

Rock Valley College

RVC Statement of Economic Interest

RVC Administrative Procedure (3:10.120)

Per RVC Board Policy 3:10.120, you have been designated as an employee or stakeholder with the College requiring an annual filing of Statements of Economic Interest via Winnebago County's website. An email will be sent to you from Winnebago County soon requiring you to do so. You have from March 15 to May 1, to submit your Statement of Economic Interest. After May 1, you will incur late fees to file your statement. After June 1, if you do not file, your name will be sent to the Illinois States Attorney's Office. Keep in mind this is a **requirement** for designated employees / stakeholders.

Once you do file online, per the instructions set forth in the email from Winnebago County, please indicate the following information below:

Electronic Filing Confirmation

Please attach a printed confirmation page you received from Winnebago County.

Name: _____

Day / Date: _____ Time: _____ (AM/PM)

Please forward this form along with the attached email confirmation to the Executive Director of Human Resources **by May 15**. In doing so, you will meet the required employee confirmation of filing per RVC Board Policy 3:10.120.

Please contact Human Resources with any questions.

Reference: N/A

Implemented: January 28, 2020