Your 2016–2017 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the financial aid administrator at your school. Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A. STUDENT INFORMATION

Student ID

Student’s Last Name                      Student’s First Name          Student’s M.I.

Student’s Social Security Number

Student’s Street Address (include apt. no.)

Student’s Date of Birth

City                                    State                         Zip Code

Student’s Email Address

Student’s Home Phone Number (include area code)

Student’s Alternate or Cell Phone Number

B. HOUSEHOLD INFORMATION

1. List below the people in your household. Include:
   - Yourself.
   - Your spouse, if you are married.
     ▪ Consistent with the Defense of Marriage Act (DOMA), same-sex couples must report their status as married if they were legally married, as of the date the FAFSA was filed, in a state or foreign country that permits same-sex marriage. Students in this status should list their spouse below.
   - Your children, if any, if you will provide more than half of their support from July 1, 2016, through June 30, 2017, or if the child would be required to provide your information if they were completing a FAFSA for 2016–2017. Include children who meet either of these standards, even if they do not live with you.
   - Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2017.

2. Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2016, and June 30, 2017. If more space is needed, attach a separate page with your name and Social Security Number at the top.

<table>
<thead>
<tr>
<th>Full Name</th>
<th>Age</th>
<th>Relationship</th>
<th>2016-2017 College</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Self</td>
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12/16/2015
C. INSTRUCTIONS FOR TAX RETURN FILERS: *Please read to understand your two choices*

1. **Using the IRS Data Retrieval Tool in FAFSA on the Web is the preferred way to verify income.** If you have not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select “Make FAFSA Corrections,” and navigate to the Financial Information section of the form. Follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2015 IRS income tax information into your FAFSA. It takes up to two weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and up to eight weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

- [ ] I have used the IRS Data Retrieval Tool to transfer 2015 IRS income and tax information into the FAFSA.

2. If you are **unable or choose not to use** the IRS Data Retrieval Tool in FAFSA on the Web, you will need to submit a 2015 IRS tax return transcript(s)—not photocopies of the income tax return. *If you are married and you and your spouse filed separate 2015 tax returns, you must submit tax return transcripts for both you and your spouse.* Follow the below directions to obtain your Tax Return Transcript:
   
   **Online Request** - Go to [www.IRS.gov](http://www.IRS.gov), under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail." Click "Get Transcript by MAIL." Make sure to request the “IRS Tax Return Transcript”.
   
   **Telephone Request** – 1-800-908-9946

- [ ] Check here if an IRS tax return transcript(s) is attached to this worksheet.

- [ ] Check here if IRS tax return transcript(s) will be submitted to your school later. Verification cannot be completed until the IRS tax return transcript(s) has been submitted to your school.

D. INSTRUCTIONS FOR NON-TAX FILERS: *Complete below AND provide all W-2 forms.* Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2015 income tax return with the IRS.

- [ ] The student (and, if married, the student’s spouse) will not file a tax return and had no income earned from work in 2015.

- [ ] The student (and/or the student’s spouse if married) will not file a tax return and earned income from work in 2015 listed below. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.*

<table>
<thead>
<tr>
<th>Employer’s Name</th>
<th>2015 Amount Earned</th>
<th>IRS W-2 Attached?</th>
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</table>
E. SNAP RECIPIENTS: Complete if anyone listed in household received food stamps.

☐ Check this box if someone in the student’s household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2014 or 2015 calendar years. If asked by RVC Financial Aid Office, I will provide documentation of the receipt of SNAP benefits during 2014 and/or 2015.

F. CHILD SUPPORT PAID: Complete if you or your spouse, if married, paid child support in 2015.

☐ Check this box if someone in the student’s household (listed in Section B) paid child support in 2015. Indicate below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2015 for each child. If asked by RVC Financial Aid Office, I will provide documentation of the payment of child support. If you need more space, attach a separate page that includes your name and Social Security Number at the top.

Do not include child support paid for children in your household that you listed in Section B.

<table>
<thead>
<tr>
<th>Name of Person Who Paid Child Support</th>
<th>Name of Person to Whom Child Support was Paid</th>
<th>Name of Child for Whom Support Was Paid</th>
<th>Age of Child</th>
<th>Amount of Child Support Paid in 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marty Jones (example)</td>
<td>Chris Smith</td>
<td>Terry Jones</td>
<td>18</td>
<td>$6,000.00</td>
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G. CERTIFICATION AND SIGNATURE

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse’s signature is optional.

______________________________ ______________________
Student’s Signature            Date

______________________________ ______________________
Spouse’s Signature (Optional)  Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

You should make a copy of this worksheet for your records.