

Course Repetitions

RVC Administrative Procedure (4:20.100)

Purpose

This procedure guides the ability of students to repeat courses previously taken at the College in order to successfully achieve the desired grade. It also considers the limitations that apply to repeating developmental education courses.

Scope

This procedure applies to all students who are enrolled in credit courses.

Department and Primary Point of Contact Involved

Department: Academic Affairs and Student Affairs

Primary Point of Contact: VP of Academic Affairs/CAO and Student Affairs: VP of Student Affairs

Definitions

Apportionment

A system-wide method state governments use to calculate and distribute general operating funds to community colleges.

Credit Course

An educational class where successful completion grants academic credit, typically counting toward a degree, diploma, or certificate.

Student

Any learner enrolled in courses at RVC

Procedure

The College is committed to student success, and understands that students may need to repeat a course in order to successfully achieve the desired grade.

Any student who retakes any credit course does so with the understanding that only the best grade of the repetition will be computed in the student's grade point average (GPA), but all attempts will be listed on the transcripts. If a student chooses to audit a course, it will not be considered a repeat or counted in the GPA. It is important to note that other colleges may count all grades for repeated courses when arriving at a GPA. It is the students' responsibility to acquaint themselves with the procedure of the college(s) to which they plan to transfer.

After two non-passing grades (D, F, or W) in a developmental English or a developmental math course within a 5-year period, a student must meet with the Dean to get permission to enroll in a developmental education course again. If permission is not granted, the student will be referred to RVC Adult Education or other community agencies for further development.

Rock Valley College

Apportionment and Financial Aid are only awarded for the first two attempts.

Related Documents

Rock Valley College Student Handbook

Reference: AR 314

Implemented: April 8, 2014

Revised: July 17, 2026