

**Rock Valley College
Community College District No. 511
3301 N Mulford Road, Rockford, IL 61114
COMMITTEE OF THE WHOLE MEETING
Educational Resource Center, Performing Arts Room, Room 0214
5:15 p.m. Tuesday, April 8, 2025**

Livestreaming Link: https://www.youtube.com/channel/UCwa3Fs6l4pWAR_4iDZPTNZA

(The link opens to the YouTube page; access the Board meeting by clicking on the “Live” video icon with the date shown above)

AGENDA

A. Call to Order

B. Roll Call

C. Communications and Petitions (Public Comment)

D. Recognition of Visitors

E. Review of Minutes: Committee of the Whole March 11, 2025

F. General Presentation

1. City of Rockford Property Tax Rebate Program and Rockford Promise/Mayor Tom McNamara

G. Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson

1. Enrollment Update
2. Completion Ceremonies Update
3. Strategic Plan Update: Interact Survey – Customer Service Secret Shopper Program
4. Rockford Public Schools (RPS) #205 Extended Career Running Start Intergovernmental Agreement
5. Career Pathways Jump Start (CPJS) Intergovernmental Agreements (IGA)
 - a. Byron Community Unit School District #226
 - b. North Boone Community Unit School District #200
 - c. Pecatonica Community Unit School District #321
6. Dual and Articulated Credit Memorandums of Understanding (MOU)
 - a. Boylan Catholic High School
 - b. Byron Community Unit School District #226
 - c. Harlem School District #122
 - d. Meridian Community Unit School District #223
 - e. North Boone Community Unit School District #200
 - f. Pecatonica Community Unit School District #321
 - g. Rockford Christian School
7. Running Start Intergovernmental Agreements (IGA)
 - a. Byron Community Unit School District #226
 - b. Harlem School District #122
 - c. North Boone Community Unit School District #200
 - d. Pecatonica Community Unit School District #321
8. Senior Semester Intergovernmental Agreements (IGA)
 - a. Byron C.U.S.D. #226
 - b. North Boone Community Unit School District

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COMMITTEE OF THE WHOLE MEETING
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5:15 p.m. Tuesday, April 8, 2025

H. Finance Discussion: Board Liaison Trustee Gorski

1. Purchase Report (A)
2. Cash and Investment Report
3. Resolution declaring the intention of the Board of Trustees of the District to issue not to exceed \$56,250,000 Funding Bonds for the purpose of paying claims of the District and directing that notice of such intention be published as provided by law.
4. Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell not to exceed \$56,250,000 Funding Bonds.
5. FY2026 Tentative Budget and Public Notice

I. Operations Discussion: Board Liaison Trustee Kennedy

1. Personnel Report
2. Personnel Report/Sabbatical
3. Retirement Resolution
4. 2025 Summer Flex Days
5. Change Order Update
6. Classroom Building II Update
7. Rock Valley College Events Calendar

J. Other Business: Unfinished Business/New Business

K. Next Regular and Reorganization Board of Trustees Meeting: April 22, 2025, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

L. Next Committee of the Whole Meeting: May 13, 2025, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

M. Adjourn

Robert Trojan, Board Chair

**Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, March 11, 2025
MINUTES**

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting was convened on Tuesday, March 11, 2025, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). The meeting was called to order at 5:15 p.m. by Vice Chairperson Gloria Cardenas Cudia.

Roll Call

The following members of the Board of Trustees were present at roll call:

Ms. Gloria Cardenas Cudia
Mr. Richard Kennedy
Mr. Paul Gorski
Ms. Kristen Simpson

Ms. Crystal Soltow
Mr. John Nelson joined at 5:24 p.m.
Mr. Nico Mikos, Student Trustee

The following Trustee was absent at roll call: Mr. Robert Trojan.

Also present: Dr. Howard J. Spearman, President; Dr. Keith Barnes, Vice President of Cultural Excellence; Dr. Patrick Peyer, Vice President of Student Affairs; Dr. Terrica Huntley, Interim Vice President of Human Resources; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Mr. Rick Jenks, Vice President of Operations; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Araceli Olvera, Interim Executive Assistant; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations, Attorney Christopher Gorman, Robbins Schwartz.

Board Member Attendance by Means Other Than Physical Presence

Trustee Cardenas Cudia made a motion, seconded by Trustee Gorski, to allow Trustee Robert Trojan to participate in the meeting via teleconference. The motion was approved by unanimous roll call vote. Trustee Trojan joined the meeting via telephone at 5:16 p.m.

Communications and Petitions

There were no public comments, communications, or petitions to be recognized.

Recognition of Visitors

There were no visitors to be recognized.

Review of Minutes

There were no comments on the minutes from the February 11, 2025, Board of Trustees Committee of the Whole meeting.

General Presentations

1. Downtown West Bid Package #5

Mr. Rick Jenks, vice president of operations, and Mr. Greg Kladar, vice president for pre-construction of Ringland-Johnson, presented the Downtown West Bid Package #5.

Trustee Nelson joined the meeting at 5:24 p.m.

Mr. Jenks recapped the Downtown West (DTW) construction timeline and projects that have been completed or are close to completion. Mr. Jenks stated that the largest bid package (#5) for the DTW construction was released, and RVC now has the costs back from the vendors. Mr. Jenks stated that with all of the costs coming back from the vendors, the project is now \$3.5 million over budget. Mr. Kladar explained the process that Ringland-Johnson went through for bid package #5 and what recommendations the Construction Manager at Risk (CM-R) recommends for the project. Mr. Jenks presented two options that the Trustees can consider:

- Option One – Increase the funding for the project by \$3.5 million to cover the added cost.
- Option Two – Do not build the Downtown Learning Center; only build the Downtown Training Center.

Trustees Trojan and Gorski stated that they were not interested in option two. Trustee Gorski followed up with a question for VP Olson about where she would get the extra \$3.5 million for the construction. Ms. Olson stated that she anticipates excess revenues over expenses in FY2025, as in the last five years. Moreover, RVC has not touched the contingency in the FY2025 Budget of \$4 million and will have those funds after the close of FY2025. Those funds can be transferred to Fund 03.

Trustee Gorski asked that any additional costs or information discussed at future meetings be presented to Trustees before the meetings so that they may digest the information. Discussion ensued.

2. Starlight Theatre Update

Mr. Jenks introduced Mr. Christopher Brady, the director of the Bengt Sjostrom Theatre (Starlight Theatre). Mr. Brady discussed the fiscal year revenues versus expenses. Starlight ticket sales and the current price of Starlight tickets. Mr. Brady shared enrollment for the Stars of Tomorrow Summer Camp, Starlight Friends, and the volunteers contributing to Starlight Theatre's success. Mr. Brady finished his presentation with how Starlight selects its productions and that the theatre received seven Broadway World Chicago Awards, including Best Theatre for Young Audiences and Favorite Local Theatre. Discussion ensued.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson

1. 14th Day Census Enrollment Data Brief and Student Profile

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the 14th Day Census Enrollment Data Brief and Student Profile. Ms. Snider stated that the 14th Day Census Enrollment is slightly different than the data reported on the monthly Enrollment Report because this report includes adult education credits and some vocational skill courses, and that's per the Illinois Community College Board (ICCB) definitions on reporting enrollment. Hence, these are the official numbers reported by RVC to the ICCB.

Ms. Snider explained that RVC is ahead of where the College was five years ago for unduplicated headcount, credit hours, and full-time equivalent. Unduplicated headcount has increased by 27.70%, credit hours have increased by 12.57%, and full-time equivalent has increased by 12.57% from FY2024.

Ms. Snider focused on the Student Profile Report and discussed the demographics of students for the Spring of FY2025. Discussion ensued.

2. Review of Programs, Expected Students, and Faculty/Staff for Downtown West

Dr. Amanda Smith, vice president of academic affairs, and Dr. Hansen Stewart, vice president of career and technical education and workforce development, presented the Review of Programs: Students, Faculty, and Staff for the Downtown West campus. Dr. Stewart stated that the programs were planned based on community and workforce needs. Technical programs will be housed in the Training Center, including Automotive Technology, E-Vehicle Repair, Collision Repair, Truck Driver Training, and Criminal Justice.

Dr. Smith stated that the educational programs housed in the Learning Center will include Adult Learning, Early Childhood Education, and Human Services. Adult Education and Refugee and Immigrant Services will also be included.

Student enrollment is anticipated, and students from the surrounding zip codes will be reflected in the enrollment. It is essential that faculty and staff will be sufficient to meet the community's unique needs. Discussion ensued.

Finance Discussion: Board Liaison Trustee Gorski

1. Purchase Reports

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A – FY2025 Amendments

A. Testing Professional Services – (Capital – Downtown West Site Improvement)

1.	Terracon Consultants, Inc.	Downers Grove, IL	\$ 25,000.00*(1)
			Not to Exceed

B. Utilities – (Electricity – Plant, Operations, and Maintenance)

2.	ComEd	Chicago, IL	\$ 37,000.00*(2)
			Not to Exceed

C. Maintenance Services – (Maintenance Services Plan Operations Equipment – Plant, Operations, and Maintenance)

3.	Helm Service	Freeport, IL	\$ 50,000.00*(3)
			Not to Exceed

Purchase Report B – FY2025 Purchases

A. Professional Services – (Other Contractual Services – SCC4 Advanced Manufacturing Grant)

1.	The New Growth Group, LLC	Cleveland, OH	\$ 50,000.00*(1)
			Not to Exceed
	Measurement Incorporated	Durham, NC	\$ 47,630.00
	Svail Landis	Virginia Beach, VA	\$ 50,000.00
	Maberry Consulting	Fairview Heights, IL	\$ 60,000.00
	MV Evaluation Services, LLC	Durham, NC	\$ 61,520.00

B. Bond Rating Fee – (Other Contractual Services – General Institution Expense)

2.	S&P Global Ratings	Chicago, IL	\$ 39,710.00*(2)
			Not to Exceed

C. Welding Simulators – (Capital Instructional Equipment – CTE Enrichment Program)

3.	Your Safety Company	Chambersburg, PA	\$ 61,990.00*(3)
	DEPCO Enterprises, LLC	Pittsburg, KS	\$ 66,696.00

D. Equipment Installation – (Site Improvements – Engineering Our Future Initiatives)

4.	Helm Service	Freeport, IL	\$ 52,000.00*(4)
			Not to Exceed

E. Roof Repair – (Maintenance Services Buildings – Plant Maintenance)

5.	Distinctive Roofing, Inc.	Rockford, IL	\$ 56,280.00*(5)
			Not to Exceed
	BP Roofing Solutions	Loves Park, IL	\$ 61,600.00
	McDermaid Roofing and Insulating	Rockford, IL	\$ 154,400.00

Purchase Report C – FY2025 Purchases

All items on this Purchase Report pertain to Bid #25-01-D05 Main Package for Downtown Campus to construct the Downtown West campus. This bid contained fourteen (14) separate packages, numbered 5.01 to 5.14. The bid was released on Wednesday, January 15, 2025, and 573 vendors were notified of the release. Thirty-eight vendors

submitted responses, which were opened on February 25, 2025. Bid package 5.10 Automotive Lifts received one response, but upon review, the vendor confirmed they had made an error in the scope of work and requested to withdraw their submittal. As a result, this report does not include a recommendation to award package 5.10, and that package will be rebid. All other packages are included in this report. Ringland Johnson Construction has reviewed and vetted all the recommended awards as the project's Construction Manager at Risk. All the recommended awards have confirmed participation in an apprenticeship program approved by and registered with the United States Department of Labor's Office of Apprenticeship and Training, except package 5.09, which has confirmed the use of subcontractors who meet the requirement.

A. Masonry – (Capital – Downtown West New Facilities)

1.	Jimmy's Masonry Corporation	Crystal Lake, IL	\$ 948,000.00*(1)
			Not to Exceed
	J.P. Cullen & Sons, Inc.	Janesville, WI	\$ 1,088,767.00
	Mike Harris Mason Contractor	Rockford, IL	\$ 1,596,500.00

B. General Trades – (Capital – Downtown West New Facilities)

2.	Ruiz Construction Company	Rockford, IL	\$ 3,584,000.00*(2)
			Not to Exceed
	J.P. Cullen & Sons, Inc.	Janesville, WI	\$ 3,782,683.00

C. Metal Panels – (Capital – Downtown West New Facilities)

3.	American Igloo Builders	Libertyville, IL	\$ 1,911,590.00*(3)
	East Moline Sheet Metal	Moline, IL	\$ 1,700,000.00

D. Roofing – (Capital – Downtown West New Facilities)

4.	H.C. Anderson Roofing Company	Rockton, IL	\$ 1,238,857.00*(4)
			Not to Exceed
	Sterling Commercial Roofing	Sterling, IL	\$ 1,258,440.00
	Distinctive Roofing	Rockford, IL	\$ 1,480,197.00
	BP Roofing Solutions	Loves Park, IL	\$ 2,317,000.00

E. Glass and Glazing – (Capital – Downtown West New Facilities)

5.	Cardinal Glass Company	Rockford, IL	\$ 2,191,000.00*(5)
			Not to Exceed
	Rock Valley Glass	Cherry Valley, IL	\$ 2,696,000.00

F. Metal Studs – (Capital – Downtown West New Facilities)

6.	The Rockwell Group	Freeport, IL	\$ 2,770,800.00*(6)
			Not to Exceed
	Koja Construction	Machesney Park, IL	\$ 3,208,000.00

G. Tile and Terrazzo – (Capital – Downtown West New Facilities)

7.	Northern IL Terrazzo & Tile Company	Rockford, IL	\$ 204,200.00*(7)
			Not to Exceed
	Rockford Central Tile & Terrazzo	Rockford, IL	\$ 258,863.00

H. Flooring – (Capital – Downtown West New Facilities)

8.	Boss Carpet One, LLC	Dixon, IL	\$ 399,826.00*(8)
			Not to Exceed
	Benchmark Flooring	Loves Park, IL	\$ 411,664.00

	Rockford Carpetland USA, Inc.	Rockford, IL	\$ 432,246.00
	Best Buy Interior Finishes	Naperville, IL	\$ 640,700.00

I. Food Service – (Capital – Downtown West New Facilities)

9.	Boelter, LLC	Chicago, IL	\$ 145,129.00*(9)
			Not to Exceed
	Great Lakes West, LLC	Mattawan, MI	\$ 153,926.00

J. Fire Protection – (Capital – Downtown West New Facilities)

10.	Nelson Fire Protection	Rockford, IL	\$ 216,062.00*(10)
			Not to Exceed
	Automatic Fire Systems	Rockford, IL	\$ 340,728.00
	SJ Carlson Fire Protection	Rockford, IL	\$ 589,275.00

K. Plumbing – (Capital – Downtown West New Facilities)

11.	Miller Engineering Company	Rockford, IL	\$ 1,706,939.00*(11)
			Not to Exceed
	Hartwig Mechanical, LLC	Harvard, IL	\$ 2,137,350.00
	Helm Mechanical	Freeport, IL	\$ 2,392,000.00
	Nelson Carlson Mechanical	Rockford, IL	\$ 2,729,590.00

L. HVAC – (Capital – Downtown West New Facilities)

12.	Miller Engineering Company	Rockford, IL	\$ 5,224,300.00*(12)
			Not to Exceed
	Hartwig Mechanical	Harvard, IL	\$ 5,624,600.00
	Helm Mechanical	Freeport, IL	\$ 6,394,000.00

M. Electrical – (Capital – Downtown West New Facilities)

13.	Helm Electric	Sterling, IL	\$ 6,685,700.00*(13)
			Not to Exceed
	Kelso-Burnett Company	Rolling Meadows, IL	\$ 7,985,000.00
	The Morse Group	Freeport, IL	\$ 8,148,300.00
	Miller Engineering	Rockford, IL	\$ 8,976,500.00

2. Cash and Investment Report

Ms. Olson presented the Cash and Investment Report through February 28, 2025. Total operating cash is \$29,430,664. Total operating cash and investments are \$93,595,008. Total capital funds are \$23,564,036. Since February 28, 2025, the change in capital funds has been \$74,731. The operating cash and investments change since January 31, 2025, is (\$4,198,054). Ms. Olson stated that the total operating cash and investment funds were 92.02% of the FY2025 operating budget.

3. Financial Risk Management/Financial Contingency Plan

Ms. Olson presented the Financial Risk Management/Financial Contingency Plan. Ms. Olson discussed the financial contingency plan for RVC that helps the College prepare for financial challenges and reduce risk. It includes assessment of the College's financial health, creating a budget, and communicating openly. Ms. Olson explained the budget process, institutional transparency, and fiscal stewardship. Discussion ensued.

Operations Discussion: Board Liaison Trustee Kennedy

1. Personnel Report

Mr. Jenks presented the March 2025 personnel report containing no appointments and one departure.

2. Rock Valley College Foundation and Rock Valley College (RVC) Downtown West Campaign Fundraising Agreement

Mr. Jenks presented the Rock Valley College Foundation and RVC Downtown West Campaign Fundraising Agreement. Mr. Jenks explained the background of how the agreement came to exist, the duties of the RVC Foundation, and the fees.

3. Rock Valley College Events Calendar

Mr. Jenks presented the RVC on-campus events calendar for March and April 2025. Mr. Jenks highlighted March as Women's History Month. March 15, 2025, is the Science Olympiad Regional Conference; March 21, 2025, the Sister to Sister Glow Conference; and March 21, 2025, is the Phi Theta Kappa Induction Ceremony.

New Business/Unfinished Business

1. New Business: There was no new business.

2. Unfinished Business:

- Ms. Olson stated that the Belvidere Stellantis Plant plans to reopen the plant with at least one shift and is considering possibly two. Tax abatements for the Belvidere Stellantis Plant are pending additional conversations, so there's nothing further to share at this time.
- Ms. Olson and Trustee Trojan met with Andy Shaw from the Lee/Ogle Enterprise Zone, and they will be bringing additional information regarding the conversation in April.
- Ms. Olson stated that the City of Rockford has asked RVC to participate in the City of Rockford Property Tax Rebate Program. Ms. Olson explained the program and what the City of Rockford offered to the participants. Discussion ensued.

Adjourn to Closed Session

A closed session was not held.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustees Meeting will be held on Tuesday, March 25, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on Tuesday, April 8, 2025, at 5:15 p.m., in the Performing Arts Room (PAR, Room 0214) of the Educational Resource Center (ERC) on the main campus.

Adjourn

At 7:15 p.m., a motion was made by Trustee Gorski, seconded by Trustee Simpson, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Richard Kennedy, Secretary

Robert Trojan, Chairperson

FY2025 Enrollment Update
Board of Trustees Committee of the Whole – April 8, 2025

Term	Unduplicated Headcount				Credit Hours				Budget		Stretch	
	FY2024	FY2025	Change	% Change	FY2024	FY2025	Change	% Change	Budget	% to Budget	Goal	% to Goal
Summer II	1858	1,861	3	0.16%	7,922	8,260	338	4.27%	9,000	92%	9,000	92%
Fall	5410	5,654	244	4.51%	52,510	52,543.5	33.5	0.06%	51,100	103%	52,800	99.5%
Subtotal (Summer II + Fall)	7,268	7,515	247	3.40%	60,432	60,803.5	371.5	0.61%	60,100	101%	61,800	98%
Winterim	434	461	27	6.22%	1,442	1,639	197	13.66%	900	182%	1,200	137%
Spring	5605	6245	640	11.42%	48,924.5	52,284.5	3,360	6.87%	45,000	116%	47,500	110%
Subtotal (Summer II + Fall + Winterim + Spring)	13,307	14,221	914	6.87%	110,798.5	114,727	3,928.5	3.55%	106,000	108%	110,500	104%
Summer I	826	933	107	13%	3,732.0	4,077.0	345.0	9.24%	4,000	102%	4,500	91%
Total	14,133	15,154	1,021	7.22%	114,530.5	118,804	4,274	3.73%	110,000	108%	115,000	103%

Sources: FY2025 Summer II, Fall, and Winterim Enrollment Tickers (Final); Spring Enrollment and Summer I Tickers (04/02/2025)

Important Dates:

- Spring classes began January 11 and end May 16.
- Spring late-start dates include February 8, March 15, and April 12.
- Summer I classes begin Monday, May 19, 2025.

FY2026 Enrollment Update
Board of Trustees Committee of the Whole – April 8, 2025

Term	Unduplicated Headcount				Credit Hours				Budget		Stretch	
	FY2024	FY2025	Change	% Change	FY2024	FY2025	Change	% Change	Budget	% to Budget	Goal	% to Goal
Summer II	1,065	1,333	268	25.16%	4,908.0	6,276.5	1,368.5	27.88%	7,900	79.4%	8,200	76.5%
Fall	1,592	1,802	210	13.19%	17,516.5	19,048.5	1,532	8.75%	52,400	36.4%	54,600	34.9%
Subtotal (Summer II + Fall)	2,657	3,135	478	17.99%	22,424.5	25,325.0	2,901.5	12.93%	60,300	42%	62,800	40.3%
Winterim									1,400		1,500	
Spring									48,800		51,000	
Subtotal (Summer II + Fall + Winterim + Spring)									110,500		115,300	
Summer I									4,500		4,700	
Total									115,000		120,000	

Sources: FY2026 Summer II and Fall Enrollment Tickers (04/02/2025)

Important Dates:

- Summer II (8-Week & First 4-week) classes begin, Monday June 16, 2025.
- Fall weekend classes begin Saturday, August 16, 2025.
- Fall weekday classes begin Monday, August 18, 2025.

**ROCK VALLEY COLLEGE
2025 COMPLETION CEREMONIES**

Ceremony	Date	Time	Location
TRiO Graduation & Delta Alpha Phi (DAP) Induction	Friday, May 2, 2025	11 am	SSC Atrium
Sankofa Ceremony and Celebration	Friday, May 9, 2025	6 pm	SSC Atrium
Nuestras Raíces (Our Roots) Recognition Ceremony	Tuesday, May 13, 2025	2 pm	PEC Gym
Massage Therapy	Tuesday, May 13, 2025	6 pm	SSC Atrium
Dental Hygiene Pinning Ceremony	Wednesday, May 14, 2025	12 pm	SSC Atrium
Respiratory Care Pinning Ceremony	Wednesday, May 14, 2025	2 pm	SSC Atrium
Nursing Pinning Ceremony	Thursday, May 15, 2025	11 am	SSC Atrium
Certificate Ceremony	Thursday, May 15, 2025	2 pm	PEC Gym
General Educational Development (GED) Graduation Ceremony	Thursday, May 15, 2025	6 pm	PEC Gym
Commencement Ceremony	Friday, May 16, 2025	2 pm 6 pm	PEC Gym
Raising Aspirations through an Inclusive Student Experience (RAISE) Ceremony	Thursday, May 22, 2025	4 pm	SSC Atrium
Workforce Equity Initiative (WEI) Completion Ceremony	Friday, May 23, 2025	10 am	PEC Gym
Highway Construction Careers Training Program (HCCTP) Completion Ceremony	Thursday, June 5, 2025	2 pm	ERC PAR
Medical Assistant	Friday, June 27, 2025	2 pm	SSC Atrium

Strategic Plan Update: Interact – Secret Shopper Report



Board of Trustees Committee of the Whole
April 8, 2025

Dr. Patrick Peyer, Vice President of Student Affairs

Executive Summary

The purpose of the secret shopper research was to review Rock Valley College's (RVC) enrollment and student services phone and online intake processes. Examining and understanding how RVC presents itself is a critical step in developing an effective and efficient intake strategy that may lead to increased recruitment success and higher levels of conversion. Offices included: Admissions, Academic Advising, Financial Aid, Student Records, and Testing.

Secret shopper callers from Interact Communications posed as prospective students to acquire information through phone inquiries to RVC. These inquiries were rated by the researchers either during or immediately after the call using a standardized protocol. Additionally, the researchers documented their experience with written comments. The phone inquiries occurred from February 1 to February 15, 2025.

The secret shopper callers also conducted online inquiries to RVC through email and via its online chat application. Responses to these inquiries were also rated using a standardized protocol. Additionally, the researchers documented their experience with written comments. The online inquiries occurred from February 1 to February 15, 2025.

Interact: Call Process

The secret shopper callers were charged with trying to find out about RVC's application process, academic programs, and financial aid process through direct phone calls to RVC's Admissions, Advising, Financial Aid, and the Registrar's office. All calls were assessed using a standardized rating scale that consisted of typical customer service assessments and were supplemented with personal comments that detailed each caller's experience. 20 calls were made:

- Five calls to the Admissions office;
- Five calls to the Advising office;
- Five calls to the Financial Aid office; and
- Five calls to the Registrar's office.

The callers made two types of assessments:

A series of "yes/no" assessments that described the overall nature of the calls; and

A series of ratings assessments that evaluated the contents and tone of the calls.

Interact: Online Process

The 'callers' also assessed RVC's online intake and informational processes. Five platforms were assessed:

- Admissions
- Financial Aid
- Placement testing
- Transfer and Advising
- ChatBot

The 'callers' were instructed to request information that any potential student would likely submit to each platform. The callers assessed each platform's response to their requests. Individually, the callers sent one to two requests to each platform to minimize redundancies, assuming that RVC's system was capturing their IP and email addresses. As a group, the callers sent between five to seven inquiries to each platform.

Interact: Call Outcomes and Recommendations

Overall, customer service, support, information, and response time were positive.

- Providing continuous customer service training and developing a knowledge base of frequently asked questions (FAQ's) may help ensure consistent call quality that meets callers' expectations and needs.
- RVC representatives should be more consistent in providing their name and title/department on every call, as well as collecting prospective students' contact information (name, phone number, email, and program of interest, if applicable).
- On-going training of RVC staff to act in ways that ensure that "every contact with a prospective student is an opportunity to sell RVC's value and welcome the potential student to RVC" would likely help them to soft sell RVC at every opportunity (note: this strategy is standard training of the for-profits).

Interact: Online Outcomes and Recommendations

Overall response time, information provided, and follow-up were positive and helpful.

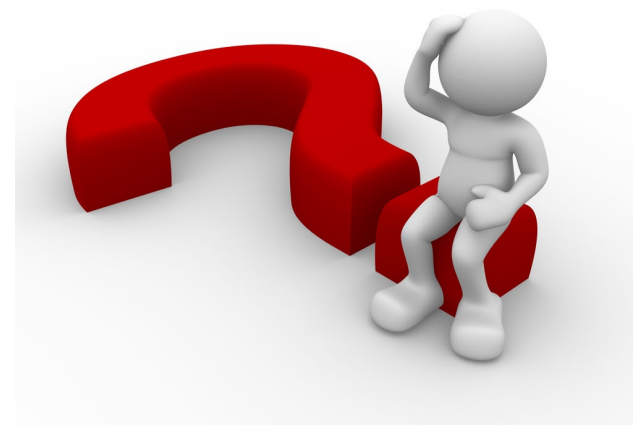
Information and detail in responses to online inquiries (email and chat) to the college were underwhelming:

- The responses to email inquiries were impersonal and tended not to engage the 'callers'.
- The responses tended not to provide comprehensive support to guide the potential students through RVC's application and enrollment processes.
- Make sure that all emails from RVC follow branded email templates for initial or periodic communication with prospective students, whether they have begun the application process or not. Emails received by the callers tended to lack a strong brand association, which made them come off as somewhat casual instead of looking professional.
- Email communications should be signed by an individual, including personal contact information. Most of the replies were not signed by an individual. Failing to personalize the experience or connect the student to RVC does not secure a strong connection with the prospective student.

Action Items

- Schedule regular and ongoing Customer Service training for frontline staff to ensure standardization of professional greetings, personalized engagement, and documentation of callers' names and contact information.
- Provide additional training on encouraging callers to “take the next step” in their enrollment or application process to sell the benefits of RVC and the variety of programs and courses (both credit and non-credit) available.
- Develop additional email templates to ensure consistent RVC branding and add a personal touch. This is particularly important in areas that are not using Salesforce CRM Pardot Communication tools, such as individual or office email signatures.
- Refine, update, and publish FAQ's and make them readily available for front-line staff.
- Research options for moving RVC to a 24-hour chat or chatbot system to further support evening and weekend inquiries and adult learners.

Questions?



**Extended Career Running Start Intergovernmental Agreement (IGA)
Rockford Public School District #205**

Background:

The Career Running Start program allows qualified students from Rockford Public School (RPS) District #205 to attend Rock Valley College (RVC) for their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, or 30 credits toward the Aviation Maintenance Program certificate. The Career Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District #205.

Students selected for Career Running Start need to be academically and socially ready for college. The program provides students with additional experiences to develop the independence and confidence needed to succeed beyond high school. It allows students to work toward a more challenging educational environment and excel in high school and college.

The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Career Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$460,000 during the term of this agreement. There is no cost to the students, as RPS will cover all costs, including books, supplies, and fees. The District's financial assistance helps reduce the overall cost of college for students and their families.

On January 24, 2023, the Rock Valley College Board of Trustees approved BR #8008, Career Running Start IGA, with Rockford Public School District #205. Both parties would like to extend the agreement from January 1, 2025, to June 30, 2025, for the duration of FY2025.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees extend the Career Running Start Intergovernmental Agreement with Rockford Public School District #205, effective April 22, 2025, the date both parties approve and fully execute the IGA extension, to expire on June 30, 2025. The program will apply to classes for the Spring 2025 semester.

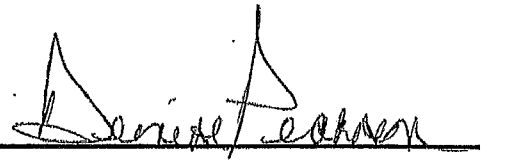
Howard J. Spearman, Ph.D.
President

Board Approval: _____

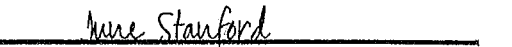
Secretary, Board of Trustees

WHEREFORE, the Parties, by their respective officers, have extended the original Career Running Start Intergovernmental Agreement (Rock Valley College Board Report #8008) by this Extension Agreement through June 30, 2025, effective on the dates set forth below.

Board of Education Rockford
Public School District No. 205
Boone-Winnebago County, Illinois



President



Secretary, Board of Trustees



Date 3/19/2025 | 11:07 AM CDT

Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois

President

Secretary, Board of Trustees

Date

**Career Running Start Intergovernmental Agreement (IGA)
Rockford Public School District #205**


Background: Career Running Start is a new program that allows qualified students from Rockford Public School District #205 to attend Rock Valley College for their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, or 30 credits toward the Aviation Maintenance Program certificate. The Career Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Rockford Public School District #205.

Students selected for Career Running Start need to be academically and socially ready for college. Career Running Start provides an opportunity for students to work toward a more challenging educational environment and excel both in high school and college. The Career Running Start program provides students with additional experiences to develop the independence and confidence needed to succeed beyond high school.


The financial arrangement between Rock Valley College and Rockford Public School District #205 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Career Running Start student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$460,000 during the term of this agreement. There is no cost to the students, as RPS will cover all costs, including books, supplies, and fees. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Running Start Intergovernmental Agreement with Rockford Public School District #205, effective January 24, 2023, the date both parties approve and fully execute the IGA, and to expire June 30, 2024. The program will apply to classes beginning August 14, 2023.

Attorney Reviewed.


Howard J. Spearman, Ph.D.
President

Board Approval:


Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN
BOARD OF EDUCATION OF ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205,
BOONE-WINNEBAGO COUNTIES, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR CAREER RUNNING START**

This Agreement is made and entered into by and between the Board of Education of Rockford Public School DISTRICT No. 205, Boone-Winnebago Counties, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Career Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Running Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated by reference.

BOARD APPROVED

DEC 13 2022

Section 2 Implementation of Career Running Start

Rockford Public Schools

DISTRICT and COLLEGE agree to collaborate to implement Career Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Rockford Public Schools, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Career Running Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:
- 1) DISTRICT'S requirements for earning a high school diploma.
 - 2) COLLEGE'S requirements for earning the following:
 - 1 CR – STU-100 Planning for Success, **AND**
 - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
 - 12 CR – TVC Certified Manufacturing Associate Certificate #8840; 3 CR – MET 133 Graphics/Solidworks I, **OR**
 - 16 CR – RVC Industrial Welder Certificate #8290, **OR**
 - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
- B. Any DISTRICT student interested in Career Running Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Running Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Running Start program.
- D. Instruction for DISTRICT students accepted into Career Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$460,000 during the term of this Agreement. The total number of students permitted to participate in Career Running Start is not expected to exceed 40 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided in Section 3.N, below.
- E. If a DISTRICT student is not successful academically or is not meeting Career Running Start academic standards at the midterm grading period, COLLEGE will notify the Executive Director of College and Career Readiness (ED of CCR) within one week after the midterm date.
- F. At semester end, COLLEGE will provide the ED of CCR with student transcripts enrolled in Career Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Career Running Start, identifying a maximum of approximately 40 eligible students to participate in Career Running Start per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Running Start are provided equal access to Career Running Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Running Start program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Career Running Start students and a parent or guardian the enrollment and selection of courses defined as Career Running Start schedules.
- E. DISTRICT will be responsible for communicating to Career Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Running Start program, including but not limited to the DISTRICT Career Running Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; ED of CCR to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Career Running Start students.
- J. DISTRICT will provide all personal and academic success counseling services to Career Running Start students.
- K. DISTRICT will provide students who successfully complete Career Running Start with credit towards a high school diploma.
- L. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Running Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Running Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- M. District agrees to work with their Career Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, course during the summer semester preceding the fall semester Career Running Start enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- G. COLLEGE will ensure that instructors for Career Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Career Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Career Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Career Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 205 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Career Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of

credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Career Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Career Running Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Career Running Start Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Running Start.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of

student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Running Start

coursework.

- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Career Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2024, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Rockford Public School District No. 205
Att'n: Superintendent
501 7th St.
Rockford, IL 61104
Facsimile: (815) 972-3404

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Lori Hoadley
Rockford Public Schools
501 7th St.
Rockford, IL 61104
Facsimile: (815) 966-3905
Email: Lori.Hoadley@rps205.com

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

- E. Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.
- The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.
- H. Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.
- I. Signature In Counterparts.** This Agreement may be executed in counterparts, each of which

LLH

shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

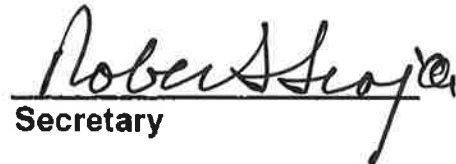
WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Winnebago County, Illinois


**Board of Education Rockford
Public School District No. 205
Boone-Winnebago
County, Illinois**


President


President


Secretary


Secretary


Date

12/19/2022 | 2:26 PM CST
Date

BOARD APPROVED

DEC 13 2022

Rockford Public Schools

**Board of Trustees
Illinois Community COLLEGE
District No. 511**

APPENDIX A

DISTRICT Career Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Running Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B**DISTRICT Procedures to Fulfill Qualifications and Admissions**

Note: "ED of CCR" refers to Rockford Public Schools Executive Director of College & Career Readiness. "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to Rockford Public School DISTRICT 205. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Running Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Running Start Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to ED of CCR.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Running Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Running Start students and alerts ED of CCR that file has been updated.
11. ED of CCR compiles list of all qualified DISTRICT Career Running Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to ED of CCR to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (approximately 40), ED of CCR will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, ED of CCR will send final and approved DISTRICT Career Running Start student list to COLLEGE.

15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Running Start program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Running Start students.
17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT ED of CCR and or staff manages DISTRICT Career Running Start waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet RPS 205 graduation requirements.
20. COLLEGE provides schedules to ED of CCR for students enrolled in the DISTRICT Career Running Start program.
21. ED of CCR distributes schedules to DISTRICT counselors.
22. ED of CCR works with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to ED of CCR for processing to the COLLEGE Dean of EC.
26. COLLEGE provides student transcripts to ED of CCR for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Running Start Academic Conduct Policies

All *Career Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Running Start* program.

ADVISING & COMMUNICATION

Career Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Running Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

Appendix D
Career Running Start Program Course Offerings 2023-2024
Career Running Start Courses Approved to be taken at an RVC Campus

Career Running Start

Aviation

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
AVM-101	Materials & Processes	3			
AVM-102	Basic Electricity	3			
AVM-103	Math & Physics	2			
AVM-104	Records & Publications	3			
AVM-105	Drawing & Weight Balance	3			
AVM-245	Electrical Systems	3			
AVM-247	Aircraft Metal Structure	6			
AVM-248	Hydraulic & Pneumatic	3			
AVM-249	Fuel Systems	1			
AVM-250	Assembly & Rigging	3			
STU-100	Planning for Success	1			

Manufacturing

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MET-100	Introductory CAD and Print Reading	3			
MET-106	Metrology	3			
MET-110	Manufacturing Processes I	3			
MET-111	CNC Machine Setup/Operation/Programming	3			
MET-133	Graphics/SolidWorks CAD I	3			
STU-100	Planning for Success	1			

Mechatronics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MEC-100	Mechanical Systems I	1			
MEC-101	Mechanical Systems II	1			
MEC-102	Mechanical Systems III	1			
MEC-110	Electrical Systems I	1			

MEC-111	Electrical Systems II	1
MEC-112	Electrical Systems III	1
MEC-120	Graphics I	1
MEC-121	Graphics II	1
MEC-122	Graphics III	1
MEC-130	Robotics and Animation I	1
MEC-131	Robotics and Animation II	1
MEC-132	Robotics and Animation III	1
MEC-140	Advanced Manufacturing I	1
MEC-141	Advanced Manufacturing II	1
MEC-142	Advanced manufacturing III	1
STU-103	Workplace Ethics	1
STU-100	Planning for Success	1

Welding

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
WLD-100	Introduction to Welding	3			
WLD-150	Blueprint Reading for Welders	3			
WLD-153	Arc Welding-Flat and Horizontal	3			
WLD-157	M.I.G. Welding	3			
WLD-158	T.I.G. Welding	3			
STU-100	Planning for Success	1			

**2025–2027 Career Pathways Jump Start Intergovernmental Agreement (IGA)
Byron Community Unit School District #226**

Background: The Career Pathways Jump Start program allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. The Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Senior Semester. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expire automatically on June 30, 2027. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Byron Community Unit School District #226 Career Pathways Jump Start Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
BYRON COMMUNITY SCHOOL DISTRICT NO. 226,
OGLE COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR CAREER PATHWAYS JUMP START**

This Agreement is made and entered into by and between the Board of Education of Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start as a joint program, administered jointly by Rock Valley COLLEGE and Byron Community Unit School DISTRICT No. 226, subject to the following terms and conditions.

A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:

1) DISTRICT'S requirements for earning a high school diploma.

2) COLLEGE'S requirements for earning the following:

- 1 CR – STU-100 Planning for Success, **AND**
- 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
- 12 CR – RVC Certified Manufacturing Associate Certificate #8840 **AND**
3 CR – MET 133 Graphics/Solidworks I, **OR**
- 16 CR – RVC Industrial Welder Certificate #8290 **AND** 6 credits towards
Advanced Welder Certificate #8218, **OR**
- 30 CR Completed towards RVC Aviation Maintenance Program
Certificate #7201 (76 CR required total)
- 24 CR – RVC Automotive Maintenance and Light Repair Certificate
#7101, **OR**
- 21 CR – RVC Basic Electronics Certificate #8414

B. Any DISTRICT student interested in Career Pathways Jump Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Pathways Jump Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Pathways Jump Start Procedures to Fulfill Qualifications and Admissions (Appendix B).

C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.

D. Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.

E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.

F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.

B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.
- E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.
- J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.
- K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.
- L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.**
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.**
- N. District agrees to work with their Career Pathways Jump Start students who have an IEP or

504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.

- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each

Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in

accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on **June 30, 2027, but may** be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:
Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St. Byron, IL 61010
Facsimile: (815) 335-7574

If to COLLEGE:
Illinois Community COLLEGE DISTRICT
No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: croselli@robbins-schwartz.com

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

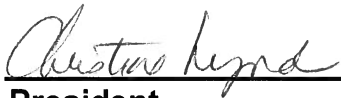
H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.


**Board of Education Byron
School District No. 226
Ogle County, Illinois**

**Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois**



President

President



Secretary

Secretary

March 20, 2025

Date

Date

Board of Trustees

APPENDIX A

DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.
18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.
19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.
20. DISTRICT contact distributes schedules to DISTRICT counselors.
21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.
22. COLLEGE provides students access to college advisors to assist with scheduling, as needed
23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.
25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

BYRON CUSD #226
696 N COLFAX ST
BYRON IL 61010
CLIENT ID: 30075531

The statement continues to be incorrect. The last check amount was not fully applied according to the 'lock box payment'.

FEBRUARY 2025

Check #122567	\$1,834.30
Current Charges:	\$1,833.89

Difference: +.41 cents

**2025-2026 Career Pathways Jump Start Intergovernmental Agreement (IGA)
North Boone Community Unit School District #200****Background:**

Career Pathways Jump Start is a program that allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Career Pathways Jump Start student and to pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with North Boone Community Unit School District #200, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expire automatically on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: North Boone Community Unit School District #200 Career Pathways Jump Start
Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN
BOARD OF EDUCATION OF NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT
NO. 200, BOONE COUNTY, BOONE COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR CAREER PATHWAYS JUMP START**

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School DISTRICT No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start as a joint program, administered jointly by Rock Valley COLLEGE and North Boone Community Unit School DISTRICT No. 200, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:
- 1) DISTRICT'S requirements for earning a high school diploma.
 - 2) COLLEGE'S requirements for earning the following:
 - 1 CR – STU-100 Planning for Success, **AND**
 - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
 - 12 CR – RVC Certified Manufacturing Associate Certificate #8840 **AND** 3 CR – MET 133 Graphics/Solidworks I, **OR**
 - 16 CR – RVC Industrial Welder Certificate #8290 **AND** 6 credits towards Advanced Welder Certificate #8218, **OR**
 - 30 CR Completed towards RVC Aviation Maintenance Program Certificate #7201 (76 CR required total)
 - 24 CR – RVC Automotive Maintenance and Light Repair Certificate #7101, **OR**
 - 21 CR – RVC Basic Electronics Certificate #8414
- B. Any DISTRICT student interested in Career Pathways Jump Start will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Career Pathways Jump Start Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Career Pathways Jump Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.
- D. Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.
- E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.
- F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.
- E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.
- J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.
- K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.
- L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- N. District agrees to work with their Career Pathways Jump Start students who have an IEP or

504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.

- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each

Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in

accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026 but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:
North Boone Community Unit School
District No. 200
Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

If to COLLEGE:
Illinois Community COLLEGE DISTRICT
No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd. 15010 S.
Ravinia Ave., Suite 10 Orland Park, IL
60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the

balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.


I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

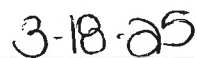
Board of Education
Public School District No.
Boone-Winnebago
County, Illinois



President



Secretary



Date

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A
DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.
18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.
19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.
20. DISTRICT contact distributes schedules to DISTRICT counselors.
21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.
22. COLLEGE provides students access to college advisors to assist with scheduling, as needed
23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.
25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of any of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

**2025-2027 Career Pathways Jump Start Intergovernmental Agreement (IGA)
Pecatonica Community Unit School District #321**

Background:

Career Pathways Jump Start is a program that allows qualified students to attend Rock Valley College during their senior year of high school. Students take dual credit courses that meet the requirements for a high school diploma and a Rock Valley College certificate in Fundamentals of Mechatronics, Certified Manufacturing Associate, Industrial Welder, Automotive Maintenance and Light Repair, Basic Electronics, or 30 credits toward the Aviation Maintenance Program certificate. The Career Pathways Jump Start program is administered through the Early College office at Rock Valley College in conjunction with Pecatonica Community Unit School District #321.

Students selected for the Career Pathways Jump Start program need to be academically and socially prepared for college. Career Pathways Jump Start program offers students the opportunity to work toward a more challenging educational environment and excel in both high school and college. The Career Pathways Jump Start program offers students additional experiences to develop the independence and confidence necessary to succeed beyond high school.

The financial arrangement between Rock Valley College and Pecatonica Community Unit School District #321 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Career Pathways Jump Start student and to pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Career Pathways Jump Start Intergovernmental Agreement with Pecatonica Community Unit School District #321, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and expire automatically on June 30, 2027. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Pecatonica Community Unit School District #321 Career Pathways Jump Start
Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
PECATONICA COMMUNITY UNIT SCHOOL
DISTRICT NO. 321, WINNEBAGO COUNTY,
ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR CAREER PATHWAYS JUMP START**

This Agreement is made and entered into by and between the Board of Education of Pecatonica Community Unit School District No. 321, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Career Pathways Jump Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn college credits by attending COLLEGE during their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Career Pathways Jump Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Career Pathways Jump Start Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Career Pathways Jump Start

DISTRICT and COLLEGE agree to collaborate to implement Career Pathways Jump Start

as a joint program, administered jointly by Rock Valley COLLEGE and Pecatonica Community Unit School District, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Career Pathways Jump Start to provide eligible DISTRICT students with instruction at COLLEGE during their senior year of high school in satisfaction of:
- 1) DISTRICT'S requirements for earning a high school diploma.
 - 2) COLLEGE'S requirements for earning the following:
 - 1 CR – STU-100 Planning for Success, **AND**
 - 16 CR – RVC Fundamentals of Mechatronics Certificate #8710, **OR**
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- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Career Pathways Jump Start program.
- D. Instruction for DISTRICT students accepted into Career Pathways Jump Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$460,000 during the term of this Agreement. The total number of students permitted to participate in Career Pathways Jump Start is not expected to exceed 60 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.
- E. If a DISTRICT student is not successful academically or is not meeting Career Pathways Jump Start academic standards at the midterm grading period, COLLEGE will notify the DISTRICT contact within one week after the midterm date.
- F. At semester end, COLLEGE will provide the DISTRICT contact with student transcripts enrolled in Career Pathways Jump Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Career Pathways Jump Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Career Pathways Jump Start are provided equal access to Career Pathways Jump Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Career Pathways Jump Start program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Career Pathways Jump Start students and a parent or guardian the enrollment and selection of courses defined as Career Pathways Jump Start schedules.
- E. DISTRICT will be responsible for communicating to Career Pathways Jump Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Career Pathways Jump Start program, including but not limited to the DISTRICT Career Pathways Jump Start selection process results and qualifications and expectations of student independence not governed by in loco parentis.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Career Pathways Jump Start students.
- J. DISTRICT will provide all personal and academic success counseling services to Career Pathways Jump Start students.
- K. DISTRICT will provide students who successfully complete Career Pathways Jump Start with credit towards a high school diploma.
- L. DISTRICT will communicate to students and their parents or guardians that they are responsible for covering textbook and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Career Pathways Jump Start student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$460,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Career Pathways Jump Start program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.

- N. District agrees to work with their Career Pathways Jump Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Career Pathways Jump Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- D. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- E. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- F. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT students are approved by DISTRICT Counselor or DISTRICT contact before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- G. COLLEGE will maintain appropriate academic control over the curriculum of all Career Pathways Jump Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- H. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- I. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.

- B. Student will attend mandatory COLLEGE Career Pathways Jump Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Career Pathways Jump Start with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Career Pathways Jump Start Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Career Pathways Jump Start.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Career Pathways Jump Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Career Pathways Jump Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Career Pathways Jump Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not

re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Career Pathways Jump Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Career Pathways Jump Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Career Pathways Jump Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Career Pathways Jump Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Career Pathways Jump Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Career Pathways Jump Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or

Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Career Pathways Jump Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Career Pathways Jump Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Career Pathways Jump Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Career Pathways Jump Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2027, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Pecatonica Community Unit School District
No. 321
Att'n: Superintendent
1300 Main St., PO Box 419
Pecatonica, IL 61063
Facsimile: (815) 239-2125

with a copy to counsel;

Hodges, Loizzi, Eisenhammer,
Rodick & Kohn, LLP
3030 Salt Creek Lane
Suite 202
Arlington Heights, IL 60005
Facsimile: (847) 670-7334
Email: mloizzi@hlerk.com

If to COLLEGE:

Illinois Community COLLEGE DISTRICT
No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Career Pathways Jump Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

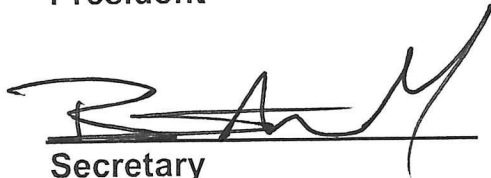
I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Pecatonica School District
No. 321
Winnebago County, Illinois



President



Secretary

3/17/2025

Date

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois

President

Secretary

Date

APPENDIX A

DISTRICT Career Pathways Jump Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Career Pathways Jump Start.
3. Have a minimum 2.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year.
5. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
6. Have the permission of a parent or legal guardian.
7. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
8. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Public School DISTRICT. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is interested in applying for the Career Pathways Jump Start Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center for programs requiring testing. (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and/or Math or submit ACT/SAT scores for possible waiver of the placement test for the programs for which this is required. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test during the Career Pathways Jump Start Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to DISTRICT contact.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Career Pathways Jump Start Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Career Pathways Jump Start students and alerts DISTRICT contact that file has been updated.
11. DISTRICT compiles list of all qualified DISTRICT Career Pathways Jump Start students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
13. After selection process is conducted, DISTRICT will send final and approved DISTRICT Career Pathways Jump Start student list to COLLEGE.
14. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Career Pathways Jump Start program OR placement on DISTRICT waiting list.
15. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and approved DISTRICT Career Pathways Jump Start students.

16. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
17. DISTRICT and or staff manages DISTRICT Career Pathways Jump Start waiting list.
18. Students and DISTRICT Counselors are responsible for ensuring students will meet high school graduation requirements.
19. COLLEGE provides schedules to DISTRICT for students enrolled in the DISTRICT Career Pathways Jump Start program.
20. DISTRICT contact distributes schedules to DISTRICT counselors.
21. DISTRICT with students and COLLEGE on any changes to schedules offered to the DISTRICT.
22. COLLEGE provides students access to college advisors to assist with scheduling, as needed
23. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to DISTRICT contact for processing to the COLLEGE Dean of EC.
25. COLLEGE provides student transcripts to DISTRICT for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Career Pathways Jump Start Academic Conduct Policies

All *Career Pathways Jump Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Career Pathways Jump Start* program.

ADVISING & COMMUNICATION

Career Pathways Jump Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

DISMISSAL FROM PROGRAM

All *Career Pathways Jump Start* students may be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Earning a "D", "F" or "W" grade in any course taken during the program.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Boylan Catholic High School and Rock Valley College**

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Boylan Catholic High School for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Boylan Catholic High School, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Boylan Catholic High School Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Boylan Catholic High School

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 24 day of March 2025 between Boylan Catholic High School ("School District"), located at 4000 St. Francis Drive, Rockford, Illinois 61103 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

CHRIS ROZANSKI

CL JH 3/24/25
High School Superintendent Date

Board of Education Date

Rock Valley College President Date

Rock Valley College Board of Trustees Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Boylan Catholic High School as dual credit effective during this Agreement:

Dual Credit Courses
ART 131 – Introduction to Visual Arts
ENG 101 - English Composition I

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D

Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Byron Community Unit School District #226 and Rock Valley College**

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Byron Community Unit School District #226 for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Byron Community Unit School District #226, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Byron Community Unit School District #226 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Byron Community School District
226

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 20th day of June, 2025 between Byron Community School District 226 ("School District"), located at 696 North Colfax Street, Byron, Illinois 61010 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
 - o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
 - p. Provide necessary academic support and guidance to students enrolled in the program.
5. It is further agreed upon by the Parties that Rock Valley College will:
- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
 - b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
 - c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
 - d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
 - e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
 - f. Provide guidance on appropriate placement of students using multiple measures;
 - g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
 - h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
 - i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
 - j. Review this MOU annually for accuracy and pricing; and
 - k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

Burt Burt 3/20/25
High School Superintendent Date

Rock Valley College President Date

Christine M. Lynde 3/20/25
Board of Education Date

Rock Valley College Board of Trustees Date

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Byron Community School District 226 as dual credit effective during this Agreement:

Dual Credit Courses
ATM 106 – Advanced Automotive Technology/Introduction to Electrical System/Power Trn (Auto 6)
BUS 130 - Entrepreneurship Principles
BUS 131 – Entrepreneurship Planning
CIS 102 - Introduction to Computers and Information Systems
EDU 224 - Introduction to Education
EDU 244 – Students with Disabilities in Schools
ENG 101 – Composition I
HLT 110 – Medical Terminology
HST 141 – Western Civilization I
MTH 220 – Elements of Statistics
NAD 101 – Nursing Aide

The following Byron Community School District 226 courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:
ATM 105 (Auto 1-5)	Successful Completion of ATM 106

Appendix D

Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Harlem Consolidated School District #122 and Rock Valley College**

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Harlem Consolidated School District #122 for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Harlem Consolidated School District #122, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Harlem Consolidated School District #122 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Harlem Consolidated School District
No. 122

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this ____ day of April, 2025 between Harlem Consolidated School District No. 122 ("School District"), located at 8605 N. 2nd Street, Machesney Park, Illinois 61115 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing disaggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

L. Turner 3-21-25
High School Superintendent Date

Rock Valley College President Date

Mike Sterling
Board of Education President Date

Rock Valley College Board of Trustees Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Harlem Consolidated School District as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
EDU 224 – Introduction to Education	Harlem
FRE 223 – EMT	RVC
GAT 110 – Introduction to Photoshop	Harlem
GAT 115 – Introduction to Illustrator	Harlem
HLT 110 - Medical Terminology	Harlem
MGT 270 - Principles of Management	Harlem
MKT 260 - Principles of Marketing	Harlem
NAD 101 - Nursing Aide	RVC
PCT 110 - Network Essentials	Harlem
PCT 262 - A+ Essentials	Harlem
PCT 270 – Intro to Linux/Unix	Harlem
SPH 131 - Fundamentals of Communication	Harlem
WEB 101 - Programming	Harlem

The following Harlem Consolidated School District courses are eligible for Rock Valley College articulated credit:

RVC Course Eligible for Articulated Credit	Student Earns Articulated Credit by:	RVC Course Eligible for Articulated Credit
CIS 102 – Computer Applications (part of Business and Computer pathways)	Successful Completion of PCT 110 or PCT 262 or WEB 101	CIS 102 – Computer Applications (part of Business and Computer pathways)
WLD –100 Introduction to Welding (Welding 1 &2)	Successful Completion of WLD 153	WLD –100 Introduction to Welding (Welding 1 &2)

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Meridian Community Unit School District #223 and Rock Valley College**

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students with the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Meridian Community Unit School District #223 for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Meridian Community Unit School District #223, effective August 1, 2025, and expiring June 30, 2026.

Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Meridian Community Unit School District #223 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Meridian School District 223

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 31st day of March, 2025 between Meridian School District 223 ("School District"), located at 207 West Main Street, Stillman Valley, Illinois 61084 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

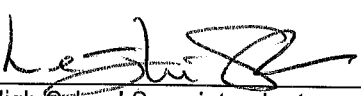
- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

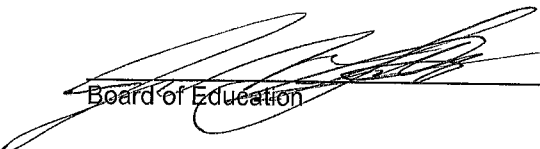
14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
 15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing disaggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

 3/27/25

High School Superintendent Date

Rock Valley College President Date

 3/31/25

Board of Education Date

Rock Valley College Board of Trustees Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Meridian School District as dual credit effective during this Agreement:

Dual Credit Courses
CIS 102 – Introduction to Computers and Information Systems
CIS 170 – Programming Logic & Design
ENG 101 – Composition I
ENG 103 – Composition II
GEL 101 – Introduction to Geology
HLT 110 – Medical Terminology
MTH 135 – Calculus
MTH 220 – Elements of Statistics
PSY 170 – General Psychology

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
North Boone Community Unit School District #200 and Rock Valley College**

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and Articulated Credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a school district dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses planned to be taught at the District as dual credit for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and North Boone Community Unit School District #200, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: North Boone Community Unit School District #200 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and North Boone Community Unit School
District 200

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this ____ day of ____, 2025 between North Boone Community Unit School District 200 ("School District"), located at 6248 North Boone School Road, Poplar Grove, Illinois 61065 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College to discuss dual credit matters and renewal of agreements.

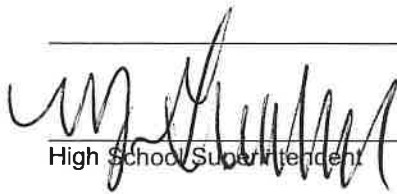
6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.


14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing dis-aggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

 3/18/25
High School Superintendent Date

Rock Valley College President Date

 3-18-25
Board of Education Date

Rock Valley College Board of Trustees Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at North Boone Community Unit School District as dual credit effective during this Agreement:

Dual Credit Courses	Campus Location
ENG 101 – Composition I	North Boone
ENG 103 – Composition II	North Boone
FRE 223 – Emergency Medical Technician	RVC
NAD 101 – Nursing Aide	RVC

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D

Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Pecatonica School District #321 and Rock Valley College**

Background: The Dual and Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College.

Dual and articulated credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A notes the courses approved to be taught at Pecatonica Community Unit School District #321 as dual credit for the 2025–2026 academic year.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Pecatonica Community Unit School District #321, beginning August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Pecatonica Community Unit School District #321 Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Pecatonica Community Unit School
District 321

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 17th day of March, 2025 between Pecatonica Community Unit School District 321 ("School District"), located at 1300 Main Street, Pecatonica, Illinois 61063 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College

and as outlined in Appendix C, which is attached hereto and incorporated herein: Rock Valley College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU annually for accuracy and pricing; and
- k. Host bi-annual meetings in the fall and spring semesters between the School District and College

to discuss dual credit matters and renewal of agreements.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus, in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.
 - a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
 - b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
 - c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.
15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing disaggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

CBCR

3-17-25

High School Superintendent

Date

Rock Valley College President

Date

B. Amy

3-17-25

Board of Education

Date

Rock Valley College Board of Trustees

Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Pecatonica Community Unit School District as dual credit effective during this Agreement:

Dual Credit Courses
SPN 203 – Intermediate Spanish
SPN 204 – Continuation of Intermediate Spanish

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D

Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Dual and Articulated Credit Memorandum of Understanding
Between
Rockford Christian School and Rock Valley College**

Background:

The Dual and Articulated Credit initiative is designed to provide qualified high school students with the opportunity to enroll in dual credit classes at their high school in designated transfer, career, and technical education pathways that lead to advanced standing for certificate and degree opportunities at Rock Valley College. Furthermore, this initiative facilitates students' transition from secondary coursework into Rock Valley College. Rockford Christian School began offering Dual Credit during the 2023–2024 academic year.

Dual and Articulated Credit offerings have increased annually with the further development of the Dual Credit Quality Act. These initiatives, along with their continued development and implementation, remain at the forefront of Rock Valley College's partnerships with regional school districts.

The school district will provide, at its cost, a dual credit instructor who is qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, the Illinois Community College Board, and the Higher Learning Commission. The school district will also provide, at its cost, appropriate academic support to ensure the delivery of quality instruction.

Appendix A lists the courses approved for dual credit at Rockford Christian School for the 2025–2026 academic year.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College and Rockford Christian School, effective August 1, 2025, and expiring June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachments: Rockford Christian School Dual and Articulated Credit Memorandum of Understanding

Dual and Articulated Credit
Memorandum of Understanding between
Rock Valley College and Rockford Christian High School

This Memorandum of Understanding ("MOU" or "Agreement") is entered into this 21 day of March, 2025 between Rockford Christian Schools ("School District"), located at 1401 N. Bell School Rd, Rockford, Illinois 61107 and Rock Valley College ("RVC" or "the College"), located at 3301 N. Mulford Road, Rockford, Illinois 61114 (collectively, the "Parties").

WHEREAS, School District and Rock Valley College have come together and would like to offer high school students enrolled in School District an opportunity to receive dual high school and college level credit through the Dual and Articulated Credit program; and

WHEREAS, the Parties desire to enter into this Agreement to facilitate the transition of students from secondary coursework into Rock Valley College; and

WHEREAS, the Parties herein desire to enter into an Agreement setting forth the services and guidelines to be provided and followed by each Party.

NOW, THEREFORE, it is hereby agreed by and between the Parties as follows:

1. School District and Rock Valley College will make available to eligible students participating in the Dual and Articulated Credit Program certain agreed upon "dual credit courses" and "articulated credit courses," as listed in Appendix A which is attached hereto and incorporated herein.
2. All dual credit courses shall be taught by qualified and approved School District instructors ("School District Dual Credit Instructors") during the academic year.
3. All dual credit and articulated credit courses shall be taught at the School District's campuses, unless otherwise noted in Appendix A.
4. It is further agreed upon by the Parties that the School District will:
 - a. Designate a School District point-of-contact for all dual credit and articulated credit course offerings.
 - b. Follow the procedures outlined in Appendix B which is attached hereto and incorporated herein, regarding Curriculum Development, Feedback, and Approval;
 - c. Verify that School District Dual Credit Instructors meet Rock Valley College's minimum qualifications to teach including:
 - i. Each School District Dual Credit Instructor must submit a *Rock Valley College Dual Credit at the High School Instructor Application*.
 - ii. The School District must complete an *Instructor Verification* form for each School District Dual Credit Instructor to verify that official transcripts and formal identification of the Instructor are on record at the District office for ICCB and HLC auditing purposes.

- d. Follow the procedures outlined in Appendix D for articulated credit courses which is attached hereto and incorporated herein;
- e. Collaborate with Rock Valley College Early College Department on a shared Google Sheet to track students' completed Enrollment Forms and submit course rosters for each dual credit and articulated credit course. Dual credit course rosters will be used for Rock Valley College course registration and articulated credit course rosters will be used to track students' articulated credit eligibility;
- f. Send Rock Valley College initial dual credit course rosters via the shared Google Sheet, in June for fall semester and year-long courses, and November for the spring semester courses, and verify final rosters within 2 weeks after the high school start date;
- g. Send verified articulated credit course rosters via the shared Google Sheet within 30 days after the high school start date;
- h. Ensure that School District Dual Credit Instructors follow Rock Valley College's master course syllabus with identified learning outcomes for each course, and utilize appropriate textbooks for each course as agreed upon by School District and Rock Valley College;
- i. Ensure that School District Dual and Articulated Credit Instructors submit high school course syllabi that are in alignment with the Rock Valley College Master Course Syllabus, and include all information specific to course curriculum (learning outcomes, course objectives, methods of assessment, course outline), and samples of class assignments, projects, and exams to Early College Department for review on an annual basis, and utilize the approved syllabus, appropriate textbooks, resources, and RVC approved final project or exam (if necessary) for each course as agreed upon by School District and Rock Valley College;
- j. Be responsible for School District Dual Credit Instructors submitting a final instructor course syllabus for each course section to the Rock Valley College Early College Department by the end of the second week of high school classes each semester;
- k. Require all School District Dual Credit Instructors to attend Dual Credit Instructor workshops and other related meetings hosted by Rock Valley College to discuss dual credit processes and procedures *at least* once each academic year, for purposes of ensuring that student learning outcomes are met and that the Instructor is able to deliver quality, rigorous college credit coursework;
- l. Allow Rock Valley College's chief academic officer or his or her designee, in consultation with the School District's superintendent or his or her designee, the opportunity to conduct course evaluations in a manner consistent with RVC's review and evaluation policies and procedures for on-campus adjunct faculty, to include peer review visits to the School District on an annual basis. This evaluation shall be limited to the course and the ability of the Instructor to deliver quality, rigorous college credit coursework. This evaluation shall not impact the Instructor's performance evaluation under Article 24A of the School Code;
- m. Require all School District Dual Credit Instructors to complete the following steps in Rock Valley College Self Service, in accordance with the calendar dates determined by Rock Valley College and as outlined in Appendix C, which is attached hereto and incorporated herein. Rock Valley

College Enrollment Verification ("EVR"), midterm grades, and final grades, which become part of each student's official college record;

- n. Distribute on the first day of class, the instructor course syllabus to each student registered in a Dual Credit course section;
- o. Ensure that all students enrolled in courses for college credit meet Rock Valley College course prerequisites and placement requirements or are concurrently enrolled in transitional courses, remedial courses, or receiving a mutually agreed upon academic intervention; and
- p. Provide necessary academic support and guidance to students enrolled in the program.

5. It is further agreed upon by the Parties that Rock Valley College will:

- a. Provide courses from Illinois Community College Board ("ICCB") approved programs;
- b. Provide the School District with copies of all official college credit master course syllabi which contain course descriptions, prerequisites, learning outcomes, course requirements, and methods of evaluation for courses referenced in Appendix A;
- c. Follow the Curriculum Development, Feedback and Approval procedure outlined in Appendix B;
- d. Provide the School District with a list of the currently approved textbooks for dual credit courses being taught at the School District;
- e. Review the resume and transcripts of any School District Dual Credit Instructor recommended by the School District to teach a dual credit course to ensure compliance with minimum Illinois Community College Board and Higher Learning Commission qualifications to teach dual credit requirements;
- f. Provide guidance on appropriate placement of students using multiple measures;
- g. Evaluate and document the performance of students who complete dual credit courses, and share such data with the School District. The evaluation shall not impact the instructor's performance evaluation under the School Code.
- h. Award appropriate college credit and record student grades on a permanent college transcript which will be maintained by Rock Valley College;
- i. Award appropriate college credit and record a 'T' grade on students' permanent college transcripts for students who earn a final grade of 'A' or 'B' in an articulated credit course listed in Appendix A and following the procedures outlined in Appendix D;
- j. Review this MOU **annually** for accuracy and pricing; and
- k. Host bi-annual **meetings** in the fall and spring **semesters** between the School District and College to discuss dual **credit matters** and renewal of **agreements**.

6. School District will provide, at its cost, School District Dual Credit Instructors who are qualified to deliver dual credit instruction in compliance with applicable standards established by the Illinois State Board of Education ("ISBE"), ICCB, and the Higher Learning Commission ("HLC"), and will also provide, at its cost, appropriate academic support to participating students to ensure delivery of quality instruction.
7. School District will provide associated instructional costs such as instructional materials and supplies, as needed.
8. Rock Valley College will charge a per-student enrollment fee of \$50.00 for each dual credit course for the 2025-2026 academic year and will waive associated student fees. The per-student enrollment fee shall not apply to students who enroll in dual credit courses for high school credit only pursuant to Section 14 of this Agreement.
9. By Rock Valley College waiving associated student fees, the participating student will not be eligible for utilization of Rock Valley College student organizations and select student support services.
10. If the School District cannot provide instructional coverage and Rock Valley College is capable, at the School District's cost, a separate agreement will need to be drafted to outline the expenses associated with Rock Valley College's instructional delivery of the dual credit course at the School District campuses.
11. Recommended modifications to this Agreement will be mutually agreed upon by the Parties and shall be in writing. Such modifications will not jeopardize credit for the students currently enrolled in courses covered under this Agreement.
12. For classes desired to be offered as part of a pathway but that do not have a qualified dual credit teacher or enough qualifying students enrolled, the College will determine if those courses can be offered as articulated credit and how district students will earn that credit, as referenced in Appendixes A and D.
13. The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Dual Credit at High School courses, provided that they are able to meet the criteria for entry into such courses:
 - a. The School District will ensure that all of its students have access to dual credit course offering information prior to course selection.
 - b. Once dual credit course rosters are finalized, the School District will indicate on the shared Google Sheet which dual credit students have an IEP or 504 plan and document the provided accommodations within the established School District practices for record keeping of these services.
 - c. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a dual credit course on the School District's campus in accordance with established School District practices for providing these services.
 - d. The School District and RVC shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Dual Credit at High School courses.

Nothing contained herein shall be construed as to release the School District from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. The School District represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in Dual Credit at High School hereunder.

14. The School District will allow high school students who do not otherwise meet the College's academic eligibility requirements for receipt of college credit to enroll in dual credit courses taught at the high school, for high school credit only.

- a. To the extent practicable, students enrolled in a dual credit course for high school credit only will be placed in a separate section than those students who are enrolled in the course for both high school and college credit.
- b. The School District will establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a mixed enrollment dual credit course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit or the course.
- c. The School District shall ensure that its instructors maintain the rigor of dual credit courses taught at the high school and including students not deemed ready for college-level coursework according to the College's standards.

15. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in dual and/or articulated credit courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

To the extent feasible, the College and School District shall annually assess disaggregated data pertaining to dual credit course enrollments, completions, and subsequent postsecondary enrollment and performance. If applicable, this assessment shall include an analysis of dual credit courses with credit sections for dual credit and for high school credit only pursuant to Section 14 of this Agreement that reviews student characteristics by credit section in relation to gender, race and ethnicity, and low-income status. School District shall be responsible for providing disaggregated data concerning students enrolled in dual credit courses for high school credit only.

16. This Agreement will be in effect August 1, 2025 and end on June 30, 2026.

Dr. Jahna Duda

Jahna Duda 08.17.25
High School Superintendent Date

Gary Love, Board Chair

Gary Love - Chair 03.20.25
Board of Education Date

Rock Valley College President Date

Rock Valley College Board of Trustees Date

Appendix A Dual Credit Courses

The following Rock Valley College courses will be offered at Rockford Christian High School as dual credit effective during this Agreement:

Dual Credit Courses
GAT 110 – Introduction to Photoshop
GAT 115 – Digital Design & Illustration

Appendix B

Curriculum Development, Feedback, and Approval

Dual credit courses taught at the high school are sanctioned by the Dual Credit Quality Act (110 ILCS 27/). In order for a dual credit course to run at a high school, the following must occur:

1. Dual Credit Instructor Application Process
2. Dual Credit Course Application Process
3. Annual Dual Credit Course Peer Review (including syllabus submission)
4. Dual Credit Student Survey Collection

Appendix C

Dual Credit Roster & Grading Procedures for Dual Credit Instructors

1. School District Dual Credit Instructors set up their Rock Valley College network account and password to complete the following processes in RVC Self Service. Individual notices will be sent to each instructor at the start of each course with EVR, midterm, and final deadline dates. Reminder emails will also be sent prior to each deadline date. Missed deadline dates for EVR, midterm grades, and final grades will result in manual processes for the instructor and RVC.
2. Instructors complete the Enrollment Verification ("EVR") process by the tenth day of classes to ensure the high school roster **matches** the Rock Valley College course roster of registered students seeking college credit for their participation in the course. This includes an instructor duty to initiate the following:
 - a) Drop any student who has never attended the course or who does not want dual credit.
 - b) Contact the RVC Early College Office if a student who has been attending is not on the RVC roster so that they can be added.
3. Instructors submit Midterm Grades by the assigned **midterm date**.
 - a) Mark "S" for each student who is currently passing the course with a 'C' or better.
 - b) Mark "D" for each student who is currently earning a 'D' in the course.
 - c) Mark "F" for each student who is currently earning a 'F' in the course.
4. Instructors send Early College notice of a student's intent to withdraw from a course by the assigned **Withdrawal** deadline. Student receives a 'W' grade on their Official RVC Transcript.
5. Instructors submit Final Grades in Self Service by the assigned **final grading deadline**, and the final grade is reported on students' Official RVC Transcripts.

Appendix D

Articulated Credit Policy & Procedures

1. School District communicates intent to offer articulated credit course no later than 6 months before start of intended school year, and adds course information to the shared District and RVC Google Sheet.
2. High school instructor submits syllabus, textbook, and samples of assignments, tests and projects to Early College for review. Updated information must be submitted annually.
3. Rock Valley College will determine approval of the course and it will be added to Appendix A of the MOU.
4. District verifies high school rosters within 30 days from the start of the high school class via the shared Google Sheet between School District and College.
5. Students in articulated courses complete a Rock Valley College Online Enrollment Form within the first week of class.
6. High School provides official, verified high school final grading roster to Early College upon completion of the high school course.
7. Students who earn an 'A' or 'B' in the high school course will be eligible for articulated credit upon the successful completion ('C' or better) in the subsequent course(s), as indicated in Appendix A.
8. Subsequent course(s) must be enrolled in and successfully completed no later than one year after the student's high school graduation.
9. Students register for subsequent course(s) as part of dual credit offerings at the School District or in classes offered at Rock Valley College campuses.
10. The student will receive articulated credit from RVC upon successful completion of subsequent course(s) within timeframe given above.

**2025–2026 Running Start Intergovernmental Agreement
Byron Community Unit School District #226**

Background: Running Start is a formal program that allows qualified students from Byron Community Unit School District #226 to attend Rock Valley College for their junior and senior high school years. Students may enroll in a two-year degree completion program, which allows them to take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate Degree simultaneously. Alternatively, students may enroll in a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for Running Start need to be academically and socially ready for college. Running Start provides an opportunity for students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The Running Start program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Running Start. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Byron Community Unit School District #226 Running Start Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
BYRON COMMUNITY SCHOOL DISTRICT NO. 226,
OGLE COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program, administered jointly by Rock Valley COLLEGE and Byron School DISTRICT, subject to the

following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
 - 1) DISTRICT's requirements for earning a high school diploma; and
 - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines

pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.

- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 226 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Running Start Program.
- M. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- N. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. Students are responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 226 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties

shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who begins Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2025 This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St.
Byron, IL 61010
Facsimile: (815) 335-7574

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: crocelli@robbins-schwartz.com

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

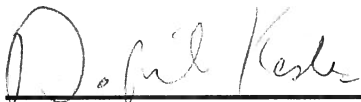
Board of Education
Byron School District No.
226
Ogle County, Illinois

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois



President

President



Secretary

Secretary

March 20, 2025

Date

Date

APPENDIX A
DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Byron DISTRICT 226. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.

Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2025-2026
Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Grad Requirement
FWS-110	Fitness Walking	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-116	Step Aerobics	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-119	Cardio Kickboxing	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-121	Cardio Fitness & Conditioning	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-126	Beginning Weight Lifting	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-127	Advanced Weight Lifting	2	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-128	Sports Performance Fitness	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-131	Basketball & Touch Football	1	RVC-RS plus RVC Course Name	0.5	District has PE Waiver
FWS-133	Power Volleyball	1	RVC-RS plus RVC Course Name	0.5	
FWS-151	Tae Kwon Do	1	RVC-RS plus RVC Course Name	0.5	
FWS-220	Intro Career Opportunity in PE	3	RVC-RS plus RVC Course Name	0.5	
FWS-231	Contemporary Health Issues	3	RVC-RS plus RVC Course Name	0.5	
FWS-233	Community Health	3	RVC-RS plus RVC Course Name	0.5	
FWS-235	Alcohol and Drug Education	3	RVC-RS plus RVC Course Name	0.5	
FWS-236	Human Sexuality	3	RVC-RS plus RVC Course Name	0.5	
FWS-237	Nutrition for Optimum Living	3	RVC-RS plus RVC Course Name	0.5	
FWS-243	First Aid/Gen Safety/CPR/AED	3	RVC-RS plus RVC Course Name	0.5	
FWS-250	Introduction Sport Management	3	RVC-RS plus RVC Course Name	0.5	
FWS-253	Introduction to Coaching	3	RVC-RS plus RVC Course Name	0.5	
FWS-254	ASEP Sport First Aid and CPR	3	RVC-RS plus RVC Course Name	0.5	

FWS-255	Sociology of Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-256	History of Phy Ed & Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-258	Sport & Exercise Psychology	3	RVC-RS plus RVC Course Name	0.5	
FWS-260	Intro to Exercise Science	3	RVC-RS plus RVC Course Name	0.5	
FWS-261	Nutrition for Fitness&Sport	3	RVC-RS plus RVC Course Name	0.5	
FWS-263	Nutrit, Exercise & Weight Cntr	3	RVC-RS plus RVC Course Name	0.5	
FWS-265	Personal Fitness and Wellness	3	RVC-RS plus RVC Course Name	0.5	
FWS-266	Personal Trng I-Concepts&Appl	3	RVC-RS plus RVC Course Name	0.5	
FWS-267	Persnl Trng II-Concepts&Appl.	3	RVC-RS plus RVC Course Name	0.5	
HLT-110	Medical Terminology	2	RVC-RS plus RVC Course Name	0.5	

Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS GRAD REQUIREMENT
ATG-110	Financial Accounting	4	RVC-RS plus RVC Course Name	0.5	
ATG-111	Managerial Accounting	4	RVC-RS plus RVC Course Name	0.5	
BUS-101	Introduction to Business	3	RVC-RS plus RVC Course Name	0.5	
BUS-103	Business Mathematics	3	RVC-RS plus RVC Course Name	0.5	
BUS-105	Consumer Econ and Prsnl Fin	3	RVC-RS plus RVC Course Name	0.5	
BUS-130	Entrepreneurship Principles	3	RVC-RS plus RVC Course Name	0.5	
BUS-131	Entrepreneurship Planning	3	RVC-RS plus RVC Course Name	0.5	
BUS-170	Intro Organizational Behavior	3	RVC-RS plus RVC Course Name	0.5	
BUS-200	Legal Environment in Bus	3	RVC-RS plus RVC Course Name	0.5	
BUS-223	Business Statistics	3	RVC-RS plus RVC Course Name	0.5	
BUS-230	Entrepreneurship Capstone	3	RVC-RS plus RVC Course Name	0.5	
BUS-279	Principles of Finance	3	RVC-RS plus RVC Course Name	0.5	

BUS-282	International Business	3	RVC-RS plus RVC Course Name	0.5	
MGT-170	Business Communications	3	RVC-RS plus RVC Course Name	0.5	
MGT-270	Principles of Management	3	RVC-RS plus RVC Course Name	0.5	
MGT-271	Human Resource Manage	3	RVC-RS plus RVC Course Name	0.5	
MGT-274	Leadership	3	RVC-RS plus RVC Course Name	0.5	
MKT-260	Principles of Marketing	3	RVC-RS plus RVC Course Name	0.5	
MKT-265	Salesmanship	3	RVC-RS plus RVC Course Name	0.5	
MKT-266	Principles of Advertising	3	RVC-RS plus RVC Course Name	0.5	
MKT-288	Customer Relations	3	RVC-RS plus RVC Course Name	0.5	
OFF-118	Computer Keyboarding	1	RVC-RS plus RVC Course Name	0.5	

Communications					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen
COM-113	Intro to Public Relations	3	RVC-RS plus RVC Course Name	0.5	
COM-119	News Writing	3	RVC-RS plus RVC Course Name	0.5	
COM-120	News Editing	3	RVC-RS plus RVC Course Name	0.5	
COM-130	Intro to Mass Communication	3	RVC-RS plus RVC Course Name	0.5	
COM-140	Writing for Multimedia	3	RVC-RS plus RVC Course Name	0.5	
COM-156	Audio Production I	3	RVC-RS plus RVC Course Name	0.5	
COM-157	Video Production I	3	RVC-RS plus RVC Course Name	0.5	
COM-208	Screenwriting	3	RVC-RS plus RVC Course Name	0.5	
COM-218	Broadcast Performance	3	RVC-RS plus RVC Course Name	0.5	
COM-221	Photojournalism	3	RVC-RS plus RVC Course Name	0.5	
COM-251	Film History and Appreciation	3	RVC-RS plus RVC Course Name	0.5	
COM-252	International History of Film	3	RVC-RS plus RVC Course Name	0.5	

COM-256	Advanced Audio Production	3	RVC-RS plus RVC Course Name	0.5	
COM-257	Advanced Video Production	3	RVC-RS plus RVC Course Name	0.5	
COM-260	Advanced Post-Production	3	RVC-RS plus RVC Course Name	0.5	
COM-296	Documentary Production	3	RVC-RS plus RVC Course Name	0.5	
COM-297	Motion Picture Production	3	RVC-RS plus RVC Course Name	0.5	
ENG-101	Composition I	3	RVC-RS Composition I	0.5	Required: English 3
ENG-103	Composition II	3	RVC-RS Composition II	0.5	Required: English 3
ENG-108	Intro Creative Writing	3	RVC-RS plus RVC Course Name	0.5	
ENG-109	Creative Writing II	3	RVC-RS plus RVC Course Name	0.5	
ENG-110	Intro to Technical Writing	3	RVC-RS plus RVC Course Name	0.5	
ENG-200	Language, Power & Public Life	3	RVC-RS plus RVC Course Name	0.5	
LIT-101	Introduction to Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-139	Mythology	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-140	The Bible As Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-141	Film and Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-142	Exploring Literature: Poetry	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-144	Exploring Literature: Fiction	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-152	Multicultural American Lit	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-154	Intro Non-Western Literature	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-201	American Lit Before 1865	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
LIT-202	American Literature Since 1865	3	RVC-RS plus RVC Course Name	0.5	1 LIT course required: English 4
SPH-131	Fundamentals of Communication	3	RVC-RS plus RVC Course Name	0.5	Required: English 4
SPH-201	Interpersonal Communication	3	RVC-RS plus RVC Course Name	0.5	
SPH-202	Intercultural Communication	3	RVC-RS plus RVC Course Name	0.5	
SPH-211	Group Leadership	3	RVC-RS plus RVC Course Name	0.5	

Computers and Information Systems					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen
CIS-102	Intro Computer & Info Systems	3	RVC-RS plus RVC Course Name	0.5	
CIS-120	Intro to Microsoft Word	1	RVC-RS plus RVC Course Name	0.5	
CIS-121	Introduction to Excel	1	RVC-RS plus RVC Course Name	0.5	
CIS-124	Introduction to Powerpoint	1	RVC-RS plus RVC Course Name	0.5	
CIS-130	Introduction to Access	2	RVC-RS plus RVC Course Name	0.5	
CIS-170	Programming Logic & Design	3	RVC-RS plus RVC Course Name	0.5	
CIS-180	Intro to Visual Basic Prgrmg.	4	RVC-RS plus RVC Course Name	0.5	
CIS-240	Intro to Java Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-245	Program Android-Mobile Devices	4	RVC-RS plus RVC Course Name	0.5	
CIS-254	Database Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-276	Intro to C/C++ Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-277	Advanced C/C++ Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-279	Visual C# Programming	4	RVC-RS plus RVC Course Name	0.5	
CIS-280	Program iOS Apple Mobile Dev	4	RVC-RS plus RVC Course Name	0.5	
CIS-290	Special Topics in CIS	1	RVC-RS plus RVC Course Name	0.5	
CIS-291	Internship Field Project	1	RVC-RS plus RVC Course Name	0.5	
GAT-101	Intro to Graphic Arts Tech	4	RVC-RS plus RVC Course Name	0.5	
GAT-110	Introduction to Photoshop	2	RVC-RS plus RVC Course Name	0.5	
GAT-115	Introduction to Illustrator	2	RVC-RS plus RVC Course Name	0.5	
GAT-150	Typography	2	RVC-RS plus RVC Course Name	0.5	
GAT-178	Fundamentals of Desktop Publis	3	RVC-RS plus RVC Course Name	0.5	
GAT-190	Image Generation and Output	2	RVC-RS plus RVC Course Name	0.5	

GAT-215	Advanced Illustrator	2	RVC-RS plus RVC Course Name	0.5	
GAT-220	Adv Photoshop Grap Arts Indus.	3	RVC-RS plus RVC Course Name	0.5	
PCT-110	Networking Essentials	3	RVC-RS plus RVC Course Name	0.5	
PCT-111	Windows Active Directory	3	RVC-RS plus RVC Course Name	0.5	
PCT-112	Windows Server Fundamentals	3	RVC-RS plus RVC Course Name	0.5	
PCT-113	Microsoft Win Infrastructure	3	RVC-RS plus RVC Course Name	0.5	
PCT-120	Cisco Networking I	4	RVC-RS plus RVC Course Name	0.5	
PCT-122	Cisco Networking II	4	RVC-RS plus RVC Course Name	0.5	
PCT-124	Cisco Networking III	4	RVC-RS plus RVC Course Name	0.5	
PCT-126	Cisco Networking IV	4	RVC-RS plus RVC Course Name	0.5	
PCT-130	Intro Network Security Fndmntl	3	RVC-RS plus RVC Course Name	0.5	
PCT-132	Advanced Network Security	3	RVC-RS plus RVC Course Name	0.5	
PCT-140	IP Telephony I	4	RVC-RS plus RVC Course Name	0.5	
PCT-142	IP Telephony II	4	RVC-RS plus RVC Course Name	0.5	
PCT-211	VMWare vSphere:Install/Config	3	RVC-RS plus RVC Course Name	0.5	
PCT-262	A+ Essentials	3	RVC-RS plus RVC Course Name	0.5	
PCT-270	Introduction to Unix/Linux	3	RVC-RS plus RVC Course Name	0.5	
PCT-275	Cisco Firewall Design	4	RVC-RS plus RVC Course Name	0.5	
PCT-290	Special Topic in PC Tech	1	RVC-RS plus RVC Course Name	0.5	
WEB-101	Programming Related-Internet	4	RVC-RS plus RVC Course Name	0.5	
WEB-102	Adv Program Related - Internet	4	RVC-RS plus RVC Course Name	0.5	
WEB-111	Introduction to Multimedia	3	RVC-RS plus RVC Course Name	0.5	
WEB-225	Digital Photography	3	RVC-RS plus RVC Course Name	0.5	
WEB-233	Introduction to Javascript	4	RVC-RS plus RVC Course Name	0.5	
WEB-234	PHP Programming	4	RVC-RS plus RVC Course Name	0.5	

Engineering and Technology					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen
EGR-101	Introduction to Engineering	2	RVC-RS plus RVC Course Name	0.5	
EGR-135	Engineering Graphics/CAD	4	RVC-RS plus RVC Course Name	0.5	
EGR-206	Statics	3	RVC-RS plus RVC Course Name	0.5	
EGR-207	Dynamics	3	RVC-RS plus RVC Course Name	0.5	
EGR-221	Elem Mech of Defmabl Bodies	3	RVC-RS plus RVC Course Name	0.5	
EGR-231	Engineering Circuit Analysis	4	RVC-RS plus RVC Course Name	0.5	
EGR-250	Digital Electronics	4	RVC-RS plus RVC Course Name	0.5	
Humanities / Fine Arts					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen
ART-101	Drawing and Composition I	3	RVC-RS plus RVC Course Name	0.5	
ART-102	Drawing and Composition II	3	RVC-RS plus RVC Course Name	0.5	
ART-103	Design I	3	RVC-RS plus RVC Course Name	0.5	
ART-111	Painting I	3	RVC-RS plus RVC Course Name	0.5	
ART-121	Ceramics I	3	RVC-RS plus RVC Course Name	0.5	
ART-122	Ceramics II	3	RVC-RS plus RVC Course Name	0.5	
ART-131	Introduction to Visual Art	3	RVC-RS plus RVC Course Name	0.5	
ART-141	Intro Non-Western Visual Art	3	RVC-RS plus RVC Course Name	0.5	
ART-201	Life Drawing	3	RVC-RS plus RVC Course Name	0.5	
ART-203	Design II	3	RVC-RS plus RVC Course Name	0.5	
ART-212	Painting II	3	RVC-RS plus RVC Course Name	0.5	
ART-216	Relief Printmaking	3	RVC-RS plus RVC Course Name	0.5	

ART-251	History of Art I	3	RVC-RS plus RVC Course Name	0.5	
ART-252	History of Art II	3	RVC-RS plus RVC Course Name	0.5	
CRM-101	Intro to Criminal Justice	3	RVC-RS plus RVC Course Name	0.5	
CRM-102	Intro to Probation & Parole	3	RVC-RS plus RVC Course Name	0.5	
CRM-103	Intro to Corrections	3	RVC-RS plus RVC Course Name	0.5	
CRM-104	Intro to Private Security	3	RVC-RS plus RVC Course Name	0.5	
CRM-105	Police Report Writing	3	RVC-RS plus RVC Course Name	0.5	
CRM-120	Criminal Investigation	3	RVC-RS plus RVC Course Name	0.5	
CRM-125	Criminal Proced & Civil Rights	3	RVC-RS plus RVC Course Name	0.5	
CRM-127	Ethics in Law Enforcement	3	RVC-RS plus RVC Course Name	0.5	
CRM-210	Criminal Law	3	RVC-RS plus RVC Course Name	0.5	
CRM-225	Juvenile Procedures	3	RVC-RS plus RVC Course Name	0.5	
CRM-260	Police Organization & Admin	3	RVC-RS plus RVC Course Name	0.5	
CRM-271	Patrol Procedures	3	RVC-RS plus RVC Course Name	0.5	
CRM-281	Rules of Evidence	3	RVC-RS plus RVC Course Name	0.5	
CRM-282	Interviews & Interrogations	3	RVC-RS plus RVC Course Name	0.5	
ECE-100	Intro to Early Childhood Ed.	3	RVC-RS plus RVC Course Name	0.5	
ECE-101	The Developing Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-103	Health, Safety & Nutrition of Young Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-105	Observation and Assessment of Young Children	3	RVC-RS plus RVC Course Name	0.5	
ECE-113	Infant and Toddler Curriculum	3	RVC-RS plus RVC Course Name	0.5	
ECE-201	Language Development	3	RVC-RS plus RVC Course Name	0.5	
ECE-202	Child, Family & Community	3	RVC-RS plus RVC Course Name	0.5	
ECE-203	Curriculum Plan-Young Child	3	RVC-RS plus RVC Course Name	0.5	
ECE-205	Org & Superv-Early Child Facil	3	RVC-RS plus RVC Course Name	0.5	

EDU-202	Children's Literature	3	RVC-RS plus RVC Course Name	0.5	
EDU-224	Introduction to Education	3	RVC-RS plus RVC Course Name	0.5	
EDU-234	Intro Technology for Teachers	3	RVC-RS plus RVC Course Name	0.5	
EDU-244	Students With Disabilities	3	RVC-RS plus RVC Course Name	0.5	
FRN-101	Beginning French	4	RVC-RS plus RVC Course Name	0.5	
FRN-102	Continuatn of Begng French	4	RVC-RS plus RVC Course Name	0.5	
GRM-101	Beginning German	4	RVC-RS plus RVC Course Name	0.5	
GRM-102	Continuatn of Begng German	4	RVC-RS plus RVC Course Name	0.5	
HUM-111	Intro to Humanities I	3	RVC-RS plus RVC Course Name	0.5	
HUM-112	Intro to Humanities II	3	RVC-RS plus RVC Course Name	0.5	
HUM-114	Intro Hum III:Contem West Wrl	3	RVC-RS plus RVC Course Name	0.5	
HUM-125	Intro Non-Western Humanities	3	RVC-RS plus RVC Course Name	0.5	
HUM-211	War & West Hum Thru Mid Ages	3	RVC-RS plus RVC Course Name	0.5	
HUM-212	War & W.Hum-Renaiss to Present	3	RVC-RS plus RVC Course Name	0.5	
HUM-250	Leadership Development Stud	3	RVC-RS plus RVC Course Name	0.5	
MUS-101	Fundamentals of Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-102	Intro to Music Literature	3	RVC-RS plus RVC Course Name	0.5	
MUS-104	Intro to American Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-106	Intro to Non-Western Music	3	RVC-RS plus RVC Course Name	0.5	
MUS-131	Class Piano I	2	RVC-RS plus RVC Course Name	0.5	
MUS-132	Class Piano II	2	RVC-RS plus RVC Course Name	0.5	
MUS-191	Chorus I	1	RVC-RS plus RVC Course Name	0.5	
MUS-194	Instrumental Ensemble I	1	RVC-RS plus RVC Course Name	0.5	
MUS-195	Band I	1	RVC-RS plus RVC Course Name	0.5	
MUS-198	Orchestra I	1	RVC-RS plus RVC Course Name	0.5	

MUS-294	Instrumental Ensemble II	1	RVC-RS plus RVC Course Name	0.5	
MUS-295	Band II	1	RVC-RS plus RVC Course Name	0.5	
MUS-298	Orchestra II	1	RVC-RS plus RVC Course Name	0.5	
PHL-150	Intro to Philosophy	3	RVC-RS plus RVC Course Name	0.5	
PHL-151	Intro Non-Western Philosophy	3	RVC-RS plus RVC Course Name	0.5	
PHL-152	Environmental Ethics	3	RVC-RS plus RVC Course Name	0.5	
PHL-153	Medical Ethics	3	RVC-RS plus RVC Course Name	0.5	
PHL-154	Introduction to Religion	3	RVC-RS plus RVC Course Name	0.5	
PHL-155	World Religions	3	RVC-RS plus RVC Course Name	0.5	
PHL-156	Religion in American Society	3	RVC-RS plus RVC Course Name	0.5	
PHL-157	Foundational Religious Texts	3	RVC-RS plus RVC Course Name	0.5	
PHL-255	Logic	3	RVC-RS plus RVC Course Name	0.5	
PHL-256	Contemporary Moral Issues	3	RVC-RS plus RVC Course Name	0.5	
PHL-260	Philosophy of Religion	3	RVC-RS plus RVC Course Name	0.5	
SPN-101	Beginning Spanish	4	RVC-RS plus RVC Course Name	0.5	
SPN-102	Continuation Beginning Spanish	4	RVC-RS plus RVC Course Name	0.5	
SPN-203	Intermediate Spanish	3	RVC-RS plus RVC Course Name	0.5	
SPN-204	Continue Intermediate Spanish	3	RVC-RS plus RVC Course Name	0.5	
THE-133	Introduction to the Theater	3	RVC-RS plus RVC Course Name	0.5	
THE-134	Stagecraft & Theater Lighting	3	RVC-RS plus RVC Course Name	0.5	
THE-135	Acting I	3	RVC-RS plus RVC Course Name	0.5	
THE-235	Acting II	3	RVC-RS plus RVC Course Name	0.5	
Life Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requiremen

BIO-100	Introductory Human Biology	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-103	Introductory Life Science	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-104	Intro Life Science Lab	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-106	Environmental Science	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-107	Environmental Biology Lab	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-113	Plants and Society	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-140	Introduction to Evolution	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-150	Microbes and Society	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-152	Microbes & Society Laboratory	1	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-162	Human Heredity	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-171	Biology of Human Disease	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-185	Foundations Anat & Physiol	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-201	Fundamentals of Biology I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-202	Fundamentals of Biology II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-274	Microbiology	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-281	Anatomy and Physiology I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
BIO-282	Anatomy and Physiology II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)

Mathematics

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requirement
MTH-115	General Education Math	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-120	College Algebra	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-125	Plane Trigonometry	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-132	College Algebra & Trigonometry	5	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-135	Calculus W/Analytic Geom I	5	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation

MTH-164	Computer in Mathematics C/C++	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-211	Calc for Business & Soc Scienc	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-216	Math for Elem Teachers I	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-217	Math for Elem Teachers II	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-220	Elements of Statistics	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-235	Calculus W/Analytic Geom II	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-236	Calculus W/Analyt Geom III	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-240	Differential Equations	3	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation
MTH-250	Modern Linear Algebra	4	RVC-RS plus RVC Course Name	0.5	2 maths required for graduation

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Graduation Requirement
ATS-105	Intro to Atmospheric Science	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-110	General Organic & BioChem I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-120	General Chemistry I	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-130	General Chemistry II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-210	General, Organic & BioChem II	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-220	Organic Chemistry I	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-230	Organic Chemistry II	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
CHM-240	General Biological Chemistry	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-101	Introduction to Geology	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-107	Geology of the Solar System	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
GEL-206	Environmental Geology	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PGE-100	Physical Geography	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)
PGE-102	Physical Geography With Lab	4	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physcial)

PGE-240	Global Climate Change	3	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
PHY-201	Mechanics and Heat	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
PHY-202	Waves/Elec/Light & Modern Phys	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
PHY-215	Mechanics, Wave Motion, Thermo	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)
PHY-225	Electr, Magnetism, Light, Phys	5	RVC-RS plus RVC Course Name	0.5	2 sciences required (life or physical)

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Course Code
ANP-102	Intro Biolo Anthro & Archaeol	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ANP-103	Intro to Cultural Anthro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-101	Introduction to Economics	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-110	Principles of Economics: Macro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
ECO-111	Principles of Economics: Micro	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
GEO-130	World Geography	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-140	History of Western Civ I	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-141	History of Western Civ II	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-142	History of U S to 1865	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-143	History of U S Since 1865	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-144	Current Hist 1945 to Present	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-151	African History Survey to 1600	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-152	African Hist Survey Since 1600	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-162	History of Latin America I	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-163	History of Latin America II	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-172	History of Middle East to 1453	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-173	History Middle East Since 1453	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required

HST-182	Hist of Eastern Civ to 1500	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-183	Hist of East Civ Since 1500	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-192	History of World Until 1750	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-193	Hist of the World Since 1750	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
HST-210	History of Women of the U.S.	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-150	Intro to Political Science	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-160	American National Government	3	RVC-RS plus RVC Course Name	0.5	Required for graduation
PSC-161	State and Local Government	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-210	Intro to Legal System	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-211	The American Presidency	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
PSC-269	International Relations	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-190	Introduction to Sociology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-290	Social Problems	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-291	Criminology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-292	Sociology of Deviance	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-294	Urban Sociology	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-295	Racial and Ethnic Relations	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-298	Sociology of Sex and Gender	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
SOC-299	Sociology of the Family	3	RVC-RS plus RVC Course Name	0.5	1 social science elective required
				0.5	1 social science elective required

STU Student Development

RVC Course Code	RVC Course Name	RVC Credits	HS Course Name	HS Credits	HS Course Code
STU-100	Planning for Success	1	RVC-RS plus RVC Course Name	0.5	
STU-101	Career Planning	2	RVC-RS plus RVC Course Name	0.5	

STU-103	Workplace Ethics	1	RVC-RS plus RVC Course Name	0.5	
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**2025–2026 Running Start Intergovernmental Agreement
Harlem Consolidated School District #122****Background:**

Running Start is a formal program that allows qualified students from Harlem Consolidated District #122 to attend Rock Valley College (RVC) for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with Harlem Consolidated School District #122.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* provides an opportunity for students to work toward a more challenging educational environment and to excel both in high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Harlem Consolidated School District #122 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible to pay the remaining balance of tuition and fees along with covering the costs for any repeated courses, and the cost of textbooks and course supplies. The District's financial assistance helps to reduce the overall cost of college for students and their families.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Harlem Consolidated School District #122, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025 and automatically expiring on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Harlem Consolidated School District #122 Running Start Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
HARLEM CONSOLIDATED SCHOOL DISTRICT NO. 122,
WINNEBAGO COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Harlem Consolidated District No. 122, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Harlem School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
 - 1) DISTRICT's requirements for earning a high school diploma; and
 - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start, identifying a minimum of ten (10) and a maximum of seventeen (17) eligible students to participate in Running Start per school year.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 122 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan

annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 122 students are approved by DISTRICT Counselor or

DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party

against the other party or against third parties.

- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate

supplementary aids and/or accommodations for eligible students.

- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who began Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Harlem School DISTRICT
No. 122
Att'n: Superintendent 8605
N. 2nd Street
Machesney Park, IL 61115
Facsimile: (815) 654-4600

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

Christopher Petrarca
Hauser, Izzo, Petrarca, Gleason, &
Stillman, LLC
19730 Governors Highway, Ste. 10
Flossmoor, IL 60422-2083
Facsimile: (708) 799-6866
Email: cpetarca@hauserizzo.com

with a copy to counsel:

Joseph J. Perkowski
Robbins-Schwartz
190 South LaSalle St.— Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkowski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education
Harlem School District
No. 122
Winnebago County,
Illinois**



President



Secretary

March 17, 2025

Date

**Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois**

President

Secretary

Date

APPENDIX A
DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Harlem DISTRICT 122. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the [Student Handbook](#) found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2025-2026
Running Start Courses Approved to be taken at an RVC Campus

Allied Health						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	HS Requirement
FWS-110	Fitness Walking	1	RSFWS110	Fitness Walking	PE- .25	Students exempt from PE in RS
FWS-116	Step Aerobics	1	RSFWS116	Step Aerobics	PE- .25	Students exempt from PE in RS
FWS-119	Cardio Kickboxing	1	RSFWS119	Cardio Kickboxing	PE- .25	Students exempt from PE in RS
FWS-121	Cardio Fitness & Conditioning	1	RSFWS121	Cardio Fitness & Conditioning	PE- .25	Students exempt from PE in RS
FWS-126	Beginning Weight Lifting	1	RSFWS126	Beginning Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-127	Advanced Weight Lifting	2	RSFWS127	Advanced Weight Lifting	PE- .25	Students exempt from PE in RS
FWS-128	Sports Performance Fitness	1	RSFWS128	Sports Performance Fitness	PE- .25	Students exempt from PE in RS
FWS-131	Basketball & Touch Football	1	RSFWS131	Basketball & Touch Football	PE- .25	Students exempt from PE in RS
FWS-133	Power Volleyball	1	RSFWS133	Power Volleyball	PE- .25	Students exempt from PE in RS
FWS-151	Tae Kwon Do	1	RSFWS151	Tae Kwon Do	PE- .25	Students exempt from PE in RS
FWS-220	Intro Career Opportunity in PE	3	RSFWS220	Intro Career Opportunity in PE	Elective- .50	
FWS-231	Contemporary Health Issues	3	RSFWS231	Contemporary Health Issues	Elective- .50	
FWS-233	Community Health	3	RSFWS233	Community Health	Elective- .50	
FWS-235	Alcohol and Drug Education	3	RSFWS235	Alcohol and Drug Education	Elective- .50	
FWS-236	Human Sexuality	3	RSFWS236	Human Sexuality	Elective- .50	
FWS-237	Nutrition for Optimum Living	3	RSFWS237	Nutrition for Optimum Living	Elective- .50	

FWS-243	First Aid/Gen Safety/CPR/AED	3	RSFWS243	First Aid/Gen Safety/CPR/AED	Elective- .50	
FWS-250	Introduction Sport Management	3	RSFWS250	Introduction SPort Management	Elective- .50	
FWS-253	Introduction to Coaching	3	RSFWS253	Introduction to Coaching	Elective- .50	
FWS-254	ASEP Sport First Aid and CPR	3	RSFWS254	ASEP Sport First Aid and CPR	Elective- .50	
FWS-255	Sociology of Sport	3	RSFWS255	Sociology of Sport	Elective- .50	
FWS-256	History of Phy Ed & Sport	3	RSFWS256	History of Phy Ed & Sport	Elective- .50	
FWS-258	Sport & Exercise Psychology	3	RSFWS258	Sport & Exercise Psychology	Elective- .50	
FWS-260	Intro to Exercise Science	3	RSFWS260	Intro to Exercise Science	Elective- .50	
FWS-261	Nutrition for Fitness&Sport	3	RSFWS261	Nutrition for Fitness&Sport	Elective- .50	
FWS-263	Nutrit, Exercise & Weight Cntr	3	RSFWS263	Nutrit, Exercise & Weight Cntr	Elective- .50	
FWS-265	Personal Fitness and Wellness	3	RSFWS265	Personal Fitness and Wellness	Elective- .50	
FWS-266	Personal Trng I- Concepts&Appl	3	RSFWS266	Personal Trng I- Concepts&Appl	Elective- .50	
FWS-267	Persnl Trng II- Concepts&Appl.	3	RSFWS267	Personal Trng II- Concepts&Appl.	Elective- .50	
HLT-110	Medical Terminology	2	RSHLT110	Medical Terminology	Elective- .50	

Business

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	HS Requirement
ATG-110	Financial Accounting	4	RSATG110	Financial Accounting	Elective- .75.	
ATG-111	Managerial Accounting	4	RSATG111	Managerial Accounting	Elective- .75.	
BUS-101	Introduction to Business	3	RSBUS101	Introduction to Business	Elective- .50.	
BUS-103	Business Mathematics	3	RSBUS103	Business Mathematics	Elective- .50.	
BUS-105	Consumer Econ and Prsnl Fin	3	RSBUS105	Consumer Econ and Prsnl Fin	Consumer Ed- .50	Consumer Ed
BUS-130	Entrepreneurship Principles	3	RSBUS130	Entrepreneurship Principles	Elective- .50.	
BUS-131	Entrepreneurship Planning	3	RSBUS131	Entrepreneurship Planning	Elective- .50.	
BUS-170	Intro Organizational Behavior	3	RSBUS170	Intro Organizational Behavior	Elective- .50.	
BUS-200	Legal Environment in Bus	3	RSBUS200	Legal Environment in Bus	Elective- .50.	

BUS-223	Business Statistics	3	RSBUS223	Business Statistics	Elective- .50	
BUS-230	Entrepreneurship Capstone	3	RSBUS230	Entrepreneurship Capstone	Elective- .50	
BUS-279	Principles of Finance	3	RSBUS279	Principles of Finance	Elective- .50	
BUS-282	International Business	3	RSBUS282	International Business	Elective- .50	
MGT-170	Business Communications	3	RSMGT170	Business Communications	Elective- .50	
MGT-270	Principles of Management	3	RSMGT270	Principles of Management	Elective- .50	
MGT-271	Human Resource Manage	3	RSMGT271	Human Resource Manage	Elective- .50	
MGT-274	Leadership	3	RSMGT274	Leadership	Elective- .50	
MKT-260	Principles of Marketing	3	RSMKT260	Principles of Marketing	Elective- .50	
MKT-265	Salesmanship	3	RSMKT265	Salesmanship	Elective- .50	
MKT-266	Principles of Advertising	3	RSMKT266	Principles of Advertising	Elective- .50	
MKT-288	Customer Relations	3	RSMKT288	Customer Relations	Elective- .50	
OFF-118	Computer Keyboarding	1	RSOFF118	Computer Keyboarding	Elective- .25	

Communications

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
COM-113	Intro to Public Relations	3	RSCOM113	Intro to Public Relations	Elective- .50	
COM-119	News Writing	3	RSCOM119	News Writing	Elective- .50	
COM-120	News Editing	3	RSCOM120	News Editing	Elective- .50	
COM-130	Intro to Mass Communication	3	RSCOM130	Intro to Mass Communication	Elective- .50	
COM-140	Writing for Multimedia	3	RSCOM140	Writing for Multimedia	Elective- .50	
COM-156	Audio Production I	3	RSCOM156	Audio Production I	Elective- .50	
COM-157	Video Production I	3	RSCOM157	Video Production I	Elective- .50	
COM-208	Screenwriting	3	RSCOM208	Screenwriting	Elective- .50	
COM-218	Broadcast Performance	3	RSCOM218	Broadcast Performance	Elective- .50	
COM-221	Photojournalism	3	RSCOM221	Photojournalism	Elective- .50	
COM-251	Film History and Appreciation	3	RSCOM251	Film History and Appreciation	Elective- .50	
COM-252	International History of Film	3	RSCOM252	International History of Film	Elective- .50	
COM-256	Advanced Audio Production	3	RSCOM256	Advanced Audio Production	Elective- .50	

COM-257	Advanced Video Production	3	RSCOM257	Advanced Video Production	Elective- .50	
COM-260	Advanced Post-Production	3	RSCOM260	Advanced Post-Production	Elective- .50	
COM-296	Documentary Production	3	RSCOM296	Documentary Production	Elective- .50	
COM-297	Motion Picture Production	3	RSCOM297	Motion Picture Production	Elective- .50	
ENG-101	Composition I	3	RSENG101	Composition I	English- .50	English
ENG-103	Composition II	3	RSENG103	Composition II	English- .50	English
ENG-108	Intro Creative Writing	3	RSENG108	Intro Creative Writing	English- .50	English
ENG-109	Creative Writing II	3	RSENG109	Creative Writing II	English- .50	English
ENG-110	Intro to Technical Writing	3	RSENG110	Intro to Technical Writing	English- .50	English
ENG-200	Language, Power & Public Life	3	RSENG200	Language, Power & Public Life	English- .50	English
LIT-101	Introduction to Literature	3	RSLIT101	Introduction to Literature	English- .50	English
LIT-139	Mythology	3	RSLIT139	Mythology	English- .50	English
LIT-140	The Bible As Literature	3	RSLIT140	The Bible As Literature	English- .50	English
LIT-141	Film and Literature	3	RSLIT141	Film and Literature	English- .50	English
LIT-142	Exploring Literature: Poetry	3	RSLIT142	Exploring Literature: Poetry	English- .50	English
LIT-144	Exploring Literature: Fiction	3	RSLIT144	Exploring Literature: Fiction	English- .50	English
LIT-152	Multicultural American Lit	3	RSLIT152	Multicultural American Lit	English- .50	English
LIT-154	Intro Non-Western Literature	3	RSLIT154	Intro Non-Western Literature	English- .50	English
LIT-201	American Lit Before 1865	3	RSLIT201	American Lit Before 1865	English- .50	English
LIT-202	American Literature Since 1865	3	RSLIT202	American Literature Since 1865	English- .50	English
SPH-131	Fundamentals of Communication	3	RSSPH131	Fundamentals of Communication	English- .50	English
SPH-201	Interpersonal Communication	3	RSSPH201	Interpersonal Communication	Elective- .50	
SPH-202	Intercultural Communication	3	RSSPH202	Intercultural Communication	Elective- .50	
SPH-211	Group Leadership	3	RSSPH211	Group Leadership	Elective- .50	
Computers and Information Systems						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	

CIS-102	Intro Computer & Info Systems	3	RSCIS102	Intro Computer & Info Systems	Elective- .50	
CIS-120	Intro to Microsoft Word	1	RSCIS120	Intro to Microsoft Word	Elective- .25	
CIS-121	Introduction to Excel	1	RSCIS121	Introduction to Excel	Elective- .25	
CIS-124	Introduction to Powerpoint	1	RSCIS124	Introduction to Powerpoint	Elective- .25	
CIS-130	Introduction to Access	2	RSCIS130	Introduction to Access	Elective- .50	
CIS-170	Programming Logic & Design	3	RSCIS170	Programming Logic & Design	Elective- .50	
CIS-180	Intro to Visual Basic Prgrmng.	4	RSCIS180	Intro to Visual Basic Prgrmng.	Elective- .75	
CIS-240	Intro to Java Programming	4	RSCIS240	Intro to Java Programming	Elective- .75	
CIS-245	Program Android-Mobile Devices	4	RSCIS245	Program Android-Mobile Devices	Elective- .75	
CIS-254	Database Programming	4	RSCIS254	Database Programming	Elective- .75	
CIS-276	Intro to C/C++ Programming	4	RSCIS276	Intro to C/C++ Programming	Elective- .75	
CIS-277	Advanced C/C++ Programming	4	RSCIS277	Advanced C/C++ Programming	Elective- .75	
CIS-279	Visual C# Programming	4	RSCIS279	Visual C# Programming	Elective- .75	
CIS-280	Program iOS Apple Mobile Dev	4	RSCIS280	Program iOS Apple Mobile Dev	Elective- .75	
CIS-290	Special Topics in CIS	1	RSCIS290	Special Topics in CIS	Elective- .25	
CIS-291	Internship Field Project	1	RSCIS291	Internship Field Project	Elective- .25	
GAT-101	Intro to Graphic Arts Tech	4	RSGAT101	Intro to Graphic Arts Tech	Elective- .75	
GAT-110	Introduction to Photoshop	2	RSGAT110	Introduction to Photoshop	Elective- .50	
GAT-115	Introduction to Illustrator	2	RSGAT115	Introduction to Illustrator	Elective- .50	
GAT-150	Typography	2	RSGAT150	Typography	Elective- .50	
GAT-178	Fundamentals of Desktop Publis	3	RSGAT178	Fundamentals of Desktop Publis	Elective- .50	
GAT-190	Image Generation and Output	2	RSGAT190	Image Generation and Output	Elective- .50	
GAT-215	Advanced Illustrator	2	RSGAT215	Advanced Illustrator	Elective- .50	
GAT-220	Adv Photoshop Grap Arts Indus.	3	RSGAT220	Adv Photoshop Grap Arts Indus.	Elective- .50	
PCT-110	Networking Essentials	3	RSPCT110	Networking Essentials	Elective- .50	
PCT-111	Windows Active Directory	3	RSPCT111	Windows Active Directory	Elective- .50	
PCT-112	Windows Server Fundamentals	3	RSPCT112	Windows Server Fundamentals	Elective- .50	

PCT-113	Microsoft Win Infrastructure	3	RSPCT113	Microsoft Win Infrastructure	Elective- .50	
PCT-120	Cisco Networking I	4	RSPCT120	Cisco Networking I	Elective- .75	
PCT-122	Cisco Networking II	4	RSPCT122	Cisco Networking II	Elective- .75	
PCT-124	Cisco Networking III	4	RSPCT124	Cisco Networking III	Elective- .75	
PCT-126	Cisco Networking IV	4	RSPCT126	Cisco Networking IV	Elective- .75	
PCT-130	Intro Network Security Fndmntl	3	RSPCT130	Intro Network Security Fndmntl	Elective- .50	
PCT-132	Advanced Network Security	3	RSPCT132	Advanced Network Security	Elective- .50	
PCT-140	IP Telephony I	4	RSPCT140	IP Telephony I	Elective- .75	
PCT-142	IP Telephony II	4	RSPCT142	IP Telephony II	Elective- .75	
PCT-211	VMWare vSphere:Install/Config	3	RSPCT211	VMWare vSphere:Install/Config	Elective- .50	
PCT-262	A+ Essentials	3	RSPCT262	A+ Essentials	Elective- .50	
PCT-270	Introduction to Unix/Linux	3	RSPCT270	Introduction to Unix/Linux	Elective- .50	
PCT-275	Cisco Firewall Design	4	RSPCT275	Cisco Firewall Design	Elective- .75	
PCT-290	Special Topic in PC Tech	1	RSPCT290	Special Topic in PC Tech	Elective- .25	
WEB-101	Programming Related-Internet	4	RSWEB101	Programming Related-Internet	Elective- .75	
WEB-102	Adv Program Related - Internet	4	RSWEB102	Adv Program Related - Internet	Elective- .75	
WEB-111	Introduction to Multimedia	3	RSWEB111	Introduction to Multimedia	Elective- .50	
WEB-225	Digital Photography	3	RSWEB225	Digital Photography	Elective- .50	
WEB-233	Introduction to Javascript	4	RSWEB233	Introduction to Javascript	Elective- .75	
WEB-234	PHP Programming	4	RSWEB234	PHP Programming	Elective- .75	

Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
EGR-101	Introduction to Engineering	2	RSEGR101	Introduction to Engineering	Elective- .50	
EGR-135	Engineering Graphics/CAD	4	RSEGR135	Engineering Graphics/CAD	Elective- .75	
EGR-206	Statics	3	RSEGR206	Statics	Elective- .50	
EGR-207	Dynamics	3	RSEGR207	Dynamics	Elective- .50	
EGR-221	Elem Mech of Defmabl Bodies	3	RSEGR221	Elem Mech of Defmabl Bodies	Elective- .50	

EGR-231	Engineering Circuit Analysis	4	RSEGR231	Engineering Circuit Analysis	Elective- .75	
EGR-250	Digital Electronics	4	RSEGR250	Digital Electronics	Elective- .75	
Humanities / Fine Arts						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ART-101	Drawing and Composition I	3	RSART101	Drawing and Composition I	Elective- .50	
ART-102	Drawing and Composition II	3	RSART102	Drawing and Composition II	Elective- .50	
ART-103	Design I	3	RSART103	Design I	Elective- .50	
ART-111	Painting I	3	RSART111	Painting I	Elective- .50	
ART-121	Ceramics I	3	RSART121	Ceramics I	Elective- .50	
ART-122	Ceramics II	3	RSART122	Ceramics II	Elective- .50	
ART-131	Introduction to Visual Art	3	RSART131	Introduction to Visual Arts	Elective- .50	
ART-141	Intro Non-Western Visual Art	3	RSART141	Intro Non-Western Visual Art	Elective- .50	
ART-201	Life Drawing	3	RSART201	Life Drawing	Elective- .50	
ART-203	Design II	3	RSART203	Design II	Elective- .50	
ART-212	Painting II	3	RSART212	Painting II	Elective- .50	
ART-216	Relief Printmaking	3	RSART216	Relief Printmaking	Elective- .50	
ART-251	History of Art I	3	RSART251	History of Art I	Elective- .50	
ART-252	History of Art II	3	RSART252	History of Art II	Elective- .50	
CRM-101	Intro to Criminal Justice	3	RSCRM101	Intro to Criminal Justice	Elective- .50	
CRM-102	Intro to Probation & Parole	3	RSCRM102	Intro to Probation & Parole	Elective- .50	
CRM-103	Intro to Corrections	3	RSCRM103	Intro to Corrections	Elective- .50	
CRM-104	Intro to Private Security	3	RSCRM104	Intro to Private Security	Elective- .50	
CRM-105	Police Report Writing	3	RSCRM105	Police Report Writing	Elective- .50	
CRM-120	Criminal Investigation	3	RSCRM120	Criminal Investigation	Elective- .50	
CRM-125	Criminal Proced & Civil Rights	3	RSCRM125	Criminal Proced & Civil Rights	Elective- .50	
CRM-127	Ethics in Law Enforcement	3	RSCRM127	Ethics in Law Enforcement	Elective- .50	
CRM-210	Criminal Law	3	RSCRM210	Criminal Law	Elective- .50	
CRM-225	Juvenile Procedures	3	RSCRM225	Juvenile Procedures	Elective- .50	
CRM-260	Police Organization & Admin	3	RSCRM260	Police Organization & Admin	Elective- .50	

CRM-271	Patrol Procedures	3	RSCRM271	Patrol Procedures	Elective- .50	
CRM-281	Rules of Evidence	3	RSCRM281	Rules of Evidence	Elective- .50	
CRM-282	Interviews & Interrogations	3	RSCRM282	Interviews & Interrogations	Elective- .50	
ECE-100	Intro to Early Childhood Ed.	3	RSECE100	Intro to Early Childhood Ed.	Elective- .50	
ECE-101	The Developing Child	3	RSECE101	The Developing Child	Elective- .50	
ECE-103	Health, Safety & Nutrition of Young Child	3	RSECE103	Health, Safety & Nutrition of Young Child	Elective- .50	
ECE-105	Observation and Assessment of Young Children	3	RSECE105	Observation and Assessment of Young Children	Elective- .50	
ECE-113	Infant and Toddler Curriculum	3	RSECE113	Infant and Toddler Curriculum	Elective- .50	
ECE-201	Language Development	3	RSECE201	Language Development	Elective- .50	
ECE-202	Child, Family & Community	3	RSECE202	Child, Family & Community	Elective- .50	
ECE-203	Curriculum Plan-Young Child	3	RSECE203	Curriculum Plan-Young Child	Elective- .50	
ECE-205	Org & Superv-Early Child Facil	3	RSECE205	Org & Superv-Early Child Facil	Elective- .50	
EDU-202	Children's Literature	3	RSEDU202	Children's Literature	Elective- .50	
EDU-224	Introduction to Education	3	RSEDU224	Introduction to Education	Elective- .50	
EDU-234	Intro Technology for Teachers	3	RSEDU234	Intro Technology for Teachers	Elective- .50	
EDU-244	Students With Disabilities	3	RSEDU244	Students With Disabilities	Elective- .50	
FRN-101	Beginning French	4	RSFRN101	Beginning French	Elective- .75	
FRN-102	Continuatn of Begng French	4	RSFRN102	Continuatn of Begng French	Elective- .75	
GRM-101	Beginning German	4	RSGRM101	Beginning German	Elective- .75	
GRM-102	Continuatn of Begng German	4	RSGRM102	Continuatn of Begng German	Elective- .75	
HUM-111	Intro to Humanities I	3	RSHUM111	Intro to Humanities I	Elective- .50	
HUM-112	Intro to Humanities II	3	RSHUM112	Intro to Humanities II	Elective- .50	
HUM-114	Intro Hum III:Contem West Wrl	3	RSHUM114	Intro Hum III: Contem West Wrl	Elective- .50	
HUM-125	Intro Non-Western Humanities	3	RSHUM125	Intro Non-Western Humanities	Elective- .50	
HUM-211	War & West Hum Thru Mid Ages	3	RSHUM211	War & West Hum Thru Mid Ages	Elective- .50	
HUM-212	War & W. Hum-Renaiss to Present	3	RSHUM212	War & W. Hum-Renaiss to Present	Elective- .50	

HUM-250	Leadership Development Stud	3	RSHUM250	Leadership Development Stud	Elective- .50	
MUS-101	Fundamentals of Music	3	RSMUS101	Fundamentals of Music	Elective- .50	
MUS-102	Intro to Music Literature	3	RSMUS102	Intro to Music Literature	Elective- .50	
MUS-104	Intro to American Music	3	RSMUS104	Intro to American Music	Elective- .50	
MUS-106	Intro to Non-Western Music	3	RSMUS106	Intro to Non-Western Music	Elective- .50	
MUS-131	Class Piano I	2	RSMUS131	Class Piano I	Elective- .50	
MUS-132	Class Piano II	2	RSMUS132	Class Piano II	Elective- .50	
MUS-191	Chorus I	1	RSMUS191	Chorus I	Elective- .25	
MUS-194	Instrumental Ensemble I	1	RSMUS194	Instrumental Ensemble I	Elective- .25	
MUS-195	Band I	1	RSMUS195	Band I	Elective- .25	
MUS-198	Orchestra I	1	RSMUS198	Orchestra I	Elective- .25	
MUS-294	Instrumental Ensemble II	1	RSMUS294	Instrumental Ensemble II	Elective- .25	
MUS-295	Band II	1	RSMUS295	Band II	Elective- .25	
MUS-298	Orchestra II	1	RSMUS298	Orchestra II	Elective- .25	
PHL-150	Intro to Philosophy	3	RSPHL150	Intro to Philosophy	Elective- .50	
PHL-151	Intro Non-Western Philosophy	3	RSPHL151	Intro Non-Western Philosophy	Elective- .50	
PHL-152	Environmental Ethics	3	RSPHL152	Environmental Ethics	Elective- .50	
PHL-153	Medical Ethics	3	RSPHL153	Medical Ethics	Elective- .50	
PHL-154	Introduction to Religion	3	RSPHL154	Introduction to Religion	Elective- .50	
PHL-155	World Religions	3	RSPHL155	World Religions	Elective- .50	
PHL-156	Religion in American Society	3	RSPHL156	Religion in American Society	Elective- .50	
PHL-157	Foundational Religious Texts	3	RSPHL157	Foundational Religious Texts	Elective- .50	
PHL-255	Logic	3	RSPHL255	Logics	Elective- .50	
PHL-256	Contemporary Moral Issues	3	RSPHL256	Contemporary Moral Issues	Elective- .50	
PHL-260	Philosophy of Religion	3	RSPHL260	Philosophy of Religion	Elective- .50	
SPN-101	Beginning Spanish	4	RSSPN101	Beginning Spanish	Elective- .75	
SPN-102	Continuation Beginning Spanish	4	RSSPN102	Continuation Beginning Spanish	Elective- .75	
SPN-203	Intermediate Spanish	3	RSSPN203	Intermediate Spanish	Elective- .50	
SPN-204	Continue Intermediate Spanish	3	RSSPN204	Continue Intermediate Spanish	Elective- .50	
THE-133	Introduction to the Theater	3	RSTHE133	Introduction to the Theater	Elective- .50	

THE-134	Stagecraft & Theater Lighting	3	RSTHE134	Stagecraft & Theater Lighting	Elective- .50	
THE-135	Acting I	3	RSTHE135	Acting I	Elective- .50	
THE-235	Acting II	3	RSTHE235	Acting II	Elective- .50	
Life Sciences						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
BIO-100	Introductory Human Biology	3	RSBIO100	Introductory Human Biology	Life Science-.50	Science
BIO-103	Introductory Life Science	3	RSBIO103	Introductory Life Science	Life Science-.50	Science
BIO-104	Intro Life Science Lab	1	RSBIO104	Intro Life Science Lab	Life Science-.25	Science
BIO-106	Environmental Science	3	RSBIO106	Environmental Science	Life Science-.50	Science
BIO-107	Environmental Biology Lab	1	RSBIO107	Environmental Biology Lab	Life Science-.25	Science
BIO-113	Plants and Society	4	RSBIO113	Plants and Society	Life Science-.75	Science
BIO-140	Introduction to Evolution	3	RSBIO140	Introduction to Evolution	Life Science-.50	Science
BIO-150	Microbes and Society	3	RSBIO150	Microbes and Society	Life Science-.50	Science
BIO-152	Microbes & Society Laboratory	1	RSBIO152	Microbes & Society Laboratory	Life Science-.25	Science
BIO-162	Human Heredity	3	RSBIO162	Human Heredity	Life Science-.50	Science
BIO-171	Biology of Human Disease	3	RSBIO171	Biology of Human Disease	Life Science-.50	Science
BIO-185	Foundations Anat & Physiol	5	RSBIO185	Foundations Anat & Physiol	Life Science-1.0	Science
BIO-201	Fundamentals of Biology I	4	RSBIO201	Fundamentals of Biology I	Life Science-.75	Science
BIO-202	Fundamentals of Biology II	4	RSBIO202	Fundamentals of Biology II	Life Science-.75	Science
BIO-274	Microbiology	4	RSBIO274	Microbiology	Life Science-.75	Science
BIO-281	Anatomy and Physiology I	4	RSBIO281	Anatomy and Physiology I	Life Science-.75	Science
BIO-282	Anatomy and Physiology II	4	RSBIO282	Anatomy and Physiology II	Life Science-.75	Science
Mathematics						

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
MTH-115	General Education Math	3	RSMTH115	General Education Math	Elective- .5	
MTH-120	College Algebra	3	RSMTH120	College Algebra	Math- .5	Math
MTH-125	Plane Trigonometry	3	RSMTH125	Plane Trigonometry	Math- .5	Math
MTH-132	College Algebra & Trigonometry	5	RSMTH132	College Algebra & Trigonometry	Math- 1.0	Math
MTH-135	Calculus W/Analytic Geom I	5	RSMTH135	Calculus W/Analytic Geom I	Math- 1.0	Math
MTH-164	Computer in Mathematics C/C++	4	RSMTH164	Computer in Mathematics C/C++	Elective- .75	
MTH-211	Calc for Business & Soc Scienc	4	RSMTH211	Calc for Business & Soc Scienc	Math- .75	Math
MTH-216	Math for Elem Teachers I	3	RSMTH216	Math for Elem Teachers I	Math- .50	Math
MTH-217	Math for Elem Teachers II	3	RSMTH217	Math for Elem Teachers II	Math- .50	Math
MTH-220	Elements of Statistics	3	RSMTH220	Elements of Statistics	Math- .50	Math
MTH-235	Calculus W/Analytic Geom II	4	RSMTH235	Calculus W/Analytic Geom II	Math- .75	Math
MTH-236	Calculus W/Analyt Geom III	4	RSMTH236	Calculus W/Analyt Geom III	Math- .75	Math
MTH-240	Differential Equations	3	RSMTH240	Differential Equations	Math- .50	Math
MTH-250	Modern Linear Algebra	4	RSMTH250	Modern Linear Algebra	Math- .75	Math

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ATS-105	Intro to Atmospheric Science	4	RSATS105	Intro to Atmospheric Science	Phy. Science- .75	Physical Science
CHM-110	General Organic & BioChem I	4	RSCHM110	General Organic & BioChem I	Phy. Science- .75	Physical Science
CHM-120	General Chemistry I	4	RSCHM120	General Chemistry I	Phy. Science- .75	Physical Science
CHM-130	General Chemistry II	4	RSCHM130	General Chemistry II	Phy. Science- .75	Physical Science
CHM-210	General, Organic & BioChem II	4	RSCHM210	General, Organic & BioChem II	Phy. Science- .75	Physical Science
CHM-220	Organic Chemistry I	5	RSCHM220	Organic Chemistry I	Phy. Science- 1.0	Physical Science
CHM-230	Organic Chemistry II	5	RSCHM230	Organic Chemistry II	Phy. Science- 1.0	Physical Science
CHM-240	General Biological Chemistry	3	RSCHM240	General Biological Chemistry	Phy. Science- .50	Physical Science

GEL-101	Introduction to Geology	4	RSGEL101	Introduction to Geology	Phy. Science- .75	Physical Science
GEL-107	Geology of the Solar System	3	RSGEL107	Geology of the Solar System	Phy. Science- .50	Physical Science
GEL-206	Environmental Geology	3	RSGEL206	Environmental Geology	Phy. Science- .50	Physical Science
PGE-100	Physical Geography	3	RSPGE100	Physical Geography	Phy. Science- .50	Physical Science
PGE-102	Physical Geography With Lab	4	RSPGE102	Physical Geography With Lab	Phy. Science- .75	Physical Science
PGE-240	Global Climate Change	3	RSPGE240	Global Climate Change	Phy. Science- .50	Physical Science
PHY-201	Mechanics and Heat	5	RSPHY201	Mechanics and Heat	Phy. Science- 1.0	Physical Science
PHY-202	Waves/Elec/Light & Modrn Phys	5	RSPHY202	Waves/Elec/Light & Modrn Phys	Phy. Science- 1.0	Physical Science
PHY-215	Mechanics, Wave Motion, Thermo	5	RSPHY215	Mechanics, Wave Motion, Thermo	Phy. Science- 1.0	Physical Science
PHY-225	Electr, Magnetism, Light, Phys	5	RSPHY225	Electrm Magnetism, Light, Phys	Phy. Science- 1.0	Physical Science

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
ANP-102	Intro Biolo Anthro & Archaeol	3	RSANP102	Intro Biolo Anthro & Archaeol	Elective- .50	
ANP-103	Intro to Cultural Anthro	3	RSANP103	Intro to Cultural Anthro	Elective- .50	
ECO-101	Introduction to Economics	3				
ECO-110	Principles of Economics:Macro	3				
ECO-111	Principles of Economics:Micro	3				
GEO-130	World Geography	3	RSGEO130	World Geography	Elective- .50	
HST-140	History of Western Civ I	3	RSHST140	History of Western Civ I	Elective- .50	
HST-141	History of Western Civ II	3	RSHST141	History of Western Civ II	Elective- .50	
HST-142	History of U S to 1865	3	RSHST142	History of U S to 1865	US History- .50	US History
HST-143	History of U S Since 1865	3	RSHST143	History of U S since 1865	US History- .50	US History
HST-144	Current Hist 1945 to Present	3	RSHST144	Current Hist 1945 to Present	Elective- .50	
HST-151	African History Survey to 1600	3	RSHST151	African History Survey to 1600	Elective- .50	
HST-152	African Hist Survey Since 1600	3	RSHST152	African Hist Survey Since 1600	Elective- .50	

HST-162	History of Latin America I	3	RSHST162	History of Latin America I	Elective- .50	
HST-163	History of Latin America II	3	RSHST163	History of Latin America II	Elective- .50	
HST-172	History of Middle East to 1453	3	RSHST172	History of Middle East to 1453	Elective- .50	
HST-173	History Middle East Since 1453	3	RSHST173	History Middle East Since 1453	Elective- .50	
HST-182	Hist of Eastern Civ to 1500	3	RSHST182	Hist of Eastern Civ to 1500	Elective- .50	
HST-183	Hist of East Civ Since 1500	3	RSHST183	Hist of East Civ Since 1500	Elective- .50	
HST-192	History of World Until 1750	3	RSHST192	History of World Until 1750	Elective- .50	
HST-193	Hist of the World Since 1750	3	RSHST193	Hist of the World Since 1750	Elective- .50	
HST-210	History of Women of the U.S.	3	RSHST210	History of Women of the U.S.	Elective- .50	
PSC-150	Intro to Political Science	3	RSPSC150	Intro to Political Science	Elective- .50	
PSC-160	American National Government	3	RSPSC160	American National Government	Government- .50	Government
PSC-161	State and Local Government	3	RSPSC161	State and Local Government	Elective- .50	
PSC-210	Intro to Legal System	3	RSPSC210	Intro to Legal System	Elective- .50	
PSC-211	The American Presidency	3	RSPSC211	The American Presidency	Elective- .50	
PSC-269	International Relations	3	RSPSC269	International Relations	Elective- .50	
SOC-190	Introduction to Sociology	3	RSSOC190	Introduction to Sociology	Elective- .50	
SOC-290	Social Problems	3	RSSOC290	Social Problems	Elective- .50	
SOC-291	Criminology	3	RSSOC291	Criminology	Elective- .50	
SOC-292	Sociology of Deviance	3	RSSOC292	Sociology of Deviance	Elective- .50	
SOC-294	Urban Sociology	3	RSSOC294	Urban Sociology	Elective- .50	
SOC-295	Racial and Ethnic Relations	3	RSSOC295	Racial and Ethnic Relations	Elective- .50	
SOC-298	Sociology of Sex and Gender	3	RSSOC298	Sociology of Sex and Gender	Elective- .50	
SOC-299	Sociology of the Family	3	RSSOC299	Sociology of the Family	Elective- .50	
STU Student Development						
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits	
STU-100	Planning for Success	1	RSSTU100	Planning for Success	Elective- .25	

STU-101	Career Planning	2	RSSTU101	Career Planning	Elective- .50	
STU-103	Workplace Ethics	1	RSSTU103	Workplace Ethics	Elective- .25	

**2025-2026 Running Start Intergovernmental Agreement
North Boone Community Unit School District #200**

Background: Running Start is a formal program that enables qualified students from North Boone Community Unit School District #200 to attend Rock Valley College for their junior and senior years of high school. Students may enroll in a two-year degree completion program in which students take dual credit courses that meet the requirements for both a high school diploma and a Rock Valley College Associate's Degree simultaneously or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The *Running Start* program will be administered through the Early College office at Rock Valley College in conjunction with North Boone Community Unit School District #200.

Students selected for *Running Start* need to be academically and socially ready for college. *Running Start* allows students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The *Running Start* program provides students additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees, covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning Summer 2025 and automatically expiring on June 30, 2026.
Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: North Boone Community Unit School District #200 Running Start Intergovernmental Agreement

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT
NO. 200, BOONE COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School District No. 200, Boone County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and North Boone School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
 - 1) DISTRICT's requirements for earning a high school diploma; and
 - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 200 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).

B. The process is established as follows:

- The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
- The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
- The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
- The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.

C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.

E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who begin Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community
Unit School District No. 200
Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel;

with a copy to counsel:

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Ave., Suite 10
Orland Park, IL 60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

- I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education North
Boone School District
No. 200
Boone County, Illinois**

**Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois**




President

President



Secretary

Secretary



Date

Date

APPENDIX A
DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to North Boone DISTRICT 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school. Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2025-2026
Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1		Physical Education	0.5
FWS-116	Step Aerobics	1		Physical Education	0.5
FWS-119	Cardio Kickboxing	1		Physical Education	0.5
FWS-121	Cardio Fitness & Conditioning	1		Physical Education	0.5
FWS-126	Beginning Weight Lifting	1		Physical Education	0.5
FWS-127	Advanced Weight Lifting	2		Physical Education	0.5
FWS-128	Sports Performance Fitness	1		Physical Education	0.5
FWS-131	Basketball & Touch Football	1		Physical Education	0.5
FWS-133	Power Volleyball	1		Physical Education	0.5
FWS-151	Tae Kwon Do	1		Physical Education	0.5
FWS-220	Intro Career Opportunity in PE	3		Elective	0.5
FWS-231	Contemporary Health Issues	3		Elective	0.5
FWS-233	Community Health	3		Elective	0.5
FWS-235	Alcohol and Drug Education	3		Elective	0.5
FWS-236	Human Sexuality	3		Elective	0.5
FWS-237	Nutrition for Optimum Living	3		Elective	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		Elective	0.5
FWS-250	Introduction Sport Management	3		Elective	0.5
FWS-253	Introduction to Coaching	3		Elective	0.5
FWS-254	ASEP Sport First Aid and CPR	3		Elective	0.5
FWS-255	Sociology of Sport	3		Elective	0.5
FWS-256	History of Phy Ed & Sport	3		Elective	0.5
FWS-258	Sport & Exercise Psychology	3		Elective	0.5
FWS-260	Intro to Exercise Science	3		Elective	0.5
FWS-261	Nutrition for Fitness&Sport	3		Elective	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3		Elective	0.5
FWS-265	Personal Fitness and Wellness	3		Elective	0.5
FWS-266	Personal Trng I-Concepts&Appl	3		Elective	0.5

FWS-267	Persnl Trng II-Concepts&Appl.	3	Elective	0.5
HLT-110	Medical Terminology	2	Elective	0.5

Business					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4		Elective	1
ATG-111	Managerial Accounting	4		Elective	1
BUS-101	Introduction to Business	3		Elective	0.5
BUS-103	Business Mathematics	3		Elective	0.5
BUS-105	Consumer Econ and Prsnl Fin	3		Consumer Education	0.5
BUS-130	Entrepreneurship Principles	3		Elective	0.5
BUS-131	Entrepreneurship Planning	3		Elective	0.5
BUS-170	Intro Organizational Behavior	3		Elective	0.5
BUS-200	Legal Environment in Bus	3		Elective	0.5
BUS-223	Business Statistics	3		Elective	0.5
BUS-230	Entrepreneurship Capstone	3		Elective	0.5
BUS-279	Principles of Finance	3		Elective	0.5
BUS-282	International Business	3		Elective	0.5
MGT-170	Business Communications	3		Elective	0.5
MGT-270	Principles of Management	3		Elective	0.5
MGT-271	Human Resource Manage	3		Elective	0.5
MGT-274	Leadership	3		Elective	0.5
MKT-260	Principles of Marketing	3		Elective	0.5
MKT-265	Salesmanship	3		Elective	0.5
MKT-266	Principles of Advertising	3		Elective	0.5
MKT-288	Customer Relations	3		Elective	0.5
OFF-118	Computer Keyboarding	1		Elective	0.5

Communications					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
COM-113	Intro to Public Relations	3		Elective	0.5
COM-119	News Writing	3		Elective	0.5
COM-120	News Editing	3		Elective	0.5

COM-130	Intro to Mass Communication	3	Elective	0.5
COM-140	Writing for Multimedia	3	Elective	0.5
COM-156	Audio Production I	3	Elective	0.5
COM-157	Video Production I	3	Elective	0.5
COM-208	Screenwriting	3	Elective	0.5
COM-218	Broadcast Performance	3	Elective	0.5
COM-221	Photojournalism	3	Elective	0.5
COM-251	Film History and Appreciation	3	Elective	0.5
COM-252	International History of Film	3	Elective	0.5
COM-256	Advanced Audio Production	3	Elective	0.5
COM-257	Advanced Video Production	3	Elective	0.5
COM-260	Advanced Post-Production	3	Elective	0.5
COM-296	Documentary Production	3	Elective	0.5
COM-297	Motion Picture Production	3	Elective	0.5
ENG-101	Composition I	3	English 11	0.5
ENG-103	Composition II	3	English 12	0.5
ENG-108	Intro Creative Writing	3	English or Elective	0.5
ENG-109	Creative Writing II	3	English or Elective	0.5
ENG-110	Intro to Technical Writing	3	English or Elective	0.5
ENG-200	Language, Power & Public Life	3	English or Elective	0.5
LIT-101	Introduction to Literature	3	English or Elective	0.5
LIT-139	Mythology	3	Elective	0.5
LIT-140	The Bible As Literature	3	Elective	0.5
LIT-141	Film and Literature	3	English or Elective	0.5
LIT-142	Exploring Literature: Poetry	3	English or Elective	0.5
LIT-144	Exploring Literature: Fiction	3	English or Elective	0.5
LIT-152	Multicultural American Lit	3	English or Elective	0.5
LIT-154	Intro Non-Western Literature	3	English or Elective	0.5
LIT-201	American Lit Before 1865	3	English or Elective	0.5
LIT-202	American Literature Since 1865	3	English or Elective	0.5
SPH-131	Fundamentals of Communication	3	English or Elective	0.5
SPH-201	Interpersonal Communication	3	English or Elective	0.5
SPH-202	Intercultural Communication	3	English or Elective	0.5
SPH-211	Group Leadership	3	Elective	0.5

Computers and Information Systems					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3		Elective	0.5
CIS-120	Intro to Microsoft Word	1		Elective	0.5
CIS-121	Introduction to Excel	1		Elective	0.5
CIS-124	Introduction to Powerpoint	1		Elective	0.5
CIS-130	Introduction to Access	2		Elective	0.5
CIS-170	Programming Logic & Design	3		Elective	0.5
CIS-180	Intro to Visual Basic Prgrmg.	4		Elective	1
CIS-240	Intro to Java Programming	4		Elective	1
CIS-245	Program Android-Mobile Devices	4		Elective	1
CIS-254	Database Programming	4		Elective	1
CIS-276	Intro to C/C++ Programming	4		Elective	1
CIS-277	Advanced C/C++ Programming	4		Elective	1
CIS-279	Visual C# Programming	4		Elective	1
CIS-280	Program iOS Apple Mobile Dev	4		Elective	1
CIS-290	Special Topics in CIS	1		Elective	0.5
CIS-291	Internship Field Project	1		Elective	0.5
GAT-101	Intro to Graphic Arts Tech	4		Elective	1
GAT-110	Introduction to Photoshop	2		Elective	0.5
GAT-115	Introduction to Illustrator	2		Elective	0.5
GAT-150	Typography	2		Elective	0.5
GAT-178	Fundamentals of Desktop Publis	3		Elective	0.5
GAT-190	Image Generation and Output	2		Elective	0.5
GAT-215	Advanced Illustrator	2		Elective	0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3		Elective	0.5
PCT-110	Networking Essentials	3		Elective	0.5
PCT-111	Windows Active Directory	3		Elective	0.5
PCT-112	Windows Server Fundamentals	3		Elective	0.5
PCT-113	Microsoft Win Infrastructure	3		Elective	0.5
PCT-120	Cisco Networking I	4		Elective	1
PCT-122	Cisco Networking II	4		Elective	1
PCT-124	Cisco Networking III	4		Elective	1

PCT-126	Cisco Networking IV	4	Elective	1
PCT-130	Intro Network Security Fndmntl	3	Elective	0.5
PCT-132	Advanced Network Security	3	Elective	0.5
PCT-140	IP Telephony I	4	Elective	1
PCT-142	IP Telephony II	4	Elective	1
PCT-211	VMWare vSphere:Install/Config	3	Elective	0.5
PCT-262	A+ Essentials	3	Elective	0.5
PCT-270	Introduction to Unix/Linux	3	Elective	0.5
PCT-275	Cisco Firewall Design	4	Elective	1
PCT-290	Special Topic in PC Tech	1	Elective	0.5
WEB-101	Programming Related-Internet	4	Elective	1
WEB-102	Adv Program Related - Internet	4	Elective	1
WEB-111	Introduction to Multimedia	3	Elective	0.5
WEB-225	Digital Photography	3	Elective	0.5
WEB-233	Introduction to Javascript	4	Elective	1
WEB-234	PHP Programming	4	Elective	1

Engineering and Technology					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	Elective		0.5
EGR-135	Engineering Graphics/CAD	4	Elective		1
EGR-206	Statics	3	Elective		0.5
EGR-207	Dynamics	3	Elective		0.5
EGR-221	Elem Mech of Defmabl Bodies	3	Elective		0.5
EGR-231	Engineering Circuit Analysis	4	Elective		1
EGR-250	Digital Electronics	4	Elective		1

Humanities / Fine Arts					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	Elective		0.5
ART-102	Drawing and Composition II	3	Elective		0.5
ART-103	Design I	3	Elective		0.5
ART-111	Painting I	3	Elective		0.5

ART-121	Ceramics I	3	Elective	0.5
ART-122	Ceramics II	3	Elective	0.5
ART-131	Introduction to Visual Art	3	Elective	0.5
ART-141	Intro Non-Western Visual Art	3	Elective	0.5
ART-201	Life Drawing	3	Elective	0.5
ART-203	Design II	3	Elective	0.5
ART-212	Painting II	3	Elective	0.5
ART-216	Relief Printmaking	3	Elective	0.5
ART-251	History of Art I	3	Elective	0.5
ART-252	History of Art II	3	Elective	0.5
CRM-101	Intro to Criminal Justice	3	Elective	0.5
CRM-102	Intro to Probation & Parole	3	Elective	0.5
CRM-103	Intro to Corrections	3	Elective	0.5
CRM-104	Intro to Private Security	3	Elective	0.5
CRM-105	Police Report Writing	3	Elective	0.5
CRM-120	Criminal Investigation	3	Elective	0.5
CRM-125	Criminal Proced & Civil Rights	3	Elective	0.5
CRM-127	Ethics in Law Enforcement	3	Elective	0.5
CRM-210	Criminal Law	3	Elective	0.5
CRM-225	Juvenile Procedures	3	Elective	0.5
CRM-260	Police Organization & Admin	3	Elective	0.5
CRM-271	Patrol Procedures	3	Elective	0.5
CRM-281	Rules of Evidence	3	Elective	0.5
CRM-282	Interviews & Interrogations	3	Elective	0.5
ECE-100	Intro to Early Childhood Ed.	3	Elective	0.5
ECE-101	The Developing Child	3	Elective	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3	Elective	0.5
ECE-105	Observation and Assessment of Young Children	3	Elective	0.5
ECE-113	Infant and Toddler Curriculum	3	Elective	0.5
ECE-201	Language Development	3	Elective	0.5
ECE-202	Child, Family & Community	3	Elective	0.5
ECE-203	Curriculum Plan-Young Child	3	Elective	0.5
ECE-205	Org & Superv-Early Child Facil	3	Elective	0.5

EDU-202	Children's Literature	3	Elective	0.5
EDU-224	Introduction to Education	3	Elective	0.5
EDU-234	Intro Technology for Teachers	3	Elective	0.5
EDU-244	Students With Disabilities	3	Elective	0.5
FRN-101	Beginning French	4	Elective	1
FRN-102	Continuatn of Begng French	4	Elective	1
GRM-101	Beginning German	4	Elective	1
GRM-102	Continuatn of Begng German	4	Elective	1
HUM-111	Intro to Humanities I	3	Elective	0.5
HUM-112	Intro to Humanities II	3	Elective	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	Elective	0.5
HUM-125	Intro Non-Western Humanities	3	Elective	0.5
HUM-211	War & West Hum Thru Mid Ages	3	Elective	0.5
HUM-212	War & W.Hum-Renaiss to Present	3	Elective	0.5
HUM-250	Leadership Development Stud	3	Elective	0.5
MUS-101	Fundamentals of Music	3	Elective	0.5
MUS-102	Intro to Music Literature	3	Elective	0.5
MUS-104	Intro to American Music	3	Elective	0.5
MUS-106	Intro to Non-Western Music	3	Elective	0.5
MUS-131	Class Piano I	2	Elective	0.5
MUS-132	Class Piano II	2	Elective	0.5
MUS-191	Chorus I	1	Elective	0.5
MUS-194	Instrumental Ensemble I	1	Elective	0.5
MUS-195	Band I	1	Elective	0.5
MUS-198	Orchestra I	1	Elective	0.5
MUS-294	Instrumental Ensemble II	1	Elective	0.5
MUS-295	Band II	1	Elective	0.5
MUS-298	Orchestra II	1	Elective	0.5
PHL-150	Intro to Philosophy	3	Elective	0.5
PHL-151	Intro Non-Western Philosophy	3	Elective	0.5
PHL-152	Environmental Ethics	3	Elective	0.5
PHL-153	Medical Ethics	3	Elective	0.5
PHL-154	Introduction to Religion	3	Elective	0.5
PHL-155	World Religions	3	Elective	0.5

PHL-156	Religion in American Society	3	Elective	0.5
PHL-157	Foundational Religious Texts	3	Elective	0.5
PHL-255	Logic	3	Elective	0.5
PHL-256	Contemporary Moral Issues	3	Elective	0.5
PHL-260	Philosophy of Religion	3	Elective	0.5
SPN-101	Beginning Spanish	4	Elective	0.5
SPN-102	Continuation Beginning Spanish	4	Elective	0.5
SPN-203	Intermediate Spanish	3	Elective	0.5
SPN-204	Continue Intermediate Spanish	3	Elective	0.5
THE-133	Introduction to the Theater	3	Elective	0.5
THE-134	Stagecraft & Theater Lighting	3	Elective	0.5
THE-135	Acting I	3	Elective	0.5
THE-235	Acting II	3	Elective	0.5

Life Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3		Science or Elective	0.5
BIO-103	Introductory Life Science	3		Science or Elective	0.5
BIO-104	Intro Life Science Lab	1		Science or Elective	0.5
BIO-106	Environmental Science	3		Science or Elective	0.5
BIO-107	Environmental Biology Lab	1		Science or Elective	0.5
BIO-113	Plants and Society	4		Science or Elective	1
BIO-140	Introduction to Evolution	3		Science or Elective	0.5
BIO-150	Microbes and Society	3		Science or Elective	0.5
BIO-152	Microbes & Society Laboratory	1		Science or Elective	0.5
BIO-162	Human Heredity	3		Science or Elective	0.5
BIO-171	Biology of Human Disease	3		Science or Elective	0.5
BIO-185	Foundations Anat & Physiol	5		Science or Elective	1
BIO-201	Fundamentals of Biology I	4		Science or Elective	1
BIO-202	Fundamentals of Biology II	4		Science or Elective	1
BIO-274	Microbiology	4		Science or Elective	1
BIO-281	Anatomy and Physiology I	4		Science or Elective	1
BIO-282	Anatomy and Physiology II	4		Science or Elective	1

Mathematics					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3		Math or Elective	0.5
MTH-120	College Algebra	3		Math or Elective	0.5
MTH-125	Plane Trigonometry	3		Math or Elective	0.5
MTH-132	College Algebra & Trigonometry	5		Math or Elective	1
MTH-135	Calculus W/Analytic Geom I	5		Math or Elective	1
MTH-164	Computer in Mathematics C/C++	4		Math or Elective	1
MTH-211	Calc for Business & Soc Scienc	4		Math or Elective	1
MTH-216	Math for Elem Teachers I	3		Elective	0.5
MTH-217	Math for Elem Teachers II	3		Elective	0.5
MTH-220	Elements of Statistics	3		Math or Elective	0.5
MTH-235	Calculus W/Analytic Geom II	4		Math or Elective	1
MTH-236	Calculus W/Analyt Geom III	4		Math or Elective	1
MTH-240	Differential Equations	3		Math or Elective	0.5
MTH-250	Modern Linear Algebra	4		Math or Elective	1

Physical Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4		Science or Elective	1
CHM-110	General Organic & BioChem I	4		Science or Elective	1
CHM-120	General Chemistry I	4		Science or Elective	1
CHM-130	General Chemistry II	4		Science or Elective	1
CHM-210	General, Organic & BioChem II	4		Science or Elective	1
CHM-220	Organic Chemistry I	5		Science or Elective	1
CHM-230	Organic Chemistry II	5		Science or Elective	1
CHM-240	General Biological Chemistry	3		Science or Elective	0.5
GEL-101	Introduction to Geology	4		Science or Elective	1
GEL-107	Geology of the Solar System	3		Science or Elective	0.5
GEL-206	Environmental Geology	3		Science or Elective	0.5
PGE-100	Physical Geography	3		Social Studies or Elective	0.5
PGE-102	Physical Geography With Lab	4		Social Studies or Elective	1

PGE-240	Global Climate Change	3	Science or Elective	0.5
PHY-201	Mechanics and Heat	5	Elective	1
PHY-202	Waves/Elec/Light & Modrn Phys	5	Elective	1
PHY-215	Mechanics, Wave Motion, Thermo	5	Elective	1
PHY-225	Electr, Magnetism, Light, Phys	5	Elective	1

Social Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ANP-102	Intro Biolo Anthro & Archaeol	3		Social Studies or Elective	0.5
ANP-103	Intro to Cultural Anthro	3		Social Studies or Elective	0.5
GEO-130	World Geography	3		Social Studies or Elective	0.5
HST-140	History of Western Civ I	3		Social Studies or Elective	0.5
HST-141	History of Western Civ II	3		Social Studies or Elective	0.5
HST-142	History of U S to 1865	3		Social Studies or Elective	0.5
HST-143	History of U S Since 1865	3		Social Studies or Elective	0.5
HST-144	Current Hist 1945 to Present	3		Social Studies or Elective	0.5
HST-151	African History Survey to 1600	3		Social Studies or Elective	0.5
HST-152	African Hist Survey Since 1600	3		Social Studies or Elective	0.5
HST-162	History of Latin America I	3		Social Studies or Elective	0.5
HST-163	History of Latin America II	3		Social Studies or Elective	0.5
HST-172	History of Middle East to 1453	3		Social Studies or Elective	0.5
HST-173	History Middle East Since 1453	3		Social Studies or Elective	0.5
HST-182	Hist of Eastern Civ to 1500	3		Social Studies or Elective	0.5
HST-183	Hist of East Civ Since 1500	3		Social Studies or Elective	0.5
HST-192	History of World Until 1750	3		Social Studies or Elective	0.5
HST-193	Hist of the World Since 1750	3		Social Studies or Elective	0.5
HST-210	History of Women of the U.S.	3		Social Studies or Elective	0.5

PSC-150	Intro to Political Science	3	Social Studies or Elective	0.5
PSC-160	American National Government	3	Social Studies or Elective	0.5
PSC-161	State and Local Government	3	Social Studies or Elective	0.5
PSC-210	Intro to Legal System	3	Social Studies or Elective	0.5
PSC-211	The American Presidency	3	Social Studies or Elective	0.5
PSC-269	International Relations	3	Social Studies or Elective	0.5
SOC-190	Introduction to Sociology	3	Social Studies or Elective	0.5
SOC-290	Social Problems	3	Social Studies or Elective	0.5
SOC-291	Criminology	3	Elective	0.5
SOC-292	Sociology of Deviance	3	Social Studies or Elective	0.5
SOC-294	Urban Sociology	3	Social Studies or Elective	0.5
SOC-295	Racial and Ethnic Relations	3	Social Studies or Elective	0.5
SOC-298	Sociology of Sex and Gender	3	Social Studies or Elective	0.5
SOC-299	Sociology of the Family	3	Social Studies or Elective	0.5

STU Student Development					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1		Elective	0.5
STU-101	Career Planning	2		Elective	0.5
STU-103	Workplace Ethics	1		Elective	0.5

**2025–2026 Running Start Intergovernmental Agreement
Pecatonica Community Unit School District #321**

Background: Running Start is a formal program that allows qualified students from Pecatonica Community Unit School District #321 to attend Rock Valley College for their junior and senior years of high school. Students may enroll in a two-year degree completion program, in which students take dual credit courses that meet requirements for both a high school diploma and a Rock Valley College Associate Degree simultaneously, or a one-year program that meets the requirements for both a high school diploma and one year of Rock Valley College credit courses simultaneously. The Running Start program will be administered through the Early College office at Rock Valley College in conjunction with Pecatonica Community Unit School District #321.

Students selected for Running Start need to be academically and socially ready for college. Running Start provides an opportunity for students to work toward a more challenging educational environment and excel in both high school and college; at the same time, they may continue to participate in sports and activities at their high schools, as their schedule allows. The Running Start program provides students with additional experiences to develop the independence, study skills, and confidence needed to succeed beyond high school and into college.

The financial arrangement between Rock Valley College and Pecatonica Community Unit School District #321 requires the District to calculate the cost equivalent of tuition and fees, with the assistance of the College, for the courses taken by each Running Start student and pay the College the cost associated with this tuition and fees calculation. Participating students will then be financially responsible for paying the remaining balance of tuition and fees and covering the costs for any repeated courses and the cost of textbooks and course supplies. The District's financial assistance helps reduce the overall cost of college for students and their families.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Running Start Intergovernmental Agreement with Pecatonica Community Unit School District #321, effective as of the date both parties approve and execute the Agreement, for classes beginning Summer 2025, and automatically expiring on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN BOARD
OF EDUCATION OF
PECATONICA COMMUNITY UNIT SCHOOL DISTRICT NO.
321, WINNEBAGO COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR RUNNING START PROGRAM**

This Agreement is made and entered into by and between the Board of Education of Pecatonica Community Unit School District No. 321, Winnebago County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community College District No. 511, Winnebago County, Illinois ("COLLEGE") (together, the "Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, § 10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1-1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Running Start is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn both their high school diploma and associate degree concurrently by attending COLLEGE full-time during their junior and/or senior years of high school; and

WHEREAS, the Parties have determined that shared commitment to Running Start goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Running Start Program (hereinafter "Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Running Start

DISTRICT and COLLEGE agree to collaborate to implement Running Start as a joint program,

administered jointly by Rock Valley COLLEGE and Pecatonica School DISTRICT, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Running Start to provide eligible DISTRICT students with full-time instruction at COLLEGE during their junior and senior years of high school in satisfaction of:
 - 1) DISTRICT's requirements for earning a high school diploma; and
 - 2) COLLEGE's requirements for earning an associate's degree.
- B. Any DISTRICT student interested in Running Start will meet with DISTRICT Counselor to discuss whether he/she meets the pre-selection criteria set forth in the Running Start Program Process Procedures (Appendix A). If an interested DISTRICT student meets said pre-selection criteria, he/she will follow the application process set forth in the Running Start Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Running Start program.
- D. Instruction for DISTRICT students accepted into Running Start shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year.
- E. The Running Start courses offered pursuant to this Agreement and the respective course locations are attached hereto and incorporated by reference as Appendix D. The courses listed in Appendix D will be mutually agreed upon by both parties no later than March of each year that this Agreement is in effect, and are subject to change based upon availability of eligible instructors, student interest and availability in specific courses, and/or local board policy.
- F. If a DISTRICT student is receiving a D, F or W, or is otherwise not meeting Running Start academic standards, at the midterm grading period, COLLEGE will notify the DISTRICT Counselor within one week after the midterm date. COLLEGE and DISTRICT agree to communicate within seven (7) days and develop a success plan with the student for the remainder of the semester. The success plan will be shared in writing with COLLEGE, DISTRICT and student.
- G. At semester end, COLLEGE will provide the DISTRICT Counselor with transcripts for all students enrolled in Running Start.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Running Start.

- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5/10-20.13(b)) and who are accepted into Running Start are provided equal access to Running Start consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Running Start Program by the COLLEGE's annual deadline.
- D. DISTRICT Counselor will be responsible for initiating communication to the Running Start students and a parent or guardian the enrollment and selection of courses defined as Running Start schedules and making any necessary schedule changes through utilizing College Schedule Change Forms.
- E. DISTRICT will be responsible for communicating to Running Start students and their parents or a guardian in regard to resolving disputes within the overall operation of the Running Start program, including the DISTRICT Running Start selection process results and qualifications.
- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with no less than one and no more than two points of contact i.e. DISTRICT Counselor to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Running Start students.
- J. DISTRICT will provide all counseling services to Running Start students.
- K. DISTRICT will provide students who successfully complete Running Start with credit towards a high school diploma.
- L. DISTRICT will communicate to the DISTRICT 321 students and their parents or a guardian that they are responsible for covering textbooks and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of in-district tuition and fees with the assistance of the COLLEGE for the courses taken per Running Start students and pay the COLLEGE the cost associated with this in-district tuition and fees calculation.
- N. If DISTRICT identifies and recommends instructors for use in the Running Start Program which are then approved by COLLEGE, DISTRICT shall be responsible for hiring and compensating such instructors.
- O. DISTRICT agrees to work with their Running Start students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Running Start. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition

planning.

Section 4 COLLEGE Obligations

COLLEGE will provide participating DISTRICT students with:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the summer semester preceding their fall semester enrollment. DISTRICT is responsible for the tuition and fees for STU 100 Planning for Success.
- D. COLLEGE will provide instruction opportunities to achieve an Associate of Arts Degree or an Associate in Science degree.
- E. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- F. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- G. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- H. COLLEGE will ensure that instructors for Running Start courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Running Start Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- I. COLLEGE will take appropriate steps to ensure that Running Start courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Running Start student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE policy, in consultation with the DISTRICT'S superintendent.
- J. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 321 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.

- K. COLLEGE will maintain appropriate academic control over the curriculum of all Running Start Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Running Start Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment each semester with a COLLEGE advisor and DISTRICT Counselor in advance of assigned priority registration dates.
- E. Student will schedule an appointment each semester with a designated DISTRICT Counselor to ensure each DISTRICT student meets all requirements for Running Start and high school graduation.
- F. Student will keep all scheduled appointments.
- G. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- H. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- I. Student will meet and maintain requirements as set forth in the Running Start Academic Conduct Policies (Appendix C).
- J. Students not meeting the Academic Conduct Policies will be placed on Academic Probation for one semester and be required to develop an Individual Academic Recovery Plan or be dismissed. This plan will be shared with the DISTRICT Counselor and signed by the DISTRICT, COLLEGE, parent/guardian, and student. Students who do not meet the terms of the Academic Conduct Policy after the Academic Probation semester may be dismissed from Running Start.
- K. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely

memorializes implementation of Running Start, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.

- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Running Start Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Running Start courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to

timely communicate with one another as needed to pursue the objectives and implementation of Running Start, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in Running Start Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Running Start Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Running Start Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Running Start list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Running Start coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Running Start Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Running Start Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress,

performance and individual needs of students with disabilities who are enrolled in Running Start Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Running Start Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which it has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026. This agreement is applicable for the Running Start Class who begins Summer 2025 and for program applicants and participants who begin the Running Start program in Summer 2026. This Agreement is not transferable or assignable by the Parties. There are no third party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, by in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage prepaid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Pecatonica Community Unit School
District No. 321
Att'n: Superintendent
1300 Main St., PO Box 419
Pecatonica, IL 61063
Facsimile: (815) 239-2125

with a copy to counsel;

Hodges, Loizzi, Eisenhammer,
Rodick & Kohn, LLP
3030 Salt Creek Lane
Suite 202
Arlington Heights, IL 60005
Facsimile: (847) 670-7334
Email: mloizzi@hlerk.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkowski
Robbins-Schwartz
190 South LaSalle St, 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkowski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Running Start program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

I. **Signature in Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute on and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

Board of Education
Pecatonica School
District No. 321
Winnebago County,
Illinois

Board of Trustees
Illinois Community COLLEGE
District No. 511
Winnebago County, Illinois



President

President



Secretary

Secretary

3/17/2025

Date

Date

APPENDIX A
DISTRICT Running Start Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT Counselor regarding the selection process.
2. Must be in their high school sophomore or junior year to apply for Running Start.
3. Have a minimum 3.0 cumulative high school GPA.
4. Be on track for high school graduation by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
5. Completed one year of Algebra and one year of Geometry with a grade of "B" or higher in each semester by the end of the sophomore year. Two years of Algebra completed with a grade of "B" or higher is preferred.
6. Completed two years of English with a grade of "B" or higher in each semester by the end of the sophomore year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the sophomore year for the 2-year program; junior year for the 1-year program.
8. Have a positive recommendation from the DISTRICT high school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT Counselor to complete steps outlined in Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Pecatonica DISTRICT 321. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT determines who is interested in applying for the Running Start Program.
3. DISTRICT interested students complete an RVC Application for Credit Courses.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center. (Students must complete RVC Applications no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC ACCUPLACER placement test in Reading, English, and Math, or submit ACT/SAT scores for possible waiver of the placement test.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Running Start application process for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. COLLEGE provides ACCUPLACER scores report to DISTRICT.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Running Start Program based on ACCUPLACER scores.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format. The file will include the RVC Student ID for each student and specify all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT submits file of fully qualified students to RVC.
11. COLLEGE will verify qualified students and send the confirmed report back to DISTRICT to complete the DISTRICT selection process.
12. After DISTRICT selection process is conducted, DISTRICT will send final and approved DISTRICT Running Start student list to RVC.
13. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Running Start Program OR placement on DISTRICT waiting list.
14. COLLEGE sends welcome packet to DISTRICT students to final and approved DISTRICT Running Start students.
15. DISTRICT students return completed welcome packet forms to COLLEGE.
16. DISTRICT manages DISTRICT Running Start waiting list, if such list exists.
17. DISTRICT sends transcripts to COLLEGE of accepted Running Start students after spring grades are posted to confirm eligibility requirements have successfully been met.
18. Based on transcripts, DISTRICT will determine if a student no longer meets Running Start eligibility requirements and DISTRICT will inform impacted student.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet DISTRICT High School graduation requirements.
20. COLLEGE schedules students each semester and provides student schedules to DISTRICT Counselor for students enrolled in the DISTRICT Running Start Program.
21. DISTRICT Counselors work with students each semester to verify students are on track with their individual COLLEGE Student Academic Master Plan (STAMP) and high school graduation requirements.

22. When a student scheduling change or STAMP change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
23. RVC provides students access to COLLEGE advisors to assist with changes to STAMP and scheduling, as needed.
24. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to RVC for processing.
25. RVC provides student transcripts to DISTRICT Counselor for each semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Running Start Student Academic Conduct Policies

All *Running Start* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu/studenthandbook. Adherence to all policies is essential and required to remain in the *Running Start* program.

ADVISING & COMMUNICATION

Running Start students are expected to:

- Meet with your high school Program Counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school Counselor.
- Meet with an RVC Advisor for RVC graduation requirements.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester. Notification to the Dean of Students is dependent upon faculty report.

ACADEMIC PROBATION & INDIVIDUAL ACADEMIC RECOVERY PLAN (IARP)

Students must earn a cumulative grade point average (GPA) of 2.5 or higher and not receive a "D", "W" or "F" for a course, or they will be placed on Academic Probation for one semester and be required to develop an IARP. If during the probation semester students fail to raise their GPA to 2.5 or higher or they earn an additional "D", "W" or "F", then they **will** be dismissed from the program and be returned to high school.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.
- Students will be **required** to meet regularly with their high school program counselor to insure academic recovery.

DISMISSAL FROM PROGRAM

All *Running Start* students will be dismissed from the program as a result of *any* of the following:

- Failure to attend and complete STU 100: Planning for Success in their first summer semester with a grade of "B" or higher. No repeat allowed.
- Failure to raise cumulative GPA to 2.5 or earn "D", "F" or "W" during the Academic Probation semester.
- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.
- If high school graduation and/or RVC graduation is in jeopardy. Dismissal is determined by the participating School District in consultation with RVC.

In addition, students in their **first year** of *Running Start* will also be dismissed from the program as a result of *any* of the following:

- Earning a combination of three "D", "F" or "W" grades in a single semester.
- Earning two "F" grades in a single semester.
- Earning a semester or cumulative GPA less than 2.0.
- Needing to recover more than 7 credits by the end of the first year in the program.

Appendix D
Running Start Program Course Offerings 2025-2026
Running Start Courses Approved to be taken at an RVC Campus

Allied Health					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
FWS-110	Fitness Walking	1	89051	RVC-Fitness Walking	0.5
FWS-116	Step Aerobics	1		RVC-Step Aerobics	0.5
FWS-119	Cardio Kickboxing	1	89075	RVC-Cardio Kickboxing	0.5
FWS-121	Cardio Fitness & Conditioning	1		RVC-Cardio Fitness & Conditioning	0.5
FWS-126	Beginning Weight Lifting	1		RVC-Beginning Weight Lifting	0.5
FWS-127	Advanced Weight Lifting	2		RVC-Advanced Weight Lifting	0.5
FWS-128	Sports Performance Fitness	1		RVC-Sports Performance Fitness	0.5
FWS-131	Basketball & Touch Football	1		RVC-Basketball & Touch Football	0.5
FWS-133	Power Volleyball	1	89085	RVC-Power Volleyball	0.5
FWS-151	Tae Kwon Do	1		RVC-Tae Kwon Do	0.5
FWS-220	Intro Career Opportunity in PE	3		RVC-Intro Career Opportunity in PE	0.5
FWS-231	Contemporary Health Issues	3		RVC-Contemporary Health Issues	0.5
FWS-233	Community Health	3		RVC-Community Health	0.5
FWS-235	Alcohol and Drug Education	3		RVC-Alcohol and Drug Education	0.5
FWS-236	Human Sexuality	3		RVC-Human Sexuality	0.5
FWS-237	Nutrition for Optimum Living	3	89086	RVC-Nutrition for Optimum Living	0.5
FWS-243	First Aid/Gen Safety/CPR/AED	3		RVC-First Aid/Gen Safety/CPR/AED	0.5
FWS-250	Introduction Sport Management	3		RVC-Introduction Sport Management	0.5
FWS-253	Introduction to Coaching	3		RVC-Introduction to Coaching	0.5
FWS-254	ASEP Sport First Aid and CPR	3		RVC-ASEP Sport First Aid and CPR	0.5
FWS-255	Sociology of Sport	3		RVC-Sociology of Sport	0.5
FWS-256	History of Phy Ed & Sport	3		RVC-History of Phy Ed & Sport	0.5

FWS-258	Sport & Exercise Psychology	3	RVC-Sport & Exercise Psychology	0.5
FWS-260	Intro to Exercise Science	3	RVC-Intro to Exercise Science	0.5
FWS-261	Nutrition for Fitness&Sport	3	RVC-Nutrition for Fitness&Sport	0.5
FWS-263	Nutrit, Exercise & Weight Cntr	3	RVC-Nutrit, Exercise & Weight Cntr	0.5
FWS-265	Personal Fitness and Wellness	3	RVC-Personal Fitness and Wellness	0.5
FWS-266	Personal Trng I-Concepts&Appl	3	RVC-Personal Trng I-Concepts&Appl	0.5
FWS-267	Persnl Trng II-Concepts&Appl.	3	RVC-Persnl Trng II-Concepts&Appl.	0.5
HLT-110	Medical Terminology	2	RVC-Medical Terminology	0.5

Business					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATG-110	Financial Accounting	4		RVC-Financial Accounting	1
ATG-111	Managerial Accounting	4		RVC-Managerial Accounting	1
BUS-101	Introduction to Business	3	89027	RVC-Introduction to Business	0.5
BUS-103	Business Mathematics	3		RVC-Business Mathematics	0.5
BUS-105	Consumer Econ and Prsnl Fin	3	89076	RVC-Consumer Econ and Prsnl Fin	0.5
BUS-130	Entrepreneurship Principles	3		RVC-Entrepreneurship Principles	0.5
BUS-131	Entrepreneurship Planning	3		RVC-Entrepreneurship Planning	0.5
BUS-170	Intro Organizational Behavior	3	89029	RVC-Intro Organizational Behavior	0.5
BUS-200	Legal Environment in Bus	3		RVC-Legal Environment in Bus	0.5
BUS-223	Business Statistics	3		RVC-Business Statistics	0.5
BUS-230	Entrepreneurship Capstone	3		RVC-Entrepreneurship Capstone	0.5
BUS-279	Principles of Finance	3		RVC-Principles of Finance	0.5
BUS-282	International Business	3		RVC-International Business	0.5
MGT-170	Business Communications	3		RVC-Business Communications	0.5
MGT-270	Principles of Management	3	89064	RVC-Principles of Management	0.5
MGT-271	Human Resource Manage	3		RVC-Human Resource Manage	0.5

MGT-274	Leadership	3		RVC-Leadership	0.5
MKT-260	Principles of Marketing	3	89031	RVC-Principles of Marketing	0.5
MKT-265	Salesmanship	3		RVC-Salesmanship	0.5
MKT-266	Principles of Advertising	3		RVC-Principles of Advertising	0.5
MKT-288	Customer Relations	3		RVC-Customer Relations	0.5
OFF-118	Computer Keyboarding	1		RVC-Computer Keyboarding	0.5

Communications

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
COM-113	Intro to Public Relations	3			0.5
COM-119	News Writing	3			0.5
COM-120	News Editing	3			0.5
COM-130	Intro to Mass Communication	3			0.5
COM-140	Writing for Multimedia	3			0.5
COM-156	Audio Production I	3			0.5
COM-157	Video Production I	3			0.5
COM-208	Screenwriting	3			0.5
COM-218	Broadcast Performance	3			0.5
COM-221	Photojournalism	3			0.5
COM-251	Film History and Appreciation	3	89049	RVC-Film History and Appreciation	0.5
COM-252	International History of Film	3			0.5
COM-256	Advanced Audio Production	3			0.5
COM-257	Advanced Video Production	3			0.5
COM-260	Advanced Post-Production	3			0.5
COM-296	Documentary Production	3			0.5
COM-297	Motion Picture Production	3			0.5
ENG-101	Composition I	3	89006	RVC-Composition I	0.5
ENG-103	Composition II	3	89011	RVC-Composition II	0.5
ENG-108	Intro Creative Writing	3			0.5
ENG-109	Creative Writing II	3			0.5
ENG-110	Intro to Technical Writing	3			0.5
ENG-200	Language, Power & Public Life	3			0.5
LIT-101	Introduction to Literature	3			0.5

LIT-139	Mythology	3	89055 RVC-Mythology	0.5
LIT-140	The Bible As Literature	3	89018 RVC-The Bible As Literature	0.5
LIT-141	Film and Literature	3	89046 RVC-Film and Literature	0.5
LIT-142	Exploring Literature: Poetry	3	RVC-Exploring Literature: 89052 Poetry	0.5
LIT-144	Exploring Literature: Fiction	3	RVC-Exploring Literature: 89057 Fiction	0.5
LIT-152	Multicultural American Lit	3		0.5
LIT-154	Intro Non-Western Literature	3		0.5
LIT-201	American Lit Before 1865	3		0.5
LIT-202	American Literature Since 1865	3		0.5
SPH-131	Fundamentals of Communication	3	RVC-Fundamentals of 89016 Communication	0.5
SPH-201	Interpersonal Communication	3		0.5
SPH-202	Intercultural Communication	3		0.5
SPH-211	Group Leadership	3		0.5

Computers and Information Systems

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
CIS-102	Intro Computer & Info Systems	3	89050	RVC-Intro Computer & Info Systems	0.5
CIS-120	Intro to Microsoft Word	1			0.5
CIS-121	Introduction to Excel	1			0.5
CIS-124	Introduction to Powerpoint	1			0.5
CIS-130	Introduction to Access	2			0.5
CIS-170	Programming Logic & Design	3			0.5
CIS-180	Intro to Visual Basic Prgrmng.	4			1
CIS-240	Intro to Java Programming	4			1
CIS-245	Program Android-Mobile Devices	4			1
CIS-254	Database Programming	4			1
CIS-276	Intro to C/C++ Programming	4	89079	RVC-Intro to C/C++ Programming	1
CIS-277	Advanced C/C++ Programming	4			1
CIS-279	Visual C# Programming	4			1
CIS-280	Program iOS Apple Mobile Dev	4			1
CIS-290	Special Topics in CIS	1			0.5
CIS-291	Internship Field Project	1			0.5

GAT-101	Intro to Graphic Arts Tech	4		1
GAT-110	Introduction to Photoshop	2	RVC-Introduction to 89090 Photoshop	0.5
GAT-115	Introduction to Illustrator	2		0.5
GAT-150	Typography	2		0.5
GAT-178	Fundamentals of Desktop Publis	3		0.5
GAT-190	Image Generation and Output	2		0.5
GAT-215	Advanced Illustrator	2		0.5
GAT-220	Adv Photoshop Grap Arts Indus.	3		0.5
PCT-110	Networking Essentials	3		0.5
PCT-111	Windows Active Directory	3		0.5
PCT-112	Windows Server Fundamentals	3		0.5
PCT-113	Microsoft Win Infrastructure	3		0.5
PCT-120	Cisco Networking I	4		1
PCT-122	Cisco Networking II	4		1
PCT-124	Cisco Networking III	4		1
PCT-126	Cisco Networking IV	4		1
PCT-130	Intro Network Security Fndmntl	3		0.5
PCT-132	Advanced Network Security	3		0.5
PCT-140	IP Telephony I	4		1
PCT-142	IP Telephony II	4		1
PCT-211	VMWare vSphere:Install/Config	3		0.5
PCT-262	A+ Essentials	3		0.5
PCT-270	Introduction to Unix/Linux	3		0.5
PCT-275	Cisco Firewall Design	4		1
PCT-290	Special Topic in PC Tech	1		0.5
WEB-101	Programming Related-Internet	4		1
WEB-102	Adv Program Related - Internet	4		1
WEB-111	Introduction to Multimedia	3		0.5
WEB-225	Digital Photography	3		0.5
WEB-233	Introduction to Javascript	4		1
WEB-234	PHP Programming	4		1

Engineering and Technology

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
EGR-101	Introduction to Engineering	2	89004	RVC-Introduction to Engineering	0.5
EGR-135	Engineering Graphics/CAD	4	89010	RVC-Engineering Graphics/CAD	1
EGR-206	Statics	3	89017	RVC-Statics	0.5
EGR-207	Dynamics	3	89036	RVC-Dynamics	0.5
EGR-221	Elem Mech of Defmabl Bodies	3			0.5
EGR-231	Engineering Circuit Analysis	4	89035	RVC-Engineering Circuit Analysis	1
EGR-250	Digital Electronics	4			1

Humanities / Fine Arts

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ART-101	Drawing and Composition I	3	89089	RVC-Drawing and Composition I	0.5
ART-102	Drawing and Composition II	3			0.5
ART-103	Design I	3	89059	RVC-Design I	0.5
ART-111	Painting I	3			0.5
ART-121	Ceramics I	3			0.5
ART-122	Ceramics II	3			0.5
ART-131	Introduction to Visual Art	3	89058	RVC-Introduction to Visual Art	0.5
ART-141	Intro Non-Western Visual Art	3	89025	RVC-Intro Non-Western Visual Art	0.5
ART-201	Life Drawing	3			0.5
ART-203	Design II	3	89062	RVC-Design II	0.5
ART-212	Painting II	3			0.5
ART-216	Relief Printmaking	3			0.5
ART-251	History of Art I	3			0.5
ART-252	History of Art II	3			0.5
CRM-101	Intro to Criminal Justice	3	89074	RVC-Intro to Criminal Justice	0.5
CRM-102	Intro to Probation & Parole	3			0.5
CRM-103	Intro to Corrections	3			0.5
CRM-104	Intro to Private Security	3			0.5
CRM-105	Police Report Writing	3			0.5
CRM-120	Criminal Investigation	3			0.5

CRM-125	Criminal Proced & Civil Rights	3		0.5
CRM-127	Ethics in Law Enforcement	3		0.5
CRM-210	Criminal Law	3		0.5
CRM-225	Juvenile Procedures	3		0.5
CRM-260	Police Organization & Admin	3		0.5
CRM-271	Patrol Procedures	3		0.5
CRM-281	Rules of Evidence	3		0.5
CRM-282	Interviews & Interrogations	3		0.5
ECE-100	Intro to Early Childhood Ed.	3		0.5
ECE-101	The Developing Child	3	89053 RVC-The Developing Child	0.5
ECE-103	Health, Safety & Nutrition of Young Child	3		0.5
ECE-105	Observation and Assessment of Young Children	3		0.5
ECE-113	Infant and Toddler Curriculum	3		0.5
ECE-201	Language Development	3		0.5
ECE-202	Child, Family & Community	3		0.5
ECE-203	Curriculum Plan-Young Child	3		0.5
ECE-205	Org & Superv-Early Child Facil	3		0.5
EDU-202	Children's Literature	3		0.5
EDU-224	Introduction to Education	3		0.5
EDU-234	Intro Technology for Teachers	3		0.5
EDU-244	Students With Disabilities	3		0.5
FRN-101	Beginning French	4		1
FRN-102	Continuatn of Begng French	4		1
GRM-101	Beginning German	4		1
GRM-102	Continuatn of Begng German	4		1
HUM-111	Intro to Humanities I	3		0.5
HUM-112	Intro to Humanities II	3	89067 RVC-Intro to Humanities II	0.5
HUM-114	Intro Hum III:Contem West Wrl	3	89063 RVC-Intro Hum III:Contem West Wrl	0.5
HUM-125	Intro Non-Western Humanities	3		0.5
HUM-211	War & West Hum Thru Mid Ages	3		0.5
HUM-212	War & W.Hum-Renaiss to Present	3	89065 RVC-War & W.Hum-Renaiss to Present	0.5
HUM-250	Leadership Development Stud	3		0.5

MUS-101	Fundamentals of Music	3		0.5
MUS-102	Intro to Music Literature	3		0.5
MUS-104	Intro to American Music	3	89078 RVC-Intro to American Music	0.5
MUS-106	Intro to Non-Western Music	3	89007 RVC-Intro to Non-Western Music	0.5
MUS-131	Class Piano I	2	89041 RVC-Class Piano I	0.5
MUS-132	Class Piano II	2		0.5
MUS-191	Chorus I	1		0.5
MUS-194	Instrumental Ensemble I	1	89040 RVC-Instrumental Ensemble I	0.5
MUS-195	Band I	1		0.5
MUS-198	Orchestra I	1		0.5
MUS-294	Instrumental Ensemble II	1		0.5
MUS-295	Band II	1		0.5
MUS-298	Orchestra II	1		0.5
PHL-150	Intro to Philosophy	3	89015 RVC-Intro to Philosophy	0.5
PHL-151	Intro Non-Western Philosophy	3		0.5
PHL-152	Environmental Ethics	3		0.5
PHL-153	Medical Ethics	3	89043 RVC-Medical Ethics	0.5
PHL-154	Introduction to Religion	3		0.5
PHL-155	World Religions	3	89048 RVC-World Religions	0.5
PHL-156	Religion in American Society	3		0.5
PHL-157	Foundational Religious Texts	3		0.5
PHL-255	Logic	3		0.5
PHL-256	Contemporary Moral Issues	3		0.5
PHL-260	Philosophy of Religion	3		0.5
SPN-101	Beginning Spanish	4	89073 RVC-Beginning Spanish	1
SPN-102	Continuation Beginning Spanish	4	89038 RVC-Continuation Beginning Spanish	1
SPN-203	Intermediate Spanish	3	89084 RVC-Intermediate Spanish	0.5
SPN-204	Continue Intermediate Spanish	3		0.5
THE-133	Introduction to the Theater	3		0.5
THE-134	Stagecraft & Theater Lighting	3		0.5
THE-135	Acting I	3		0.5
THE-235	Acting II	3		0.5

Life Sciences					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
BIO-100	Introductory Human Biology	3	89039	RVC-Introductory Human Biology	0.5
BIO-103	Introductory Life Science	3	89022	RVC-Introductory Life Science	0.5
BIO-104	Intro Life Science Lab	1	89023	RVC-Intro Life Science Lab	0.5
BIO-106	Environmental Science	3	89002	RVC-Environmental Science	0.5
BIO-107	Environmental Biology Lab	1	89003	RVC-Environmental Biology Lab	0.5
BIO-113	Plants and Society	4	89042	RVC-Plants and Society	1
BIO-140	Introduction to Evolution	3			0.5
BIO-150	Microbes and Society	3	89070	RVC-Microbes and Society	0.5
BIO-152	Microbes & Society Laboratory	1			0.5
BIO-162	Human Heredity	3			0.5
BIO-171	Biology of Human Disease	3	89087	RVC-Biology of Human Disease	0.5
BIO-185	Foundations Anat & Physiol	5			1
BIO-201	Fundamentals of Biology I	4	89054	RVC-Fundamentals of Biology I	1
BIO-202	Fundamentals of Biology II	4	89028	RVC-Fundamentals of Biology II	1
BIO-274	Microbiology	4	89047	RVC-Microbiology	1
BIO-281	Anatomy and Physiology I	4	89044	RVC-Anatomy and Physiology I	1
BIO-282	Anatomy and Physiology II	4	89068	RVC-Anatomy and Physiology II	1

Mathematics					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
MTH-115	General Education Math	3	89061	RVC-General Education Math	0.5
MTH-120	College Algebra	3	89001	RVC-College Algebra	0.5
MTH-125	Plane Trigonometry	3	89008	RVC-Plane Trigonometry	0.5
MTH-132	College Algebra & Trigonometry	5			1
MTH-135	Calculus W/Analytic Geom I	5	89013	RVC-Calculus W/Analytic Geom I	1
MTH-164	Computer in Mathematics C/C++	4			1
MTH-211	Calc for Business & Soc Scienc	4			1

MTH-216	Math for Elem Teachers I	3			0.5
MTH-217	Math for Elem Teachers II	3			0.5
MTH-220	Elements of Statistics	3	89014	RVC-Elements of Statistics	0.5
MTH-235	Calculus W/Analytic Geom II	4	89019	RVC-Calculus W/Analytic Geom II	1
MTH-236	Calculus W/Analyt Geom III	4	89026	RVC-Calculus W/Analyt Geom III	1
MTH-240	Differential Equations	3			0.5
MTH-250	Modern Linear Algebra	4			1

Physical Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
ATS-105	Intro to Atmospheric Science	4			1
CHM-110	General Organic & BioChem I	4	89083	RVC-General Organic & BioChem I	1
CHM-120	General Chemistry I	4	89009	RVC-General Chemistry I	1
CHM-130	General Chemistry II	4	89006	RVC-General Chemistry II	1
CHM-210	General, Organic & BioChem II	4			1
CHM-220	Organic Chemistry I	5			1
CHM-230	Organic Chemistry II	5			1
CHM-240	General Biological Chemistry	3			0.5
GEL-101	Introduction to Geology	4			1
GEL-107	Geology of the Solar System	3			0.5
GEL-206	Environmental Geology	3			0.5
PGE-100	Physical Geography	3			0.5
PGE-102	Physical Geography With Lab	4			1
PGE-240	Global Climate Change	3			0.5
PHY-201	Mechanics and Heat	5	89081	RVC-Mechanics and Heat	1
PHY-202	Waves/Elec/Light & Modrn Phys	5	89082	RVC-Waves/Elec/Light & Modrn Phys	1
PHY-215	Mechanics, Wave Motion, Thermo	5			1
PHY-225	Electr, Magnetism, Light, Phys	5	89034	RVC-Electr, Magnetism, Light, Phys	1

Social Sciences

RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
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ANP-102	Intro Biolo Anthro & Archaeol	3		0.5
ANP-103	Intro to Cultural Anthro	3		0.5
ECO-101	Introduction to Economics	3		
ECO-110	Principles of Economics:Macro	3		
ECO-111	Principles of Economics:Micro	3		
GEO-130	World Geography	3		0.5
HST-140	History of Western Civ I	3		0.5
HST-141	History of Western Civ II	3		0.5
HST-142	History of U S to 1865	3	89005 RVC-History of U S to 1865	0.5
HST-143	History of U S Since 1865	3	RVC-History of U S Since 89012 1865	0.5
HST-144	Current Hist 1945 to Present	3		0.5
HST-151	African History Survey to 1600	3	RVC-African History Survey 89072 to 1600	0.5
HST-152	African Hist Survey Since 1600	3		0.5
HST-162	History of Latin America I	3		0.5
HST-163	History of Latin America II	3		0.5
HST-172	History of Middle East to 1453	3		0.5
HST-173	History Middle East Since 1453	3		0.5
HST-182	Hist of Eastern Civ to 1500	3		0.5
HST-183	Hist of East Civ Since 1500	3		0.5
HST-192	History of World Until 1750	3		0.5
HST-193	Hist of the World Since 1750	3		0.5
HST-210	History of Women of the U.S.	3		0.5
PSC-150	Intro to Political Science	3		0.5
PSC-160	American National Government	3	RVC-American National 89021 Government	0.5
PSC-161	State and Local Government	3		0.5
PSC-210	Intro to Legal System	3		0.5
PSC-211	The American Presidency	3		0.5
PSC-269	International Relations	3		0.5
SOC-190	Introduction to Sociology	3	RVC-Introduction to 89056 Sociology	0.5
SOC-290	Social Problems	3		0.5
SOC-291	Criminology	3		0.5
SOC-292	Sociology of Deviance	3		0.5

SOC-294	Urban Sociology	3	0.5
SOC-295	Racial and Ethnic Relations	3	0.5
SOC-298	Sociology of Sex and Gender	3	0.5
SOC-299	Sociology of the Family	3	0.5

STU Student Development					
RVC Course Code	RVC Course Name	RVC Credits	HS Course Code	HS Course Name	HS Credits
STU-100	Planning for Success	1	89000	RVC-Planning for Success	0.5
STU-101	Career Planning	2	89077	RVC-Career Planning	0.5
STU-103	Workplace Ethics	1			0.5

**2025–2026 Senior Semester Intergovernmental Agreement (IGA)
Byron Community Unit School District #226**

Background: Senior Semester is a formal program launched in partnership with the Byron Community Unit School District #226 during the 2025-2026 school year. The program allows up to 20 qualified District students to attend Rock Valley College for their final high school semester of senior year. Students take dual credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The Senior Semester program is administered through the Early College office at Rock Valley College in conjunction with Byron Community Unit School District #226.

Students selected for Senior Semester must be academically and socially ready for college. The program provides an opportunity for students to engage in a more challenging educational environment while finishing their high school careers.

The school district has elected not to provide financial assistance to its students. Program participants will be charged by Rock Valley College the cost equivalent of tuition and fees for courses taken per Senior Semester. Students will also be financially responsible for all associated program costs, including textbooks, supplies, and repeated courses.

Recommendation: It is recommended that the Rock Valley College Board of Trustees approves the Senior Semester Intergovernmental Agreement with Byron Community Unit School District #226, effective the date both parties have approved and executed the Agreement, for classes beginning January 2026. The agreement shall expire on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**INTERGOVERNMENTAL AGREEMENT BETWEEN
BYRON COMMUNITY SCHOOL DISTRICT NO. 226,
OGLE COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR SENIOR SEMESTER PROGRAM**

This Agreement is made and entered into by and between the Byron Community School District No. 226, Ogle County, Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Senior Semester

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and Byron School District, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:
 - 1) DISTRICT'S requirements for earning a high school diploma.
- B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.
- D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall then charge the cost of in-district tuition and fees directly to each individual participating student.
- E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify District staff within one week after the midterm date.
- F. At semester end, COLLEGE will provide the District staff with student transcripts enrolled in Senior Semester.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate in Senior Semester per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.
- E. DISTRICT will be responsible for communicating to Senior Semester students and their parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection process results and qualifications and expectations of student independence not governed by in loco parentis.

- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; Principal, to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.
- J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.
- K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.
- A. DISTRICT will communicate to the DISTRICT 226 students and their parents or a guardian that they are responsible for covering textbooks, associated instructional material costs, and 100% of the in-district tuition and fees for the Running Start Program.
- L. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Self Service, Eagle, and RVC Mail.
- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. The student is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.

- G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Senior Semester Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.

- H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.
- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time

arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Senior Semester Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.
- D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

Byron Community School District No. 226
Att'n: Superintendent
696 N. Colfax St.
Byron, IL 61010
Facsimile: (815) 335-7574

with a copy to counsel;

Caroline A. Roselli
Robbins-Schwartz
55 W. Monroe St. – Suite 800
Chicago, IL 60603-5144
Facsimile: (312) 332-7768
Email: crocelli@robbins-schwartz.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkoski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkoski@robbins-schwartz.com

E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.

F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.

G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.

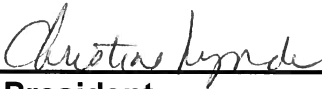
H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.

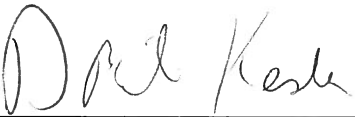
I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education
Byron School District
No. 226
Ogle County, Illinois**

**Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois**


President


Secretary

March 20, 2025
Date

President

Secretary

Date

APPENDIX A
DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra 1, one year of Geometry, and Algebra 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "DISTRICT" refers to Byron School District 226. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test In Reading, English, and math or submit ACT/SAT scores for possible wavier of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in Reading, English, and Math during the Senior Semester Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to District staff.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts District staff that file has been updated.
11. District staff compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to District staff to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), District staff will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, District staff will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and

approved DISTRICT Senior Semester students.

17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet Byron School District 226 graduation requirements.
20. COLLEGE provides schedules to district staff for students enrolled in the DISTRICT Senior Semester program.
21. District staff distributes schedules to DISTRICT counselors.
22. District staff will work with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to District staff for processing to the Early College Office.
26. COLLEGE provides student transcripts to district staff for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu. Adherence to all policies is essential and required to remain in the *Senior Semester* program.

ADVISING & COMMUNICATION

Senior Semester students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

DISMISSAL FROM PROGRAM

Senior Semester students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

**2025–2026 Senior Semester Program
North Boone Community Unit School District #200**

Background:

Senior Semester is a formal program being continued in partnership with the North Boone Community Unit School District #200 during the 2024-2025 school year. The program allows up to 20 qualified District students to attend Rock Valley College for their final high school semester of senior year. Students take dual-credit courses that meet the requirements for both a high school diploma and one semester of Rock Valley College credit courses simultaneously. The Senior Semester program is administered through the Early College office at RVC in conjunction with North Boone Community Unit School District #200.

Students selected for Senior Semester must be academically and socially ready for college. The program offers students the opportunity to engage in a more challenging educational environment while completing their high school careers.

The financial arrangement between Rock Valley College and North Boone Community Unit School District #200 requires the District to calculate the cost equivalent of tuition and fees with the assistance of the College for the courses taken per Senior Semester student and pay the College the cost associated with this tuition and fees calculation, not to exceed \$48,000 during the term of this agreement. Participating students will be financially responsible for paying the remaining balance of tuition and fees and covering the costs for repeated courses, textbooks, and course supplies. The District's financial assistance helps reduce the overall college cost for students and their families.

Recommendation:

It is recommended that the Rock Valley College Board of Trustees approves the Senior Semester Intergovernmental Agreement with North Boone Community Unit School District #200, effective the date both parties have approved and executed the Agreement, for classes beginning January 2026. The agreement shall expire on June 30, 2026. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Intergovernmental Agreement: Senior Semester – North Boone Community Unit School District #200

**INTERGOVERNMENTAL AGREEMENT BETWEEN
NORTH BOONE COMMUNITY UNIT SCHOOL DISTRICT NO. 200, BOONE
COUNTY, ILLINOIS
AND
BOARD OF TRUSTEES OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 511,
WINNEBAGO COUNTY, ILLINOIS
FOR SENIOR SEMESTER PROGRAM**

This Agreement is made and entered into by and between the Board of Education of North Boone Community Unit School District No. 200, Boone County Illinois ("DISTRICT") and the Board of Trustees of Illinois Community COLLEGE DISTRICT No. 511, Winnebago County, Illinois ("COLLEGE") (together, the Parties") in the exercise of their intergovernmental cooperation powers under the Illinois Constitution of 1970, and the Illinois Intergovernmental Cooperation Act and their respective powers under the School Code and the Public Community COLLEGE Act.

WHEREAS, the Parties are authorized to enter into intergovernmental agreements for cooperative projects and use agreements in any manner not prohibited by law or by ordinance, pursuant to Article VII, §10 of the Illinois Constitution of 1970, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the School Code (105 ILCS 5/1- 1 *et seq.*), and the Public Community COLLEGE Act (110 ILCS 805/1-1 *et seq.*); and

WHEREAS, Senior Semester is a program that allows select, qualified, academically motivated students enrolled in Illinois Community COLLEGE DISTRICT 511 public high schools an opportunity to earn a semester of college credits by attending COLLEGE full-time during a semester of their senior year of high school; and

WHEREAS, the Parties have determined that shared commitment to Senior Semester goals benefits their constituencies and enhances educational opportunities for the communities they serve; and

WHEREAS, the Parties have determined that it is in their respective best interests and that of their constituencies to enter into this Intergovernmental Agreement for Senior Semester Program (hereinafter Agreement").

NOW, THEREFORE, IT IS AGREED between the Parties, in consideration of their mutual promises and undertakings set forth herein and for other good valuable consideration, as follows:

Section 1 Incorporation of Preamble Recitals

The foregoing recitals are hereby found to be true and correct and are incorporated herein by reference.

Section 2 Implementation of Senior Semester

DISTRICT and COLLEGE agree to collaborate to implement Senior Semester as a joint program, administered jointly by Rock Valley COLLEGE and North Boone School District, subject to the following terms and conditions.

- A. The Parties intend to establish and offer Senior Semester to provide eligible DISTRICT students with full-time instruction at COLLEGE during a semester of their senior year of high school in satisfaction of:
- 1) DISTRICT'S requirements for earning a high school diploma.
- B. Any DISTRICT student interested in Senior Semester will meet with a DISTRICT high school counselor to discuss whether they meet the pre-selection criteria set forth in the Senior Semester Program Process Procedures (Appendix A). If an Interested DISTRICT student meets said pre-selection criteria, they will follow the application process set forth in the Senior Semester Procedures to Fulfill Qualifications and Admissions (Appendix B).
- C. This Agreement does not cover those students who are not recruited by and identified by the DISTRICT to participate in the Senior Semester program.
- D. Instruction for DISTRICT students accepted into Senior Semester shall be provided by COLLEGE, which shall charge the DISTRICT the cost equivalent of in-district tuition and fees for courses taken per student per school year, not to exceed \$48,000 during the term of this Agreement. The total number of students permitted to participate in Senior Semester shall not exceed 20 enrolled students each year for said instruction. The cap established by this Section may be adjusted as provided In Section 3.N, below.
- E. If a DISTRICT student is not successful academically or is not meeting Senior Semester academic standards at the midterm grading period, COLLEGE will notify District staff within one week after the midterm date.
- F. At semester end, COLLEGE will provide the District staff with student transcripts enrolled in Senior Semester.

Section 3 DISTRICT Obligations

DISTRICT will:

- A. DISTRICT will recruit eligible students to participate in Senior Semester, identifying a maximum of 10 eligible students to participate In Senior Semester per school year.
- B. DISTRICT will ensure students who meet the free lunch or breakfast eligibility guidelines pursuant to Section 10-20.13(b) of the Illinois School Code (105 ILCS 5110- 20.13(b)) and who are accepted into Senior Semester are provided equal access to Senior Semester consistent with the requirements of the Illinois School Code.
- C. DISTRICT will be responsible for communicating to the COLLEGE the list of eligible and approved students for the Senior Semester program by the COLLEGE's annual deadline.
- D. DISTRICT will be responsible for communicating to the Senior Semester students and a parent or guardian the enrollment and selection of courses defined as Senior Semester schedules.
- E. DISTRICT will be responsible for communicating to Senior Semester students and their

parents or a guardian in regard to resolving disputes within the overall operation of the Senior Semester program, including but not limited to the DISTRICT Senior Semester selection process results and qualifications and expectations of student independence not governed by in loco parentis.

- F. DISTRICT will be responsible for securing COLLEGE placement test scores from students for the selection process (pursuant to Appendix B).
- G. DISTRICT will be responsible for the pre-selection and final selection process (pursuant to Appendix B).
- H. DISTRICT will provide the COLLEGE with one point-of-contact i.e.; Principal, to ensure effective and accurate communication.
- I. DISTRICT will provide advising for high school graduation requirements to Senior Semester students.
- J. DISTRICT will provide all personal and academic success counseling services to Senior Semester students.
- K. DISTRICT will provide students who successfully complete Senior Semester with credit towards a high school diploma.
- L. DISTRICT will communicate to the North Boone District 200 students and their parents or a guardian that they are responsible for covering textbook and associated instructional material costs.
- M. DISTRICT will calculate the cost equivalent of tuition and fees with the assistance of the COLLEGE for the courses taken per Senior Semester student and pay the COLLEGE the cost associated with this tuition and fees calculation. In general, it is estimated that the student enrollment of tuition and fees will not exceed \$48,000 per year, which are reasonable to provide students access to COLLEGE'S courses. Subject to COLLEGE'S availability, the DISTRICT will make final determination on the number of students enrolled in the Senior Semester program and their course selections, and shall make adjustments as needed to cover tuition and fees associated with the program while not exceeding the cap established in this Section. Alternatively, if either Party expects the cap established by this Section to be exceeded, the DISTRICT may agree in writing to increase the cap without adjustments to the number of students enrolled and/or the course selections.
- N. District agrees to work with their Senior Semester students who have an IEP or 504 plan annually. DISTRICT will be responsible for including in the annual transition planning meeting a comprehensive transitional plan for Senior Semester. Rock Valley College Disability Support Services and Early College Department are available to assist with the transition planning.

Section 4 COLLEGE Obligations

COLLEGE will:

- A. COLLEGE will provide technology accounts for Online Services, Eagle, and RVC Mail.

- B. COLLEGE will provide a mandatory orientation, including a review of COLLEGE Policies and procedures and a copy of COLLEGE's Student Handbook.
- C. COLLEGE will offer the mandatory STU 100, Planning for Success, during the Senior Semester enrollment. DISTRICT is responsible for tuition and fees for STU 100, Planning for Success.
- D. COLLEGE will provide final grades for courses within two weeks of the completion of each semester.
- E. COLLEGE will be responsible for administering COLLEGE placement test with and for students (pursuant to Appendix B).
- F. COLLEGE will ensure that any employee or agent of COLLEGE who has direct and regular contact with participating DISTRICT students undergoes a criminal history records check.
- G. COLLEGE will ensure that instructors for Senior Semester courses are properly qualified to teach such courses, consistent with the Dual Credit Quality Act, 110 ILCS 27/16(5) and 110 ILCS 27/20. COLLEGE shall approve any instructors which DISTRICT identifies and recommends for use in the Senior Semester Program. Any DISTRICT-recommended instructors shall be hired and compensated by DISTRICT.
- H. COLLEGE will take appropriate steps to ensure that Senior Semester courses are equivalent in quality and rigor to other courses offered at the COLLEGE for college credit. COLLEGE will ensure that Senior Semester student learning outcomes are the same as other courses taught at COLLEGE. In addition, COLLEGE will annually evaluate course content, delivery, and rigor, consistent with COLLEGE'S review and evaluation policy for on-campus adjunct faculty, in consultation with the DISTRICT'S superintendent.
- I. COLLEGE reserves the right to modify or cancel classes based on instructor availability and/or student interest. COLLEGE will support and implement schedule request changes made by DISTRICT Counselor and commit to ensuring any schedule changes of DISTRICT 200 students are approved by DISTRICT Counselor or DISTRICT Director of Career Readiness before being made. In such circumstances the COLLEGE will notify the DISTRICT counselor of such changes.
- J. COLLEGE will maintain appropriate academic control over the curriculum of all Senior Semester Program courses, consistent with State and/or Federal law and as required or negotiated by the Higher Learning Commission.
- K. COLLEGE will evaluate and document the performance of students who complete dual credit courses, and share such data with DISTRICT. To the extent applicable, the evaluation shall not impact the instructor's performance evaluation under the School Code.
- L. COLLEGE will make publicly available and provide to each student all institutional policies relating to the academic standing of students enrolled in dual credit courses or the transfer of credit for dual credit courses.

Section 5 Participating DISTRICT Students' Obligations

The DISTRICT will cause participating DISTRICT students to comply with the following requirements (pursuant to Appendix B):

- A. Student will complete information in the COLLEGE Welcome Packet.
- B. Student will attend mandatory COLLEGE Senior Semester Orientation.
- C. Student will respond to email communication via COLLEGE Mail on a daily basis.
- D. Student will schedule an advising appointment at the midterm of the Senior Semester with a COLLEGE advisor and DISTRICT counselor in advance of assigned priority registration dates.
- E. Student will keep all scheduled appointments.
- F. Student will adhere to COLLEGE and DISTRICT policies and procedures.
- G. Student will demonstrate qualities of integrity, honesty, civility and respect in their conduct both in and out of the classroom as noted in the COLLEGE Student Handbook.
- H. Student will meet and maintain requirements as set forth in the Senior Semester Academic Conduct Policies (pursuant to Appendix C).
- I. Student will meet with the DISTRICT and a parent or guardian to ensure the applicable high school graduation requirements are met prior to the start of the Senior Semester.

Section 6 Shared Obligations and Understandings of the Parties

- A. The DISTRICT and COLLEGE acknowledge and agree that this Agreement solely memorializes implementation of Senior Semester, and that there are no other promises, representations, or agreements between the Parties except as provided in this Agreement.
- B. DISTRICT and COLLEGE agree to comply with all applicable federal and State nondiscrimination and equal opportunity laws, rules and regulations. DISTRICT and COLLEGE shall not engage in unlawful discrimination or harassment against any person based on race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection status, gender identity or expression, age, marital status, disability, genetic information, unfavorable military discharge, veteran status, or sex (including sexual harassment, sexual violence, sexual assault, domestic violence, dating violence and/or stalking), or any other legally protected category. The Parties will coordinate regarding an appropriate response to any report of alleged harassment, including sexual harassment, involving students or employees involved in the Senior Semester Program, taking into consideration the nature of the report, the parties involved and the location and context in which the alleged harassment occurred.
- C. In carrying out its respective obligations under this Agreement, each Party and its employees shall maintain the confidentiality of all personally identifiable information concerning the students enrolled in Senior Semester courses, and shall adhere to all applicable federal, State and local laws, rules and regulations now in effect or later adopted relating to the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. §1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/1 et seq. With regard to the education records/school student records and information to which a Party and/or its employees shall be granted access under this Agreement, that Party and its employees shall be deemed "school officials" with legitimate educational interests in such records and information. The Party and its employees shall have the right to access and

use such records and information solely for the purpose of performing the Party's obligations under this Agreement. The Party and its employees shall not re-disclose personally identifiable student information that is received under this Agreement to any third party, except as directed or permitted by the other Party, or as required by law. Each Party shall have in place reasonable policies and procedures, which the other Party may monitor or audit upon request and with reasonable notice, to prevent such re-disclosure.

- D. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts either of commission or omission, chargeable to the other, unless such liability is imposed by law, and this Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one party against the other party or against third parties.
- E. The Parties agree that their respective representatives shall use their best efforts to timely communicate with one another as needed to pursue the objectives and implementation of Senior Semester, and to work cooperatively to resolve any issues which may from time to time arise in the course of their collaboration. The Parties shall, not less than annually, review the provisions of this Agreement and identify any updates, as may be needed. Any such updates are subject to the requirements of Section 8.E, below.

Section 7 Participation in the Senior Semester Program by Students with Disabilities

The Parties will work collaboratively and utilize the following processes to ensure that individual students with disabilities have access to Senior Semester Program courses, provided that they are able to meet the criteria for entry into such courses:

- A. The DISTRICT will identify all eligible students based upon the requirements as set forth in the Senior Semester Pre-Selection Criteria (Appendix A) and DISTRICT Procedures to Fulfill Qualifications and Admissions (Appendix B).
- B. The process is established as follows:
 - The DISTRICT will identify students who have a current IEP or 504 Plan on the final and approved DISTRICT Senior Semester list, as referenced in Appendix B.
 - The DISTRICT will ensure that each student with an IEP or 504 Plan and their parent/guardian is informed of the differences in college ADA accommodations versus high school accommodations.
 - The DISTRICT Counselor and COLLEGE Early College department will assist with connecting students to Disability Support Services so that college accommodations can be developed prior to the start of Senior Semester coursework.
 - The DISTRICT will assist in providing students a copy of their current IEP or 504 Plan to provide to the COLLEGE Disability Support Services.
- C. A student with a disability shall have access to the supplementary aids and accommodations included in their individualized education program under Article 14 of the Illinois School Code or

Section 504 Plan under the federal Rehabilitation Act of 1973 while the student is accessing a Senior Semester Program course on DISTRICT's high school campus, in accordance with established DISTRICT practices for providing these services.

- D. A student with a disability who accesses a Senior Semester Program course on COLLEGE's campus shall have access to appropriate supplementary aids and/or accommodations for which the student is eligible through COLLEGE's Disability Support Services office. The Parties agree that the COLLEGE'S Disability Support Services office will coordinate with and involve the District in identifying appropriate supplementary aids and/or accommodations for eligible students.
- E. DISTRICT and COLLEGE shall regularly communicate regarding the progress, performance and individual needs of students with disabilities who are enrolled in Senior Semester Program courses.

Nothing contained herein shall be construed as to release DISTRICT from its obligations as the "Resident District" and/or "Local Education Agency," as those terms may be defined in State or federal laws, rules and/or regulations relating to students with disabilities. DISTRICT represents and warrants that, at all times and during all situations governed by this Agreement, it shall remain the Resident District and Local Education Agency for any and all students with disabilities participating in the Senior Semester Program hereunder.

Section 8 Miscellaneous Provisions

- A. **Effective Date.** This Agreement becomes effective upon the date as of which It has been approved and fully executed by both of the Board of Education of DISTRICT and the Board of Trustees of COLLEGE.
- B. **Term of Agreement; Non-Assignability.** This initial term of this Agreement shall commence on the Effective Date and expire automatically on June 30, 2026, but may be mutually extended by the parties for subsequent one (1) year terms. This Agreement is not transferable or assignable by the Parties. There are no third-party beneficiaries to this Agreement.
- C. **Termination.** Either Party shall have the right to terminate this Agreement at the end of any semester during the initial term and any extension thereof, in whole or in part upon providing written notice of termination to the other Party at least 30 days prior to the last day of student attendance in any such semester.
- D. **Notices.** All notice required pursuant to this Agreement shall be sent by means capable of providing a confirmation of receipt, including (a) deposit with postage pre-paid in the U.S. mail, certified and return receipt requested, (b) personal service, or (c) facsimile transmittal, to the Parties at their addresses set out below or as otherwise specified in writing to one another. All notices mailed shall be deemed effective three days after mailing.

If to DISTRICT:

North Boone Community Unit School
District No. 200 Att'n: Superintendent
6248 N. Boone School Road
Poplar Grove, IL 61065
Facsimile: (815) 765-2053

with a copy to counsel;

Scott Nemanich
Klein, Thorpe and Jenkins, Ltd.
15010 S. Ravinia Ave., Suite 10
Orland Park, IL 60462
Facsimile: (708) 349-1506
Email: senemanich@ktjlaw.com

If to COLLEGE:

Illinois Community COLLEGE
DISTRICT No. 511
Att'n: Chief Academic Officer
3301 North Mulford Rd.
Rockford, IL 61114
Facsimile: (815) 921-6974

with a copy to counsel:

Joseph J. Perkowski
Robbins-Schwartz
190 South LaSalle St, Suite 2550
Chicago, IL 60603-33410
Facsimile: (312) 332-7768
Email: jperkowski@robbins-schwartz.com

- E. **Amendments.** No change, modification or amendment to this Agreement shall be valid unless reduced to writing and approved by the Parties' respective governing boards.
- F. **Good Faith and Dispute Resolution.** The Parties agree to use their best, good faith efforts to promote and operate the Senior Semester program. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Parties' designated representatives and the Parties' respective governing boards, the Parties agree to first engage in non-binding mediation to resolve the conflict. If mediation is unsuccessful, the Parties may, by subsequent written agreement, elect to engage in binding arbitration pursuant to the procedures of the American Arbitration Association, in lieu of litigation.
- G. **Severability.** If for any reason any provision of this Agreement is determined by a court or an arbitrator to be invalid or unenforceable, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.
- The failure of a Party to this Agreement to insist upon strict and prompt performance of the terms and conditions shall not constitute or be construed as a waiver or relinquishment of that Party's right thereafter to enforce any such term or condition, but the same shall continue in full force and effect.
- H. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the State of Illinois.
- I. **Signature In Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument. Counterparts may be exchanged in PDF format by email.

WHEREFORE, the Parties by their respective officers have executed this Agreement on the dates set forth below.

**Board of Education
North Boone School
District No. 200
Boone County, Illinois**



President



Secretary

3-18-25

Date

**Board of Trustees
Illinois Community College
District No. 511
Winnebago County, Illinois**

President

Secretary

Date

APPENDIX A
DISTRICT Senior Semester Program Process Procedures

Pre-Selection Criteria for DISTRICT High School Students

1. Meet with the DISTRICT high school counselor regarding the selection process.
2. Must be in their high school junior year to apply for Senior Semester.
3. Have a minimum 3.5 cumulative high school GPA.
4. Be on track for high school graduation by the end of the junior year for the one semester program.
5. Completed one year of Algebra 1, one year of Geometry, and Algebra 2 with a grade of "B" or higher in each semester by the end of the junior year.
6. Completed three years of English with a grade of "B" or higher in each semester by the end of the junior year.
7. Completed one year of Chemistry with a grade of "B" or higher in each semester by the end of the junior year.
8. Have a positive recommendation from the DISTRICT and school Principal and/or Counselor.
9. Have the permission of a parent or legal guardian.
10. Work with the DISTRICT high school counselor to complete steps outlined In Appendix B.
11. DISTRICT may implement additional pre-selection criteria above and beyond the minimum pre-selection criteria given above.

APPENDIX B

DISTRICT Procedures to Fulfill Qualifications and Admissions

Note: "Dean of EC" refers to Rock Valley College's Dean of Early College. "DISTRICT" refers to North Boone School District 200. "RVC" refers to Rock Valley COLLEGE's Early COLLEGE Office.

1. DISTRICT determines list of students who are qualified.
2. DISTRICT Counselors determine who is Interested in applying for the Senior Semester Program.
3. DISTRICT interested students complete an RVC Application for Admission.
4. DISTRICT testing proctors will administer ACCUPLACER testing at DISTRICT campuses, or alternatively schedule a test date at the COLLEGE Testing Center (RVC Application for Admission must be completed no less than 1 week prior to testing.)
5. DISTRICT students will take the RVC Accuplacer placement test in English and math or submit ACT/SAT scores for possible wavier of the placement test. DISTRICT students with disabilities shall be provided reasonable accommodations, consistent with policies of DISTRICT and COLLEGE.
6. DISTRICT students will be allowed one re-test in English and Math during the Senior Semester Application period for a cost of \$5 per subject re-test. If testing is proctored at the high school, RVC will waive re-test fees.
7. RVC provides ACCUPLACER scores report to District staff.
8. DISTRICT Counselors review and determine if students are ready for COLLEGE coursework as part of the RVC Senior Semester Program based on Accuplacer scores and/or SAT/ACT scores and pre-selection criteria.
9. DISTRICT staff will place student's data into a shared file that is compatible with MS Excel or Google Sheets format, with the RVC Student ID that contains all students who are qualified based on DISTRICT selection criteria.
10. DISTRICT Counselors update shared file with qualified DISTRICT Senior Semester students and alerts District staff that file has been updated.
11. District staff compiles list of all qualified DISTRICT Senior Semester students with RVC Student ID's and submits to COLLEGE.
12. COLLEGE will verify qualified students and send the confirmed report back to District staff to complete the DISTRICT selection process.
13. DISTRICT based on number of slots available (not to exceed 20 spots), District staff will select students based upon process outlined by DISTRICT.
14. After selection process is conducted, District staff will send final and approved DISTRICT Senior Semester student list to DISTRICT Master Schedule and COLLEGE.
15. DISTRICT Counselors notify ALL students of award of placement into DISTRICT Senior Semester program OR placement on DISTRICT waiting list.
16. COLLEGE sends welcome packet to DISTRICT students and request for transcripts to final and

approved DISTRICT Senior Semester students.

17. Accepted DISTRICT students return completed welcome packet forms and transcripts to COLLEGE.
18. DISTRICT staff manages DISTRICT Senior Semester waiting list.
19. Students and DISTRICT Counselors are responsible for ensuring students will meet North Boone District 200 graduation requirements.
20. COLLEGE provides schedules to district staff for students enrolled in the DISTRICT Senior Semester program.
21. District staff distributes schedules to DISTRICT counselors.
22. District staff will work with DISTRICT students and COLLEGE on any changes to schedules offered to the DISTRICT.
23. COLLEGE provides students access to college advisors to assist with scheduling, as needed
24. When a student scheduling change is requested by the DISTRICT or the DISTRICT student, the student submits the "RVC Schedule Change Form" to DISTRICT Counselor for approval.
25. If approved, DISTRICT Counselor submits the signed "RVC Schedule Change Form" to District staff for processing to the Early College Office.
26. COLLEGE provides student transcripts to district staff for semester completed by participating students within two weeks of final grades posting.

APPENDIX C

Senior Semester Academic Conduct Policies

All *Senior Semester* students at Rock Valley College (RVC) are expected to demonstrate qualities of integrity, honesty, civility, and respect in their conduct, both in and out of the classroom. All RVC policies can be viewed in the Student Handbook found on our website: www.rockvalleycollege.edu. Adherence to all policies is essential and required to remain in the *Senior Semester* program.

ADVISING & COMMUNICATION

Senior Semester students are expected to:

- Meet with your high school program counselor for high school graduation and semester schedules.
- Only add or drop classes with your high school program counselor.
- Meet with an RVC Advisor for matters relating to RVC enrollment.
- Respond to communication via RVC Mail and EAGLE accounts on a daily basis.
- Keep all scheduled appointments.

ATTENDANCE POLICY

Students are expected to attend every class meeting and arrive on time. There is no college policy permitting absences. Each faculty member will decide when and how absences affect grades. It is the responsibility of the student to adhere to the course syllabus. If a student needs to miss class, they must contact their instructor and their home high school office.

MAINTAINING ACADEMIC INTEGRITY

Please refer to page 47 of the Student Handbook: <http://www.rockvalleycollege.edu/studenthandbook>

ACADEMIC EARLY WARNING

Transitioning from high school to college can be a challenge and students may find it difficult to adjust. The Early Warning System is designed to assist students by alerting the Dean of Students office of any student who misses class or struggles academically within the first few weeks of school. This early intervention is intended to make a difference in the student's academic performance before midterm and set a pattern of success for the rest of the semester.

Assistance to improve academic performance is available by taking advantage of the following:

- Meet with instructors to review course expectations and create a plan of action. Instructor office hours can be found on the course syllabus.
- Visit the Tutoring Center, Writing Center, and/or Math Lab for instruction, tutoring, and study skills enhancement. These services are free to RVC students.

DISMISSAL FROM PROGRAM

Senior Semester students may be dismissed from the program as a result of *any* of the following:

- Demonstration of behavior and/or attitudes that undermine the integrity and privilege of program participation, as deemed by RVC and/or the participating School District.
- Violation of any of the Code of Conduct policies and/or Academic Misconduct policies.

Purchase Report-A - FY2025 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Grounds Equipment – (Capital Service Equipment – Equipment Replacement)

Deere & Company	Cary, NC	\$100,712.62*(1)
Tractor House	Lincoln, NE	\$ 108,598.00
Western Mass Power Equipment	Pittsfield, MA	\$ 117,791.00

1. This expense is for a John Deere Gator XUV 845R, a John Deere 4075R Compact Utility Tractor, and a John Deere 440R Loader. Plant, Operations, and Maintenance will use these vehicles for year-round grounds maintenance on the main campus. Sourcewell Consortium awarded Deere & Company the Grounds Maintenance contract number 112624-DAC through a competitive bidding process. Rock Valley College sought additional quotes and confirmed that Deere & Company is the lowest responsible bidder.

The College may participate in joint purchases by governmental units pursuant to 110 ILCS 805/3-27.2.

FY2025 Capital Expense

B. Contractual Services – (Vendor Training Alliances – Continuing Education Center)

Wolter, Inc.	Brookfield, WI	\$39,000.00*(2) Not to exceed
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2. This expense covers classes offered through the Continuing Education Center. Wolter, Inc. provides forklift, warehouse, aerial, and specialty 3-day training classes for the TRACE Trade Grant. Three (3) additional courses for the TRACE Trade Grant have been added, and enrollment for the forklift and warehouse classes is expected to increase. The curriculum for the classes is provided by Wolter, Inc., and they are the sole provider of these classes. This is a not to exceed.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption L: Contracts for goods or services which are economically procurable from only one source

FY2025 Budgeted and Grant Expense

Purchase Report-A - FY2025 Purchases**C. Paper – (Office Supplies Purchased – General Institution)**

Midland Paper	Rockford, IL	\$60,000.00*(3) Not to exceed
Veritiv Corporation	Aurora, IL	\$ 64,355.27
Garvey's Office Products	Niles, IL	\$ 29,115.73
Office Pro, Inc	Beloit, WI	\$ 27,234.04

3. This expense covers the general paper needs of the College, as well as specialty paper used by the Print Services department. These materials will support a variety of printing and office functions essential for the operational and communication needs of the College. Bid #25-05: Paper received 4 submittals and was opened on March 26, 2025. Costs were calculated based on the College's average annual usage. Midland Paper's calculated cost was \$58,169.22, which we are recommending be rounded up for the blanket purchase order. Midland Paper was the lowest responsible bidder, providing pricing for both general paper needs and the specialty paper used by Print Services. Veritiv Corporation, Garvey's Office Products, and Office Pro were unable to provide pricing for all items included in the bid. This is a one-year contract with two (2) one-year renewal options, and it is a not to exceed.

FY2025 Budgeted Expense

D. Server Upgrades – (Office Computer Equipment – Information Technology)

CDW Government, Inc	Vernon Hills, IL	\$94,790.24*(4) Not to exceed
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4. This expense is to upgrade the College's server environment with new hardware, software, and services, which will be used to host the College's virtual server infrastructure. This upgrade will integrate a new HPE SimpliVity server into the current VMWare environment. Vendor services will be provided remotely with the College's IT staff handling physical installations. Bid #25-03: VMWare received one (1) submittal and was opened on March 26, 2025. CDW was the lowest responsible bidder. This includes a five-year warranty. Although this item falls under Bid Exemption F, the expense was voluntarily bid out to uphold the College's commitment to fiscal responsibility.

FY2025 Capital Expense

Purchase Report-A - FY2025 Purchases**E. Water Main Repairs – (Maintenance Services Site/Grounds – Boiler House)****Helm Service****Freeport, IL****\$34,104.68*(5)****Not to exceed**

5. This expense is for the emergency repair of the water main, which broke on February 11, 2025, on the main campus. The water main was leaking into the lower level of the Stenstrom Student Center and needed emergency repair to the electrical and plumbing systems. Helm Service has been the College's unit bidder for electrical services since Bid #21-08. Repairs began on February 12, 2025, and were completed on February 16, 2025.

This is exempt from Bid under the Illinois State Statute (110 ILCS 805/3-27.1)

Exemption M: Where funds are expended in an emergency.

FY2025 Budgeted Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE
Cash and Investment Report
March 31, 2025

	<u>Month End Balance</u>
<u>Operating Cash Accounts</u>	
Illinois Bank & Trust	5,844,668
PMA Operating Cash	11,369,599
Petty Cash	3,965
ISDLAF*	13,978,580
Total Operating Cash:	<u>31,196,812</u>
<u>Operating Investments Accounts</u>	
PMA Operating	43,109
ISDLAF*	303,147
CD's and CDARS	45,919,381
Treasuries	15,786,743
ISDLAF Term Series	2,250,000
Total Operating Investments:	<u>64,302,380</u>
Total Operating Cash & Investments:	<u>95,499,192</u>
<hr/>	
Total Operating Cash and Investments on February 28, 2025	<u>93,595,008</u>
Total Operating Cash and Investments on March 31, 2025	<u>95,499,192</u>
Total Operating Cash and Investments on March 31, 2024	<u>86,836,088</u>
% of Operating Budget	93.89%
Change in Operating Cash and Investments since February 28, 2025	<u>1,904,184</u>

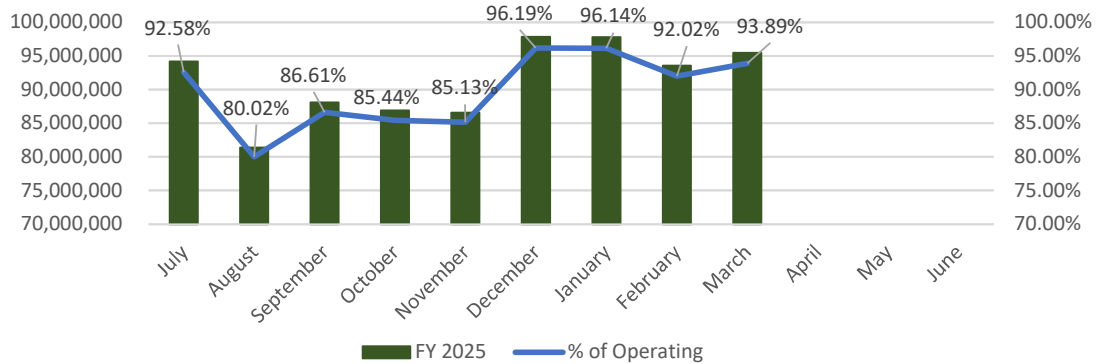
*Illinois School District Liquid Asset Fund

	<u>Month End Balance</u>
<u>Working Cash Accounts</u>	
ISDLAF*	2,375,223
Total Working Fund Cash:	<u>2,375,223</u>
<hr/>	
Total Working Cash Funds on February 28, 2025	<u>2,358,893</u>
Total Working Cash Funds on March 31, 2025	<u>2,375,223</u>
Change in Working Cash Funds since March 31, 2025	<u>16,330</u>

*Illinois School District Liquid Asset Fund

	<u>Month End Balance</u>
<u>Capital Funds</u>	
Debt Service	56,771
Life Safety	3,249,671
CDB Escrow	18,710,392
Building Funds	1,639,152
Total Capital Funds:	<u>23,655,986</u>
<hr/>	
Total Capital Funds on February 28, 2025	<u>23,564,036</u>
Total Capital Funds on March 31, 2025	<u>23,655,986</u>
Change in Capital Funds since March 31, 2025	<u>91,950</u>

Operating Cash Balance and % Coverage of FY'25 Operating Budget



Month / Year	Cash & Investments	Capital	Total
March 2025	95,499,192	23,655,986	119,155,178
March 2024	86,836,088	12,144,016	98,980,104
February 2025	93,595,008	23,564,036	117,159,044
February 2024	88,191,264	12,055,291	100,246,555
January 2025	97,793,062	23,489,305	121,282,367
January 2024	89,622,418	12,080,229	101,702,648
December 2024	97,836,468	22,888,518	120,724,986
December 2023	86,619,649	12,022,984	98,642,633
November 2024	86,593,948	34,956,285	121,550,233
November 2023	87,396,331	20,349,393	107,745,724
October 2024	86,909,426	36,439,132	123,348,557
October 2023	86,279,617	20,962,436	107,242,052
September 2024	88,096,984	36,073,771	124,170,755
September 2023	88,021,757	19,753,543	107,775,300
August 2024	81,392,300	31,630,251	113,022,551
August 2023	85,365,989	18,758,217	104,124,206
July 2024	94,170,928	18,966,575	113,137,503
July 2023	82,104,819	17,993,199	100,098,019
June 2024	95,190,321	18,733,561	113,923,882
June 2023	83,887,036	16,942,490	100,829,526
May 2024	87,363,344	13,008,319	100,371,663
May 2023	76,503,790	13,085,170	89,588,960
April 2024	86,332,941	12,124,823	98,457,764
April 2023	75,375,546	11,330,563	86,706,108
March 2024	86,836,088	12,144,016	98,980,104
March 2023	76,720,650	11,325,913	88,046,563

**Resolution calling for Bond Issue Notification Act Public Hearing
Bonds Not to Exceed \$56,250,000**

Background: Rock Valley College is constructing and equipping the Downtown West facilities.

Rock Valley College has issued General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, in order to pay for this capital project and will be issuing bonds not to exceed \$56,250,000 to fund and pay this claim against the College.

The intent of this resolution is in anticipation of the obligation to call for a Bond Issue Notification Act (BINA) Public Hearing to be held May 27, 2025, prior to the scheduled Board Meeting. At this hearing, the Board will present the reasons for the proposed bond issue and permit the public to present oral or written testimony on the proposal to sell bonds in an amount not to exceed \$56,250,000 for the purpose of paying claims against the District.

Recommendation: It is recommended that the Board of Trustees approves the resolution calling for the Bond Issue Notification Act (BINA) Public Hearing to receive public comments on the proposal to sell bonds for the Rock Valley College District in an amount not to exceed \$56,250,000 for the purpose of paying claims against the District. **Attorney Reviewed.**

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: Bond Issue Notification Act (BINA) – 56.250MM

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in said Community College District at 5:15 o'clock P.M., on the 22nd day of April, 2025.

* * *

The meeting was called to order by the Chair, and upon the roll being called, Robert Trojan, the Chair, and the following Trustees were physically present at said location:

_____ and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chair announced that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of bonds in an amount not to exceed \$56,250,000 for the purpose of paying claims against the District and that the Board of Trustees would consider the adoption of a resolution calling such public hearing.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee of the Board of Trustees prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, to sell not to exceed \$56,250,000 Funding Bonds.

* * *

WHEREAS, Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*District*”), is a duly organized and existing community college district created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, including the Local Government Debt Reform Act of the State of Illinois, as amended; and

WHEREAS, the Board of Trustees of the District (the “*Board*”) intends to sell bonds in an amount not to exceed \$56,250,000 for the purpose of paying claims against the District (the “*Bonds*”); and

WHEREAS, the Bond Issue Notification Act of the State of Illinois, as amended, requires the Board to hold a public hearing concerning the Board’s intent to sell the Bonds before adopting a resolution providing for the sale of the Bonds:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by reference.

Section 2. Public Hearing. The Board hereby calls a public hearing to be held at 5:15 o’clock P.M. on the 27th day of May, 2025, in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in the District, concerning the

Board's intent to sell the Bonds and to receive public comments regarding the proposal to sell the Bonds (the "*Hearing*").

Section 3. Notice. The Secretary of the Board (the "*Secretary*") shall (i) publish notice of the Hearing at least once in the *Rockford Register Star*, the same being a newspaper of general circulation in the District, not less than 7 nor more than 30 days before the date of the Hearing and (ii) post at least 96 hours before the Hearing a copy of said notice at the principal office of the Board, which notice will be continuously available for public review during the entire 96-hour period preceding the Hearing.

Section 4. Form of Notice. Notice of the Hearing shall appear above the name of the Secretary and shall be in substantially the following form:

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENT OF
THE BOARD OF TRUSTEES OF
COMMUNITY COLLEGE DISTRICT NO. 511, COUNTIES OF WINNEBAGO, OGLE, BOONE,
STEPHENSON, DeKALB AND McHENRY AND STATE OF ILLINOIS
TO SELL NOT TO EXCEED \$56,250,000 FUNDING BONDS**

PUBLIC NOTICE IS HEREBY GIVEN that Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the "*District*"), will hold a public hearing on the 27th day of May, 2025, at 5:15 o'clock P.M. The hearing will be held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois. The purpose of the hearing will be to receive public comments on the proposal to sell bonds of the District in an amount not to exceed \$56,250,000 for the purpose of paying claims against the District.

By order of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois.

DATED the 22nd day of April, 2025.

Richard Kennedy
Secretary, Board of Trustees, Community
College District No. 511, Counties of
Winnebago, Ogle, Boone, Stephenson, DeKalb
and McHenry and State of Illinois

Section 5. Hearing Requirements. At the Hearing, the Board shall explain the reasons for the proposed bond issue and permit persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits. The Board shall not adopt a resolution selling the Bonds for a period of seven (7) days after the final adjournment of the Hearing.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 7. Repeal. All resolutions and parts thereof in conflict herewith be and the same are hereby repealed and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 22, 2025.

Chair, Board of Trustees

Secretary, Board of Trustees

Trustee _____ moved and Trustee _____
seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

The following Trustees voted NAY: _____

Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

CERTIFICATION OF MINUTES AND RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*Board*”), and as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 22nd day of April, 2025, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION calling a public hearing concerning the intent of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, to sell not to exceed \$56,250,000 Funding Bonds.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, the Public Community College Act of the State of Illinois, as amended, and the Bond Issue Notification Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of April, 2025.

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Secretary, Board of Trustees

April 22, 2025

**Resolution Calling the Parameters Issuance of
Funding Bonds Not to Exceed \$56,250,000**

Background: Rock Valley College is constructing and equipping the Downtown West facilities.

Rock Valley College has issued General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, in order to pay for this capital project and will be issuing bonds not to exceed \$56,250,000 to fund and pay this claim against the College.

The intent of this resolution is to set forth the bond parameters which include, date, denomination, rate of interest, and maturities of the bonds, fix all details to the issue and execution thereof, provide for the levy of a tax sufficient to pay both interest and principal of the bonds as they mature.

Recommendation: It is recommended that the Board of Trustees approves the resolution providing for the issue of not to exceed \$56,250,000.00 General Obligation Community College Bonds for the purpose of funding and paying of the claims against the College, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof.
Attorney Reviewed.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Attachment: 2024 Bond Resolution Parameters

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, held in the Performing Arts Room of the Educational Resource Center, 3301 North Mulford Road, Rockford, Illinois, in said Community College District at 5:15 o'clock P.M., on the 22nd day of April, 2025.

* * *

The meeting was called to order by the Chair, and upon the roll being called, Robert Trojan, the Chair, and the following Trustees were physically present at said location:

_____ and _____ (non-voting student trustee).

The following Trustees were allowed by a majority of the members of the Board of Trustees in accordance with and to the extent allowed by rules adopted by the Board of Trustees to attend the meeting by video or audio conference: _____

No Trustee was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chair announced that in view of the financial condition of the District, the Board of Trustees would consider the adoption of a resolution setting forth and describing in detail outstanding claims against the District, declaring its intention to issue not to exceed \$56,250,000 funding bonds to pay claims against the District and directing that notice of such intent be published.

Whereupon Trustee _____ presented and the Secretary read by title a resolution as follows, a copy of which was provided to each Trustee prior to said meeting and to everyone in attendance at said meeting who requested a copy:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue not to exceed \$56,250,000 bonds for the purpose of funding and paying claims against Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

* * *

WHEREAS, pursuant to the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended (the "*Act*"), Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the "*District*"), is authorized to issue bonds (the "*Bonds*") to pay claims against the District (the "*Claims*"); and

WHEREAS, the District has presently outstanding and unpaid Claims, all of the Claims having been heretofore authorized and allowed for proper community college purposes; and

WHEREAS, there are not sufficient funds on hand and available with which to pay the Claims, and the Board of Trustees of the District (the "*Board*") has determined and does hereby determine that it is necessary and in the best interests of the District that the Claims be funded and paid from proceeds of the Bonds in an aggregate principal amount not to exceed \$56,250,000; and

WHEREAS, before the Bonds can be issued pursuant to the Act, the Board must examine and consider the Claims and must adopt a resolution declaring the Claims to be authorized and allowed for proper community college purposes, set forth and describe in detail the Claims, declare its intention to issue the Bonds for the purpose of paying the Claims and direct that notice of such intention to issue the Bonds be given as provided by law; and

WHEREAS, the Board has examined and considered the Claims:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. The Claims. The Claims consist of the principal of and interest on the District's outstanding General Obligation Debt Certificates (Limited Tax), Series 2025A, dated April 21, 2025, and it is hereby found, determined and declared that the Claims were heretofore authorized and allowed for proper community college purposes and constitute valid and binding unpaid obligations of the District.

Section 3. Declaration of Intent. The Board does hereby determine and declare its intention to avail of the provisions of Article 3A of the Act and to issue the Bonds in an amount not to exceed \$56,250,000 for the purpose of paying the Claims.

Section 4. Notice of Intent. In accordance with the provisions of Section 5 of the Local Government Debt Reform Act of the State of Illinois, as amended, notice of said intention to avail of the provisions of Article 3A of the Act and to issue the Bonds shall be given by publication of such notice once in the *Rockford Register Star*, the same being a newspaper of general circulation in the District.

Section 5. Form of Notice. The notice of intention to issue the Bonds shall be in substantially the following form:

**NOTICE OF INTENTION OF
COMMUNITY COLLEGE DISTRICT NO. 511,
COUNTIES OF WINNEBAGO, OGLE, BOONE, STEPHENSON, DEKALB AND MCHENRY AND STATE
OF ILLINOIS,
TO ISSUE NOT TO EXCEED \$56,250,000 FUNDING BONDS**

PUBLIC NOTICE is hereby given that on the 22nd day of April, 2025, the Board of Trustees (the “*Board*”) of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*District*”), did adopt a resolution declaring its intention and determination to issue bonds in an aggregate amount not to exceed \$56,250,000 for the purpose of paying presently outstanding and unpaid claims against the District, all of which unpaid claims have been heretofore authorized and allowed for proper community college purposes and it is the intention of the Board to avail of the provisions of Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and to issue said bonds for the purpose of funding and paying said unpaid claims.

A petition may be filed with the Secretary of the Board (the “*Secretary*”) within thirty (30) days after the date of publication of this notice, signed by not less than ____ voters of the District, being equal to ten percent (10%) of the voters of the District, requesting that the proposition to issue said bonds be submitted to the voters of the District. If such petition is filed with the Secretary within thirty (30) days after the date of publication of this notice, an election on the proposition to issue said bonds shall be held on the 17th day of March, 2026. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed within said thirty (30) day period, then said District shall thereafter be authorized to issue said bonds for the purpose hereinabove provided.

By order of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois.

DATED this 22nd day of April, 2025.

Robert Trojan
Chair, Board of Trustees, Community College
District No. 511, Counties of Winnebago, Ogle,
Boone, Stephenson, DeKalb and McHenry and
State of Illinois

Richard Kennedy
Secretary, Board of Trustees, Community
College District No. 511, Counties of
Winnebago, Ogle, Boone, Stephenson, DeKalb
and McHenry and State of Illinois

Note to Publisher: Please be certain that this notice appears over the names of the Chair and Secretary of the Board.

Section 6. Further Proceedings. If no petition signed by the requisite number of voters is filed with the Secretary of the Board within thirty (30) days after publication of said notice of intention to issue the Bonds, the Board shall, by appropriate proceedings to be hereafter taken, fix the details concerning the issuance of the Bonds and provide for the levy of a tax to pay principal and interest on the same.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Resolution.

Section 8. Repealer and Effective Date. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed, and this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted April 22, 2025.

Chair, Board of Trustees

Secretary, Board of Trustees

After a full and complete discussion thereof, Trustee _____ moved and Trustee _____ seconded the motion that said resolution as read by title be adopted.

The Chair directed the Secretary to call the roll for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

and the following Trustees voted NAY: _____

Whereupon, the Chair declared the motion carried and said resolution adopted, and in open meeting did approve and sign said resolution and did direct the Secretary to record the same in full in the records of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, which was done.

After the adoption of said resolution, other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

CERTIFICATION OF MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois (the “*Board*”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 22nd day of April, 2025, insofar as the same relates to the adoption of a resolution entitled:

RESOLUTION setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue not to exceed \$56,250,000 bonds for the purpose of funding and paying claims against Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and directing that notice of such intention be published as provided by law.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 120 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 120-hour period preceding said meeting, a true, correct and complete copy of said agenda as so posted being attached to this certificate as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 22nd day of April, 2025.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF WINNEBAGO)

PETITION

We, the undersigned, do hereby certify that we are voters of Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: “Shall the Board of Trustees of Rock Valley Community College District No. 511, Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry and State of Illinois, be authorized to issue \$56,250,000 bonds for the purpose of paying claims against said Community College District as provided for by Article 3A (Sections 3A-6 to 3A-9, inclusive) of the Public Community College Act of the State of Illinois, as amended?”; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of The Counties of Winnebago, Ogle, Boone, Stephenson, DeKalb and McHenry, Illinois, and the Executive Director of the Rockford Board of Election Commissioners, for submission to said voters at the general primary election on the 17th day of March, 2026:

SIGNATURE	PRINTED NAME	STREET ADDRESS OR		
		RURAL ROUTE NUMBER	CITY, VILLAGE OR TOWN	COUNTY
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois
_____	_____	_____,	_____,	____ County, Illinois

The undersigned, being first duly sworn, deposes and certifies that he or she is at least 18 years of age, his or her residence address is _____ (Street Address), _____ (City, Village or Town), _____ County, _____ (State), that he or she is a citizen of the United States of America, that the signatures on the foregoing petition were signed in his or her presence and are genuine, that to the best of his or her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me this _____
_____ day of _____, 2025.

Illinois Notary Public

My commission expires _____

[NOTARY SEAL]

DATE: April 08, 2025

TO: Board of Trustees
Rock Valley College

FROM: Ellen Olson, Vice President Finance / Chief Financial Officer

RE: **FY 2026 Tentative Budget**

Update on the FY 2026 Budget and Next Steps:

Operating Funds (Fund 01 & Fund 02)

- Revenue Assumptions
 - 3.0% increase for 2024 EAV Estimates, 2.0% increase for 2025 EAV Estimates
 - Flat State funding for ICCB Operating and Equalization Grant
 - Enrollment projection 110,000 credit hours
 - No increase in tuition or fees
 - Projected investment revenue based on current interest rates which have declined
- Expenditure Assumptions
 - Contractual salary increases –
 - Fraternal Order Police, Faculty and Support Staff Association
 - Other salary increases
 - Administrator, Professional Staff Association, and Educational Support Personnel
 - Healthcare experienced an actual 8% increase for calendar year 2025, anticipating similar increase in 2026
 - Contractual services increased based on contractual increases
 - General Materials & Supplies are projected to increase due inflationary pressured
 - Travel & conference/meeting expense increased due to training opportunities for staff and trustees
 - Fixed charges expected to increase due to rental and lease expense increases
 - Utilities are projected to decrease as rate increases have been lower than projected in the FY25 budget
 - Capital outlay is the replacement of smaller dollar instructional equipment
- Audit (Fund 11) – Expenses for College audit, revenue from property tax
- Tort (Fund 12) – Expenses for College insurance, FICA, Tort and Athletic Insurance
- Health Benefit (Fund 18) – College medical, dental, life and other employee benefits, including the wellness center

Next Steps

- Approve tentative FY2026 budget at the April BOT meeting
- Tentative FY 2026 budget will be available for public inspection on May 23, 2025 for 30 days at the Financial Services office and of the website
- Public Hearing to be held during the June BOT meeting
- Adoption of the Final FY 2026 budget at the June BOT meeting

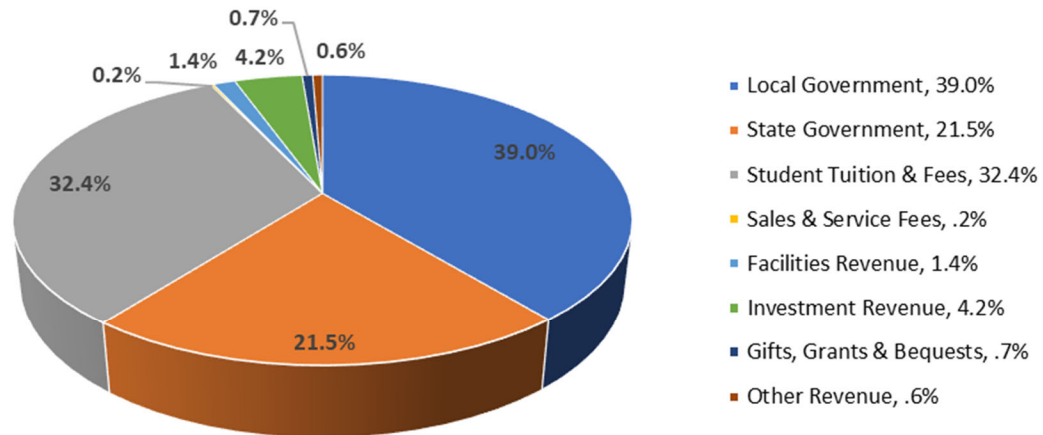
Operating Funds
Fund (00) Operating Funds- Detail
Fund 01 and Fund 02

	FY 2024 Actual	FY 2025 Budget	FY 2025 Forecast	FY 2026 Budget	Variance FY25 Forecast /FY26 Budget	% Change FY25 Forecast /FY26 Budget F/(U)	Variance FY25 Budget /FY26 Budget F/(U)	% Change FY25 Budget /FY26 Budget F/(U)
Revenue								
Local Government	23,040,318	21,774,456	22,040,210	22,433,278	393,069	1.8%	658,822	3.0%
State Government	11,901,030	11,532,225	12,258,061	12,341,513	83,452	0.7%	809,288	7.0%
Federal Government			-		-	N/M	-	N/M
Student Tuition & Fees	19,151,385	18,888,931	18,638,891	18,624,214	(14,677)	-0.1%	(264,717)	-1.4%
Sales & Service Fees	112,515	80,000	95,000	100,200	5,200	5.5%	20,200	25.3%
Facilities Revenue	899,965	793,630	793,630	793,630	-	N/M	-	0.0%
Investment Revenue	3,973,751	2,195,010	3,245,300	2,429,370	(815,930)	-25.1%	234,360	10.7%
Gifts, Grants & Bequests	390,094	378,762	350,000	378,762	28,762	8.2%	-	0.0%
Other Revenue	623,971	380,600	380,600	351,080	(29,520)	-7.8%	(29,520)	-7.8%
SURS on-behalf revenue	10,153,697	11,760,299	11,760,299	11,874,104	113,805	1.0%	113,805	1.0%
Total Revenue	70,246,726	67,783,913	69,561,991	69,326,152	(235,839)	-0.3%	1,542,239	2.3%
<i>Excluding SURS on-behalf</i>	60,093,029	56,023,614	57,801,692	57,452,047	(349,644)	-0.6%	1,428,433	2.5%
Expenses								
Salaries	28,324,391	31,247,394	29,174,123	31,716,472	(2,542,349)	-8.7%	(469,078)	-1.5%
Employee Benefits	5,561,617	6,736,526	6,548,100	7,007,162	(459,062)	-7.0%	(270,636)	-4.0%
Contractual Services	4,144,012	5,631,587	5,631,587	5,986,896	(355,309)	-6.3%	(355,309)	-6.3%
General Materials & Supplies	2,530,023	3,229,097	3,229,097	3,691,518	(462,421)	-14.3%	(462,421)	-14.3%
Travel & Conference Meeting Exp	358,827	558,884	558,884	655,196	(96,312)	-17.2%	(96,312)	-17.2%
Fixed Charges	702,588	850,241	850,241	881,482	(31,241)	-3.7%	(31,241)	-3.7%
Utilities	1,935,688	2,417,103	2,060,271	2,509,985	(449,714)	-21.8%	(92,882)	-3.8%
Capital Outlay	163,563	103,931	103,931	144,950	(41,019)	-39.5%	(41,019)	-39.5%
Other Expenditures	574,605	1,063,936	858,131	1,061,127	(202,996)	-23.7%	2,809	0.3%
SURS On-Behalf Allocation	10,153,697	11,760,299	11,760,299	11,874,104	(113,805)	-1.0%	(113,805)	-1.0%
Total Expenses	54,449,011	63,598,998	60,774,664	65,528,892	(4,754,228)	-7.8%	(1,929,894)	-3.0%
<i>Excluding SURS on-behalf</i>	44,295,314	51,838,699	49,014,365	53,654,787	(4,640,422)	-9.5%	(1,816,088)	-3.5%
Contingency		4,184,915		3,797,260	(3,797,260)	N/M	387,655	N/M
Net Income (Loss)	16,879,941	-	8,787,326	0	0	N/M	0	N/M

Operating Budget by Source, excluding SURS on-behalf

	FY26 Budget	% of Revenue	FY25 Budget	% of Revenue	Increase (Decrease)	Percent Change
Local Government	22,433,278	39.0%	21,774,456	38.9%	658,822	3.0%
State Government	12,341,513	21.5%	11,532,225	20.6%	809,288	7.0%
Student Tuition & Fees	18,624,214	32.4%	18,888,931	33.7%	(264,717)	-1.4%
Sales & Service Fees	100,200	0.2%	80,000	0.1%	20,200	25.3%
Facilities Revenue	793,630	1.4%	793,630	1.4%	-	0.0%
Investment Revenue	2,429,370	4.2%	2,195,010	3.9%	234,360	10.7%
Gifts, Grants & Bequests	378,762	0.7%	378,762	0.7%	-	0.0%
Other Revenue	351,080	0.6%	380,600	0.7%	(29,520)	-7.8%
	57,452,047	100.0%	56,023,614	100.0%	1,428,433	2.5%

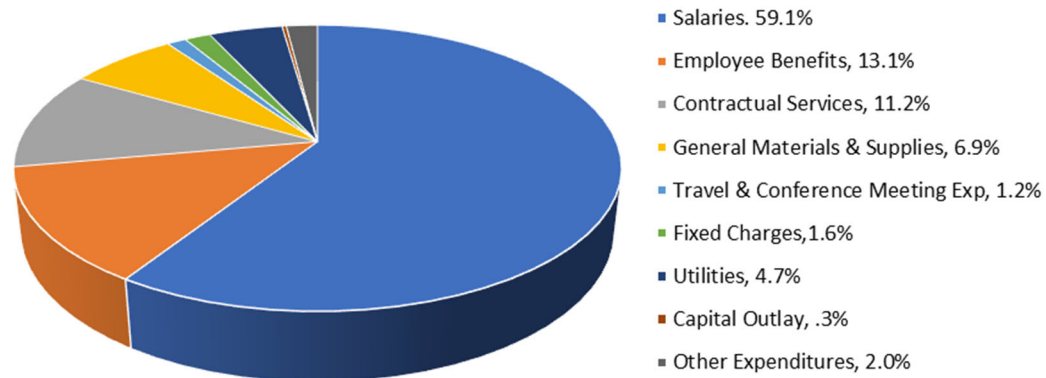
Percent of 2026 Budget Revenue by Source



Operating Expense by Source, excluding SURS on-behalf

	FY26 Budget	% of Revenue	FY25 Budget	% of Expense	Increase (Decrease)	Percent Change
Salaries	31,716,472	59.1%	31,247,394	60.3%	469,078	1.5%
Employee Benefits	7,007,162	13.1%	6,736,526	13.0%	270,636	4.0%
Contractual Services	5,986,896	11.2%	5,631,587	10.9%	355,309	6.3%
General Materials & Supplies	3,691,518	6.9%	3,229,097	6.2%	462,421	14.3%
Travel & Conference Meeting Exp	655,196	1.2%	558,884	1.1%	96,312	17.2%
Fixed Charges	881,482	1.6%	850,241	1.6%	31,241	3.7%
Utilities	2,509,985	4.7%	2,417,103	4.7%	92,882	3.8%
Capital Outlay	144,950	0.3%	103,931	0.2%	41,019	39.5%
Other Expenditures	1,061,127	2.0%	1,063,936	2.1%	(2,809)	-0.3%
	53,654,787	100.0%	51,838,699	100.0%	1,816,088	3.5%

Percent of 2026 Budget Expense by Source



Tentative Budget for Fiscal Year (FY) 2026

Background: The tentative spending plan totals \$229,821,283 for all funds and \$69,326,152 for the Operating funds (Funds 01 and 02).

Operating Funds

The Operating funds budgeted revenue is \$69,326,152, an increase of \$1,542,239 from the Fiscal Year (FY) 2025 Budget. This increase is due to a projected reduction in student tuition and fees, offset by higher property tax revenue resulting from an increase in Equalized Assessed Value (EAV), an increase in state funding, and an increase in investment revenue as short-term interest rates continue to remain steady. Operating revenue assumes 100% state funding, and tuition and fees are budgeted based on 110,000 credit hours, remaining flat to FY2025 budget and five percent below FY2025 projected actual credit hours. There is no increase in tuition included in the FY2026 budget. The Operating Budget includes the following assumptions:

Revenue

- 3.0% EAV increase from 2023 to 2024 EAV estimates. 2% EAV increase from 2024 EAV to 2025 EAV.
- State Funding remains at FY2025 levels for the ICCB Operating and Equalization Grant.
- Tuition and Fees based on 110,000 credit hours. No increase in tuition and fees.

Expenses

- Contractual Salary increases.
- Benefits increased by approximately 4%, predominantly based on Healthcare due to an actual rate increase of 8% for calendar year 2025.
- Contractual Services are projected to increase due to contractual increases for IT software, other annual contractual increases, as well as an increase in contracted instructors and services for CTE programs and Continuing Education.
- Fixed Charges are projected to increase due to the rental charges for facilities and equipment.

The FY2026 proposed budget is a balanced budget for operations with a \$3,797,260 contingency.

Other Funds

The attached document includes details for capital, auxiliary, health benefits, restricted, and other major fund groups. Included are detailed expenses and revenues for each fund. Also included in the budget packet is summary information on property tax revenues and the documents for the Illinois Community College Board (ICCB).

Next Steps

The Budget shall be made available for public inspection at the Financial Services Office in the Support Services Building on the Rock Valley College Campus at 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on May 23, 2025.

A public hearing on the FY2026 Budget will be held at 5:15 p.m. on the 24th day of June 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

Recommendation: It is recommended that the Board of Trustees approves the FY2026 tentative budget and submit any questions to Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on June 24, 2025.

Attachment: Tentative FY2026 Budget
Notice of Public Hearing

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2025, will be on file and conveniently available for public inspection at the Financial Services Office in the Support Services Building, Rock Valley College, 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on the 23rd day of May, 2025.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on the FY2025 Budget Hearing will be held at 5:15 p.m. on the 24th day of June, 2025, in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

Chair of the Board of Trustees
Community College District No. 511

ATTEST:

Secretary of the Board of Trustees
Community College District No. 511



Community College District 511
3301 North Mulford Road
Rockford, IL 61114

Fiscal Year 2026 Tentative Budget

Beginning July 1, 2025 - Ending June 30, 2026

Submitted to the Board of Trustees: April 22, 2025

Public Hearing by the Board of Trustees: June 24, 2025

Prepared by:	Ellen Olson Vice President/Chief Financial Officer
Presented by:	Ellen Olson Vice President/Chief Financial Officer
Dated:	April 22, 2025

Rock Valley College
Statement of Revenues and Expenses (Budgetary)

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Operating Funds
Fund (00) Operating Funds- Detail

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	FY 2026
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					2/28/25	
Revenue						
Local Government	22,006,223	23,576,931	23,040,318	21,774,456	11,665,635	22,433,278
State Government	9,441,821	10,463,115	11,901,030	11,532,225	9,020,893	12,341,513
Federal Government						
Student Tuition & Fees	17,163,810	18,016,548	19,151,385	18,888,931	18,721,819	18,624,214
Sales & Service Fees	121,737	112,982	112,515	80,000	78,528	100,200
Facilities Revenue	811,213	864,892	899,965	793,630	725,303	793,630
Investment Revenue	114,105	2,853,054	3,973,751	2,195,010	2,219,362	2,429,370
Gifts, Grants & Bequests	228,504	324,846	390,094	378,762	229,619	378,762
Other Revenue	586,840	2,160,634	623,971	380,600	297,563	351,080
SURS on-behalf revenue	13,105,734	10,895,066	10,153,697	11,760,299		11,874,104
Total Revenue	63,579,986	69,268,070	70,246,726	67,783,913	42,958,721	69,326,152
Expenses						
Salaries	24,664,652	26,561,390	28,324,391	31,247,394	20,255,903	31,716,472
Employee Benefits	4,279,627	4,829,021	5,561,617	6,736,526	3,999,002	7,007,162
Contractual Services	3,749,846	4,185,461	4,144,012	5,631,587	3,691,209	5,986,896
General Materials & Supplies	2,039,880	2,292,960	2,530,023	3,229,097	1,648,681	3,691,518
Travel & Conference Meeting Exp	231,887	330,370	358,827	558,884	237,798	655,196
Fixed Charges	564,014	675,233	702,588	850,241	556,834	881,482
Utilities	2,114,963	1,773,250	1,935,688	2,417,103	1,243,356	2,509,985
Capital Outlay	34,474	82,829	163,563	103,931	89,667	144,950
Other Expenditures	558,747	762,549	574,605	1,063,936	217,927	1,061,127
SURS On-Behalf Allocation	13,105,734	10,895,066	10,153,697	11,760,299		11,874,104
Total Expenses	51,343,824	52,388,129	54,449,011	63,598,998	31,940,377	65,528,892
Contingency				4,184,915		3,797,260
Net Income (Loss)	12,236,161	16,879,941	15,797,715	-	11,018,344	0
Net Transfers	(13,371,085)	(14,247,008)	(13,000,000)		(15,000,000)	
Beginning Fund Balance	36,945,494	35,810,570	38,443,503	41,241,218	41,241,218	37,259,561
Change in Fund Balance	(1,134,924)	2,632,933	2,797,715	-	(3,981,656)	0
Fund Balance	35,810,570	38,443,503	41,241,218	41,241,218	37,259,561	37,259,562
Fund % Operating Exp	69.75%	73.38%	75.74%	64.85%		56.86%

Education Fund
Fund (01) Education Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
Revenue						
Local Government	18,136,578	19,564,767	19,277,274	18,299,315	9,725,961	18,636,593
State Government	8,759,445	9,686,656	11,087,541	10,724,050	8,360,484	11,383,002
Federal Government						
Student Tuition & Fees	16,002,715	16,970,781	17,410,813	15,540,072	16,815,966	15,268,033
Sales & Service Fees	121,737	112,982	112,515	80,000	78,528	100,200
Facilities Revenue						
Investment Revenue	(20,405)	2,725,032	3,847,967	2,061,540	2,213,679	2,295,900
Gifts, Grants & Bequests	228,504	323,346	390,094	378,762	229,619	378,762
Other Revenue	369,383	1,864,879	377,768	130,900	176,883	190,880
SURS on-behalf revenue	11,885,594	9,898,231	9,151,156	10,745,403		10,875,535
Total Revenue	55,483,550	61,146,676	61,655,128	57,960,042	37,601,119	59,128,905
Expenses						
Salaries	22,476,246	24,123,291	25,654,149	28,550,790	18,370,523	29,043,080
Employee Benefits	3,899,236	4,452,853	5,091,978	6,178,238	3,624,365	6,392,160
Contractual Services	2,209,868	2,391,346	2,405,617	3,504,169	2,461,128	3,621,892
General Materials & Supplies	1,583,239	1,777,917	2,014,020	2,536,104	1,344,796	3,000,093
Travel & Conference Meeting Exp	227,071	330,821	360,508	551,539	235,203	642,261
Fixed Charges	370,456	485,456	483,714	590,731	303,368	608,673
Utilities	6,471	7,928	7,437	8,017	3,713	6,625
Capital Outlay	34,474	37,844	113,247	46,200	21,926	80,200
Other Expenditures	554,735	761,049	575,588	1,063,936	217,754	1,061,127
SURS On-Behalf Allocation	11,885,594	9,898,231	9,151,156	10,745,403		10,875,535
Total Expenses	43,247,389	44,266,736	45,857,413	53,775,127	26,582,775	55,331,646
Contingency				4,184,915		3,797,260
Net Income (Loss)	12,236,161	16,879,941	15,797,715	-	11,018,344	(0)
Net Transfers	(13,371,085)	(14,247,008)	(13,000,000)		(15,000,000)	
Beginning Fund Balance	36,945,494	35,810,570	38,443,503	41,241,218	41,241,218	37,466,209
Change in Fund Balance	(1,134,924)	2,632,933	2,797,715	-	(3,775,008)	(0)
Fund Balance	<u>35,810,570</u>	<u>38,443,503</u>	<u>41,241,218</u>	<u>41,241,218</u>	<u>37,466,209</u>	<u>37,466,209</u>

Operations & Maintenance Fund
Fund (02) Operations & Maintenance Fund- Detail

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	FY 2026
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					2/28/25	
Revenue						
Local Government	3,869,644	4,012,164	3,763,044	3,475,141	1,939,674	3,796,685
State Government	682,376	776,459	813,489	808,175	660,410	958,511
Federal Government						
Student Tuition & Fees	1,161,095	1,045,767	1,740,572	3,348,859	1,905,853	3,356,181
Sales & Service Fees						
Facilities Revenue	811,213	864,892	899,965	793,630	725,303	793,630
Investment Revenue	134,510	128,022	125,784	133,470	5,683	133,470
Gifts, Grants & Bequests		1,500				
Other Revenue	217,456	295,755	246,203	249,700	120,680	160,200
SURS on-behalf revenue	1,220,140	996,835	1,002,541	1,014,896		998,570
Total Revenue	8,096,435	8,121,393	8,591,598	9,823,871	5,357,602	10,197,247
Expenses						
Salaries	2,188,406	2,438,099	2,670,243	2,696,604	1,885,381	2,673,391
Employee Benefits	380,390	376,167	469,639	558,288	374,637	615,002
Contractual Services	1,539,978	1,794,115	1,738,395	2,127,418	1,230,081	2,365,005
General Materials & Supplies	456,641	515,043	516,004	692,993	303,885	691,425
Travel & Conference Meeting Exp	4,816	(451)	(1,681)	7,345	2,595	12,935
Fixed Charges	193,558	189,777	218,874	259,510	253,465	272,809
Utilities	2,108,493	1,765,322	1,928,252	2,409,086	1,239,643	2,503,360
Capital Outlay	-	44,985	50,316	57,731	67,741	64,750
Other Expenditures	4,013	1,500	(983)		173	
SURS On-Behalf Allocation	1,220,140	996,835	1,002,541	1,014,896		998,570
Total Expenses	8,096,435	8,121,393	8,591,598	9,823,871	5,357,602	10,197,247
Contingency						
Net Income (Loss)	0	-	(0)	-	0	0
Net Transfers						
Beginning Fund Balance	(0)		-	0	0	0
Change in Fund Balance	0	-	0	-	0	0
Fund Balance	(0)	-	0	0	0	(0)

Operations & Maint-Restricted
Fund (03) Operations & Maint-Restricted- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government		746,735	1,485,858	1,500,000	755,898	1,500,000
State Government						20,296,035
Federal Government						
Student Tuition & Fees	321,912	319,638	326,086	330,000	328,244	330,000
Sales & Service Fees						
Facilities Revenue						
Investment Revenue	16,799	400,539	636,540	100,000	663,032	500,000
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue	338,711	1,466,912	2,448,483	1,930,000	1,747,174	22,626,035
<u>Expenses</u>						
Salaries			331,908			
Employee Benefits						
Contractual Services	76,784	612,233	588,766	1,249,835	812,661	1,372,652
General Materials & Supplies	1,298,425	233,971	555,626	365,510	4,945	589,400
Travel & Conference Meeting Exp			2,260	7,000	2,755	6,900
Fixed Charges						
Utilities	6,195	-				
Capital Outlay	4,624,927	3,977,887	5,580,005	17,302,800	5,163,661	117,509,847
Other Expenditures	850					
SURS On-Behalf Allocation						
Total Expenses	6,007,181	4,824,091	7,058,565	18,925,145	5,984,022	119,478,799
Contingency						
Net Income (Loss)	(5,668,470)	(3,357,179)	(4,610,083)	(16,995,145)	(4,236,849)	(96,852,764)
Net Transfers	8,171,085	12,097,008	10,000,000		21,065,582	
Beginning Fund Balance	21,737,103	24,239,718	32,979,547	38,369,464	38,369,464	55,198,197
Change in Fund Balance	2,502,615	8,739,829	5,389,918	(16,995,145)	16,828,733	(96,852,764)
Fund Balance	<u>24,239,718</u>	<u>32,979,547</u>	<u>38,369,464</u>	<u>21,374,319</u>	<u>55,198,197</u>	<u>(41,654,567)</u>

Bond & Interest Fund
Fund (04) Bond & Interest Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government	51,165,307	11,751,620	11,696,980	11,788,447	6,098,482	14,546,317
State Government						
Federal Government	18,710					
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue	2,433	87,328	211,650	100,750	225,036	201,000
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue	51,186,450	11,838,948	11,908,629	11,889,197	6,323,518	14,747,317
<u>Expenses</u>						
Salaries						
Employee Benefits	-					
Contractual Services	1,500	1,350	600	1,350		2,100
General Materials & Supplies						
Travel & Conference Meeting Exp						
Fixed Charges	50,413,648	12,141,919	12,141,653	12,141,700	12,140,200	14,497,817
Utilities						
Capital Outlay						
Other Expenditures						
SURS On-Behalf Allocation						
Total Expenses	50,415,148	12,143,269	12,142,253	12,143,050	12,140,200	14,499,917
Contingency						
Net Income (Loss)	771,303	(304,322)	(233,624)	(253,853)	(5,816,682)	247,400
Net Transfers						
Beginning Fund Balance	6,241,317	7,012,619	6,708,298	6,474,674	6,474,674	657,992
Change in Fund Balance	771,303	(304,322)	(233,624)	(253,853)	(5,816,682)	247,400
Fund Balance	<u>7,012,619</u>	<u>6,708,298</u>	<u>6,474,674</u>	<u>6,220,821</u>	<u>657,992</u>	<u>905,391</u>

Auxiliary Enterprises Fund
Fund (05) Auxiliary Enterprises Fund- Detail

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	FY 2026
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					2/28/25	
Revenue						
Local Government						
State Government						
Federal Government						
Student Tuition & Fees	1,715,671	1,761,238	1,946,088	2,509,385	2,260,742	2,497,029
Sales & Service Fees	1,039,308	1,208,997	1,376,676	1,734,788	1,132,921	1,688,819
Facilities Revenue						
Investment Revenue						
Gifts, Grants & Bequests	1,785	2,744	1,855	4,350	1,380	3,900
Other Revenue	989,721	369,150	426,085	581,632	247,879	518,300
SURS on-behalf revenue	800,498	717,238	688,228	1,007,619		1,089,173
Total Revenue	4,546,984	4,059,366	4,438,933	5,837,774	3,642,922	5,797,221
Expenses						
Salaries	2,020,432	2,226,594	2,384,467	2,677,275	1,593,351	2,899,751
Employee Benefits	340,161	412,891	451,403	550,503	326,847	545,618
Contractual Services	341,250	323,345	437,518	636,502	340,181	618,716
General Materials & Supplies	329,292	441,068	422,566	602,173	298,034	638,733
Travel & Conference Meeting Exp	219,063	229,923	425,389	285,855	226,325	293,255
Fixed Charges	11,870	4,230	3,295	8,600	1,614	5,845
Utilities		647	960		720	500
Capital Outlay	5,299					
Other Expenditures	572,283	775,524	857,649	1,113,610	1,002,959	1,133,120
SURS On-Behalf Allocation	800,498	717,238	688,228	1,007,619		1,089,173
Total Expenses	4,640,148	5,131,459	5,671,476	6,882,137	3,790,031	7,224,711
Contingency						
Net Income (Loss)	(93,163)	(1,072,093)	(1,232,543)	(1,044,363)	(147,109)	(1,427,490)
Net Transfers		1,000,000	2,011,734		3,750,000	
Beginning Fund Balance	131,476	38,312	(33,781)	745,411	745,411	4,348,302
Change in Fund Balance	(93,163)	(72,093)	779,191	(1,044,363)	3,602,891	(1,427,490)
Fund Balance	38,312	(33,781)	745,411	(298,952)	4,348,302	2,920,812

Restricted Purpose Fund
Fund (06) Restricted Purpose Fund- Detail

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	FY 2026
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					2/28/25	
Revenue						
Local Government	67,952	77,514	9,039	7,803	23,203	
State Government	3,323,661	5,373,144	6,268,145	5,972,507	5,809,340	4,561,733
Federal Government	17,309,478	16,232,772	10,873,914	9,593,899	12,268,575	11,187,088
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue			-		36,535	
Gifts, Grants & Bequests	58,356	70,858	40,898	2,088,812	754,371	1,652,985
Other Revenue	203,537	243,427	244,716	267,300	166,166	265,600
SURS on-behalf revenue	882,826	806,063	893,269	1,173,728		977,034
Total Revenue	21,845,810	22,803,777	18,329,980	19,104,049	19,058,191	18,644,439
Expenses						
Salaries	2,244,319	2,671,634	3,128,012	3,143,356	1,936,877	2,615,171
Employee Benefits	522,460	681,102	757,687	849,052	438,776	689,298
Contractual Services	175,554	402,530	267,486	308,570	248,643	295,733
General Materials & Supplies	379,468	760,603	659,239	1,722,794	245,827	1,587,795
Travel & Conference Meeting Exp	99,414	213,369	247,079	253,267	143,592	223,261
Fixed Charges	34,651	79,916	62,786	97,891	23,830	53,926
Utilities	23,197	23,297	26,838	5,811	15,539	16,685
Capital Outlay	242,986	379,133	226,304	1,380,328	826,206	405,000
Other Expenditures	17,902,499	17,269,464	13,022,142	10,765,195	14,456,920	12,080,536
SURS On-Behalf Allocation	882,826	806,063	893,269	1,173,728		977,034
Total Expenses	22,507,374	23,287,112	19,290,842	19,699,991	18,336,210	18,944,439
Contingency						
Net Income (Loss)	(661,565)	(483,335)	(960,861)	(595,942)	721,981	(300,000)
Net Transfers	2,700,000		(11,734)		1,600,000	
Beginning Fund Balance	6,601	2,045,037	1,561,702	589,106	589,106	2,911,087
Change in Fund Balance	2,038,435	(483,335)	(972,595)	(595,942)	2,321,981	(300,000)
Fund Balance	<u>2,045,037</u>	<u>1,561,702</u>	<u>589,106</u>	<u>(6,836)</u>	<u>2,911,087</u>	<u>2,611,087</u>

Working Cash Fund
Fund (07) Working Cash Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government					14,850,116	
State Government						
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue					76,521	10,000
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue					14,926,637	10,000
<u>Expenses</u>						
Salaries						
Employee Benefits						
Contractual Services						
General Materials & Supplies						
Travel & Conference Meeting Exp						
Fixed Charges					144,394	
Utilities						
Capital Outlay						
Other Expenditures						
SURS On-Behalf Allocation						
Total Expenses					144,394	
Contingency						
Net Income (Loss)					14,782,243	10,000
Net Transfers					(12,415,582)	
Beginning Fund Balance			-	-	-	2,366,661
Change in Fund Balance	-	-	-	-	2,366,661	10,000
Fund Balance	-	-	-	-	2,366,661	2,376,661

Trust & Agency Fund
Fund (10) Trust & Agency Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
Revenue						
Local Government						
State Government						
Federal Government						
Student Tuition & Fees	185,106	168,218	196,281	260,950	260,475	313,959
Sales & Service Fees		37,008	39,157	16,500	25,988	23,000
Facilities Revenue						
Investment Revenue						
Gifts, Grants & Bequests	3,043	445	10,678	1,000	320	
Other Revenue	393,615	362,677	456,543	417,768	356,977	427,800
SURS on-behalf revenue		211		1,505		1,502
Total Revenue	581,763	568,559	702,659	697,723	643,760	766,262
Expenses						
Salaries		518		4,000		4,000
Employee Benefits		2				
Contractual Services	63,414	65,561	70,481	90,530	43,289	113,730
General Materials & Supplies	103,128	113,223	100,890	125,816	91,011	126,882
Travel & Conference Meeting Exp	170,933	231,080	236,391	231,049	147,547	248,129
Fixed Charges		985	505	985		985
Utilities						
Capital Outlay						
Other Expenditures	228,860	195,627	231,359	223,792	276,083	219,017
SURS On-Behalf Allocation		211		1,505		1,502
Total Expenses	566,336	607,207	639,625	677,677	557,930	714,245
Contingency						
Net Income (Loss)	15,428	(38,648)	63,033	20,046	85,830	52,016
Net Transfers						
Beginning Fund Balance	1,066,914	1,082,342	1,043,695	1,106,728	1,106,728	1,192,558
Change in Fund Balance	15,428	(38,648)	63,033	20,046	85,830	52,016
Fund Balance	1,082,342	1,043,695	1,106,728	1,126,774	1,192,558	1,244,574

Audit Fund
Fund (11) Audit Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
Revenue						
Local Government	50,911	57,613	65,828	64,000	34,556	60,000
State Government						
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue	1	21	147		129	
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue	50,912	57,633	65,975	64,000	34,685	60,000
Expenses						
Salaries						
Employee Benefits						
Contractual Services	38,000	53,848	47,750	60,000	48,705	60,000
General Materials & Supplies						
Travel & Conference Meeting Exp						
Fixed Charges						
Utilities						
Capital Outlay						
Other Expenditures						
SURS On-Behalf Allocation						
Total Expenses	38,000	53,848	47,750	60,000	48,705	60,000
Contingency						
Net Income (Loss)	12,912	3,786	18,225	4,000	(14,020)	-
Net Transfers						
Beginning Fund Balance	48,792	61,703	65,489	83,713	83,713	69,693
Change in Fund Balance	12,912	3,786	18,225	4,000	(14,020)	-
Fund Balance	61,703	65,489	83,713	87,713	69,693	69,693

Liability, Protection, & Settlement
Fund (12) Liability, Protection, & Settlement- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government		998,092	1,984,431	2,000,000	1,008,779	2,000,000
State Government						
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue			4,577		3,744	4,000
Gifts, Grants & Bequests						
Other Revenue		55,214	59,670	60,000	60,211	60,000
SURS on-behalf revenue			14,506	56,847		58,187
Total Revenue		1,053,306	2,063,184	2,116,847	1,072,734	2,122,187
<u>Expenses</u>						
Salaries	62,625	10,647	156,597	151,043	78,002	154,941
Employee Benefits	709,227	708,504	766,427	414,863	602,720	404,094
Contractual Services	52,240	145,488	223,465	431,330	156,009	506,446
General Materials & Supplies		5,672	4,837	1,500	327	500
Travel & Conference Meeting Exp		612	903	1,500		-
Fixed Charges	362,839	463,301	514,719	637,000	478,014	647,500
Utilities						
Capital Outlay			142,802			
Other Expenditures						
SURS On-Behalf Allocation			14,506	56,847		58,187
Total Expenses	1,186,932	1,334,223	1,824,257	1,694,083	1,315,071	1,771,667
Contingency						
Net Income (Loss)	(1,186,932)	(280,917)	238,927	422,764	(242,337)	350,520
Net Transfers						
Beginning Fund Balance	4,775,290	3,588,359	3,307,442	3,546,369	3,546,369	3,304,032
Change in Fund Balance	(1,186,932)	(280,917)	238,927	422,764	(242,337)	350,520
Fund Balance	3,588,359	3,307,442	3,546,369	3,969,133	3,304,032	3,654,552

Employee Benefits
Fund (18) Employee Benefits- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government						
State Government						
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue						
Gifts, Grants & Bequests						
Other Revenue	5,795,948	6,510,921	7,452,968	8,136,032	5,320,984	8,900,225
SURS on-behalf revenue		126				
Total Revenue	5,795,948	6,511,048	7,452,968	8,136,032	5,320,984	8,900,225
<u>Expenses</u>						
Salaries						
Employee Benefits	7,255,647	6,369,967	6,969,256	8,123,832	5,629,871	8,903,213
Contractual Services	107,843	190,927	179,504	210,000	124,613	214,500
General Materials & Supplies	15,012	16,200	20,529	29,300	15,047	29,300
Travel & Conference Meeting Exp						
Fixed Charges						
Utilities						
Capital Outlay						
Other Expenditures				5,000		1,600
SURS On-Behalf Allocation		126				
Total Expenses	7,378,502	6,577,220	7,169,289	8,368,132	5,769,531	9,148,613
Contingency						
Net Income (Loss)	(1,582,555)	(66,172)	283,679	(232,100)	(448,547)	(248,388)
Net Transfers	1,000,000					
Beginning Fund Balance	3,183,124	2,600,569	2,534,397	2,818,076	2,818,076	2,369,529
Change in Fund Balance	(582,555)	(66,172)	283,679	(232,100)	(448,547)	(248,388)
Fund Balance	2,600,569	2,534,397	2,818,076	2,585,976	2,369,529	2,121,141

OPEB Fund
Fund (19) OPEB Fund- Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actual	FY 2025 Budget	FY 2025 Actuals YTD 2/28/25	FY 2026 Budget
<u>Revenue</u>						
Local Government						
State Government	(399,613)	(4,301,238)	(3,926,828)	120,000		(3,900,000)
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue						
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue	(399,613)	(4,301,238)	(3,926,828)	120,000		(3,900,000)
<u>Expenses</u>						
Salaries						
Employee Benefits	(799,226)	(8,602,476)	(7,853,656)	240,000		(7,800,000)
Contractual Services						
General Materials & Supplies						
Travel & Conference Meeting Exp						
Fixed Charges						
Utilities						
Capital Outlay						
Other Expenditures						
SURS On-Behalf Allocation						
Total Expenses	(799,226)	(8,602,476)	(7,853,656)	240,000		(7,800,000)
Contingency						
Net Income (Loss)	399,613	4,301,238	3,926,828	(120,000)		3,900,000
Net Transfers	1,000,000	1,000,000	1,000,000		1,000,000	
Beginning Fund Balance	(21,611,396)	(20,211,783)	(14,910,545)	(9,983,717)	(9,983,717)	(8,983,717)
Change in Fund Balance	1,399,613	5,301,238	4,926,828	(120,000)	1,000,000	3,900,000
Fund Balance	(20,211,783)	(14,910,545)	(9,983,717)	(10,103,717)	(8,983,717)	(5,083,717)

SURS Penalty Fund
Fund (20) SURS Penalty Fund- Detail

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2025	FY 2026
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					2/28/25	
Revenue						
Local Government						
State Government						
Federal Government						
Student Tuition & Fees						
Sales & Service Fees						
Facilities Revenue						
Investment Revenue						
Gifts, Grants & Bequests						
Other Revenue						
SURS on-behalf revenue						
Total Revenue						
Expenses						
Salaries						
Employee Benefits						
Contractual Services						
General Materials & Supplies						
Travel & Conference Meeting Exp						
Fixed Charges						
Utilities						
Capital Outlay						
Other Expenditures	93,601	52,453	36,332	250,000	58,079	250,000
SURS On-Behalf Allocation						
Total Expenses	93,601	52,453	36,332	250,000	58,079	250,000
Contingency						
Net Income (Loss)	(93,601)	(52,453)	(36,332)	(250,000)	(58,079)	(250,000)
Net Transfers	500,000	150,000				
Beginning Fund Balance	463,006	869,405	966,952	930,619	930,619	872,540
Change in Fund Balance	406,399	97,547	(36,332)	(250,000)	(58,079)	(250,000)
Fund Balance	869,405	966,952	930,619	680,619	872,540	622,540

COMPARISON Year by Year

Total All Funds - except Fund 10

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 147,344,800	\$ 117,059,061	\$ 116,954,877	\$ 116,861,812	\$ 40,572,993	\$ 142,233,575
Expenses	\$ 143,517,109	\$ 105,739,351	\$ 107,653,442	\$ 131,371,536	\$ 28,480,205	\$ 236,657,038
Transfers In/Out	\$ (1,500,000)	\$ (1,150,000)	\$ (1,000,000)	\$ -	\$ (1,000,000)	\$ -
Contingency	\$ -	\$ -	\$ -	\$ 4,184,915	\$ -	\$ 3,797,260
Net	\$ 2,327,691	\$ 10,169,709	\$ 8,301,435	\$ (18,694,639)	\$ 11,092,787	\$ (98,220,722)
Fund Balance	\$ 75,396,887	\$ 85,566,596	\$ 93,868,031	\$ 75,173,392	\$ 104,960,819	\$ 6,740,096

Operating (Funds 01 & 02)

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 63,579,986	\$ 69,268,070	\$ 70,246,726	\$ 67,783,913	\$ 40,572,993	\$ 69,326,152
Expenses	\$ 51,343,824	\$ 52,388,129	\$ 54,449,011	\$ 63,598,998	\$ 28,480,205	\$ 65,528,892
Transfers In/Out	\$ (13,371,085)	\$ (14,247,008)	\$ (13,000,000)	\$ -	\$ (13,000,000)	\$ -
Contingency	\$ -	\$ -	\$ -	\$ 4,184,915	\$ -	\$ 3,797,260
Net	\$ (1,134,924)	\$ 2,632,933	\$ 2,797,715	\$ -	\$ (907,213)	\$ 0
Fund Balance	\$ 35,810,570	\$ 38,443,503	\$ 41,241,218	\$ 41,241,218	\$ 40,334,005	\$ 40,334,005

Capital (Funds 03 & 04 & 07)

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 51,525,161	\$ 13,305,860	\$ 14,357,112	\$ 13,819,197	\$ 7,407,217	\$ 37,383,352
Expenses	\$ 56,422,329	\$ 16,967,360	\$ 19,200,818	\$ 31,068,195	\$ 15,711,616	\$ 133,978,716
Transfers In/Out	\$ 8,171,085	\$ 12,097,008	\$ 10,000,000	\$ -	\$ 10,000,000	\$ -
Net	\$ 3,273,917	\$ 8,435,508	\$ 5,156,294	\$ (17,248,998)	\$ 1,695,601	\$ (96,595,364)
Fund Balance	\$ 31,252,337	\$ 39,687,845	\$ 44,844,138	\$ 27,595,140	\$ 46,539,739	\$ (50,055,625)

Auxiliary & Restricted & Benefits (Funds 05 & 06 & 18)

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 32,188,742	\$ 33,374,191	\$ 30,221,881	\$ 33,077,855	\$ 20,983,174	\$ 33,341,885
Expenses	\$ 34,526,024	\$ 34,995,791	\$ 32,131,606	\$ 34,950,260	\$ 21,206,272	\$ 35,317,763
Transfers In/Out	\$ 3,700,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -
Net	\$ 1,362,717	\$ (621,600)	\$ 90,275	\$ (1,872,405)	\$ 1,776,902	\$ (1,975,878)
Fund Balance	\$ 4,683,918	\$ 4,062,318	\$ 4,152,593	\$ 2,280,188	\$ 5,929,495	\$ 3,953,617

Audit & Liability, Protection & Settlement (Funds 11 & 12)

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 50,912	\$ 1,110,940	\$ 2,129,158	\$ 2,180,847	\$ 1,084,122	\$ 2,182,187
Expenses	\$ 1,224,932	\$ 1,388,071	\$ 1,872,007	\$ 1,754,083	\$ 1,457,915	\$ 1,831,667
Net	\$ (1,174,020)	\$ (277,131)	\$ 257,152	\$ 426,764	\$ (373,793)	\$ 350,520
Fund Balance	\$ 3,650,062	\$ 3,372,931	\$ 3,630,083	\$ 4,056,847	\$ 3,256,289	\$ 3,606,809

Trust & Agency (Fund 10)

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Actuals	FY 2025 Budget	FY 2025 Actuals YTD	FY 2026 Budget
Revenue	\$ 581,763	\$ 568,559	\$ 702,659	\$ 697,723	\$ 506,571	\$ 766,262
Expenses	\$ 566,336	\$ 607,207	\$ 639,625	\$ 677,677	\$ 459,671	\$ 714,245
Net	\$ 15,428	\$ (38,648)	\$ 63,033	\$ 20,046	\$ 46,900	\$ 52,016
Fund Balance	\$ 1,082,342	\$ 1,043,695	\$ 1,106,728	\$ 1,126,774	\$ 1,153,628	\$ 1,205,645

Rock Valley College

Equalized Assessed Valuation with tax rates

Calendar Year Levy	2022 Actual	2023 Actual	2024 Estimated*	2025 Proposed	2026 Proposed	2027 Proposed
Total assessed valuations	7,160,941,744	7,869,445,871	8,105,529,247	8,267,639,832	8,432,992,629	8,601,652,481
% EAV Growth	7.14%	9.89%	3.00%	2.00%	2.00%	2.00%
Tax rates (per \$100 assessed valuation)						
Educational Fund	0.2300	0.2300	0.2300	0.2300	0.2300	0.2300
Operations and Maintenance Fund	0.0400	0.0400	0.0400	0.0400	0.0400	0.0400
Debt Service Fund						
2015C Bond	0.0020	0.0018	0.0018	0.0411	0.0104	-
2015E Refinancing Bond	0.0376	-	-	-	-	-
2017 Refinancing Bond	0.0305	-	-	-	-	-
2022A Refunding Bond	0.0904	0.1442	0.0829	-	-	-
2022B Refunding Bond		0.0062	0.0652	0.1057	-	-
2024 Working Cash Bond			0.0291	0.0074	0.0334	0.0327
Liability, Protection and Settlement Fund:						
Tort Liability	0.0219	0.0200	0.0186	0.0183	0.0179	0.0176
Workers Compensation	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Unemployment Insurance	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Athletics	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Property/Casualty	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FICA	0.0060	0.0055	0.0060	0.0052	0.0051	0.0050
Audit Fund	0.0007	0.0008	0.0007	0.0007	0.0007	0.0007
Protection, Health and Safety Fund	0.0209	0.0191	0.0185	0.0181	0.0178	0.0174
Adjustments	-	-	-	-	-	-
	0.4800	0.4676	0.4928	0.4665	0.3553	0.3434
*2024 Final Assesd Valuations have not all been received as of 3/24/2025						
Tax extension:						
Educational Fund	16,470,166	18,099,726	19,949,394	19,015,572	19,395,883	19,783,801
Operations and Maintenance Fund	2,864,377	3,147,778	3,469,460	3,307,056	3,373,197	3,440,661
Debt Service Fund	-	-	-	-	-	-
2015C Bond	141,950	141,950	141,950	3,400,595	874,620	-
2015E Refinancing Bond	2,694,825	-	-	-	-	-
2017C Refinancing Bond	2,183,228	-	-	-	-	-
2022A Refunding Bond	6,473,900	11,350,500	6,715,600	-	-	-
2022B Refunding Bond	1,130	489,411	5,282,750	8,736,000	-	-
2024 Working Cash Bond			2,356,017	609,500	2,814,500	2,814,500
Liability, Protection and Settlement Fund						
Tort Liability	1,570,000	1,570,000	1,510,000	1,510,000	1,510,000	1,510,000
Workers Compensation	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-
Athletics	-	-	-	-	-	-
Property/Casualty	-	-	-	-	-	-
FICA	430,000	430,000	490,000	430,000	430,000	430,000
Audit Fund	53,571	64,000	60,000	61,200	62,424	63,672
Protection, Health and Safety Fund	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Adjustment for Overextended Tax Abatement	-	-	-	-	-	-
	34,383,147	36,793,365	41,475,171	38,569,923	29,960,624	29,542,634
% Dollar Growth	13.41%	7.01%	12.72%	-7.00%	-22.32%	-1.40%
Allowance for uncollectible taxes and collection costs	(171,916)	(183,967)	(207,376)	(192,850)	(149,803)	(147,713)
	34,211,231	36,609,398	41,267,795	38,377,073	29,810,821	29,394,921

Rock Valley College

Equalized Assessed Valuation with tax rates

Calendar Year Levy	2022 Actual	2023 Actual	2024 Estimated*	2025 Proposed	2026 Proposed	2027 Proposed
Total assessed valuations	7,160,941,744	7,869,445,871	8,105,529,247	8,267,639,832	8,432,992,629	8,601,652,481

Rock Valley College

Equalized Assessed Valuation with Tax Rates (cont'd)

01 Education Fund	16,387,815	18,009,227	19,849,647	18,920,494	19,298,904	19,684,882
02 Operations & Maintenance Fund	2,850,055	3,132,039	3,452,113	3,290,521	3,356,331	3,423,458
03 Capital (PHS) Fund	1,492,500	1,492,500	1,492,500	1,492,500	1,492,500	1,492,500
04 Bond Fund	11,495,033	11,981,861	14,496,317	12,746,095	3,689,120	2,814,500
11 Audit Fund	53,303	63,680	59,700	60,894	62,112	63,354
12 Liability, Protection & Settlement Fund	1,990,000	1,990,000	1,990,000	1,930,300	1,930,300	1,930,300
	34,268,706	36,669,307	41,340,277	38,440,803	29,829,267	29,408,993

Fiscal Year (1/2 + 1/2)

	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26
01 Education Fund	14,245,241	14,939,564	15,841,613	17,198,521	18,929,437	19,385,070
02 Operations & Maintenance Fund	2,479,540	2,598,185	2,755,063	2,991,047	3,292,076	3,371,317
03 Capital (PHS) Fund	-	-	746,250	1,492,500	1,492,500	1,492,500
04 Bond Fund	12,139,709	12,145,084	11,818,914	11,738,447	13,239,089	13,621,206
11 Audit Fund	52,618	50,237	51,527	58,492	61,690	60,297
12 Liability, Protection & Settlement Fund	-	-	995,000	1,990,000	1,990,000	1,960,150
	28,917,108	29,733,071	32,208,366	35,469,007	39,004,792	39,890,540

Fiscal Year 2026 Capital Projects

Project	Funding Source	Amount
Athletic Fields	Operating/Fund Transfer	1,300,000.00
EOF-NIU	Operating/Fund Transfer	370,600.00
EOF-RVC	Operating/Fund Transfer	370,000.00
IT Computer Replacement	Operating/Fund Transfer	500,000.00
SC Interior Lighting Upgrade	Operating/Fund Transfer	283,080.00
BST Video Wall Installation	Operating/Fund Transfer	80,000.00
Remodel of HSC Surgical Lab	Operating/Fund Transfer	50,000.00
Replacment of Stage & House Lighting BST	Operating/Fund Transfer	1,100,000.00
Student Center Air Handling Unit Upgrade	Operating/Fund Transfer	200,000.00
Repair of Starlight/BST Stage Equip	Operating/Fund Transfer	65,000.00
HSC Patio Furniture	Operating/Fund Transfer	50,000.00
Office Equip-Portable Wall System	Operating/Fund Transfer	70,000.00
Office Furniture Replacement	Operating/Fund Transfer	200,000.00
Boiler House Generators	Operating/Fund Transfer	1,000,000.00
Classroom Technology Upgrades	Operating/Fund Transfer	200,000.00
PEC Gym Floor	Operating/Fund Transfer	2,000,000.00
Bulding Tuckpointing	Operating/Fund Transfer	520,000.00
Parking Lot 7 Upgrade	Operating/Fund Transfer	1,000,000.00
Ford Transit Connect Cargo Vans (3)	Operating/Fund Transfer	114,000.00
Ford Transit Connect Van	Operating/Fund Transfer	40,000.00
BST Box Truck	Operating/Fund Transfer	60,000.00
Hot Water Pressure Washer	Operating/Fund Transfer	11,000.00
Toro Zero Turn Rear Discharge	Operating/Fund Transfer	25,000.00
JCI Upgrade	Operating/Fund Transfer	300,000.00
40 Ft Scissor Lift	Operating/Fund Transfer	30,000.00
14 ft Artic Snow Pusher	Operating/Fund Transfer	34,000.00
8 ft Plow	Operating/Fund Transfer	15,000.00
Tractor	Operating/Fund Transfer	65,000.00
Toro UTX	Operating/Fund Transfer	37,000.00
Clark Fork Truck	Operating/Fund Transfer	35,000.00
2 Passenger Golf Cart GC6	Operating/Fund Transfer	20,000.00
PHS - Body Cameras	PHS Funds	140,000.00
A&E Services FY26	Operating/Fund Transfer	700,000.00
Power Shed Replacement	Operating/Fund Transfer	135,000.00
Downtown West	Bonds & Operating/Fund Transfer	58,000,000.00
Fire Alarm Upgrade	PHS Funds	2,200,000.00
CLII Remodel CDB	CDB Funds	17,000,000.00
CLII Remodel RVC	Bonds & Operating/Fund Transfer	18,000,000.00
Furniture, Fixtures & Equipment CLII	Operating/Fund Transfer	2,000,000.00
Security System Upgrade	PHS Funds	1,915,032.00
HSC 3rd Floor Build out & Elevator	PHS, Bonds & Operating/Fund Transfer	3,253,000.00
HSC Furniture, Fixtures & Equipment	Operating/Fund Transfer	200,000.00
Roadway Upgrade - CDB	CDB Funds	3,296,035.00
Roadway Upgrade - RVC	Operating/Fund Transfer	1,300,000.00
Ellucian Modernization	IT Technology Fees	658,152.00
HVAC Projects	PHS & Operating/Fund Transfer	506,100.00



Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114

SUMMARY OF FISCAL YEAR 2026 BUDGET BY FUND

	GENERAL		CAPITAL	DEBT SERVICE	PROPRIETARY
	Education Fund 01	Operations & Maintenance Fund 02	Operations & Maint-Restricted Fund 03	Bond & Interest/ Working Cash Fund 04 & 07	Auxiliary Enterprises Fund 05 & 18
Est. Begin. Fund Balance 07/01/2025	37,466,209	-	55,198,197	3,024,653	6,717,831
Budget Revenues	59,128,905	10,197,247	22,626,035	14,757,317	14,697,446
Less: Budgeted Expenditures	55,331,646	10,197,246	119,478,799	14,499,917	16,373,324
Less: Budgeted Contingency	3,797,260				
Plus: Transfer In (Out)					
Revenue over (under) Expenditures	\$ (0)	\$ 0	\$ (96,852,764)	\$ 257,400	\$ (1,675,878)
Est. Ending Budgeted Fund Balance	<u>\$ 37,466,209</u>	<u>\$ 0</u>	<u>\$ (41,654,567)</u>	<u>\$ 3,282,053</u>	<u>\$ 5,041,953</u>

	SPECIAL REVENUE			
	Restricted Purpose Fund 06	Audit 11	Fund 12	Liability, Protection, & Settlement Fund 12
Est. Begin. Fund Balance 07/01/2025	2,911,087	69,693	3,304,032	Total ICCB Funds 105,667,049
Budget Revenues	18,644,439	60,000	2,122,187	127,476,258
Less: Budgeted Expenditures	18,944,439	60,000	1,771,667	222,157,120
Less: Budgeted Contingency				3,797,260
Plus: Transfer In (Out)				-
Revenue over (under) Expenditures	\$ (300,000)	\$ -	\$ 350,520	\$ (98,478,122)
Est. Ending Budgeted Fund Balance	<u>\$ 2,611,087</u>	<u>\$ 69,693</u>	<u>\$ 3,654,552</u>	<u>\$ 7,188,927</u>

The Official FY 2026 Budget which is accurately summarized in this document,

was approved by the Board of Trustees on: _____

ATTEST: _____

*Secretary, Board of Trustees
Community College District 511*

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
FY26 Budget ALL FUNDS

Beginning Fund Balance July 1, 2025	\$ 37,466,209	\$ -	\$ 55,198,197	\$ 3,024,653	\$ 6,717,831	\$ 2,911,087	\$ 1,192,558	\$ 69,693	\$ 3,304,032	\$ (8,983,717)	\$ 872,540	\$ 100,900,544	
	Fund 01 Education Fund	Fund 02 Operations & Maintenance Fund	Fund 03 Operations & Maint-Restricted	Fund 04 & 07 Bond & Interest/ Working Cash	Fund 05 & 18 Auxiliary Enterprises	Fund 06 Restricted Purpose Fund	Fund 10 Trust & Agency Fund	Fund 11 Audit Fund	Fund 12 Liability, Protection, & Settlement	Fund 19 OPEB Fund	Fund 20 SURS Penalty Fund	Total of Budget	Percent
Revenues													
Local Government	18,636,593	3,796,685	1,500,000	14,546,317				60,000	2,000,000			40,539,595	29%
State Government	11,383,002	958,511	20,296,035			4,561,733				(3,900,000)		33,299,281	24%
Federal Government						11,187,088						11,187,088	8%
Student Tuition & Fees	15,268,033	3,356,181	330,000		2,497,029		313,959					21,765,202	16%
Sales & Service Fees	100,200				1,688,819		23,000					1,812,019	1%
Facilities Revenue		793,630										793,630	1%
Investment Revenue	2,295,900	133,470	500,000	211,000					4,000			3,144,370	2%
Gifts, Grants & Bequests	378,762				3,900	1,652,985						2,035,647	1%
Other Revenue	190,880	160,200			9,418,525	265,600	427,800		60,000			10,523,005	8%
SURS on Behalf	10,875,535	998,570			1,089,173	977,034	1,502		58,187			14,000,000	10%
	59,128,905	10,197,247	22,626,035	14,757,317	14,697,446	18,644,439	766,262	60,000	2,122,187	(3,900,000)	0	139,099,837	100%
Less Nonoperating Items													
Adjusted Revenue	59,128,905	10,197,247	22,626,035	14,757,317	14,697,446	18,644,439	766,262	60,000	2,122,187	(3,900,000)	0	139,099,837	
Expenditures													
Salaries	29,043,080	2,673,391			2,899,751	2,615,171	4,000		154,941			37,390,334	16%
Employee Benefits	6,392,160	615,002			9,448,830	689,298			404,094	(7,800,000)		9,749,384	4%
Contractual Services	3,621,892	2,365,005	1,372,652	2,100	833,216	295,733	113,730	60,000	506,446			9,170,773	4%
General Materials & Supplies	3,000,093	691,425	589,400		668,033	1,587,795	126,882		500			6,664,128	3%
Travel & Conference Meeting Exp	642,261	12,935	6,900		293,255	223,261	248,129		0			1,426,740	1%
Fixed Charges	608,673	272,809		14,497,817	5,845	53,926	985		647,500			16,087,555	7%
Utilities	6,625	2,503,360			500	16,685						2,527,170	1%
Capital Outlay	80,200	64,750	117,509,847			405,000						118,059,797	51%
Other Expenditures	1,061,127				1,134,720	12,080,536	219,017				250,000	14,745,400	6%
SURS on Behalf	10,875,535	998,570			1,089,173	977,034	1,502		58,187			14,000,000	6%
	55,331,646	10,197,247	119,478,799	14,499,917	16,373,324	18,944,439	714,245	60,000	1,771,667	(7,800,000)	250,000	229,821,283	100%
Contingency	3,797,260											3,797,260	
Less Nonoperating Items													
Adjusted Expenditures	59,128,906	10,197,247	119,478,799	14,499,917	16,373,324	18,944,439	714,245	60,000	1,771,667	(7,800,000)	250,000	233,618,543	
Transfer In (Out)													
Net by Fund	(0)	(0)	(96,852,764)	257,400	(1,675,878)	(300,000)	52,016	-	350,520	3,900,000	(250,000)	(90,721,446)	
Estimated Fund Balance June 30, 2026	37,466,209	(0)	(41,654,567)	3,282,053	5,041,953	2,611,087	1,244,574	69,693	3,654,552	(5,083,717)	622,540	10,179,098	
By Function	Education Fund	Operations & Maintenance Fund	Operations & Maint-Restricted	Bond & Interest/ Working Cash	Auxiliary Enterprises	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total of Budget	Percent
Other												-	0%
Instruction	25,561,498				238,537	2,805,397						28,605,432	12%
Academic Support	5,065,303				500							5,065,803	2%
Student Services	7,454,461				44,916	764,011	276,998					8,540,386	4%
Public Service/Continuing Education	1,457,438				4,076,071	4,996,559						10,530,068	5%
Auxiliary Services					1,874,688		255,762					2,130,450	1%
Operation and Maintenance	148,553	9,750,812	118,789,847				985		629,167			129,319,364	56%
Institutional Support	15,632,892	446,434	688,952	14,499,917	10,138,613		500	60,000	1,142,500	(7,800,000)	250,000	35,059,808	15%
Scholarships, Grants, Waivers	11,500					10,378,472	180,000					10,569,972	5%
	55,331,646	10,197,246	119,478,799	14,499,917	16,373,324	18,944,439	714,245	60,000	1,771,667	(7,800,000)	250,000	229,821,283	100%

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
FY26 Budget ALL FUNDS

Revenues by Source	Operating	Capital	Other	Total
41 Local Government	\$ 40,539,595	\$ -	\$ -	\$ 40,539,595
42 State Government	28,737,548	4,561,733	-	33,299,281
43 Federal Government	-	11,187,088	-	11,187,088
44 Student Tuition & Fees	18,954,214	2,497,029	313,959	21,765,202
45 Sales & Service Fees	100,200	1,688,819	23,000	1,812,019
46 Facilities Revenue	793,630	-	-	793,630
47 Investment Revenue	3,134,370	10,000	-	3,144,370
48 Gifts, Grants & Bequests	378,762	1,656,885	-	2,035,647
49 Other Revenue	411,080	9,684,125	427,800	10,523,005
SURS on Behalf	11,932,292	2,066,207	1,502	14,000,000
Total Budget Revenues	\$ 104,981,691	\$ 33,351,885	\$ 766,262	\$ 139,099,837

Appropriations by Object	Operating	Capital	Other	Total
51 Salaries	\$ 31,871,412	\$ 5,514,922	\$ 4,000	\$ 37,390,334
52 Employee Benefits	(388,745)	10,138,128	-	9,749,384
53 Contractual Services	7,928,094	1,128,949	113,730	9,170,773
54 General Materials & Supplies	4,281,418	2,255,828	126,882	6,664,128
55 Travel & Conference Meeting Exp	662,096	516,516	248,129	1,426,740
56 Fixed Charges	16,026,799	59,771	985	16,087,555
57 Utilities	2,509,985	17,185	-	2,527,170
58 Capital Outlay	117,654,797	405,000	-	118,059,797
59 Other Expenditures	1,061,127	13,215,256	469,017	14,745,400
60 Other Expenditures	-	-	-	14,000,000
SURS On-Behalf	11,932,292	2,066,206	1,502	-
Total Budget Expenses	\$ 193,539,275	\$ 35,317,763	\$ 964,245	\$ 229,821,283

Expenditures by Function	Operating	Capital	Other	Total
0 Other	\$ -	\$ -	\$ -	\$ -
1 Instruction	25,561,498	3,043,934	-	28,605,432
2 Academic Support	5,065,303	500	-	5,065,803
3 Student Services	7,454,461	808,927	276,998	8,540,386
4 Public Service/Continuing Education	1,457,438	9,072,630	-	10,530,068
6 Auxiliary Services	-	1,874,688	255,762	2,130,450
7 Operation and Maintenance	129,318,379	-	985	129,319,364
8 Institutional Support	24,670,696	10,138,613	250,500	35,059,808
9 Scholarships, Grants, Waivers	11,500	10,378,472	180,000	10,569,972
Total Expenses by Function	\$ 193,539,275	\$ 35,317,763	\$ 964,245	\$ 229,821,283

Education Fund Statement of Expenditures by Function Code

EDUCATION FUND 01		<u>FY26 Budget</u>
0 OTHER		
51	Salaries	
52	Employee Benefits	
53	Contractual Services	
54	General Materials & Supplies	
55	Travel & Conference Meeting Exp	
56	Fixed Charges	
57	Utilities	
58	Capital Outlay	
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u>\$ -</u>
1 INSTRUCTION		
51	Salaries	15,270,714
52	Employee Benefits	2,734,848
53	Contractual Services	531,769
54	General Materials & Supplies	907,691
55	Travel & Conference Meeting Exp	196,454
56	Fixed Charges	133,696
57	Utilities	
58	Capital Outlay	46,200
59	Other Expenditures	5,295
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u>\$ 19,826,666</u>
2 ACADEMIC SUPPORT		
51	Salaries	2,445,825
52	Employee Benefits	692,612
53	Contractual Services	223,118
54	General Materials & Supplies	634,900
55	Travel & Conference Meeting Exp	33,810
56	Fixed Charges	111,428
57	Utilities	2,100
58	Capital Outlay	
59	Other Expenditures	2,995
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u>\$ 4,146,787</u>

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114

Education Fund Statement of Expenditures by Function Code

3 STUDENT SERVICES

51	Salaries	4,358,157
52	Employee Benefits	960,636
53	Contractual Services	100,806
54	General Materials & Supplies	267,703
55	Travel & Conference Meeting Exp	110,249
56	Fixed Charges	
57	Utilities	500
58	Capital Outlay	
59	Other Expenditures	19,728
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ 5,817,779</u></u>

4 PUBLIC SERVICE/CONTINUING EDUCATION

51	Salaries	660,317
52	Employee Benefits	147,390
53	Contractual Services	13,250
54	General Materials & Supplies	104,952
55	Travel & Conference Meeting Exp	28,169
56	Fixed Charges	71,972
57	Utilities	1,100
58	Capital Outlay	
59	Other Expenditures	205,969
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ 1,233,119</u></u>

6 AUXILIARY SERVICES

51	Salaries	
52	Employee Benefits	
53	Contractual Services	
54	General Materials & Supplies	
55	Travel & Conference Meeting Exp	
56	Fixed Charges	
57	Utilities	
58	Capital Outlay	
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ -</u></u>

Education Fund Statement of Expenditures by Function Code

7 OPERATIONS AND MAINTENANCE OF PLANT

51	Salaries	
52	Employee Benefits	
53	Contractual Services	19,765
54	General Materials & Supplies	
55	Travel & Conference Meeting Exp	
56	Fixed Charges	128,788
57	Utilities	
58	Capital Outlay	
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		\$ 148,553

8 INSTITUTIONAL SUPPORT

51	Salaries	6,308,068
52	Employee Benefits	1,856,674
53	Contractual Services	2,733,184
54	General Materials & Supplies	1,084,847
55	Travel & Conference Meeting Exp	273,579
56	Fixed Charges	162,789
57	Utilities	2,925
58	Capital Outlay	34,000
59	Other Expenditures	815,640
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		\$ 13,271,706

9 SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS

51	Salaries	
52	Employee Benefits	
53	Contractual Services	
54	General Materials & Supplies	
55	Travel & Conference Meeting Exp	
56	Fixed Charges	
57	Utilities	
58	Capital Outlay	
59	Other Expenditures	11,500
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		\$ 11,500

GRAND TOTAL

\$ 44,456,111

Education Fund Statement of Expenditures by Function Code

OPERATIONS & MAINTENANCE FUND 02 *FY26 Budget*

0 OTHER

- 51 Salaries
- 52 Employee Benefits
- 53 Contractual Services
- 54 General Materials & Supplies
- 55 Travel & Conference Meeting Exp
- 56 Fixed Charges
- 57 Utilities
- 58 Capital Outlay
- 59 Other Expenditures
- 71 Transfers to Other Funds
- 72 Transfers from Other Funds

\$ -

1 INSTRUCTION

- 51 Salaries
- 52 Employee Benefits
- 53 Contractual Services
- 54 General Materials & Supplies
- 55 Travel & Conference Meeting Exp
- 56 Fixed Charges
- 57 Utilities
- 58 Capital Outlay
- 59 Other Expenditures
- 71 Transfers to Other Funds
- 72 Transfers from Other Funds

\$ -

2 ACADEMIC SUPPORT

- 51 Salaries
- 52 Employee Benefits
- 53 Contractual Services
- 54 General Materials & Supplies
- 55 Travel & Conference Meeting Exp
- 56 Fixed Charges
- 57 Utilities
- 58 Capital Outlay
- 59 Other Expenditures
- 71 Transfers to Other Funds
- 72 Transfers from Other Funds

\$ -

Education Fund Statement of Expenditures by Function Code

3 STUDENT SERVICES

51 Salaries
52 Employee Benefits
53 Contractual Services
54 General Materials & Supplies
55 Travel & Conference Meeting Exp
56 Fixed Charges
57 Utilities
58 Capital Outlay
59 Other Expenditures
71 Transfers to Other Funds
72 Transfers from Other Funds

\$ -

4 PUBLIC SERVICE/CONTINUING EDUCATION

51 Salaries
52 Employee Benefits
53 Contractual Services
54 General Materials & Supplies
55 Travel & Conference Meeting Exp
56 Fixed Charges
57 Utilities
58 Capital Outlay
59 Other Expenditures
71 Transfers to Other Funds
72 Transfers from Other Funds

\$ -

6 AUXILIARY SERVICES

51 Salaries
52 Employee Benefits
53 Contractual Services
54 General Materials & Supplies
55 Travel & Conference Meeting Exp
56 Fixed Charges
57 Utilities
58 Capital Outlay
59 Other Expenditures
71 Transfers to Other Funds
72 Transfers from Other Funds

\$ -

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114

Education Fund Statement of Expenditures by Function Code

7 OPERATIONS AND MAINTENANCE OF PLANT

51	Salaries	2,673,391
52	Employee Benefits	615,002
53	Contractual Services	2,351,905
54	General Materials & Supplies	689,325
55	Travel & Conference Meeting Exp	12,935
56	Fixed Charges	41,125
57	Utilities	2,303,810
58	Capital Outlay	64,750
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ 8,752,243</u></u>

8 INSTITUTIONAL SUPPORT

51	Salaries	
52	Employee Benefits	
53	Contractual Services	13,100
54	General Materials & Supplies	2,100
55	Travel & Conference Meeting Exp	
56	Fixed Charges	231,684
57	Utilities	199,550
58	Capital Outlay	
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ 446,434</u></u>

9 SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS

51	Salaries	
52	Employee Benefits	
53	Contractual Services	
54	General Materials & Supplies	
55	Travel & Conference Meeting Exp	
56	Fixed Charges	
57	Utilities	
58	Capital Outlay	
59	Other Expenditures	
71	Transfers to Other Funds	
72	Transfers from Other Funds	
		<u><u>\$ -</u></u>
GRAND TOTAL		<u><u>\$ 9,198,677</u></u>

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
Summary of Fiscal Year 2026 Operating Budgeted Revenues

	Education Fund	Operations & Maintenance Fund	Total Operating Funds
OPERATING REVENUES BY SOURCE			
<i>Local Government</i>			
Local Taxes	\$ 17,956,520	\$ 3,116,612	\$ 21,073,133
Corporate Personal Property Replacement Taxes	680,073	680,073	1,360,146
Chargeback Revenue			
Other	-	-	-
TOTAL LOCAL GOVERNMENT	\$ 18,636,593	\$ 3,796,685	\$ 22,433,278
<i>State Government</i>			
ICCB Base Operating Grants	\$ 5,431,562	\$ 958,511	\$ 6,390,073
ICCB Equalization Grants	5,551,440		5,551,440
ICCB - Career and Technical Education	400,000		400,000
ICCB - Adult Education	-	-	-
ICCB Performance			
SURS ON BEHALF	10,875,535	998,570	11,874,104
TOTAL STATE GOVERNMENT	\$ 22,258,537	\$ 1,957,081	\$ 24,215,617
<i>Federal Government</i>			
Dept. of Education			
Dept. of Labor			
Dept. of Health and Human Services			
Other	-	-	-
TOTAL FEDERAL GOVERNMENT	\$ -	\$ -	\$ -
<i>Student Tuition and Fees</i>			
Tuition	12,012,419	3,356,181	15,368,600
Fees	3,255,614	-	3,255,614
Other Student Assessments			
	\$ 15,268,033	\$ 3,356,181	\$ 18,624,214
<i>Other Sources</i>			
Sales and Service Fees	\$ 100,200		\$ 100,200
Facilities Revenue		793,630	793,630
Investment Revenue	2,295,900	133,470	2,429,370
Nongovernmental Grants	378,762		378,762
Other	190,880	160,200	351,080
TOTAL OTHER SOURCES	\$ 2,965,742	\$ 1,087,300	\$ 4,053,042
TOTAL 2026 BUDGETED REVENUE	\$ 59,128,905	\$ 10,197,247	\$ 69,326,152
<i>Less Non-operating Items</i>			
Tuition Chargeback Revenue	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contract Revenue	-	-	-
ADJUSTED REVENUE	\$ 59,128,905	\$ 10,197,247	\$ 69,326,152

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
Summary of Fiscal Year 2026 Operating Budgeted Expenditures

BY PROGRAM	Education Fund	Operations & Maintenance Fund	Operating Funds
Instruction	\$ 25,561,498		\$ 25,561,498
Academic Support	5,065,303		5,065,303
Student Services	7,454,461		7,454,461
Public Service/Continuing Education	1,457,438		1,457,438
Auxiliary Services			
Operation and Maintenance	148,553	9,750,812	9,899,365
Institutional Support	15,632,892	446,434	16,079,326
Scholarships, Student Grants & Waivers	11,500		11,500
	<u>\$ 55,331,646</u>	<u>\$ 10,197,246</u>	<u>\$ 65,528,892</u>
INTERFUND TRANSFERS	\$ -	\$ -	\$ -
TOTAL 2026 BUDGETED EXPENDITURES	\$ 55,331,646	\$ 10,197,246	\$ 65,528,892
<i>Less Non-operating Items</i>			
Tuition Chargeback	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contracts	-	-	-
ADJUSTED EXPENDITURES	<u>\$ 55,331,646</u>	<u>\$ 10,197,246</u>	<u>\$ 65,528,892</u>

BY OBJECT	Education Fund	Operations & Maintenance Fund	Operating Funds
Salaries	\$ 29,043,080	\$ 2,673,391	\$ 31,716,472
Employee Benefits	6,392,160	615,002	7,007,162
Contractual Services	3,621,892	2,365,005	5,986,896
General Materials & Supplies	3,000,093	691,425	3,691,518
Travel & Conference Meeting Exp	642,261	12,935	655,196
Fixed Charges	608,673	272,809	881,482
Utilities	6,625	2,503,360	2,509,985
Capital Outlay	80,200	64,750	144,950
Other Expenditures	1,061,127		1,061,127
SURS On-Behalf Allocation	10,875,535	998,570	11,874,104
Contingency			
	<u>\$ 55,331,646</u>	<u>\$ 10,197,246</u>	<u>\$ 65,528,892</u>
INTERFUND TRANSFERS	\$ -	\$ -	\$ -
TOTAL 2026 BUDGETED EXPENDITURES	\$ 55,331,646	\$ 10,197,246	\$ 65,528,892
<i>Less Non-operating Items</i>			
Tuition Chargeback	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contracts	-	-	-
ADJUSTED EXPENDITURES	<u>\$ 55,331,646</u>	<u>\$ 10,197,246</u>	<u>\$ 65,528,892</u>

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
Summary of Fiscal Year 2026 Operating Budgeted Expenditures

BY PROGRAM	Operations & Maint- Restricted	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total Non-Operating Funds
Instruction				238,537	2,805,397						\$ 3,043,934
Academic Support				500							500
Student Services				44,916	764,011	276,998					1,085,925
Public Service/Continuing Education				4,076,071	4,996,559						9,072,630
Auxiliary Services				1,874,688		255,762					2,130,450
Operation and Maintenance	118,789,847					985		629,167			119,419,999
Institutional Support	688,952	14,499,917		990,000		500	60,000	1,142,500	(3,900,000)	250,000	13,731,869
Scholarships, Student Grants & Waivers					10,378,472	180,000					10,558,472
	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (3,900,000)	\$ 250,000	\$ 159,043,779
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2026 BUDGETED EXPENDITURES	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (3,900,000)	\$ 250,000	\$ 159,043,779
<i>Less Non-operating Items</i>											
Tuition Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Service	-	-	-	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (3,900,000)	\$ 250,000	\$ 159,043,779

BY OBJECT	Operations & Maint- Restricted	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total Non-Operating Funds
Salaries				2,899,751	2,615,171	4,000		154,941			\$ 5,673,863
Employee Benefits				545,618	689,298			404,094	(7,800,000)		(6,160,991)
Contractual Services	1,372,652	2,100		618,716	295,733	113,730	60,000	506,446			2,969,377
General Materials & Supplies	589,400			638,733	1,587,795	126,882		500			2,943,310
Travel & Conference Meeting Exp	6,900			293,255	223,261	248,129		0			771,544
Fixed Charges		14,497,817		5,845	53,926	985		647,500			15,206,073
Utilities				500	16,685						17,185
Capital Outlay	117,509,847				405,000						117,914,847
Other Expenditures				1,133,120	12,080,536	219,017				250,000	13,682,673
SURS On-Behalf Allocation				1,089,173	977,034	1,502		58,187			2,125,896
	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (7,800,000)	\$ 250,000	\$ 155,143,779
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2026 BUDGETED EXPENDITURES	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (7,800,000)	\$ 250,000	\$ 155,143,779
<i>Less Non-operating Items</i>											
Tuition Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Service	-	-	-	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 119,478,799	\$ 14,499,917	\$ -	\$ 7,224,711	\$ 18,944,439	\$ 714,245	\$ 60,000	\$ 1,771,667	\$ (7,800,000)	\$ 250,000	\$ 155,143,779

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Appointments

Chase Budziak, Dean of Career Technical Education, Full-time, ADM, Grade S, \$91,043, effective April 9, 2025.

Dr. Terrica Huntley, Vice President of Human Resources, Full-time, ADM, Grade V, \$130,000, effective May 1, 2025.

_____, Biology Instructor, Full-time Faculty, Lane ___, Step ___, \$_____, effective _____.

_____, Executive Director of IT, Full-time, ADM, Grade S, \$_____, effective _____.

B. Departures

Tricia Wagner, Director of Adult Education, is resigning effective April 11, 2025.

Carol Anderson, Mathematics Professor, Full-time Faculty, is retiring effective May 31, 2025.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Personnel Report
Sabbatical Leave**

Background: Assistant Professor Moria Nagy, assistant professor of life sciences, is proposing a one-semester sabbatical to address the lived experiences of LGBTQIA+ students in science courses at Rock Valley College and two other community colleges regarding their science identity and sense of belonging.

Students will be interviewed, and focus groups will be conducted. The findings of this study will be used to inform inclusive course design, which is a broad application of culture and belonging. The findings will be shared with other faculty and staff at the College.

This proposed sabbatical leave, part of Assistant Professor Nagy's doctoral research, is titled "A Qualitative Research Study Focusing on the Lived Experiences of LGBTQIA+ Community College Students Regarding Science Identity and Sense of Belonging."

Recommendation: It is recommended that the Board of Trustees approves the following personnel action:

A. SABBATICAL LEAVE, one semester, Academic Year 2025–2026, granted in accordance with the 2021–2026 collective bargaining agreement, Section 8.5.7, to **Moria Nagy (E0450956)**, Assistant Professor of Life Sciences.

Assignment: A sabbatical leave for one semester (Fall 2025) at 100% salary.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Resolution Honoring the Retirement of
Rock Valley College Employees**

WHEREAS, the following individuals have retired as employees of Rock Valley College during 2024-2025: Mark Adolphson, Carol Anderson, Mitchell Dally, Lynn Fisher-Carlson, Amy Heilman, Michael Kelley, Vicki Lay, Kim Patterson, Steven Perry, Kerri Shaw, Charles Sicotte, Larry Stark, George Winiarski, and Michael Youngblood; and

WHEREAS, Rock Valley College honors and celebrates the commitment and dedication of these employees who contributed countless hours and used their unique skills and talents toward the betterment of Rock Valley College; and

WHEREAS, some proactively worked with faculty and staff to develop curriculum, others used their unique teaching style to share their knowledge and experience with countless numbers of students, and others worked behind the scenes to ensure smooth day-to-day operations of Rock Valley College; and

THEREFORE, be it now resolved that Mark, Carol, Mitchell, Lynn, Amy, Michael K., Vicki, Kim, Steven, Kerri, Charles, Larry, George, and Michael Y., take with them the gratitude and best wishes of all their colleagues at Rock Valley College and the Board of Trustees; and

BE IT FURTHER RESOLVED, that the undersigned express their hope that their happiest years are those which lie ahead;

GIVEN under our hand and seal this 22nd day of April 2025.

Howard J. Spearman, Ph.D.
President

Attest: _____
Secretary, Board of Trustees

**2025 Summer Flex Days for
Full-time ESP, SSA, PSA, and Administrative Staff**

Background:

Board Report #8146 was approved on April 23, 2024, by the Board of Trustees to offer five summer flex days in 2024 for full-time Educational Support Personnel (ESP), Support Staff Association (SSA), Professional Staff Association (PSA) and Administrative staff.

For 2025, it is again recommended that five (eight-hour) summer flex days be offered to the ESP, SSA, PSA, and Administrative staff to be used between May 19, 2025, and August 1, 2025

The summer flex days must be used during the time period above, or they will be forfeited. The days must be used in eight-hour blocks and scheduled through the appropriate supervisor. If a shift is longer than the eight-hour flex day, the time can be supplemented with other paid time (vacation or personal hours) the employee has available.

Recommendation:

It is recommended that the Board of Trustees approves five (eight-hour) summer flex days for full-time ESP, SSA, PSA, and Administrative staff to be used between May 19, 2025, and August 1, 2025.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Construction Manager at Risk - Downtown West Campus: Construction 2024-2025

Committee of the Whole: 4/8/2025

*Denotes updated information from last presentation

\$3,000,000.00

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total
PCO CCF-002	Camera on Job Site: 18-month rental, beginning Feb 1 2025, of a self-contained, Solar Powered job-site camera with web-based access.	11/7/2024	\$20,100.00	\$20,100.00	Approved	11/12/2024	Ringland Johnson Construction	\$2,979,900.00
* PCO CCF-005	IFB vs. IFC Sitework Drawings Northern Illinois Service proposes the following due to IFB vs. IFC Sitework drawing set changes reconciliation - PVC piping casing.	2/24/2025	\$ 6,167.33	\$ 6,167.33	Approved	3/13/2025	Ringland Johnson Construction	\$2,973,732.67

Demolition - Downtown West Campus: Construction 2024-2025

Committee of the Whole: 4/8/2025

*Denotes updated information from last presentation

ALLOWANCE #1 \$16,250.00

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Allowance Running Total
	Unencumber remainder of unused Allowance.							
	CE #009 - Demo Allowances Balance Reconciliation							
	Allowance #1							
	Northern Illinois Service to be issued a deduct							
* PCO	change order to their contract for the unused							
DA1-001	Allowance #1: 250 CY Unsuitable Soils of (\$16,250).	2/24/2025	\$ (16,250.00)	\$ (16,250.00)	Approved	3/10/2025	Northern Illinois Service	

Demolition - Downtown West Campus: Construction 2024-2025

Committee of the Whole: 4/8/2025

*Denotes updated information from last presentation

ALLOWANCE #2 \$50,000.00

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Allowance Running Total
* PCO DA2-001	Cistern under building	10/17/2024	\$ 13,746.00	\$ 13,746.00	Approved	11/11/2024	Northern Illinois Service	\$36,254.00
* PCO DA2-002	Underground Storage Tank Removal	11/26/2024	\$ 19,127.00	\$ 19,127.00	Approved	12/10/2024	Northern Illinois Service	\$17,127.00
* PCO DA2-003	Unencumber remainder of unused Allowance. CE #010 - Demo Allowance Balance Reconcile Allowance #2 Northern Illinois Service to be issued a deduct change order to their contract for the unused Allowance #2: Contaminated Soils of (\$17,127.07).	2/24/2025	\$ (17,127.07)	\$ (17,127.07)	Approved	3/10/2025	Northern Illinois Service	

SSC LED Lighting: Construction 2024-2025

Committee of the Whole: 4/08/2025

*Denotes updated information from last presentation

\$50,225.20

Change Order Number	Description	Date Received	Amount Requested	Amount Approved	Status	Date Approved	Company Name	Contingency Running Total
1	Add (9) F20 fixtures to bookcases in Bookstore	1/17/2025	\$1,556.00	\$1,556.00	Approved	1/21/2025	HELM ELECTRIC FACILITY	\$48,669.20
*2	Stenstrom Student Center Atrium: remove Lutron Dimmer Panel and rewire to 7 new switches including 2 new Dimmers (for track lighting) and 2-3way switches to replace entrance switch at North entrance, 1 at N entrance 1 at bank of switches	2/5/2025	\$6,992.00	\$6,992.00	Approved	2/14/2025	HELM ELECTRIC FACILITY	\$41,677.20
*3	Stenstrom Student Center Bookstore Storage Room: Change (5) F10 at 1800 lumens ea. to new Strip LED Lithonia 5000 lumen 40K 80CRI.	2/5/2025	\$1,689.00	\$1,689.00	Approved	2/14/2025	HELM ELECTRIC FACILITY	\$39,988.20

ROCK VALLEY COLLEGE 2025 - AT A GLANCE CAMPUS FACILITY EVENTS					
Date	Event	Staff	Student	Athletic	Community
April					
4/1/2025	Baseball Game - Baseball Field, 3pm	X	X	X	X
4/1/2025	First Tuesday Lecture - SSC Atrium, 5:30pm	X	X		X
4/2/2025	Campus Culture and Belonging Spring Symposium - SSC Atrium, 11am	X	X		
04/04 - 04/06	Blackhawk Area Boy Scout Council 50th Annual Derby - PEC Gym, 8am				X
4/4/2025	Softball Game - Softball Field, 3pm	X	X	X	X
4/7/2025	First Generation Speaker Series - SSC Atrium, 12pm	X	X		
04/08 - 04/09	LCHD Regional Substance Use Prevention - SSC Atrium, 9:30am				X
4/8/2025	Mental Health Check-in - SSC Hub, 11:30am	X	X		
4/9/2025	Wellness Wednesday - PEC 0110, 12pm	X	X		
4/9/2025	Softball Game - Softball Field, 3pm	X	X	X	X
4/10/2025	Baseball Game - Baseball Field, 2pm	X	X	X	X
4/11/2025	CEANCI T & E Ed Regional Competition - ATC, 7:30am	X	X		X
4/11/2025	Baseball Game - Baseball Field, 1pm & 3:30pm	X	X	X	X
4/11/2025	Softball Game - Softball Field, 3pm	X	X	X	X
4/12/2025	Rising Stars All-Star Basketball Classic - PEC Gym, 4pm	X	X	X	X
4/13/2025	Softball Game - Softball Field, 12pm	X	X	X	X
4/14/2025	DAP Club Goalball - PEC Gym, 2pm	X	X		
4/15/2025	Black Maternal Mortality Health Awareness - ERC PAR, 6pm	X	X		X
4/16/2025	Softball Game - Softball Field, 2pm	X	X	X	X
4/16/2025	Baseball Game - Baseball Field, 2pm & 4:30pm	X	X	X	X
4/16/2025	Spring Jazz Concert - ERC PAR, 7pm	X	X		X
4/17/2025	Professional Development Day - PEC Gym, 8am	X			
4/19/2025	Softball Game - Softball Field, 11am & 3pm	X	X	X	X
4/21/2025	Caskey Lecture - PEC Gym, 6pm	X	X		X
4/22/2025	Softball Game - Softball Field, 3pm	X	X	X	X
4/23/2025	Baseball Game - Baseball Field, 2pm & 4:30pm	X	X	X	X
4/24/2025	WEI Skilled Trades Fair - ATC , 2pm	X	X		X
4/24/2025	RVC Spring Band Concert - ERC PAR, 6pm	X	X		X
4/25/2025	ALAS High School Leadership Conference - PEC Gym, 8am	X	X		X
4/25/2025	CEO Challenge - SSC, PEC, & WTC, 11am	X	X		X
4/25/2025	Eagles Award of Excellence - SSC Atrium, 11am	X	X		X
4/26/2025	Softball Game - Softball Field, 12pm	X	X	X	X
4/26/2025	Baseball Game - Baseball Field, 1pm & 3:30pm	X	X	X	X
4/27/2025	Softball Game - Softball Field, 12pm	X	X	X	X
4/27/2025	Baseball Game - Baseball Field, 12pm & 2:30pm	X	X	X	X
May					
5/1/2025	RPS 205 Med Quiz Bowl - SSC Atrium, 10am				X
5/1/2025	CAB's Mayday Field Day - Grounds, 12:30pm	X	X		
5/2/2025	TRiO Graduation & DAP Induction Ceremony - SSC Atrium, 10:30am	X	X		X
5/2/2025	Baseball Game - Baseball Field, 1pm & 3:30pm	X	X	X	X
05/02 - 05/03	Old Towne Band Concert - ERC PAR, 6pm	X	X		X
5/4/2025	Baseball Game - Baseball Field, 12pm & 2:30pm	X	X	X	X
5/5/2025	Mayfest for Finals Frenzy Movie Day - SSC Atrium, 2pm	X	X		
5/6/2025	Spring Finals Frenzy - SSC Atrium & HUB, 11am	X	X		
5/6/2025	First Tuesday Lecture - SSC Atrium, 5:30pm	X	X		X
5/9/2025	Sankofa African American Completion Ceremony - SSC Atrium, 6pm	X	X		X
5/13/2025	Hispanic Student Completion Recognition - PEC Gym, 2pm	X	X		X
5/13/2025	Massage Therapy Completion Ceremony - SSC Atrium, 6pm	X	X		X
5/14/2025	Dental Hygiene Program Pinning Ceremony - SSC Atrium, 12pm	X	X		X

May cont.

5/14/2025	Respiratory Care Pinning Ceremony - SSC Atrium, 2pm	X	X		X
5/15/2025	Nursing Pinning Ceremony - SSC Atrium, 11am	X	X		X
5/15/2025	RVC Certificate Ceremony - PEC Gym, 2pm	X	X		X
5/15/2025	GED Recognition Ceremony - PEC 1100, 6pm	X	X		X
5/16/2025	RVC Commencement - PEC Gym, 2pm & 6pm	X	X		X
5/20/2025	RVC Community Orchestra Concert - ERC PAR, 7pm	X	X		X
5/21/2025	RVC Retiree Celebration - SSC Atrium, 2pm	X			X
5/22/2025	RVC Golden Eagle's Family Breakfast - SSC Atrium, 8am	X	X		X
5/22/2025	RAISE Completion Ceremony - SSC Atrium, 4pm	X	X		X
5/23/2025	WEI Commencement Ceremony - PEC Gym, 10am	X	X		X

June

06/04 - 06/07	Spongebob Musical Showing - Starlight Theatre, 8pm	X	X		X
6/7/2025	Spongebob Musical Matinee Showing - Starlight Theatre, 2pm	X	X		X
06/09 - 06/13	RVC & Nike Volleyball Camp - PEC Gym, 8am	X	X	X	X
06/11 - 06/14	Grease Showing - Starlight Theatre, 8pm	X	X		X
6/14/2025	Grease Matinee Showing - Starlight Theatre, 2pm	X	X		X
6/16 - 07/22	TRiO Upward Bound Summer Program - SSC Atrium & CLI, 8am	X	X		X
06/18 - 06/21	Ragtime Showing - Starlight Theatre, 8pm	X	X		X
6/21/2025	Ragtime Matinee Showing - Starlight Theatre, 2pm	X	X		X
6/24/2025	Boone Retired Teacher's Association Tours the ATC - ATC, 10am				X
6/25/2025	New Student Welcome Week - SSC Atrium & CLI, 10am	X	X		X
6/25 - 06/28	The Wedding Singer Showing - Starlight Theatre, 8pm	X	X		X
6/26/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X
6/28/2025	The Wedding Singer Matinee Showing - Starlight Theatre, 2pm	X	X		X

July

7/3/2025	Phantom Regiment Corps Housing - PEC Building, 2am				X
7/3/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X
7/3/2025	Star Spangled Spectacular RSO Performance - Starlight Theatre, 8pm	X	X		X
7/8/2025	New Student Welcome Week - SSC Atrium & CLI, 1pm	X	X		X
07/09 - 07/13	Spongebob Musical Showing - Starlight Theatre, 8pm	X	X		X
7/10/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X
7/14/2025	Raymond James Buy Out Performance - Starlight Theatre, 7:30pm				X
7/15/2025	Wells Fargo Buy Out Performance - Starlight Theatre, 7pm				X
7/17/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X
7/20/2025	Wesley Willows Buy Out Performance - Starlight Theatre, 2pm	X	X		X
07/23 - 07/27	Ragtime Showing - Starlight Theatre, 8pm	X	X		X
7/24/2025	New Student Welcome Week - SSC Atrium & CLI, 10am	X	X		X
7/24/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X
7/29/2025	Aspire Event - SSC Atrium & CLI, 1pm	X	X		X
07/30 - 08/03	The Wedding Singer Showing - Starlight Theatre, 8pm	X	X		X
7/31/2025	RPS Summer Euphonium Summer Camp - ERC PAR, 6pm				X