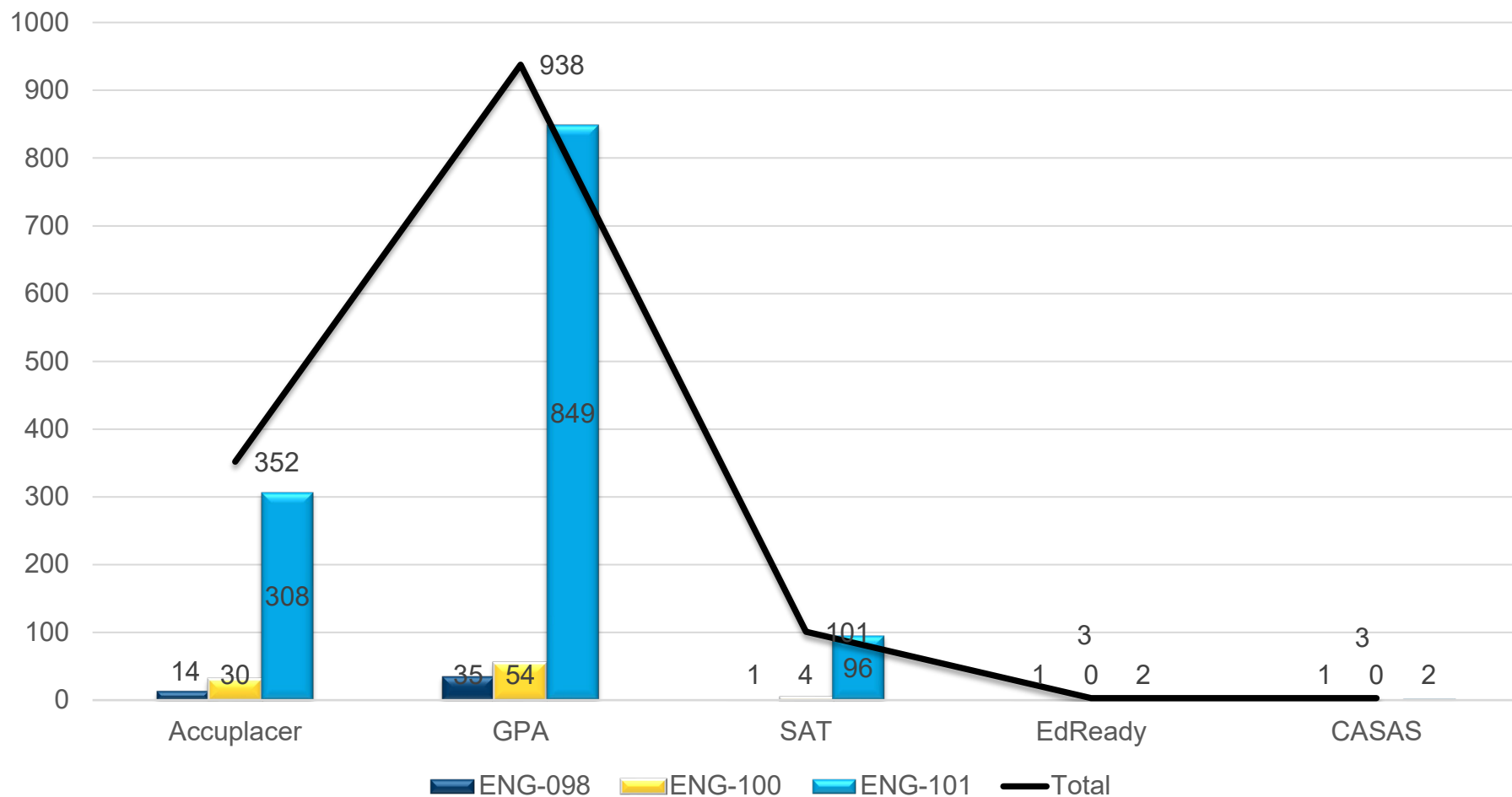
- **Student Success**

The redesign of developmental education is helping students achieve success. Students needing developmental English are completing ENG-103 at a rate of 76%, whereas 30.2% of students were previously successful in completing this course. Similarly, 72% of students beginning in developmental math are completing the gateway math course, whereas 18.3% of students were previously successful in completing college-level math courses.

Multiple Measures of Placement

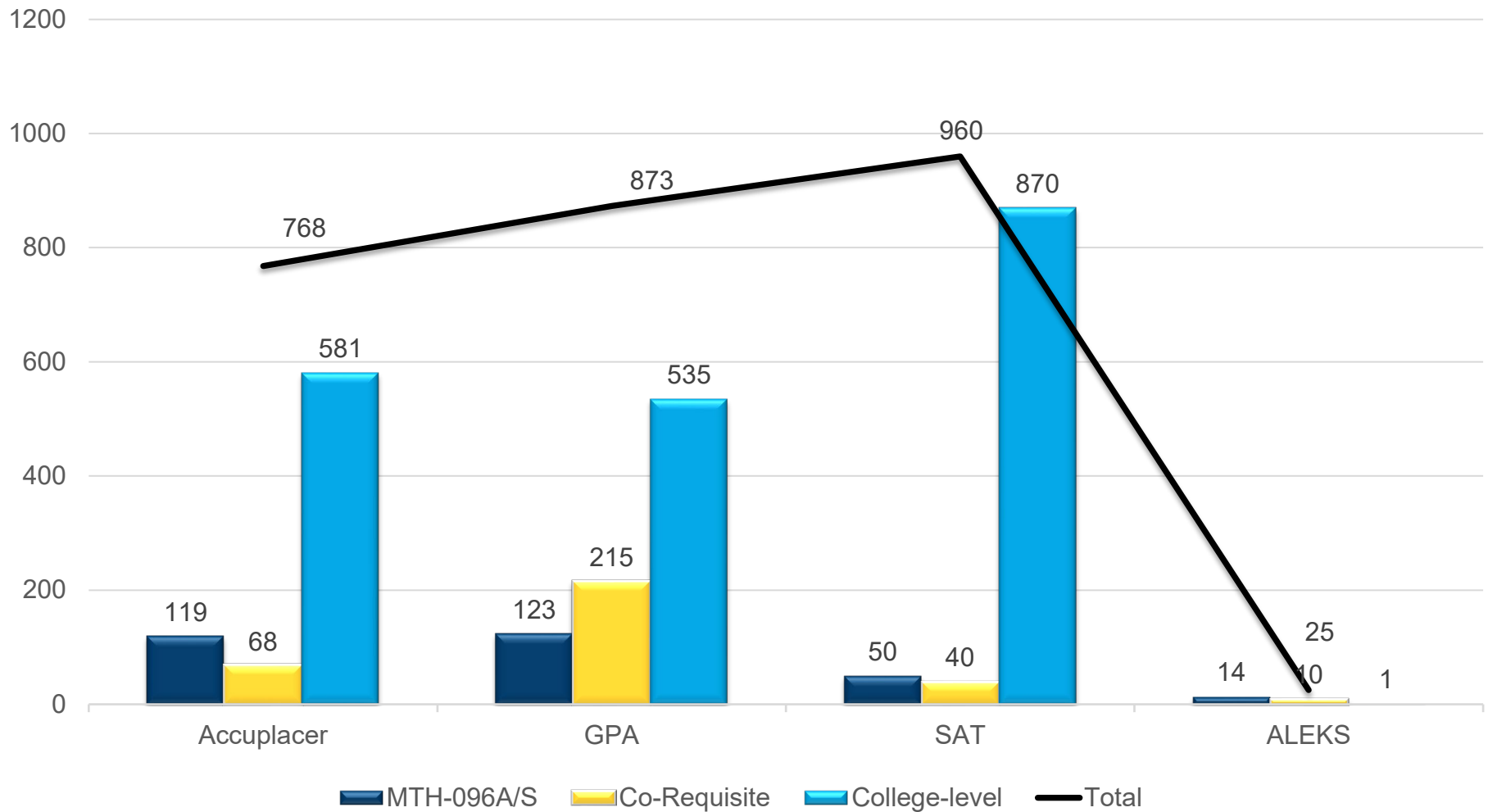
- Illinois Community College Board (ICCB) (2018) recommended multiple measures of placement be implemented for students to qualify for English and mathematics classes.
- Multiple measures of placement include additional measures:
 - SAT
 - Accuplacer
 - High School GPA
 - GED
 - CASAS
 - EdReady (English)
 - ALEKS (Math)

Placement in English



The majority of students are using their high school GPA to place into English.

Placement in Math



Many students are placed through alternate methods of placement.

Developmental Education Reform Act (DERA)

- The DERA (2021) recognized that the current framework of developmental education was not working.
 - Nearly 50% of high school graduates were enrolling in developmental education classes.
 - Black/African American students were placed into developmental education at a higher rate (71%).
- Traditionally, developmental education included multiple courses that were completed consecutively, leading to the gateway college course.
- DERA modified the requirements to ensure that students who place into developmental education will have the opportunity to complete the introductory college-level course within their first two semesters of higher education.

Old Model

The old model of developmental education included several courses to be completed consecutively.

English & Reading

ENG 097

RDG 096

ENG 099

RDG 099

Math

MTH-088

MTH-091

MTH-092

MTH-093

MTH-094

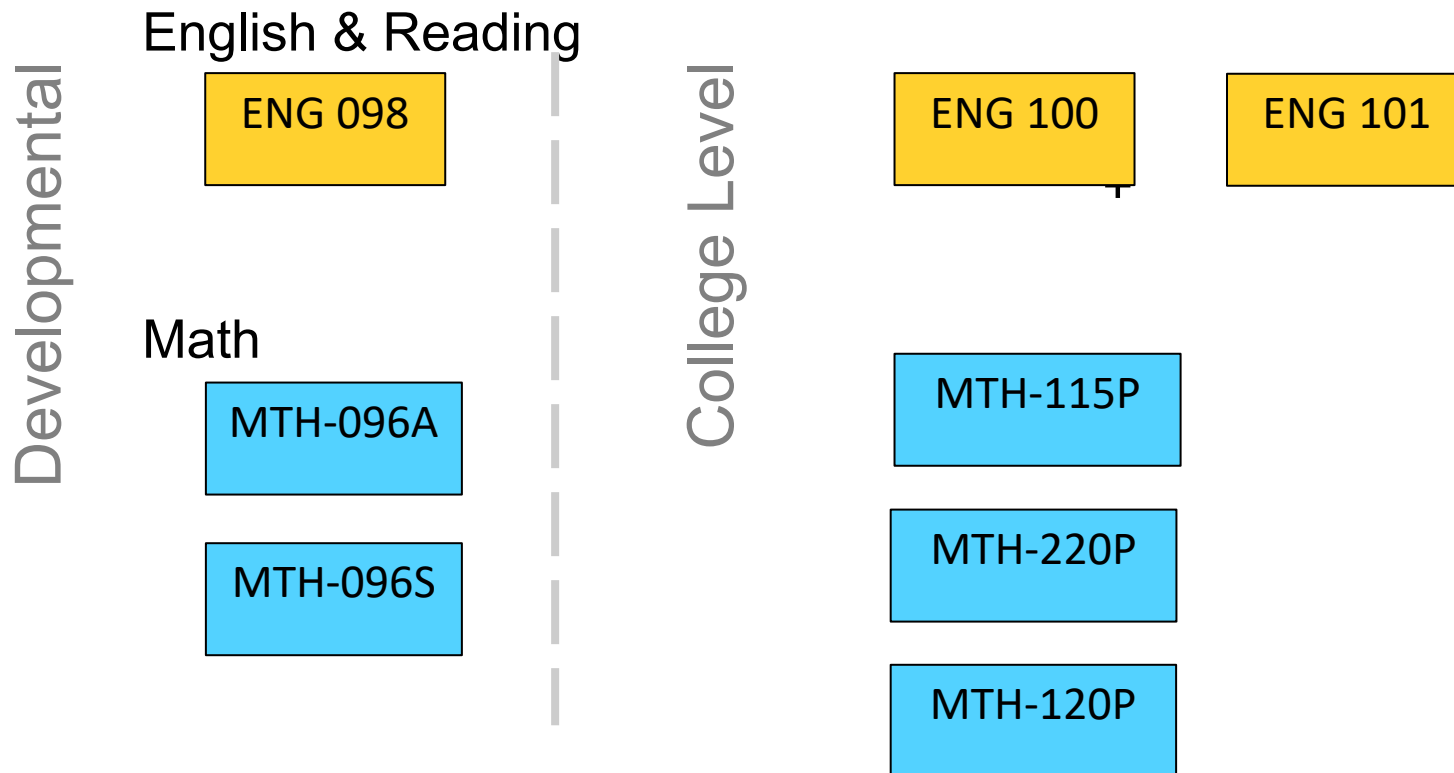
MTH-097

This model is problematic as there is the opportunity for students to drop out after each course.

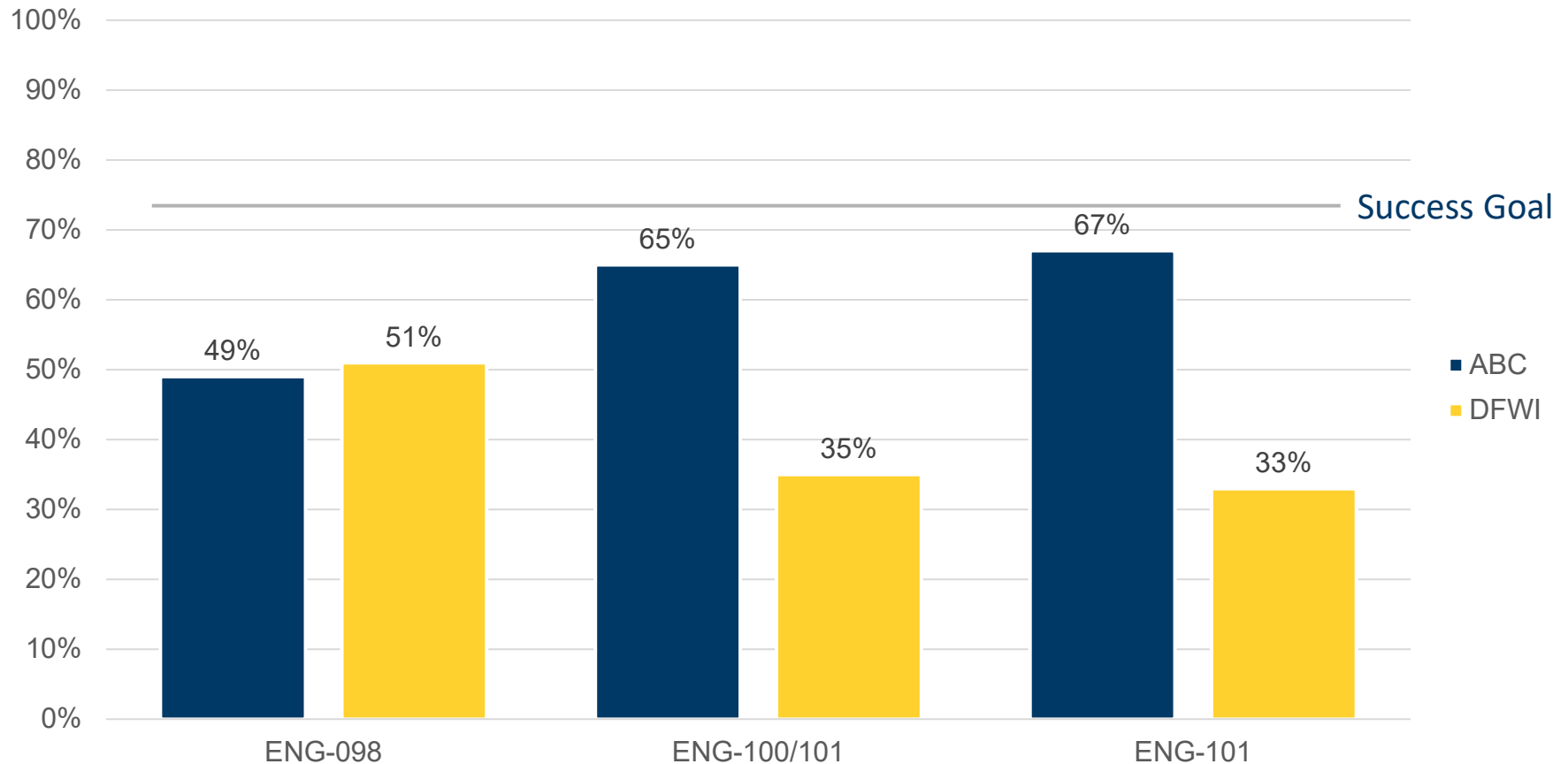
- In English, 30.2% of students who started in ENG-097 completed ENG-103.
- In Math, 18.3% of students who started in MTH-088 completed college-level math.

New Model

The new model of developmental education offers the option to enroll in one level of developmental education or to enroll directly in a corequisite support course.

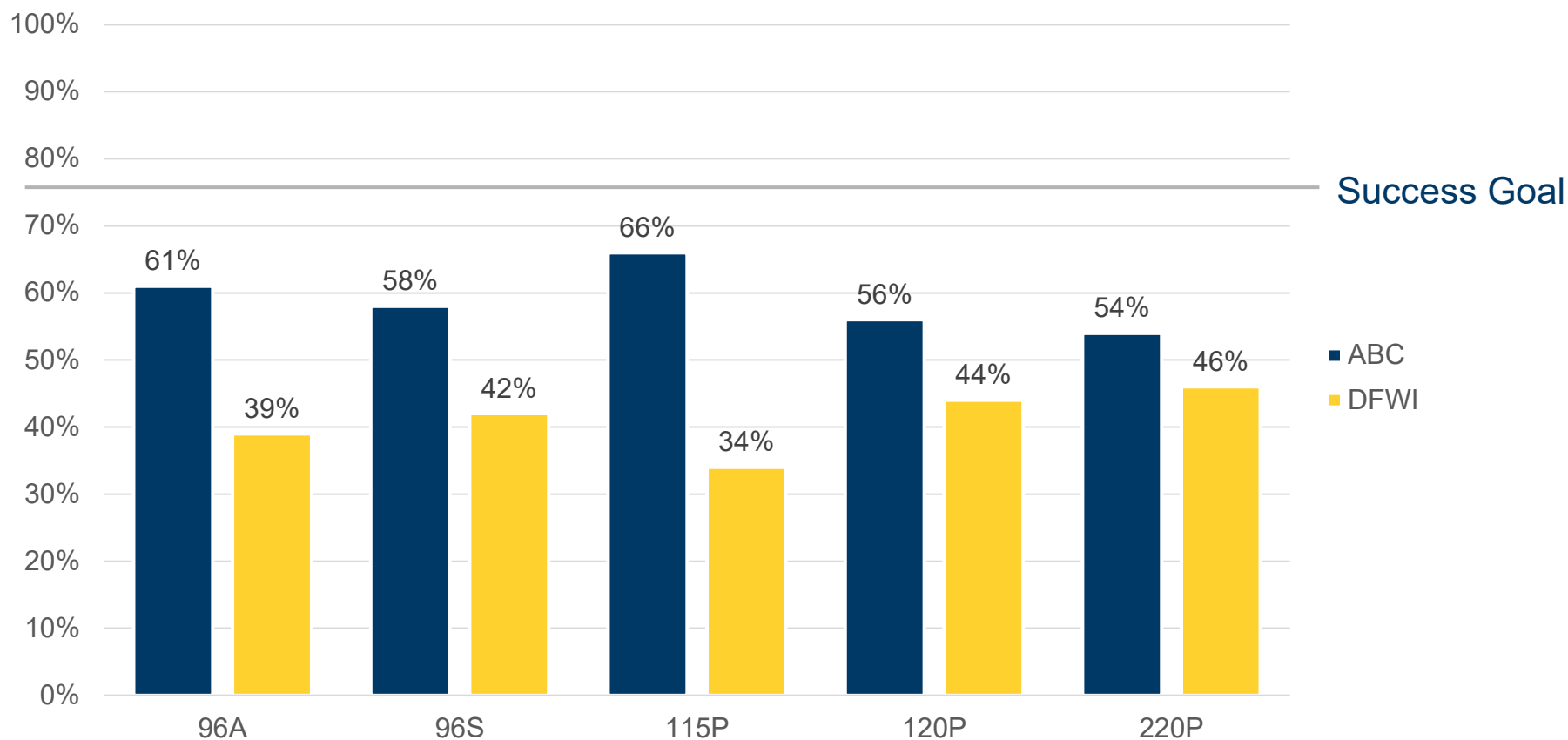


English Success Rates



■ ABC	73 students	551 students	2,878 students
■ DFWI	76 students	292 students	1,436 students
TOTAL	149 students	843 students	4,314 students

Math Success Rates



■ ABC	221 students	387 students	61 students	134 students	60 students
■ DFWI	140 students	284 students	32 students	106 students	50 students
TOTAL	361 students	671 students	93 students	240 students	110 students

Course Progression through Gateway Courses

English

- Students who were co-enrolled in ENG 100/101 had a 76% course completion rate in ENG 103.
 - This is a much stronger completion rate than the previous 31% course completion rate.

Math

- Students who took MTH 096A/S had a 72% course completion rate in the corequisite support math classes (MTH-115P, MTH-120P, and MTH-220P). These are the gateway courses.
 - Students previously experienced an 18.3% college-level math course completion rate.

Next Steps

- Further explore the progression of developmental education students to completion of gateway courses.
- Explore curricular revisions to address completion and progression gaps.

Purchase Report-A - FY2026 Amendments

Recommendation: Board approval for items marked with an asterisk

A. Software – (IT Administration – Maintenance Services Software Support)

Hyland LLC

Lenexa, KS

\$1,675.37*(1)

1. This increase reflects a higher-than-anticipated cost in the contract renewal. The new contract, recently received, includes an annual maintenance fee for the Perceptive Content (ImageNow) document imaging system and professional services associated with the Cloud migration. This is the first year of a five-year agreement.

Original approved amount	\$90,000.00
Increase requested	\$ 1,675.37
New total expenditure	\$91,675.37 Not to Exceed

FY2026 Budgeted Expense
Original Board Report BR #8287-D

B. A. Professional Services – (Architect of Record – Other Contractual Services)

OPN, Inc.

Cedar Rapids, IA

\$200,000*(2)

2. This increase is for additional architectural and engineering services from the College's Architect of Record. These services are needed to repair rusted pipes discovered under the Stenstrom Student Center (SSC) bridge and to modify the stage in the SSC Atrium to include a ramp that complies with the Americans with Disabilities Act (ADA).

Original approved amount	\$600,000.00
Increase requested	\$200,000.00
New total expenditure	\$800,000.00 Not to Exceed

FY2026 Capital Expense
Original Board Report BR #8287-E

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-B - FY2026 Purchases

Recommendation: Board approval for items marked with an asterisk

A. Proctoring Software – (Subscriptions-Web Applications – Online Learning)

Honorlock, Inc.	Boca Raton, FL	\$26,390.91*(1)
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1. This expense is for the online proctoring software and services used by the Online Learning Department to uphold academic integrity in online and hybrid courses. In the summer of 2022, the E-Learning Committee researched and hosted demonstrations from multiple vendors and selected Honorlock Inc. for the pilot program, which began with 250 students. The program has been successful, and faculty adoption of this proctoring software for online learning environments has increased. This contract will accommodate 2,050 students for online proctoring. This is the first year of a three (3) year contract renewal.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption F: Purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services.

FY2026 Budgeted Expense

B. Electric Vehicle – (Capital Instructional Equipment/Furniture – Rev Up EV Grant)

TBD	TBD	\$50,000.00*(2)
		Not to exceed

Hamblock Ford	Belvidere, IL	\$34,467.00
Middleton Ford	Middleton, WI	\$36,722.00
Huntley Ford	Huntley, IL	\$42,456.00

2. This expense is for a used Ford Mach-E, anticipated to be a 2023 or 2024 model. The Mach-E is a fully electric vehicle manufactured by Ford Motor Company. Its compact design and accessible component layout make it an excellent instructional tool for the Electric Vehicle (EV) Program. Students will use this vehicle to gain hands-on experience with EV component topology, powertrain operation, energy storage systems, and thermal management. Because used vehicles sell quickly, the specific vendor will be identified after Board approval of the expense. To demonstrate competitive pricing, quotes have been obtained from three vendors. The purchase will be funded through the Rev Up EV Grant.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption I: Purchases of equipment previously owned by some other entity other than the district itself

Purchase Report-B - FY2026 Purchases

FY2026 Grant Expense

C. Scissor Lift – (Capital Service Equipment – Equipment Replacement)

Atlas Toyota Material Handling	Elk Grove Village, IL	\$37,771.95*(3)
Yousuf Parekh Enterprises, Inc.	Sugarland, TX	\$44,734.94

3. This expense is for one (1) new 2025 JLG Electric Scissor Lift, Model ES4046, for use in the College's Plant, Operations, and Maintenance department. This equipment will replace an old SJ3 Skyjack scissor lift that continually requires maintenance. Bid #25-28 Scissor Lift received two (2) submittals, which were opened on November 5, 2025. This award includes a one (1) year full warranty.

FY2026 Capital Expense

D. Fire Alarm Upgrade – (Other Capital Outlay – PHS Fire Alarm Upgrade)

Morse Electric, Inc.	Freeport, IL	\$264,230.00*(4)
		Not to exceed
P&H Electric Corp.	Stillman Valley, IL	\$275,000.00
Miller Engineering Co.	Rockford, IL	\$303,050.00
Helm Electric	Loves Park, IL	\$399,954.50

4. This expense is for phase two of a two-phase project to upgrade the fire alarm system across multiple main campus buildings to meet the current campus standard of Johnson Controls/Simplex #4100ES. RFP #25-27 Fire Alarm Upgrade Phase 2 received four (4) proposals, which were opened on October 27, 2025. Morse Electric, Inc. was the lowest responsible, responsive bidder. This includes a 10% contingency and is a not to exceed.

FY2026 Capital Expense

Purchase Report-B - FY2026 Purchases**E. Contractual Services – (Other Contractual Services – Purchasing Card)**

UMB Card Services	Kansas City, MO	\$740,000.00*(5) Not to exceed
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5. This expense is for miscellaneous commodities purchased through the College's Procurement Card (P-Card) program. Illinois Bank & Trust (IB&T) was the provider of the College's VISA P-Card program through Heartland Financial, which was approved by the Board on BR-8287-E on June 24, 2025, for a not-to-exceed amount of \$1,000,000.00. IB&T has transitioned to UMB Bank, which ended the College's program with IB&T and began a new VISA program with UMB. This amount covers the P-Card program for the remainder of FY26. This is a pass-through expense account for miscellaneous small commodities purchased in accordance with the College's P-Card procedures. Individual purchases are less than \$25,000 and therefore do not need to be bid pursuant to 110 ILCS 805/3-27.1.

*This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)
Miscellaneous Commodities.*

FY2026 Budgeted Expense

F. Mechanical Services – (Maintenance Services Plant-Op Equipment – Boiler House)

Hartwig Mechanical, Inc.	Harvard, IL	\$220,000.00*(6) Not to exceed
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Preventative Maintenance costs**13.01 Boiler and Chiller**

Helm Service	Freeport, IL	\$23,978.00
Geostar Mechanical, Inc.	Rockford, IL	\$29,800.00
Hartwig Mechanical, Inc.	Harvard, IL	\$29,945.00
Miller Engineering Company	Rockford, IL (backflows only)	\$6,904.00

13.02 Rooftop Units

Helm Service	Freeport, IL	\$23,668.00
Hartwig Mechanical, Inc.	Harvard, IL	\$30,310.00
Miller Engineering Company	Rockford, IL	\$34,220.00
LM Sheet Metal, Inc.	Loves Park, IL	\$48,120.00
Geostar Mechanical, Inc.	Rockford, IL	\$54,500.00

13.03 Multistack and Liebert

Geostar Mechanical, Inc.	Rockford, IL	\$8,500.00
Helm Service	Freeport, IL	\$10,492.00
Hartwig Mechanical, Inc.	Harvard, IL	\$15,080.00

Purchase Report-B - FY2026 Purchases**Estimated Annual Repair Costs per Hourly Rates**

Hartwig Mechanical, Inc.	Harvard, IL	\$93,700.00
Geostar Mechanical, Inc.	Rockford, IL	\$98,500.00
Helm Service	Freeport, IL	\$99,300.00

Total Estimated Annual Costs

Helm Service	Freeport, IL	\$157,438.00
Hartwig Mechanical, Inc.	Harvard, IL	\$169,035.00
Geostar Mechanical, Inc.	Rockford, IL	\$191,300.00

6. This expense is for a unit bidder contract for preventive maintenance, mechanical services, and hourly repair services in accordance with the terms and conditions outlined in RFP #25-13 Mechanical Services. This RFP covered a broad scope for the heating and cooling of College buildings, broken down into three (3) separate packages: 13.01, 13.02, and 13.03. Historically, these services have cost over \$210,000.00 annually across four (4) non-contracted vendors. RFP #25-13 Mechanical Services received twelve (12) proposals across the different packages, and they were opened on September 10, 2025. Criteria reviewed in the proposals included adherence to the specifications, ability to maintain and repair the College's specific equipment, depth of experience, safety plan, and others.

The respondents' proposed preventive maintenance costs were evaluated, as well as regular and emergency hourly costs for repair services. While Helm Service provided lower overall pricing, their hourly repair costs were higher than Hartwig Mechanical's, which can be costly over time. Hartwig Mechanical's proposal demonstrated experience in all of the College's required equipment, including the Aeon rooftop units at the Advanced Technology Center (ATC), which have proven difficult to maintain in low temperatures. Hartwig Mechanical, Inc. was identified as the best fit for the College, and the recommendation is to award them all three (3) packages for a not to exceed FY26 cost of \$220,000.00 for all preventive maintenance and repair services. This unit bidder contract will be for a three-year term with two (2) optional one-year renewals.

FY2026 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Resolution Abating the Working Cash Fund of the District for Reimbursement for Classroom Building II and the Health Sciences Center Capital Projects

Background: Rock Valley College issued Working Cash Bonds, Series 2024, in the amount of \$14,700,000 that closed on November 18, 2024. (BR 8208, October 22, 2024). The intent of the bond issuance was to fund alterations, remodeling, and equipping of District facilities, including Classroom Building II and the Health Sciences Center.

In December 2024, the Board of Trustees approved a partial abatement in the amount of \$12,415,582 to fund a portion of the \$18,000,000 transfer to the Capital Development Board (CBD) Trust Account for the Classroom Building II project (BR 8218, December 17, 2024).

The College has since incurred expenses for the buildout of the third floor of the Health Sciences Center and the addition of a second elevator in the amount of \$1,635,484.83 as of November 6, 2025.

The intent of this resolution is to permanently abate the Working Cash Fund for reimbursement to the Capital Fund \$1,635,484.83 of capital expenditures associated with the buildout of the Health Sciences Center.

Recommendation: It is recommended that the Board of Trustees approves the resolution to abate the Working Cash Fund and reimburse the Operating Funds for \$1,635,484.83, a portion of the capital expenditures associated with altering, remodeling, and equipping of the Health Sciences Center.

Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in said Community College District at 5:15 o'clock P.M., on the 16th day of December, 2025.

* * *

The meeting was called to order by the Chair and upon the roll being called, Paul Gorski, the Chair, and the following Trustees were physically present at said location:

_____ and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chair announced that in view of the current financial condition of the District, the Board of Trustees would consider the adoption of a resolution abating a portion of the working cash fund of the District.

Whereupon Member _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each member of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION abating a portion of the working cash fund of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*District*”), has heretofore created and is maintaining a working cash fund in and for the District (the “*Fund*”); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that a portion of the the Fund be abated; and

WHEREAS, Section 3-33.6a of the Public Community College Act of the State of Illinois, as amended (the “*Act*”), authorizes the Board to abate the Fund:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Amount of Abatement. The Fund shall be abated as of the date hereof by the amount of \$1,635,484.83 (the “*Abatement Amount*”).

Section 3. Permanent Transfer. The Treasurer of the Board is hereby authorized and directed to forthwith permanently transfer the Abatement Amount to the Education Fund (Unrestricted) of the District, the same being the fund of the District most in need of the Abatement Amount. It is also hereby found and determined that following said abatement, the balance to the credit of the Fund, and amounts transferred pursuant to Section 3-33.6 of the Act and to be

reimbursed to the Fund, is at least equal to 0.05% of the value, as equalized or assessed by the Department of Revenue, of the taxable property in the District.

Section 4. Outstanding Loans. If necessary to effectuate such abatement and permanent transfer, any outstanding loans from the Fund to other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Abatement Amount shall be paid to the Education Fund, and any remaining outstanding loans shall be paid to the Fund at the time and in the manner required by the Act.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer and Effective Date. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 16, 2025.

Chair, Board of Trustees

Secretary, Board of Trustees

Member _____ moved and Member _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full and complete discussion thereof, the Chair directed the Secretary to call the roll
for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following members voted AYE: _____

The following members voted NAY: _____

Whereupon the Chair declared the motion carried and said resolution adopted, and in open
meeting approved and signed said resolution and directed the Secretary to record the same in full
in the records of the Board of Trustees of Community College District No. 511, Counties of
Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, which was
done.

Other business not pertinent to the adoption of said resolution was duly transacted at said
meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*Board*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 16th day of December, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating a portion of the working cash fund of
Community College District No. 511, Counties of Winnebago,
Ogle, Boone, Stephenson, DeKalb and McHenry and State of
Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 96 hours in advance of the holding of said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that at least one copy of said agenda was continuously available for public review during the entire 96-hour period preceding said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Local Government Debt Reform Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and said Act and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 16th day of December, 2025.

Secretary, Board of Trustees

**Summary of Fiscal Year 2026 Estimated Revenues by Source for Community College District
No. 511 Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois
(Rock Valley College)**

Background: Each year, the Chief Financial Officer for Rock Valley College is required to certify the upcoming year's estimated revenues by their source.

Recommendation: It is recommended that the Board of Trustees approves the Summary of Fiscal Year 2026 Estimated Revenues by Source for Rock Valley College and request that Ellen K. Olson, the Treasurer for the College, sign the attached report.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Summary of Fiscal Year 2026 Estimated Revenues by Source for Community College District
No. 511 Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois
(Rock Valley College)**

Local – Real Estate Taxes (including Corporate Personal Property Taxes and others)	\$40,539,595
State of Illinois (Credit Hour, Grants, Vocational Ed. Rehabilitation, SURS, on behalf of)	\$47,299,281
Federal Government	\$11,187,088
Student Tuition and Fees	\$21,765,202
Other Fees and Investments Income (Includes Auxiliary Enterprises)	<u>\$18,308,671</u>
Total	\$139,099,837

Ellen K. Olson, Treasurer of Community
College No. 511, Winnebago, Boone, DeKalb,
McHenry, Stephenson, and Ogle Counties,
Illinois (Rock Valley College District) and
Chief Fiscal Officer of Rock Valley College

Subscribed and sworn to before me this 16th
day of December 2025

Notary Public

Levy Year 2025 Estimated Taxes Required and
Certificate of Compliance for Truth-In-Taxation Hearing

Background: The Rock Valley College Board of Trustees approved the estimated taxes required for the upcoming levy year at the October 28, 2025, Regular Board of Trustees meeting. The final 2025 tax levy did not change from the estimated taxes.

The total property taxes represent an increase in the amount of taxes extended and/or abated for the upcoming levy year by 6.50%; therefore, a Truth-in-Taxation Hearing is required. A Truth-in-Taxation Hearing was held on December 16, 2025, at 5:15 p.m. A notice was published within 14 days of the Truth-in-Taxation Hearing in accordance with the Truth-in-Taxation law.

This does not include the Bond & Interest amounts, as those are filed with the counties upon issuance of the bonds

Recommendation: It is recommended that the Board of Trustees approve the following estimates for the amount of taxes necessary to be raised by taxation for the year 2025 as follows:

Educational Purposes – Fund 01 (\$.2300)	\$22,245,069
Operation and Maintenance Purposes – Fund 02 (\$.0400)	\$3,868,708
Protection, Health, Life or Safety – Fund 03 (\$.0155)	\$1,500,000
Financial Audit Purposes – Fund 11	\$60,000
Liability Protection Settlement Fund – Fund 12	
Liability Insurance/Tort & Risk Management	\$1,510,000
Social Security and Medical Insurance	<u>\$490,000</u>
Total Tax Levy	\$29,673,777

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

CERTIFICATE

The undersigned hereby certifies that she is the Secretary of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, (Rock Valley College); she further certifies that the attached “Levy Year 2025 Certificate of Tax Levy and Certificate of Compliance for the Truth-in-Taxation Hearing” is a true and authentic copy of the Board Report adopted on December 16, 2025, by the Board of Trustees.

Dated this 16th day of December 2025.

Secretary, Board of Trustees
Community College District
No. 511 Winnebago, Boone,
DeKalb, McHenry, Stephenson
and Ogle Counties, Illinois
(Rock Valley College)

Subscribed and sworn to before me
This 16th day of December 2025.

Notary Public

CERTIFICATE OF TAX LEVY

Community College District No. 511 County(ies) Winnebago, Boone, DeKalb, McHenry, Stephenson, & Ogle
Community College District Name: Rock Valley College and State of Illinois

We hereby certify that we require:

the sum of	\$22,245,069	to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of	\$3,868,708	to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1)
the sum of	-0-	to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
the sum of	\$1,510,000	to be levied as a special tax for purposes of the Local Governmental, and Governmental Employees Tort Immunity Act (745 ILCS 10/9-107), and
the sum of	\$490,000	to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
the sum of	\$60,000	to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of	\$1,500,000	to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
the sum of	-0-	to be levied as a special tax for (specify) purposes, on the taxable property of our community college district for the year 2025.

Signed this 16th day of December 2025

Chair of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall, each year during the life of a bond issue, extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full (4) four.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

.....
(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 511 County(ies) of Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2025 was filed in the office of the County Clerk of this county on _____, _____.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purposes for the year 2025 is \$14,495,501.

Date

County Clerk and County

ROCK VALLEY COLLEGE
Cash and Investment Report

As of November 20, 2025

	<u>Month End Balance</u>
<u>Operating Cash Accounts</u>	
Illinois Bank & Trust	5,979,925
PMA Operating Cash	11,659,385
Petty Cash	3,774
ISDLAF*	15,824,786
Total Operating Cash:	<u>33,467,870</u>
<u>Operating Investments Accounts</u>	
PMA Operating	44,208
ISDLAF*	528,816
CD's and CDARS	56,027,889
Treasuries	9,422,336
ISDLAF Term Series	9,250,000
Total Operating Investments:	<u>75,273,249</u>
Total Operating Cash & Investments:	<u>108,741,119</u>

Total Operating Cash and Investments on October 31, 2025	<u>111,518,636</u>
Total Operating Cash and Investments on November 20, 2025	<u>108,741,119</u>
Total Operating Cash and Investments on November 20, 2024	<u>86,909,426</u>
% of Operating Budget	<u>101.21%</u>
Change in Operating Cash and Investments since October 31, 2025	<u>(2,777,517)</u>

*Illinois School District Liquid Asset Fund

	<u>Month End Balance</u>
<u>Working Cash Accounts</u>	
ISDLAF*	792,398
Total Working Fund Cash:	<u>792,398</u>

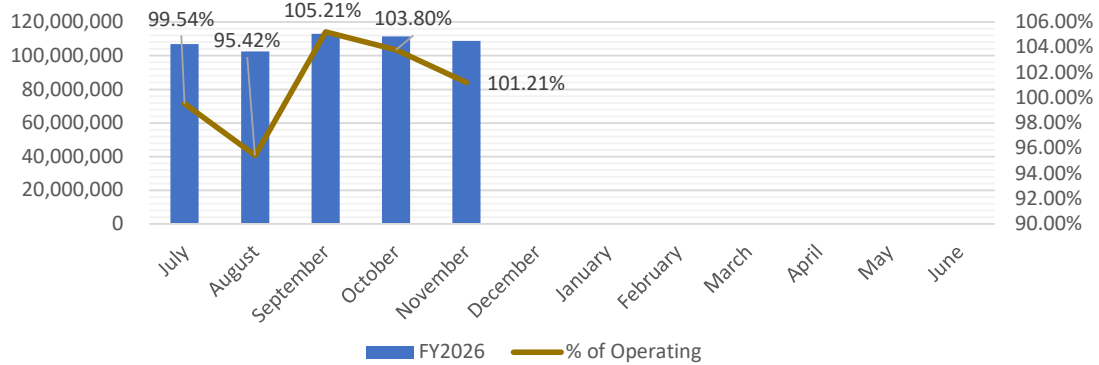
Total Working Cash Funds on October 31 , 2025	<u>1,843,449</u>
Total Working Cash Funds on November 20, 2025	<u>792,398</u>
Change in Working Cash Funds since October 31, 2025	<u>(1,051,051)</u>

*Illinois School District Liquid Asset Fund

	<u>Month End Balance</u>
<u>Capital Funds</u>	
Debt Service	14,072,140
Life Safety	4,631,057
CDB Escrow	20,100,028
Building Funds	45,531,606
Total Capital Funds:	<u>84,334,831</u>

Total Capital Funds on October 31, 2025	<u>85,833,801</u>
Total Capital Funds on November 20, 2025	<u>84,334,831</u>
Change in Capital Funds since October 31, 2025	<u>(1,498,970)</u>

Operating Cash Balance and % Coverage of FY'26 Operating Budget



Month / Year	Cash & Investments	Capital	Total
November 2025	108,741,119	84,334,831	121,550,233
November 2024	86,593,948	34,956,285	121,550,233
October 2025	111,518,636	85,833,801	197,352,438
October 2024	86,909,426	36,439,132	123,348,557
September 2025	113,034,422	89,501,970	202,536,392
September 2024	88,096,984	36,073,771	124,170,755
August 2025	102,521,697	84,522,519	187,044,216
August 2024	81,392,300	31,630,251	113,022,551
July 2025	106,278,443	82,185,396	188,463,840
July 2024	94,170,928	18,966,575	113,137,503
June 2025	106,950,507	80,801,115	187,751,622
June 2024	95,190,321	18,733,561	113,923,882
May 2025	103,733,777	73,618,424	177,352,201
May 2024	87,363,344	13,008,319	100,371,663
April 2025	99,245,776	70,778,111	170,023,887
April 2024	86,332,941	12,124,823	98,457,764
March 2025	95,499,192	23,655,986	119,155,178
March 2024	86,836,088	12,144,016	98,980,104
February 2025	93,595,008	23,564,036	117,159,044
February 2024	88,191,264	12,055,291	100,246,555
January 2025	97,793,062	23,489,305	121,282,367
January 2024	89,622,418	12,080,229	101,702,648
December 2024	97,836,468	22,888,518	120,724,986
December 2023	86,619,649	12,022,984	98,642,633
November 2024	86,593,948	34,956,285	121,550,233
November 2023	87,396,331	20,349,393	107,745,724

Construction Manager at Risk - Downtown West Campus: Construction 2024-2025

Committee of the Whole: 12/02/2025

*Denotes updated information from last presentation

\$2,222,239.00

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total	Total Expensed
BR8245	BR8245 Board Resolution for Contingency for Downtown West Construction Project.					3/25/2025		\$2,222,239.00	
PCO CCF-009	This PCO is for the outstanding balance of \$5,915.00 where \$25,626.21 was applied to contaminated soils, fully exhausting Sitework Allowance #2 (Associated with PCO SA2 004)	4/21/2025	\$ 5,915.00	\$ 5,915.00	Approved	5/1/2025	NISC Northern Illinois Service Co	\$2,216,324.00	\$ 5,915.00
PCO CCF-008	CE #019 - DLC Foundation vs. Storm Sewer Due to conflict between the foundation in the SE corner of the DLC and the storm drain; the top of the footing is 728.5 and the bottom of the 12 inch storm pipe is at approximately 727.8. Ruiz will perform the following as a solution: Drop the elevation of the Foundation Walls approximately 1'-0", and refabricate concrete reinforcement.	4/15/2025	\$ 2,565.00	\$ 2,565.00	Approved	5/1/2025	Ruiz Construction Systems	\$2,213,759.00	\$ 8,480.00
PCO CCF-011	CE #023 - Contaminated Soils Use on 4/24 This PCO is for the unsuitable contaminated soils use on 4/24 Total Due = \$11,877.08	4/25/2025	\$ 11,877.08	\$ 11,877.08	Approved	5/1/2025	NISC Northern Illinois Service Co	\$2,201,881.92	\$ 20,357.08
PCO CCF-012	CE #024 - UST Removal in DLC Foundation NIS to perform the following due to an underground storage tank discovered in the DLC foundation: Remove and properly dispose of UST that had been discovered during excavation beneath the proposed foundation of the new DLC building.	4/28/2025	\$ 37,395.00	\$ 37,395.00	Approved	5/1/2025	NISC Northern Illinois Service Co	\$2,164,486.92	\$ 57,752.08
Terracon CO 4	Terracon's scope of services for the UST removal observation and reporting services related to the removal of the UST at the site will include: perform project coordination, UST removal observation, and associated data evaluation and reporting.	4/29/2025	\$ 12,250.00	\$ 12,250.00	Approved	4/29/2025	Terracon Consultants Inc	\$2,152,236.92	\$ 70,002.08
PCO-CCF-006	Precast Insulation Credit Deduct	2/26/2025	\$ (10,000.00)	\$ (10,000.00)	Approved	5/16/2025	Ruiz Construction Systems	\$2,162,236.92	\$ 60,002.08
PCO CCF-013	DTC EV Charger Electrical Rough Scope Removal Credit back to owner for removal of EV Chargers at DTC	5/20/2025	\$ (2,228.00)	\$ (2,228.00)	Approved	5/22/2025	HELM Electric	\$2,164,464.92	\$ 57,774.08

PCO CCF 18	Contaminated Soils on 5/8 & 5/30: Overage on Contaminated Soils: Use for unsuitable Contaminated Soils on 5/8 & 5/23.	5/30/2025	\$ 2,670.41	\$ 2,670.41	Approved	6/10/2025	NISC Northern Illinois Service Co	\$2,161,794.51	\$ 60,444.49
PCO CCF 14	DLC & DTC ComEd New Service Costs	5/21/2025	\$ 9,326.00	\$ 9,326.00	Approved	6/12/2025	HELM Electric	\$2,152,468.51	\$ 69,770.49
PCO CCF 15	RFP #001 Floor Drain/ Floor Box Elimination	5/27/2025	\$ (3,540.00)	\$ (3,540.00)	Approved	6/12/2025	Ringland Johnson Construction	\$2,156,008.51	\$ 66,230.49
PCO CCF 17	Hand Dryers: Helm to provide the following due to no electrical connection shown on drawings: Add conduit wire and connect Hand Dryer in Bath 1210 and 1212.	5/30/2025	\$ 2,473.00	\$ 2,473.00	Approved	6/12/2025	Helm Electric	\$2,153,535.51	\$ 68,703.49
PCO CCF 019	Unsuitable Soils Sitework Allowance #1 (Remaining Balance Due) - - This PCO is for the outstanding balance due, fully exhausting Sitework Allowance #1	5/30/2025	\$ 4,416.00	\$ 4,416.00	Approved	6/18/2025	Ringland Johnson Construction	\$2,149,119.51	\$ 73,119.49
PCO CCF 020	Four Rivers Sanitation Authority (FRSA) Add for IC Permit Variance.	6/3/2025	\$ 205.00	\$ 205.00	Approved	6/18/2025	Ringland Johnson Construction	\$2,148,914.51	\$ 73,324.49
PCO CCF 16	PIC Adds on DLC & DTC (Control value indictor Code Req)	5/29/2025	\$ 12,266.22	\$ 12,266.22	approved	6/30/2025	NISC Northern Illinois Service Co	\$2,136,648.29	\$ 85,590.71
PCO CCF 022	Add for Switching DLC Pavers to Concrete Sidewalk	6/11/2025	\$ 1,539.75	\$ 1,539.75	Approved	7/11/2025	NISC Northern Illinois Service Co	\$2,133,706.54	\$ 87,130.46
PCO CCF 024	Barrier Curbs & ADA - RFI 100 Pricing Reconciliations (ADA Detectable Warning Panels)	6/17/2025	\$ 840.23	\$ 840.23	Approved	7/24/2025	NISC Northern Illinois Service Co	\$2,132,866.31	\$ 87,970.69
PCO CCF 025	Chestnut St. Entrance Apron - Owner Request for Additional Pavement Reconstruction (RHA @ Chestnut/Rockton)	6/17/2025	\$ 12,294.64	\$ 12,294.64	Approved	7/23/2025	NISC Northern Illinois Service Co	\$2,120,571.67	\$ 100,265.33
PCO CCF 028	DTC Hand Dryers connections with GFCI breakers Added	6/24/2025	\$ 3,950.00	\$ 3,950.00	Approved	7/14/2025	HELM Electric	\$2,132,698.29	\$ 104,215.33
PCO CCF 032R1	Eliminate Furring at DLC Elec Rooms	7/3/2025	\$ (2,548.00)	\$ (2,548.00)	Approved	7/23/2025	Rockwell Group	\$2,135,246.29	\$ 101,667.33
PCO CCF 007 REV 4	Structural ASI 001	7/17/2025	\$ 9,704.90	\$ 9,704.90	Approved	8/11/2025	Ruiz Construction Systems	\$2,125,541.39	\$ 111,372.23
PCO CCF 021 REV1	Credit Request for Switching Cast to PVC in Autobody and Auto Lab	6/10/2025	\$ (14,626.20)	\$ (14,626.20)	Approved	8/6/2025	MILLER ENGINEERING	\$2,140,167.59	\$ 96,746.03
PCO CCF 033 R1	Compressed Air Piping Miller Engineering to perform the following due to ASI #009: Add for compressed air piping in the DTC building.	7/9/2025	\$ 18,036.43	\$ 18,036.43	Approved	8/6/2025	MILLER ENGINEERING	\$2,122,131.16	\$ 114,782.46
PCO CCF 034	Credit for Remove scope of furnishing and installing the phenolic panels at the soffit	7/22/2025	\$ (53,200.00)	\$ (53,200.00)	Approved	8/6/2025	AMERICAN IGLOO BUILDERS	\$2,175,331.16	\$ 61,582.46
PCO CCF 030 R1	DTC rebar Shops: Jimmy'Z to perform the following: Step down CMU to 0'0" at Stair 2. Refer to masonry rebar shop drawings detial Z R02E.	7/2/2025	\$ 3,138.00	\$ 3,138.00	Approved	8/14/2025	Jimmy'Z Masonry	\$2,172,193.16	\$ 64,720.46
PCO CCF 035	Helm Electric RCO 11 & 12 Deduct VFDs	7/28/2025	\$ (28,886.00)	\$ (28,886.00)	Approved	8/14/2025	Jimmy'Z Masonry	\$2,201,079.16	\$ 35,834.46

PCO CCF 036 R1	ASI 010 Revised Scope Adjustment Cardinal Glass Company to provide labor and materials for the following: on the DTC - Changing from glass type GL10 to GL14 on Door 6100A. Approximately 48 square feet. Change from GL14 to GL10 at curtainwall elevation C includes door 6105A.	7/29/2025	\$ (1,182.00)	\$ (1,182.00)	Approved	8/14/2025	Cardinal Glass Co	\$2,202,261.16	\$ 34,652.46
PCO CCF 037	Nicor Gas Sleeves -Northern Illinois proposes the following: Provide and install 4" PVC sleeve for Nicor Gas service at DLC & DTC (approx. 70' for DLC & approx. 90' for DTC).	8/1/2025	\$ 4,803.90	\$ 4,803.90	Approved	8/20/2025	NISC Northern Illinois Service Co	\$2,197,457.26	\$ 39,456.36
PCO CCF 038	Storm Sewer and Grade Conflict/ Bust in DTC Lot	8/1/2025	\$ 8,551.25	\$ 8,551.25	Approved	8/20/2025	NISC Northern Illinois Service Co	\$2,188,906.01	\$ 48,007.61
PCO CCF 039	Relocate FHV Cabinet	8/5/2025	\$ 1,478.20	\$ 1,478.20	Approved	8/20/2025	Nelson Fire Protection	\$2,187,427.81	\$ 49,485.81
PCO CCF 023 REV 2	ASI 033 Mechanical and Electrical Updates: Miller Plumbing and Helm Electric shall incorporate project changes (Plumbing & Electrical) differing from original basis of design; as modified/noted by the Architect of Record and Engineer of Record and as set forth in ASI #003.	6/16/2025	\$ 20,812.60	\$ 20,812.60	Approved	8/29/2025	Helm Electric and Miller Plumbing	\$2,166,615.21	\$ 70,298.41
PCO CCF 029 Rev3	ASI #006 Per ASI – 6R1, there are changes that are being made to the location/orientation of the exterior site lighting. These changes are at no cost to the Project per standard details that are included in the Electrical Project Drawings. This zero-dollar change order is an official acknowledgement of the changes being incorporated as set forth by the Design Teams of record.	6/24/2025	\$ -	\$ -	Approved	9/16/2025	HELM Electric	\$2,166,615.21	\$ 70,298.41
PCO CCF 040	ASI 002 - RVC Structural Ruiz to perform the following labor and materials:	8/12/2025	\$ 21,032.78	\$ 21,032.78	Approved	9/16/2025	Ruiz Construction Systems	\$2,145,582.43	\$ 91,331.19
PCO CCF 044	ASI 016 Exterior Insulation: Changes per ASI 016	8/20/2025	\$ 3,532.00	\$ 3,532.00	Approved	9/11/2025	American Igloo, Rockwell Group	\$2,142,050.43	\$ 94,863.19
PCO CCF 051	CE #066 - RFI #165 Adds Excavate and backfill as required to allow for concrete saw cutting. Saw cut walls of precast concrete inlets to shorten structures as required in (3) locations.	9/15/2025	\$ 2,625.00	\$ 2,625.00	Approved	9/26/2025	NISC Northern Illinois Service Co	\$2,139,425.43	\$ 97,488.19
PCO CCF 054	CE #069 - Interior Bollards In accordance with ASI 018R1 and updated drawing A1.10, the following work is to be performed: Bollards. Concrete Anchorage. Slab Modifications	9/26/2025	\$ 5,754.14	\$ 5,754.14	Approved	10/3/2025	Ruiz Construction Systems	\$2,133,671.29	\$ 103,242.33

PCO CCF 010 REV 6	BP4 IFB vs. BP5 IFB Drawings - Structural Changes Pricing Reconciliation	9/10/2025	\$ 67,416.64	\$ 67,416.64	Approved	10/13/2025	Ruiz Construction Systems; NISC	\$2,066,254.65	\$ 170,658.97
PCO CCF 042 R1	DTC ASI 012	8/18/2025	\$ 3,973.42	\$ 3,973.42	Approved	10/16/2025	Miller Engineering Co	\$2,062,281.23	\$ 174,632.39
PCO CCF 043 R1	ASI 002 Masonry Changes	8/19/2025	\$ 228.00	\$ 228.00	Approved	10/13/2025	Jimmy'Z Masonry	\$2,062,053.23	\$ 174,860.39
PCO CCF 049 R1	DTC PIV Adds and Deducts	9/9/2025	\$ 6,832.51	\$ 6,832.51	Approved	10/16/2025	Miller Engineering Co; NISC	\$2,055,220.72	\$ 181,692.90
PCO CCF 050	CE #065 - DLC Added Fixture Length F7 The approved lighting submittal shows that DLC F7 (Qty 2), originally listed as 4' on the fixture schedule, now needs to be provided as 8'.	9/10/2025	\$ 780.00	\$ 780.00	Approved	10/13/2025	HELM Electric	\$2,054,440.72	\$ 182,472.90
PCO CCF 052	RFI #137 Adds Per RFI 137, the updated drawings reflect the following changes to the scope of work: • Installation of an open site drain, including all related vent piping, to accommodate the irrigation line drain. • Installation of a drain line complete with valve and cap.	9/17/2025	\$ 703.33	\$ 703.33	Approved	10/13/2025	Miller Engineering Co	\$2,053,737.39	\$ 183,176.23
PCO CCF 053	Unsuitable (non-bearing) allowance	9/19/2025	\$ 29,629.63	\$ 29,629.63	Approved	10/10/2025	NISC Northern Illinois Service Co	\$2,024,107.76	\$ 212,805.86
PCO CCF 054	Interior Bollards	9/26/2025	\$ 5,754.14	\$ 5,754.14	Approved	10/3/2025	Ruiz Construction Systems	\$2,018,353.62	\$ 218,560.00
PCO CCF 055	DTC Paint Booths: Exhaust vs. IFB SS Locations vs. Precast Planking	9/26/2025	\$ 3,535.71	\$ 3,535.71	Approved	10/19/2025	Ruiz Construction Systems	\$2,014,817.91	\$ 222,095.71
PCO CCF 056	Hollow Core Plank 175X Support	9/26/2025	\$ 718.37	\$ 718.37	Approved	10/19/2025	Ruiz Construction Systems	\$2,014,099.54	\$ 222,814.08
PCO CCF 057	Hollow Core Plank 178X and 179X9 Support (Structural)	9/26/2025	\$ 909.18	\$ 909.18	Approved	10/19/2025	Ruiz Construction Systems	\$2,013,190.36	\$ 223,723.26
PCO CCF 060	DLC & DTC ASI-022 Piping Diameter REvisions for Terminal Heat Transfer Units	9/29/2025	\$ 3,906.25	\$ 3,906.25	Approved	10/13/2025	Miller Engineering Co	\$2,009,284.11	\$ 227,629.51
PCO CCF 061	Bent Plate at Ramp to Mechanical Roof	9/30/2025	\$ 720.00	\$ 720.00	Approved	10/13/2025	Rockwell Group	\$2,008,564.11	\$ 228,349.51
* PCO CCF 045R1	ASI 015 DTC Gates	8/26/2025	\$ 8,036.00	\$ 8,036.00	DKA review	11/18/2025	Helm Electric	\$2,000,528.11	\$ 236,385.51
* PCO CCF 064	RFI #206 Reconcile Gyp Board over CMU removed from Scope.	10/14/2025	\$ (1,484.00)	\$ (1,484.00)	Approved	11/11/2025	Rockwell Group	\$2,002,012.11	\$ 234,901.51
* PCO CCF 066	ComEd CE #083 Reimbursement for utility costs for temporary power usage at job site	10/21/2025	\$ 3,913.32	\$ 3,913.32	Approved	11/13/2025	ComEd Electric	\$1,998,098.79	\$ 238,814.83
* PCO CCF 067	Deduct TV Display Corridor 6200 DTC	10/23/2025	\$ (2,580.00)	\$ (2,580.00)	Approved	11/13/2025	Helm Electric	\$2,000,678.79	\$ 236,234.83

* PCO CCF 069	Lift installation - RVC Cabinets required to incorporate installation.	10/24/2025	\$ 2,716.23	\$ 2,716.23	Approved	11/11/2025	Standard Industrial & Automotive Equipment	\$1,997,962.56	\$ 238,951.06
* PCO CCF 070	Curtain Wall North Side DLC Interference	11/3/2025	\$ 4,122.00	\$ 4,122.00	Approved	11/11/2025	Rockwell Group	\$1,993,840.56	\$ 243,073.06

Project: HSC 3rd Floor Buildout & 2nd Elevator - Construction 2025

Committee of the Whole: 12/02/2025

*Denotes updated information from last presentation

										Total Contract
										\$ 203,600.00 \$ 2,272,600.00
PCO Number	Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total	Contract Running Value
PCO 4	CO 1	This is a Credit for elimination of the hat channel framing behind the wood panels at the Student Lounge (plan) south Elevation.	6/10/2025	-\$1,007.00	-\$1,007.00	Approved	6/24/2025	STENSTROM CONSTRUCTION	\$204,607.00	
PCO 5	CO 1	Provide new Plumbing chase wall and revised toilet to be floor mounted in Gender Neutral Restroom as indicated in Response to RFI-15 and CB No.003.	6/10/2025	\$ 1,072.00	\$ 1,072.00	Approved	6/24/2025	STENSTROM CONSTRUCTION	\$203,535.00	
PCO 6	CO 1	Provide and additional Handrail at the rear of the Elevator cab as requested by the Owner.	6/10/2025	\$ 440.00	\$ 440.00	Approved	6/24/2025	STENSTROM CONSTRUCTION	\$203,095.00	
PCO 7	CO 2	Provide a new Hollow Metal Frame with sidelite and new wood door (LH swing) per Response to RFI-021 (Option A).	7/1/2025	\$ 2,984.00	\$ 2,984.00	Approved	7/3/2025	STENSTROM CONSTRUCTION	\$200,111.00	
PCO 8	CO 2	Door swing	7/1/2025	\$ 2,977.00	\$ -	Rejected	7/3/2025	STENSTROM CONSTRUCTION	\$200,111.00	
PCO 11	CO 3	Change to fluid applied waterproofing application to perimeter walls of elevator pit, in lieu of 15 mil vapor barrier.	8/14/2025	\$ 2,640.00	\$ 2,640.00	Approved	8/20/2025	STENSTROM CONSTRUCTION	\$197,471.00	
PCO 13	CO 4	The following proposal is to provide additional flooring work to infill new doorways between corridor sheet vinyl as directed in Construction Bulletin 009.	9/30/2025	\$ 1,650.00	\$ 1,650.00	Approved	10/1/2025	STENSTROM CONSTRUCTION	\$195,821.00	
PCO 14	CO 5	PCO - 14 - The following proposal is to incorporate the cost for additional steel framing, fire proofing and installation at each level around the elevator door.	9/30/2025	\$ 17,761.00	\$ 17,761.00	Approved	10/1/2025	STENSTROM CONSTRUCTION	\$178,060.00	
PCO 10	CO 6	Provide sump alarm in elevator pit with wiring and alarm.	9/30/2025	\$ 4,211.00	\$ 4,211.00	APPROVED	10/9/2025	STENSTROM CONSTRUCTION	\$173,849.00	
* PCO 03	* CO 7	Additional work associated with helical piles in 2nd Elevator shaft pit.	10/28/2025	\$ 5,271.00	\$ 5,271.00	APPROVED	11/5/2025	STENSTROM CONSTRUCTION	\$168,578.00	
NA	* CO 8	Remove scope of work related to Alternate #1, Deduct from Contract Value, to eliminate extended Maintenance from Otis Elevator supplier.	10/28/2025	\$ (33,000.00)	\$ (33,000.00)	APPROVED	10/28/2025	STENSTROM CONSTRUCTION	\$168,578.00	\$2,239,600.00

Project: Securities Upgrade - Phase 1 - Construction 2025

Committee of the Whole: 12/02/2025

*Denotes updated information from last presentation

\$ 40,092.00

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total
1	Update 1 Door at BELL from NDE to AD400 on PIM. Add 2 SSB Doors to scope of work for NDE Locks, and associated integration.	5/16/2025	\$ 15,390.00	\$ 15,390.00	Approved	5/22/2025	SCHNEIDER ELECTRIC	\$24,702.00
* 02	Contingency use for SBH - add (3) WaterBug sensors at 3 locations in Ground floor; SSB wire and install (4) Bosch Motion Sensors for the M and W shop areas.	10/28/2025	\$ 8,019.00	\$ 8,019.00	Approved	11/5/2025	SCHNEIDER ELECTRIC	\$16,683.00

Project: Bid 25-14 Exterior Stone Tuckpointing (Phase 1) - Construction 2025

Committee of the Whole: 12/02/2025

*Denotes updated information from last presentation

Contingency Starting Balance \$50,310.00	Contract Value \$ 301,860.00
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Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total	Contract Value Running Total
01	SSC and PEC PCO 001 - Additional material and labor costs to complete additional required tuckpointing identified and documented on Stairway 1, Stairway 2, and PEC. This amount will be subtracted from the Contingency.	8/8/2025	\$8,139.00	\$8,139.00	APPROVED	8/11/2025	MIKE HARRIS CONSTRUCTION	\$42,171.00	\$ 301,860.00
02	PCO 02 - SSC BRIDGE The following proposal is to remove material and labor costs for tuckpointing on the portion of stair 2 removed from the project scope in response to CB-001. The contract sum will be decreased by \$17,968.00 (Credit).	8/8/2025	\$ (17,968.00)	\$ (17,968.00)	APPROVED	8/11/2025	MIKE HARRIS CONSTRUCTION	\$42,171.00	\$ 283,892.00
03	PCO 03 - SSC BRIDGE The following proposal is to credit stainless steel flashing and sealant material costs and flashing and stone cap installation labor costs for the portion of stair 2 removed from the project scope in response to CB-001. The contract sum will be decreased by \$6,520.00 (Credit).	8/8/2025	\$ (6,520.00)	\$ (6,520.00)	APPROVED	8/11/2025	MIKE HARRIS CONSTRUCTION	\$42,171.00	\$ 277,372.00
04	PCO 04 - CLII The following proposal is to material and labor costs associated with removing CLII (Alternate 3) from the project scope. The contract sum will be decreased by \$12,300.00 (Credit).	8/8/2025	\$ (12,300.00)	\$ (12,300.00)	APPROVED	8/11/2025	MIKE HARRIS CONSTRUCTION	\$42,171.00	\$ 265,072.00
05	Added labor and material costs associated with concrete repairs at three 3" x 16' areas as outlined in PCO. Also includes added labor and material costs for expansion joint repair at the top of each bridge stair per PCO 10/02/2025.	8/20/2025	\$28,400.00	\$28,400.00	APPROVED	10/9/2025	MIKE HARRIS CONSTRUCTION	\$13,771.00	\$ 265,072.00
* 06	Deduct from Contract to remove material and installation costs associated with using Backer Rod and Sealant in lieu of Emseal DSM at the expansion joint lengths in the areas of concrete repair on the bridge. The contract sum will be decreased by \$6,900.00 (Credit).	10/21/2025	\$ (6,900.00)	\$ (6,900.00)	APPROVED	10/28/2025	MIKE HARRIS CONSTRUCTION	\$13,771.00	\$ 258,172.00
* 07	Deduct the Remaining Contingency from the Contract, as it was unused.	11/7/2025	\$ (13,771.00)	\$ (13,771.00)	APPROVED	11/18/2025	MIKE HARRIS CONSTRUCTION	\$0.00	\$ 244,401.00

Personnel Report

A. Appointments

_____, Chemistry Instructor, Full-time, FAC, Lane __, Step __, \$ _____, effective _____.

_____, English Instructor, Full-time, FAC, Lane __, Step __, \$ _____, effective _____.

_____, Aviation Maintenance Technology Instructor, Temporary Full-time, FAC, Lane __, Step __, \$ _____, effective _____.

_____, Aviation Maintenance Technology Instructor, Temporary Full-time, FAC, Lane __, Step __, \$ _____, effective _____.

B. Departures

Howard J. Spearman, Ph.D.
President

ROCK VALLEY COLLEGE 2025 - AT A GLANCE CAMPUS FACILITY EVENTS

Date	Event	Staff	Student	Athletic	Community
December					
12/1/2025	First Generation Speaker Series - SSC Atrium, 12pm	x	x		
12/1/2025	Snowed in with Home Alone - PEC 0110, 1pm	x	x		
12/2/2025	A Merry Mix Up Bingo - SSC Atrium, 11am	x	x		
12/2/2025	What's the Tea Tuesday - SSC 1124, 2pm	x	x		
12/2/2025	Women's & Men's Basketball Games - PEC Gym, 5pm & 7pm	x	x	x	x
12/2/2025	First Tuesday Lecture - SSC Atrium, 5:30pm	x	x		x
12/3/2025	S'more Culture - SSC Multi-cultural Center, 10am	x	x		
12/3/2025	Fall Jazz Concert - ERC PAR, 7pm	x	x		x
12/4/2025	Walkin' in a Winter Wonderland - SSC Atrium, 11am	x	x		
12/4/2025	DAP Club Goalball - PEC Gym, 2pm	x	x		
12/05 - 12/06	Old Towne Band Concert - ERC PAR, 7pm	x	x		x
12/6/2025	Women's & Men's Basketball Games - PEC Gym, 1pm & 3pm	x	x	x	x
12/9/2025	Everest High School Tours ATC - ATC 1302, 9:15am				x
12/9/2025	2025 Employee Winter Celebration - SSC Atrium, 2pm	x			
12/11/2025	Nursing Program Pinning Ceremony - SSC Atrium, 11am	x	x		x
12/11/2025	Phlebotomy Pinning Ceremony - HSC Lobby, 6pm	x	x		x
12/16/2025	Graphic Art Design Award Ceremony - SSC Atrium, 5:30pm	x	x		x
12/19/2025	WEI Winter Completion Ceremony - PEC Gym, 10am	x	x		x
January (2026)					
1/3/2026	Women's & Men's Basketball Games - PEC Gym, 12pm & 2pm	x	x	x	x
1/6/2026	Adult Learner Welcome Event - SSC Atrium, 5:30pm	x	x		
1/6/2026	Women's Basketball Game - PEC Gym, 5:30pm	x	x	x	x
1/8/2026	New Student Welcome Event - SSC Atrium, 12pm	x	x		x
1/9/2026	Faculty Development Day - ATC Flex Lab, 8am	x			
1/10/2026	Rumble in the Rock - PEC Gym, 7:30am	x	x	x	x
1/10/2026	RPS 205 Hall of Fame Celebration - SSC Atrium, 1pm				x
1/15/2026	ISS Welcome Back Brunch - SSC Atrium, 10am	x	x		
1/18/2026	USBA Baseball Camp - PEC Gym, 8am	x	x	x	x
1/20/2026	Welcome Week Resource Fair - SSC Atrium, 11am	x	x		
1/21/2026	MLK Day Celebration - SSC Atrium, 11:30am	x	x		
1/22/2026	Welcome Week Club Involvement Fair - SSC Atrium, 11am	x	x		
1/24/2026	Men's Basketball Game - PEC Gym, 1pm	x	x	x	x
1/25/2026	USBA Baseball Camp - PEC Gym, 8am	x	x	x	x
1/27/2026	Women's & Men's Basketball Games - PEC Gym, 5pm & 7pm	x	x	x	x
1/28/2026	Wellness Wednesday - SSC Atrium, 1pm	x	x		
1/29/2026	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
1/30/2026	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
February					
2/1/2026	USBA Baseball Camp - PEC Gym, 8am	x	x	x	x
2/2/2026	First Generation Speaker Series - SSC Atrium, 12pm	x	x		
2/3/2026	What's the Tea Tuesday - SSC Multi-cultural Center, 2pm	x	x		
2/3/2026	Women's & Men's Basketball Games - PEC Gym, 5pm & 7pm	x	x	x	x
2/3/2026	First Tuesday Lecture - SSC Atrium, 5:30pm	x	x		x
2/5/2026	Women's Basketball Game - PEC Gym, 5pm	x	x	x	x
2/7/2026	Spring Scholar Success Summit - SSC Atrium, 1pm	x	x		x
2/8/2026	USBA Baseball Camp - PEC Gym, 8am	x	x	x	x
2/12/2026	CAB Valentine's Day Karaoke - SSC Atrium, 11am	x	x		
2/12/2026	Black History Month Game Day - SSC Atrium, 1:30pm	x	x		

ROCK VALLEY COLLEGE 2025 - AT A GLANCE CAMPUS FACILITY EVENTS

Date	Event	Staff	Student	Athletic	Community
February cont.					
2/12/2026	Men's Basketball Game - PEC Gym, 5pm	x	x	x	x
2/14/2026	Women's & Men's Basketball Games - PEC Gym, 1pm & 3pm	x	x	x	x
2/18/2026	2026 Town Hall Meeting - SSC Atrium, 3pm	x			
2/19/2026	Men's Basketball Game - PEC Gym, 5pm	x	x	x	x
2/21/2026	National TRiO Day - PEC Gym, 10am	x	x		x
2/24/2026	NIU @ RVC Engineering Employer Fair - SSC Atrium, 10am	x	x		x
2/25/2026	Wellness Wednesday - SSC Atrium, 1pm	x	x		
2/26/2025	Women's Basketball Region 4 Quarter Finals - PEC Gym, 5pm	x	x	x	x
2/28/2026	ICTM Mathematics Competition - JCSM, CLI, ERC, SSC, 8am	x	x		x
March					
3/3/2026	First Tuesday Lecture - SSC Atrium, 5:30pm	x	x		x
3/4/2026	High School Art Show & Award Ceremony - ERC PAR, 3:30pm	x	x		x
03/04 - 03/05	Running Start Pre-Program Orientation - SSC Atrium, 5:30pm	x	x		
3/10/2026	Youth Ground Water Festival - ERC, CLI, JCSM, SSC, 8am	x	x		x
3/11/2026	CLR Movie Matinee - ERC PAR, 11:30am	x	x		
3/14/2026	Science Olympiad Regional Competition - JCSM, CLI, PEC, SSC, 7am	x	x		x
3/18/2026	Wellness Wednesday - PEC 0110, 1pm	x	x		
3/20/2026	CEANCI T & E Ed Regional Competition - ATC, 8am	x	x		x
03/20 - 03/21	Rock Valley College 2026 Jazz Festival - ERC PAR, 6pm	x	x		x
3/27/2026	Sister to Sister GLOW Conference - SSC Atrium, 9am	x	x		x