

APPLICATION FOR CREDIT COURSES

Admission Requirements

Rock Valley College maintains an open admission policy, admitting all applicants. Rock Valley College does not discriminate on basis of race, color, religion, national origin, ancestry, citizenship status, sex, age, disability, marital status, sexual orientation, veteran status, military status, genetic information, gender identity, or any legally protected category.

There is no deadline for general admission; however it is a good idea to complete the Application as early as possible to ensure the greatest possible choices of courses at the time of registration. There is no fee to complete the Application. Any student applying for a Limited Enrollment Career Program (Aviation, Nursing, Nursing Aide, Phlebotomy Technician, Respiratory Care, Surgical Technology, and Dental Hygiene) must complete any additional materials required by the respective department.

Getting Started Steps:

- Complete the Application**
- Set up your RVC account**
 - Check personal e-mail after Application is submitted; or
 - Set up in the Student Center at Main Campus
- Determine Placement**
 - Take an ACCUPLACER test at RVC
 - Submit ACT/SAT scores (scores remain good for 3 years)
 - Submit Transcripts
- Register for classes and pay**
 - New Students/Incoming High School Grads - Meet with a Coordinator of New Student Enrollment
 - Returning Students - Meet with an Advisor
 - High School Students or Non-Graduating High School Students or Dual Credit/Early College Students - Meet with an Early College Advisor
- Attend a Tech Connect Session**
 - Register online at RockValleyCollege.edu/GSC-reg

Learn more at: RockValleyCollege.edu/Admissions

Additional Step for:

- 1. International/Undocumented students** - contact Intercultural Student Services
- 2. Disability Accommodations** - contact Disability Support Services
- 3. Current High School students** - contact Early College

Additional Resources

- ACCUPLACER study: RockValleyCollege.edu/PlacementTest
- Career Services & Student Employment: RVCJobs.com
- Payment Center - Payments can be made in full at the Accounts Receivable office on the 2nd floor of the Student Center. Payment Plans can be set up online at: RockValleyCollege.edu/OnlineServices.
- Student Life: RockValleyCollege.edu/StudentLife
- Important Dates: RockValleyCollege.edu/ImportantDates

Financial Assistance

Financial aid is available to those that qualify. To receive most types of financial aid you will need to:

- 1.** Complete and submit the Free Application for Federal Student Aid (FAFSA) at FAFSA.gov (RVC school code - 001747)
- 2.** Complete Financial Aid Form 1 found here: RockValleycollege.edu/Admission/FinancialAid
- 3.** Thoroughly review and respond to all correspondence from the RVC Financial Aid Office (Check your RVC E-mail)

Students must renew their FAFSA and complete Form 1 every school year. The FAFSA Application opens October 1st, and students are encouraged to utilize the IRS Data Retrieval Tool when completing the FAFSA.

Accuracy of Social Security Number entry is vital to FAFSA receipt. If a correction is needed, the actual Social Security Card will need to be presented.

Students are required to complete Form 1 yearly and additional forms may be requested by the financial aid office for eligibility determination. Scholarships are available from the RVC Foundation. Visit: RockValleyCollege.edu/Scholarships

Payment Plans are available if you do not have your financial aid in place before the payment due date or if you do not have sufficient aid to cover your entire tuition and fee costs.

Note: Rock Valley College delivers form 1098-T tax documents electronically, through your online services account annually, no later than January 31st for the prior tax year. You may opt out of electronic delivery only through your online services account.

Student Resources

The *College Catalog* and *Student Handbook* are your main resource guides. As an RVC student, you'll refer to them often for important information. Not only are the college catalog and student handbook great resources, they are your responsibility. You are responsible for reading and understanding the policies, procedures and deadlines outlined in each of them.

Copies of these publications and Student Right to Know Information are available online at RockValleyCollege.edu

Contact Us

Admissions & Tours.....	(815) 921-4000
Academic & Transfer Advising	(815) 921-4100
Career Services	(815) 921-4091
Disability Support Services.....	(815) 921-2356
Early College	(815) 921-4080
Financial Aid	(815) 921-4150
Getting Sartet (First year students)	(815) 921-4094
Intercultural Student Services	(815) 921-4116
Payment Center	(815) 921-4414
Records & Registration	(815) 921-4250
Student Life	(815) 921-4184
Testing Center	(815) 921-2380
Tutoring Center	(815) 921-2370

For further assistance with Getting Started Steps, call the Admissions Office at (815) 921-4000 or email us at: RVC-Admissions@RockValleyCollege.edu.

Student I.D. number

RockValleyCollege.edu

Rock Valley College Curriculum Codes

TRANSFER DEGREES

1000	Associate of Arts degree (A.A.)
1700	Associate in Science degree (A.S.)
1775	Associate in Engineering Science degree (A.E.S.)

Other

0100	Associate in General Studies (students with contracts only)
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CAREER TECHNICAL EDUCATION - AAS DEGREES/CERTIFICATES

Business/Management

2000	Accounting AAS
2011	Accounting/Income Tax Fundamentals Certificate
2020	Professional Bookkeeper
2100	Business Administration AAS
2105	Entrepreneurship Certificate
2114	Business Fundamentals Certificate
2511	Management Certificate
2211	Marketing Certificate
2600	Office Professional AAS
2601	Administrative Assistant Certificate
2605	Medical Coding Certificate
2606	MOS/Word Certificate
2607	MOS Excel
2608	MOS/PowerPoint
2609	MOS/Access

Information Technology

2700	Computers & Information Systems AAS
2735	C/C++ Programming Certificate
2745	Visual Basic Programming Certificate
2755	Mobile Application Development Certificate
3750	Cisco Networking AAS degree
3720	Cisco Networking Certificate
3721	Cisco Advanced Networking Certificate
3725	Microsoft Server Admin. Certificate
3730	Network Technician Certificate
3775	Data Assurance and IT Security AAS
3755	Voice Over IP Associate Certificate
3776	Cisco CCNA Security Certificate
3777	Cisco CCNP Security Certificate*
3900	Web Programming and Design AAS
3901	Web Development Certificate
3902	Web Design Certificate

Communications & Related Programs

3950	Media Production Specialist Certificate
3975	Multimedia Journalist Certificate

Health Science/Diagnostic Services

Only for students **accepted** into one of these programs

5100	Dental Hygiene AAS
5200	Respiratory Care AAS
5405	Technology Certificate
5400	Associate Degree Nursing Program AAS
5411	Nursing Aide Certificate
5605	Phlebotomy Technician Certificate

Education, Training, & Public Service

5500	Early Childhood Education
5501	Early Childhood Educator Certificate
5511	Early Childhood Educator Assistant Certificate
7500	Fire Science AAS
7501	Basic Operations Firefighter
7521	Foundation of the Fire Service
7535	Emergency Medical Technician
7800	Criminal Justice AAS7535

Education, Training, & Public Service

9000	Fitness, Wellness, & Sport AAS
9010	Coaching Education Certificate
9020	Personal Training Certificate

CAREER TECHNICAL EDUCATION - AAS DEGREES/CERTIFICATES continued

Construction, Maintenance, & Manufacturing

2101	Supply Chain Management Certificate
7100	Automotive Service Technology AAS
7113	Automotive Electrical Certificate
7111	Automotive Engine Certificate
7114	Automotive Engine Performance Certificate
7117	Automotive Heating & Air Conditioning Certificate
7112	Automotive Suspension & Brakes Certificate
7101	Automotive Technician Certificate
7116	Automotive Transmission Certificate
7200	Aviation Maintenance Technology AAS
7201	Aviation Maintenance Certificate
7202	Airframe Technician Certificate
7203	Powerplant Technician Certificate
8201	Prepress Certificate
8225	Graphic Design AAS
8250	Cross Media Production AAS
8218	Welding Certificate
8219	Industrial Welder Certificate
8400	Electronic Engineering Technology AAS
8414	Basic Electronics Certificate
8600	Sustainable Energy Systems AAS
8601	Sustainable Energy Systems Certificate
8614	Basic Sustainable Energy Systems Certificate
8710	Fundamentals of Mechatronics
8800	Manufacturing Engineering Technology AAS
8810	CAD Certificate
8820	CNC Certificate
8830	Basic Quality Certificate
8840	Certified Manufacturing Associate Certificate

Apprenticeship Programs

9900	Electrician Apprenticeship AAS
9913	Electrician Apprenticeship Certificate
9919	Tool & Die/Precision Machinist Apprenticeship Certificate

NON CREDIT PROGRAMS

Continuing/Technical Education Credit Course Enrollee

Use if enrolled in 1.6 PCS courses. If 1.6 courses combined with non-credit CES (1.3) courses then use one of the following:

6011	Vocational Skills—General
6012	Vocational Skills—Agricultural Occupations
6013	Vocational Skills—Market & Distribution
6014	Vocational Skills—Health Occupations
6015	Vocational Skills—Home Economics
6016	Vocational Skills—Business Occupations
6017	Vocational Skills—Technology Occupations
6018	Vocational Skills—Trade & Industrial Occupations

NON-DEGREE

If students select from this list, ask if they are applying for or receiving financial aid. If yes, they should select from the Transfer Degree or Career Technical programs list.

Transfer/Occupational Credit Course Enrollee

1010	Transfer course
2299	Marketing course
5099	Health Vocations course
2099	Business & Office course
4499	Service Vocations course
7099	Tech. & Industrial course
7199	Mechanics/Repairers course
7599	Protective Service course
8299	Media course
8999	Precision Production course
9099	Recreation course

Other- Community Education Non-credit courses

Use if enrolled in 1.3 PCS courses only.

SERV	Community Education courses (non-credit)
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Rock Valley College Application for Credit Courses (page 1)

All sections of this form must be completed. Please print neatly.

For assistance in completing this form, call us at (815) 921-4000 or email us at: RVC-Admissions@RockValleyCollege.edu.

Date _____

Full Legal Name _____
First Middle initial Last Former/maiden

Address _____
Number Street Apartment

City _____ State _____ Zip _____ County (e.g., Boone, Ogle) _____

Home Phone _____ Cell Phone _____ check box to opt out of receiving text communication
Area Code Number Area Code Number

Email _____ Birthdate _____ Social Security Number _____
MM/DD/YYYY

***Why are we requesting your Social Security Number?** Rock Valley College requests you provide your Social Security Number (SSN) upon completion of the Application. Although providing your SSN is voluntary and not required for admission, failure to do so may prevent RVC from matching your application with transcripts, test scores, financial aid, and other enrollment materials. By choosing to provide your SSN, you are giving permission for us to use the number in the manner described. Students who choose not to provide their Social Security Number may be ineligible for financial aid and deferred payment, may be ineligible for other financial arrangements with RVC, and will not be able to

claim education expenses for tax purposes. In order to correct or add your Social Security number at a later date, you must present your Social Security Card to the Records Office in person. If you choose not to do so, you will not be denied any right, benefit, or privilege that is provided by law. The privacy and confidentiality of student records is both protected by Federal and State law and a priority of RVC. We will not disclose any information pertaining to student records and SSN without the student's consent for any other purposes except as allowed by law and for the use of RVC enrollment financial aid purposes.

Gender, Citizenship, Race, and Ethnicity.

RVC is required by state and federal guidelines to report the following information using the categories provided. RVC respectfully requests that you complete each item and recognizes that the categories provided here are not fully representative of individuals in our community and student body.

1. Please identify your gender. Female Male

2. Are you a U.S. citizen? Yes No

If not, what is your status?

Permanent resident (green card)

I-20 (F-1 Visa) applicant

Visa and type _____

Other _____

Expiration date _____ (submit photocopy of your documentation to prove status marked)

3. Are you in the United States on a Visa Nonresident Alien?

Yes, in the United States on a Visa
Provide home country of origin below:

Not in the United States on a Visa

4. Are you Hispanic or Latino? (OR are you of Spanish origin?)

Yes, Hispanic or Latino Not Hispanic or Latino

5. Are you from one or more of the following racial groups? (select all that apply)

- American Indian or Alaska Native
 Asian Black or African American
 Native Hawaiian or Other Pacific Islander
 White Choose not to respond

6. Please identify your primary racial/ethnic group. (select one)

- American Indian or Alaska Native
 Asian Black or African American
 Hispanic or Latino
 Native Hawaiian or Other Pacific Islander
 White Choose not to respond

7. Are you an English Language Learner (ESL)? Yes No

8. Have you been in State, Federal or Tribal Foster care for at least one day since your 13th birthday? Yes No

9. Do you have reliable housing Yes No

Term Applying for (check one and enter year)

Fall (Aug.-Dec.) Year _____ Spring (Jan.-May) Year _____

Summer (to continue in Fall) Year _____ Summer (only) Year _____

Major Area of Study

I plan to pursue credit courses in the _____ program or major area of study. Please see curriculum codes on the facing page.

I am undecided about my major area of study; or, not pursuing degree at RVC

Student Status (check one)

New student (never attended a college or university)

Returning RVC student (have attended RVC previously) Year _____

Transfer student (have attended or currently attend another college or university)

High School student (earning college credit while still attending high school)

Running Start Advance Now Dual Credit Dual Enrollment

Academic Goal

Which of the following best describes your goal at Rock Valley College? (check one)

Complete one or several courses, not pursue a RVC degree or certificate

Complete a certificate at RVC

Complete an associate degree at RVC

Reason for Enrollment

Which of the following best indicates why you are enrolling in RVC this semester? (check one)

Prepare for transfer to another institution

Prepare for GED Improve skills needed for my present job

Prepare for a job immediately after attending Rock Valley College

Personal interest/self development—not career-oriented

Are you interested in receiving financial aid or scholarships?

Yes No If yes, file FAFSA @ fafsa.gov

Is your Employer helping you pay for college? Yes No

If yes, where are you employed _____

Do you plan to attend:

Full-time (12 credit hours or more) Part-time (11 credit hours or less)

Please complete reverse side

Application continued (page 2)

Final High School, Home School, or Official GED Info

High school attended _____

City _____ State _____

High school graduation date _____

GED test date _____

Did you receive your GED from RVC? Yes No

Official high school transcripts or scores from the GED test must be submitted to the Records Office.

Colleges Attended

Name of college _____

City _____ State _____ From (yr) _____ To (yr) _____

Name of college _____

City _____ State _____ From (yr) _____ To (yr) _____

Are you currently enrolled in college? Yes No

Official college transcripts must be forwarded to Records.

College transcripts are evaluated only at the request of the student.

Highest Degree Earned (check one)

- | | |
|--|--|
| <input type="checkbox"/> Less than high school diploma/GED | <input type="checkbox"/> Associate's degree |
| <input type="checkbox"/> Current high school student | <input type="checkbox"/> Bachelor's degree |
| <input type="checkbox"/> Finished GED | <input type="checkbox"/> Master's degree |
| <input type="checkbox"/> High school graduate | <input type="checkbox"/> Doctoral degree |
| <input type="checkbox"/> Successfully passed at least one college course | <input type="checkbox"/> First professional degree |
| <input type="checkbox"/> Certificate | <input type="checkbox"/> Home School |
| | <input type="checkbox"/> Other |

Are you a military veteran? Yes No

Are you currently on active duty in the military? Yes No

ETS Date _____

Do you have a parent on Active Duty in the Armed Forces? Yes No

ETS Date _____

If you are NOT currently living in the Rock Valley College District 511, list the name of your community college: _____

How did you learn about Rock Valley College? (check one)

- | | |
|---|---|
| <input type="checkbox"/> Mailing to your home | <input type="checkbox"/> Employer |
| <input type="checkbox"/> Radio | <input type="checkbox"/> School counselor/teacher |
| <input type="checkbox"/> TV | <input type="checkbox"/> RVC Website |
| <input type="checkbox"/> Friend/colleague | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Parent/relative | <input type="checkbox"/> Other _____ |

Which of the following was most influential in your decision to attend Rock Valley College?

- | | |
|---|--|
| <input type="checkbox"/> Location of campus | <input type="checkbox"/> School counselor/Teacher |
| <input type="checkbox"/> Program of study | <input type="checkbox"/> RVC representative |
| <input type="checkbox"/> Tuition cost | <input type="checkbox"/> Extra curricular activities |
| <input type="checkbox"/> Parent/Relative | |

Do you plan to transfer to a four-year college or university? Yes No

Did either of your parents complete a bachelor's degree? Yes No

Are you a single parent? Yes No (includes single pregnant woman)

Are you an out of workforce individual? Yes No (Unemployed or underemployed. Experiencing difficulty obtaining or upgrading employment.)

Is anyone in your family an RVC alumni? Yes No If yes, who _____

I hereby certify that to the best of my knowledge the information furnished is true and complete. I understand that if it is found to be otherwise, it is sufficient cause for rejection or dismissal.

Privacy statement. Rock Valley College will consider as "directory information," subject to public disclosure under the Family Educational Rights and Privacy Act of 1974 (FERPA), the following items: a student's name, major field of study, class standing, RVC email address, participation in officially recognized activities and sports, weight and height of athletic participants, dates of attendance, full- or part-time enrollment status, academic awards received, and degrees received. Any current student who does not want any or all of this information publicly disclosed must complete the FERPA waiver form located in the Records & Registration Office.

Signature _____

Date _____

By signature, High School students, grant Rock Valley College officials permissions to discuss information regarding student's academic record with the articulated high school and parent/guardian. To release information please complete the Dual Credit/Dual Enrollment Agreement with your High School Connections Coordinator.

Check this box to to opt out of this statement.

Document Retention. All documents submitted to Rock Valley College for enrollment purposes become the property of the college. Documents will not be released to students nor will they be forwarded to other educational institutions or agencies.

Rock Valley College

3301 N. Mulford Road | Rockford, Illinois 61114-5699
 Phone: (815) 921-4000 | Fax: (815) 921-4269
 RVC-Admissions@RockValleyCollege.edu

To help you make an informed decision about the educational benefits available, visit RockValleyCollege.edu/IR and click on: "Student Right to Know Information."

Office Use Only

Application Date _____

Entered/By _____

Curriculum Code _____