

Rock Valley College

RVC Student Admissions

RVC Administrative Procedure (4:10.030)

Rock Valley College maintains an open admissions policy for its credit programs, providing individuals the opportunity to pursue higher education regardless of past academic performance, provided they meet minimum placement standards. Admission to the College does not guarantee admission to selective admissions programs (e.g., Nursing, Aviation, etc.), which may have additional eligibility requirements, application processes, and enrollment criteria.

Purpose

The purpose of this procedure is to outline the eligibility criteria and requirements for admission to the College for its various credit programs.

Scope

This procedure applies to all individuals seeking admission to credit-bearing courses and programs at Rock Valley College.

Department and Primary Point of Contact Involved

Department: Enrollment Services

Primary Point of Contact: Director of New Student Enrollment

Definitions

Open Admissions: A policy that grants enrollment to any person who meets the basic eligibility criteria (e.g., high school graduation or age requirement) without regard to previous academic record.

ECE: Educational Credential Evaluators, the designated service for evaluating foreign high school credentials.

Procedure

1. **Application Submission:** Prospective students must complete and submit an official application through an approved platform for admission (e.g., Customer Relationship Management (CRM) system).
2. **Application Review:** Enrollment Services Teams reviews submitted applications to ensure all required information is provided and that the applicant meets general eligibility criteria (e.g., address validation, age verification, and cross-referencing indicators to detect fraudulent applicants or "false students").
3. **Processing and Admission:** Once reviewed, applications are processed and pushed into Colleague. At this point, the student is officially admitted to the College.

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Note: Students seeking admission to selective or limited-enrollment programs must still complete the general admission steps outlined above to establish their status as a Rock Valley College student.

Related Documents

Illinois Public Community College Act

Rock Valley College Catalog – Getting Started – Admission

Rock Valley College Website – Admissions & Aid

Reference: AR 314

Implemented: April 8, 2026

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