

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
Educational Resource Center (ERC), Performing Arts Room (PAR), (Room 0214)
April 23, 2024, 5:15 p.m.**

FINAL MEETING OF THE PRESENT BOARD

AGENDA

- A. Call to Order**
- B. Roll Call**
- C. Board Member Attendance by Means Other than Physical Presence**
- D. Communications and Petitions (Public Comment)**
- E. Recognition of Visitors**
 - 1. Faculty of the Year – Professor Paulette Gilbert
- F. General Presentations**
- G. Approval of Minutes**
 - 1. March 12, 2024 Committee of the Whole Meeting
 - 2. March 26, 2024 Regular Board Meeting
- H. Action Items**
 - 1. Approve Claims Sheet (Check Register-March 2024) (BR 8141)
 - 2. Approve Purchase Report
 - a. Purchase Report-A – FY24 Purchases (BR 8142-A)
 - 3. Approve FY2025 Tentative Budget and Public Notice (BR 8143)
 - 4. Approve Personnel Report (BR 8144)
 - 5. Approve Retirement Resolution (BR 8145)
 - 6. Approve 2024 Summer Flex Days (BR 8146)
 - 7. Approve Fire Truck Donation (BR 8147)
 - 8. Approve Classroom Building II Renovation Plan (BR 8148)
 - 9. Approve Health Sciences Center Addition of a Second Elevator (BR 8149)
 - 10. Approve Health Sciences Center Third Floor Renovation (BR 8150)
- I. Other Business**
 - 1. New Business
 - 2. Unfinished Business
- J. Updates/ Reports**
 - 1. President’s Update
 - 2. Leadership Team Updates
 - 3. ICCTA Report
 - 4. Trustee Comments
 - 5. Student Trustee Report
 - 6. RVC Foundation Liaison Report
 - 7. Freedom of Information Act (FOIA) Report
- K. Adjourn to Closed Session** to discuss 1) The purchase or lease of real property for the use of the public body per Section 2 (c) 5; and/or 2) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.
- L. Reconvene Open Meeting**
- M. Date of Next Committee of the Whole Meeting:** May 14, 2024, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.
- N. Date of Next Regular Meeting:** May 28, 2024, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center (ERC) on the main campus.
- O. Adjourn**

Gloria Cardenas Cudia, Board Chair

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
Educational Resource Center (ERC), Performing Arts Room (PAR), (Room 0214)**

**REORGANIZATION MEETING
Immediately Following Final Meeting of Present Board
April 23, 2024, 5:15 p.m.**

AGENDA

- A. Call to Order by Chairperson of Retiring Board**
- B. Roll Call by Secretary of the Retiring Board**
- C. Board Member Attendance by Means Other Than Physical Presence**
- D. Certification of Audit and Board Minutes and Policies by Secretary**
- E. Adjournment of Retiring Board, sine die**
- F. Convening of new board by ranking hold-over officer from retiring Board who shall serve as temporary Chairperson**
- G. Election of Chairperson of Board**
- H. Election of Vice Chairperson**
- I. Election of Secretary**
- J. Appointment of Treasurer**
- K. Appointment of Attorney**
- L. Adoption of Policies of the Board**
- M. Appointment of Bank Depository(s)**
- N. Appointment of Auditor**
- O. Appointment of Board of Trustees Representative to RVC Foundation**
- P. Appointment of Representative of Finance Topics at Committee of the Whole**
- Q. Appointment of Representative of Operations Topics at Committee of the Whole**
- R. Appointment of Representative of Teaching, Learning and Communications Topics at Committee of the Whole**
- S. Appointment of Representative to Illinois Community College Trustees Association**
- T. Setting the Schedule of Regular Meetings for the Next Fiscal Year**
- U. Adjourn**

Gloria Cardenas Cudia, Board Chair

Rock Valley College
Community College District No. 511
3301 N. Mulford Road, Rockford, IL 61114
BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING
5:15 p.m. Tuesday, March 12, 2024
MINUTES

Call to Order

The Rock Valley College (RVC) Board of Trustees Committee of the Whole meeting convened on Tuesday, March 12, 2024, in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC). Chairperson Gloria Cardenas Cudia called the meeting to order at 5:21 p.m. Trustee Cardenas Cudia appointed Trustee Richard Kennedy, Secretary Pro-Tem for the Board of Trustees Committee of the Whole meeting.

Roll Call

The following members of the Board of Trustees were present at roll call:

Ms. Gloria Cardenas Cudia

Mr. Juan Noguera, RVC Student Trustee

Mr. Richard Kennedy

Ms. Crystal Soltow

Mr. John Nelson

The following Trustees were absent at roll call: Ms. Kristen Simpson, Mr. Paul Gorski, and Mr. Robert Trojan.

Also present: Dr. Howard J. Spearman, President; Mr. Keith Barnes, Vice President of Equity and Inclusion; Mr. Jim Handley, Vice President of Human Resources; Dr. Patrick Peyer, Vice President of Student Affairs; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Dr. Hansen Stewart, Vice President of Career and Technical Education and Workforce Development; Mr. Rick Jenks, Vice President of Operations; Dr. Amanda Smith, Vice President of Academic Affairs; Ms. Ellen Olson, Vice President of Finance; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsabe Saucedo, Assistant to the President; Ms. Tracy Luethje, Executive Assistant to the Vice President of Operations; Attorney Christopher Gorman, Robbins Schwartz.

Board Member Attendance by Means Other Than Physical Presence

Trustee John Nelson made a motion, seconded by Trustee Crystal Soltow, to allow Trustee Robert Trojan to participate in the meeting via teleconference. The motion was approved by a unanimous roll call vote. Trustee Trojan entered the meeting via telephone.

Communications and Petitions

There were no communications and petitions to recognize.

Recognition of Visitors

Dr. Amanda Smith, vice president of academic affairs, recognized the following faculty entering tenure effective with the Academic Year 2024-2025: Krista Hoecherl Benassi (absent); Life Sciences, Frederick James Brun; Accounting, Shawn Doyle; Manufacturing, Engineering and Technology, Jerry Hose, II (absent); Aviation Technology, William Isham; Welding, Jeff Petty; Welding, Dr. Robert Srygler; Biology, and Carl Trank; Developmental Math. Awards and pictures were taken in celebration of their tenure. Board Chair Cardenas Cudia thanked the tenured faculty for being a part of the RVC team. Dr. Spearman recognized that this was the largest tenure group RVC has had in quite some time.

Review of Minutes

There were no comments on the minutes from the February 13, 2024, Board of Trustees Committee of the Whole meeting.

General Presentations

Strategic Plan Update: Non-Credit Workforce Development Statistical Summary

Dr. Hansen Stewart, vice president of career and technical education and workforce development, presented the Non-Credit Workforce Statistical Summary. Dr. Stewart explained that the non-credit workforce development consists of Customized Training, Continuing Education, and programs under the non-credit workforce umbrella, such as Truck Driver Training (TDT) and Computer Numerical Control (CNC) Machining. Continuing Education consists of programs like Dental Assisting, Refrigeration and Air Conditioning, Certified Nursing Assistant (CNA) Recertification, Food Safety, Massage Therapy, and the Highway Construction Careers Training Program (HCCTP) grant. Dr. Stewart presented the enrollment, completions, and placement numbers for FY2024, July 1, 2023, through June 30, 2024. Discussion ensued.

Teaching, Learning & Communications Discussion: Board Liaison Trustee Simpson

1. Enrollment Update: 14th-Day Census; Student Profile

Ms. Heather Snider, vice president of institutional effectiveness and communications, presented the 14th Day Census Enrollment for Spring 2024. Ms. Snider stated the data to produce the report has been captured and submitted to the Illinois Community College Board (ICCB). The 14th-day census enrollment identifies the number of students officially enrolled in credit courses at the College as of the end of regular registration of the spring term. It is intended to provide a “snapshot” or point-in-time view of RVC spring enrollment. Ms. Snider explained that to comply with ICCB reporting rules, the spring census enrollment report includes Winterim 2024 and Spring 2024 registrations. At the College, data to produce this report are captured on the 14th class day from the first day of spring classes, including Saturdays.

Student Profile: This report provides information describing students enrolled in Arts, Sciences, and Career Education (ASCE) credit courses at Rock Valley College (RVC) in the Spring of 2024. Data to produce this Student Profile report are captured with compliance submissions made to the ICCB, specifically, the Annual Enrollment and 14th-Day Census Enrollment for Spring. Ms. Snider stated that the student profile data pull the ASCE Credit students from the more general submissions and are used to develop this student profile report. Ms. Snider discussed the multiyear comparisons of the key demographics and overall students, including age, gender, highest degree earned, race and ethnicity, residency status, and the primary curriculum of all ASCE courses as of the Spring 2024 enrollment census. Discussion ensued.

2. Enrollment Update: Program Investment

Ms. Snider presented the Program Investment Report. Ms. Snider explained that RVC has invested in several facilities and partnerships. The data brief examines ten-year enrollment trends for the programs housed at RVC and associated with the partnerships. Enrollment is impacted by several variables, such as program capacity, labor market, and, in fiscal year 2021, the COVID-19 pandemic. It is one of the primary indicators of return on investment. The programs that Ms. Snider discussed were the Aviation Career Education Center, Northern Illinois University (NIU) at RVC Engineering, the Health Sciences Center (HSC), and the Advanced Technology Center (ATC). Discussion ensued.

3. Higher Learning Commission (HLC) Quarterly Update

Dr. Lisa Mehlig, executive director of outcome assessments and HLC liaison, presented the Higher Learning Commission (HLC) Institutional Accreditation Update. Dr. Mehlig discussed RVC's steps in preparing for the Institutional Accreditation Reaffirmation. Some of the processes include professional development, a virtual workshop, and a group from RVC that will be attending the 2024 Annual HLC Conference. There will be a site visit on October 14-15, 2024. A special meeting will be held during the site visit for trustees to meet with the site visit team members. Before the site visit, there will be preparation for the Board of Trustees that will provide an overview of the criteria for accreditation, the site visit process, and mock interviews. Dr. Mehlig stated there is a steering committee for the five criteria. The committee's primary goal is to collect feedback from RVC faculty,

staff, students, and community members to develop a final draft of narratives for each criterion for accreditation and to complete federal compliance documentation. Dr. Mehlig said that RVC is entering the final year of a five-year Assessment Academy project. Discussion ensued.

4. Disability Support Services Update

Dr. Patrick Peyer, vice president of student affairs, presented the Disability Support Services (DSS) Update. Dr. Peyer explained the roles of DSS and provided background on when the Disability Services was established at RVC. Dr. Peyer listed the types of disabilities recognized at RVC: temporary, permanent, physical, psychological, chronic health, learning/cognitive, and sensory. Dr. Peyer discussed the number of students enrolled at RVC with disabilities, the eligibility, and what documentation and processes are necessary to receive the accommodations.

Dr. Peyer discussed the RVC RAISE Program, which is universally accessible to all members of the RVC Campus Community and provides an equal opportunity for students with disabilities to recognize all individuals for their talents, abilities, and contributions. He also discussed the specific objectives and enrollment counts in the program. Discussion ensued.

5. Kishwaukee Education Consortium Memorandum of Understanding (MOU)

Dr. Stewart presented the Kishwaukee Education Consortium MOU. The Dual Articulated Credit initiative is designed to provide qualified high school students the opportunity to enroll in an Emergency Medical Technician (EMT) dual credit class at the Kishwaukee Education Consortium, which will lead to advanced standing for certificate and degree opportunities at Rock Valley College. Dual and articulated credit offerings have increased annually with the furthered development of the Dual Credit Quality Act. The initiatives and continued development and implementation remain at the forefront of RVC partnerships with regional school districts and educational providers. OSF St. Anthony Medical Center Northern Region will provide, at its cost, a dual credit instructor qualified to deliver dual credit instruction in compliance with the Illinois State Board of Education, Illinois Community College Board, and the Higher Learning Commission. At its cost, the Kishwaukee Education Consortium will also provide appropriate academic support to ensure the delivery of quality instruction.

The administration is recommending that the Board of Trustees approves the MOU between RVC, the Kishwaukee Education Consortium, and OSF St. Anthony Medical Center Northern Region from March 27, 2024, through June 30, 2025. Discussion ensued. In response to a question from Trustee Nelson regarding the legal status of the Kishwaukee Education Consortium, Attorney Gorman noted that the Consortium is a client of Robbins Schwartz and asked if a legal opinion was needed.

Finance Discussion: Board Liaison Trustee Trojan

1. Purchase Report

Ms. Ellen Olson, vice president of finance, presented the purchase reports.

Purchase Report A – FY2024 Amendments:

A. Professional Services – (Architect of Record) – Other Contractual Services)

1.	OPN, Inc.	Cedar Rapids, IA	\$ 95,000.00 (1)*
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Purchase Report B – FY2024 Purchases:

A. Roof Repair – (Current Capital Needs – Noncapital Site Improvements)

1.	BP Roofing Solutions	Machesney Park, IL	\$ 28,711.00 (1)*
	CAD Construction and Design	Tremont, IL	\$117,760.00

B. Computer Equipment – (Information Technology – Office Computer Equipment)

2.	Y & S Technology	Loan Tree, CO	\$383,907.80 (2)*
	Computer Drive	Skokie, IL	\$389,710.00
	Entre Computer Solutions	Machesney Park, IL	\$395,604.53
	CDW Government	Vernon Hills, IL	\$416,578.00
	Howard Technology Solutions	Ellisville, MS	\$437,676.15

Atlas Computers and Consulting	Freeport, NY	\$112,827.50 **
		**Not all items

C. Training Services – (Instructional Reserve – Faculty Development)		
3. Institute for Evidence-Based Change (IEBC)	Rockford, IL	\$ 35,000.00 (3)*
		Not to Exceed

D. Online Communications – (Online Learning – Instructional Software)		
4. Zoom Technology	Westampton, NJ	\$ 27,000.00 (4)*
		Not to Exceed

Trustee Trojan had a question about Purchase Report A, item A. He asked how many cost projections OPN has already completed. Mr. Richard Jenks, vice president of operations, responded that twelve projects have already been underway. Trustee Nelson asked if the \$95,000 was an additional expense, and Ms. Olson said it was not. The money has already been put in the Capital Fund account, and RVC is asking permission to use it.

Trustee Trojan commented on Purchase Report B, item B. Trustee Trojan and Trustee Nelson would like Entre Computer Solutions to receive the bid because they are a local vendor. Dr. Spearman and Attorney Gorman responded that RVC recommends going with the lowest responsible bidder, per state statute. The Board of Trustees can vote to amend item B and go with Entre Computer Solutions, but then RVC may have to re-bid the product since the lowest bidder was not selected. Attorney Gorman will provide a legal opinion regarding whether or not RVC can use geographical preference and if trustees can make an amendment to award the contract to a local company and not the lowest responsible bidder. Discussion ensued.

2. Cash and Investment Report

Ms. Olson presented the Cash and Investment Report through February 29, 2024. Total operating cash is \$41,452,103. Total operating cash and investments are \$88,191,264. Total capital funds are \$12,055,291. Since January 31, 2023, the change in capital funds is <\$24,938>. The operating cash and investments change since January 31, 2023, is <\$1,431,154>. Ms. Olson stated that the total operating cash and investment funds were 82.16% of the FY2024 operating budget. Ms. Olson noted that there is nothing unusual to report. Discussion ensued.

Operations Discussion: Board Liaison Trustee Kennedy

1. Decennial Committee Final Report

Mr. Jenks presented the Decennial Committee Final Report. On June 10, 2022, the Illinois General Assembly enacted Illinois Public Act 102-1088, the Decennial Committees on Local Government Efficiency Act, which became effective immediately. To comply with the Act, the Board of Trustees of Rock Valley College approved Board Report #8047 on May 23, 2023, to create the Rock Valley College Decennial Committee. Mr. Jenks explained that summaries of the meetings have been compiled into a Final Report. Mr. Jenks stated that in April 2024, the final report would be distributed to the county boards of the six counties within the Rock Valley College District. The counties are Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties. Mr. Jenks said that according to the Act, the Rock Valley College Decennial Committee will be automatically dissolved upon publication of the Final Report to be made available to the public and distributed to the county boards in its district. Mr. Jenks stated that the Act provides for a new Decennial Committee to be formed every ten years. Discussion ensued.

2. Classroom Building II (CLII) Update

Mr. Jenks presented the Classroom Building II Update. Mr. Jenks explained that the Capital Development Board (CDB) has agreed to release funds to remodel Classroom Building II (CLII). The project has been on the CDB improvement list for over a decade. CDB will not add any additional funds for inflation and has agreed to provide \$17 million for the project. RVC is obligated to a 25% match of \$5,666,667, making the project's total

\$22,666,667. Mr. Jenks presented three options to the Board. Option one is to remodel the building with no additions. The total amount would be \$25.5 million. Adding another \$3.5 million for Furniture, Fixtures and Equipment (FFE) would bring the total to about \$29 million.

Option two would be an extension to the creekside of CLII with an option to include a rooftop theater. Option Three would add a Black Box theater. Estimated costs would be roughly \$38 million for Option Two and \$39 million for Option Three. Mr. Jenks explained that additional costs would be needed to empty CLII for construction.

Mr. Jenks discussed the Health Science Center and adding an elevator, stating that \$500,000 is currently set aside for a new elevator in the capital account. The cost estimate for the elevator in 2024 is \$1,219,000, plus approximately \$130,000 in architect fees.

Dr. Spearman explained that tonight was an introduction to the CLII renovation. He stated that if the Trustees had additional questions, they could email them to Dr. Spearman, and the administration would bring the questions back up at the April 2024 Board of Trustees Committee of the Whole meeting. Discussion ensued.

3. Downtown West Campus Update

Mr. Jenks gave a verbal update on the Downtown West Campus. Mr. Jenks and Ringland Johnson, Construction Manager at Risk (CMR) Company, have had preliminary meetings regarding moving utilities on the Rockton Avenue property, and that it may not be possible due to how the power is routed to the Criminal Justice Center. Mr. Jenks said that RVC is working with the CMR and the City of Rockford on this issue.

4. Rock Valley College Events Calendar

Mr. Jenks presented the RVC on-campus events calendar for March and April 2024. He stated that on March 12, the Youth Ground Water Festival will take place at the Karl J. Jacobs Center for Science and Math (JCSM), Classroom Building I (CLI), and the Stenstrom Student Center (SSC). The Science Olympiad Regional Competition will take place on March 16.

New Business/Unfinished Business

Unfinished Business: Dr. Spearman reminded everyone that the President's Office and team will be out of Building E for the next two weeks due to the carpeting being replaced. Dr. Spearman, Ann Kerwitz, and Betsy Saucedo will be in the JCSM.

New Business: There was no new business to discuss.

Next Regular Board of Trustees Meeting

The next Regular Board of Trustee Meeting will be held on March 26, 2024, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Next Committee of the Whole Meeting

The next Committee of the Whole Meeting will be held on April 9, 2024, at 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) in the Educational Resource Center (ERC) on the main campus.

Adjourn

At 7:25 p.m., a motion was made by Trustee Nelson, seconded by Trustee Soltow, to adjourn the meeting. The motion was approved by a unanimous roll call vote.

Submitted by: Tracy L. Luethje

Richard Kennedy, Secretary Pro-Tem

Gloria Cardenas Cudia, Chairperson

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

**ROCK VALLEY COLLEGE BOARD OF TRUSTEES REGULAR MEETING
5:15 p.m., March 26, 2024**

MINUTES

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened in Room 0214 (Performing Arts Room) in the Educational Resource Center (ERC) on Tuesday, March 26, 2024. The meeting was called to order by Vice Chair Paul Gorski at 5:16 p.m.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Paul Gorski	Mr. Bob Trojan
Mr. Richard Kennedy	Ms. Kristen Simpson
Student Trustee Juan Noguera	

The following Trustees were absent at roll call: Ms. Gloria Cardenas Cudia, Mr. John Nelson, and Ms. Crystal Soltow

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President of Academic Affairs/Chief Academic Officer; Ms. Ellen Olson, Vice President of Finance/Chief Financial Officer; Dr. Hansen Stewart, Vice President of Career Technical Education and Workforce Development; Ms. Heather Snider, Vice President of Institutional Effectiveness and Communications; Mr. Keith Barnes, Vice President of Equity and Inclusion; Mr. Rick Jenks, Vice President of Operations/Chief Operations Officer; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsy Saucedo, Assistant to the President; Attorney Thomas Garretson, Robbins Schwartz.

Board Member Attendance by Means Other than Physical Presence

Trustee Gorski made a motion, seconded by Trustee Trojan, to allow Trustee Nelson and Trustee Soltow to participate in the meeting via teleconference. The motion was approved by unanimous roll call vote. Trustee Nelson entered the meeting via telephone at 5:18 p.m.

Communications and Petitions (Public Comment)

There were no communications or petitions.

Recognition of Visitors

There were no visitors to be recognized during the meeting.

General Presentations

There were no general presentations.

- Mr. Gorski appreciates all the vendors that submitted a quote for the computer equipment contract. In IT, an exception is made when there is expertise or knowledge that the vendor would have. However, since it is a hardware purchase that does not require any personnel on-site or expertise to install the equipment, he does not see the need for the contract to be awarded to Entre Computer Solutions. Vice President Rick Jenks confirmed that the equipment will be shipped to the College and does not require any personnel on-site for the installation process.
- Mr. Trojan stated that he has no personal connection or gain from the contract being awarded to Entre Computer Solutions.

A motion was then made by Trustee Trojan, seconded by Trustee Nelson, to amend Board Report 8138-B to award the computer equipment contract to Entre Computer Solutions. Discussion ensued. The Trustees' questions and comments included:

- Mr. Kennedy asked the Board of Trustees if awarding the contract to a vendor based on geography had been done in the past. Mr. Gorski explained that a similar situation had occurred where the Board of Trustees voted on a vendor based on geography instead of the lowest responsible bidder.

The motion was approved by majority roll call vote. Trustees Nelson, Simpson, and Trojan voted yes. Trustees Gorski and Kennedy voted no. Student Trustee Noguera voted yes (advisory).

After, a motion was made based on the original motion to approve the amended Board Report 8138-B. The motion was approved by unanimous roll call vote.

3. BR 8139 - 2023 - 2025 Emergency Medical Technician Memorandum of Understanding Between Kishwaukee Education Consortium, OSF St. Anthony Medical Center Northern Region, and Rock Valley College

The Board Report reads in part: It is recommended that the Board of Trustees approves the Dual and Articulated Credit Memorandum of Understanding between Rock Valley College, the Kishwaukee Education Consortium, and OSF St. Anthony Medical Center Northern Region beginning March 27, 2024 and ending June 30, 2025. **Attorney Reviewed.**

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve Board Report 8139. Vice President Hansen Stewart explained the benefits of the Memorandum of Understanding (MOU). The MOU gives students the opportunity to enroll in the Emergency Medical Technician (EMT) program and receive dual credit. There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 8140 - Acknowledgment of the Rock Valley College Decennial Committee Final Report

The Board Report reads in part: It is recommended that the Board of Trustees reviews and acknowledges the Final Report of the Rock Valley College Decennial Committee dated February 27, 2024, and confirms the Decennial Committee's charge to direct the College's Administration to forward the Final Report to the six counties within District No. 511.

A motion was made by Trustee Trojan, seconded by Trustee Simpson, to approve Board Report 8140. There was no discussion. The motion was approved by unanimous roll call vote.

Other Business

1. **New Business**
There was no new business.
2. **Unfinished Business**
There was no unfinished business.

Updates / Reports

1. **President's Update**

President Spearman provided an update on various events and activities:

- Thanked the Board of Trustees for participating in the Special Meeting-Association of Community College Trustees (ACCT) retreat facilitated by Dr. Jill Wakefield on Saturday, February 24.
- In February, the College coordinated the Illinois High School Association (IHSA) Sectional/Regional Boys Basketball Tournament.
- In March, the College hosted the National Junior College Athletic Association (NJCAA) for Men's and Women's Basketball. Dr. Spearman thanked Athletic Director Darin Monroe and his team for organizing the events.
- The RVC Women's Basketball team participated in the National Tournament which took place in Joplin, Missouri. The team won the first game and lost two consecutive games. The College is proud of the team for their undefeated regular season.
- The Men's and Women's Bowling teams participated in the National Championship which took place in Lansing, Michigan and won. This makes it the teams' third National Championship under Bowling Coach Tony Hall.
- Invited the Board of Trustees to the Spring Professional Development Day on Thursday, March 28.
- Lastly, Drs. Spearman, Smith, and Stewart will present at the American Association of Community Colleges (AACC) Conference in Louisville, Kentucky during the first week of April.

2. **Leadership Team Updates**

- Vice President Keith Barnes stated that the College hosted the Sister-to-Sister Girls Leading Our World (GLOW) Conference on Friday, March 8, in the Stenstrom Student Center (SSC). The purpose of the conference was to inspire young women to overcome obstacles. Vice President Barnes acknowledged the Intercultural Student Coordinator Tasha Neisewander, the staff, and the volunteers who participated in the event. In addition, the College administered the Viewfinder Campus Culture Survey. The survey helps colleges and universities assess their strengths and weaknesses regarding Diversity, Equity, and Inclusion (DEI) efforts for students, staff, faculty, and administrators. The College will administer the Student Viewfinder Campus Culture Survey between Monday, March 18 and Friday, April 5. Lastly, the DEI office will host the Spring 2024 DEI Student Symposium on Wednesday, April 3 in the SSC which will include a food and housing insecurity presentation and a panel discussion.
- Vice President Heather Snider explained that Summer II registration opened on Monday, March 4, and the College is 13% ahead of enrollment when compared to this time last year and 46% to the enrollment goal. Fall priority registration opened on Monday, March 18, and the College is 14% ahead of enrollment when compared to this time last year and 27% to the enrollment goal. The Admissions team has been providing high school students with campus tours. She also recognized the Marketing team for their accomplishments. The Marketing team participated in the National Council of Marketing and Public Relations (NCMPR)

National Conference in Seattle, Washington. Executive Director of College Communications Jennifer Thompson presented at the conference on embracing neurodiversity. The Communications and Marketing Specialist Gabi Mar-Gagula graduated from the one-year long NCMPR leadership institute and was also given a scholarship to participate in the program. Lastly, the College's Multimedia Content Creator, Brent Jepsen, earned an NCMPR Silver Paragon Award for his 2023 Graduation Sizzle Reel, a quick-turn video highlighting the College's 2023 commencement ceremonies.

- Vice President Dr. Hansen Stewart announced that the College launched the Auto Collision Repair Program on March 11. Eight students enrolled in the program, and the students are able to participate tuition free due to the Trades Grant that the College was awarded from the State.
- Vice President Ellen Olson reminded the Board of Trustees that their Statement of Economic Interest from Winnebago County is due on May 1.
- Vice President Dr. Amanda Smith attended the March Illinois Community College Trustees Association (ICCTA) meeting at Kankakee Community College. The keynote speaker, Dr. Arthur Levine gave a presentation titled "Charting the Future: Navigating Artificial Intelligence (AI) Opportunities in Community College Governance. She also attended the Science Olympiad Regional Competition on March 16. 46 events were held for middle and high school students and over 400 students were in attendance.

3. ICCTA Report

Mr. Nelson attended the March ICCTA meeting at Kankakee Community College. During the afternoon sessions, he explained that three speakers discussed Artificial Intelligence (AI).

4. Trustee Comments

- Trustee Simpson stated that she has attended the Science Olympiad Competitions in the past and has enjoyed them.
- Trustee Trojan thanked Vice President Heather Snider for creating the program investment report, which he hopes is an annual report. He is concerned about the low enrollment in the NIU Engineering program. The College needs to monitor the return on investment for every program and take action to improve enrollment.
- Trustee Nelson would like to see the final plan for the different courses that will be offered at the Downtown West Campus to determine the bonding amount. The Board of Trustees needs to be wise in how they invest money.
- Trustee Gorski congratulated all of the RVC teams who had a successful season. He also asked for five seconds of silence due to the recent events that have occurred in the community and around the world.

5. Student Trustee Report

Student Trustee Nogueta gave an update on the different events. They are the following:

- Marilu Soto and Casandra Soto founded the Rock Valley College Young Women's Leadership Organization. The purpose of the organization is to empower young women.
- Student Brand Ambassadors Margaret Torio and Perla Esquer Santana created content for the College's website.
- The College hosted the Sister-to-Sister GLOW Conference.
- The Men's and Women's Bowling teams became National Junior College Athletic Association Champions.
- The RVC Foundation and the Student Government Association have worked together to increase scholarship awareness on campus.

- Student Trustee Juan Noguera and President Spearman gave a presentation at the Student Trustee workshop which provides guidance to the incoming Student Trustee.

6. RVC Foundation Liaison Report

Mr. Trojan attended the RVC Foundation Board meeting via Zoom on Tuesday, March 19, and he presented the program investment report at the meeting. The RVC Foundation has been working hard due to the scholarship application season ending on April 1. There will be a record number of scholarship applications. Mr. Trojan highlighted a couple of the upcoming RVC Foundation events. The RVC Alumni and Retiree Breakfast is on April 18, the Booster Golf Club Outing is on August 2, RVC's 60th Anniversary Luncheon is on October 17, and the Annual Scholarship Luncheon is on November 8.

7. Freedom of Information Act (FOIA) Report

The FOIA report was accepted as presented.

Adjourn to Closed Session

There was no closed session held.

Next Meeting

The next Committee of the Whole Meeting will be held on Tuesday, April 09, 2024, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus.

The next Regular and Reorganization meeting will be held on Tuesday, April 23, 2024, 5:15 p.m. The meeting will be held in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus.

Adjournment

At 6:02 p.m., a motion was made by Trustee Trojan, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Betsy Saucedo

Robert Trojan, Secretary

Paul Gorski, Vice Chair

Claims Sheet

Recommendation:

It is recommended that the Board of Trustees approves the claims sheets from the Ellucian check register for the period from March 1, 2024 to March 31, 2024.

The total is \$2,014,355.76

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Purchase Report-A - FY2024 Purchases

Recommendation: Board approval for items marked with an asterisk.

A. Walkways & Lot 1 Resurfacing – (Site Improvements - Capital)

Stenstrom Excavation & Blacktop Group	Rockford, IL	\$821,677.45*(1)
		Not to Exceed
Northern Illinois Service Co.	Rockford, IL	\$ 977,095.00
DPI Construction, Inc	Pecatonica, IL	\$ 994,426.29

1. This expense replaces deteriorating walkways around the Jacobs Center for Science and Math and between the Student Center and the Physical Education Center. It also addresses the seal coating and restriping of Parking Lot 1, located on RVC’s main campus. The walkways are in disrepair, and the stripes of Lot 1 are no longer visible. The walkways will be upgraded to meet the Americans with Disabilities Act (ADA) requirements. This project was Bid #24-13 Walkways & Lot 1 Resurfacing. Three responses were received, and Stenstrom Excavation & Blacktop Group was the lowest responsible bidder. They are certified as a women-owned business with the State of Illinois Commission on Equity & Inclusion. The amount requested for the award of the contract includes the award of two alternates and a ten percent contingency.

FY2024 Capital Expense

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Tentative Budget for FY2025

Background: The tentative spending plan totals \$132,370,405 for all funds and \$67,783,914 for the Operating funds (Funds 01 and 02).

Operating Funds

The Operating funds' budgeted revenue is \$67,783,914, a decrease of \$3,068,673 from the FY2024 Budget. This decrease is due to a projected reduction in SURS on-behalf revenue of \$5,850,266, offset by higher property tax revenue due to an increase in EAV and an increase in investment revenue as short-term interest rates continue to remain steady at higher levels. Operating revenue assumes 100% state funding, and tuition and fees are budgeted based on 110,000 credit hours, flat to FY2024 budget and slightly below FY2024 projected actual credit hours. There is no increase in tuition included in the FY2025 budget. The Operating Budget includes the following assumptions:

Revenue

- 6.0% EAV increase from 2022 to 2023 EAV estimates. 7% EAV increase from 2023 EAV to 2024 EAV.
- State Funding remains at FY2024 levels for the ICCB Operating and Equalization Grant.
- Tuition and Fees based on 110,000 credit hours. Student Activity Fees increased by \$2 per credit hour, and those revenues are allocated to Funds 05 and Funds 10 to support the Student Life, Student Government Association, Student Clubs, and Athletics.

Expenses

- Contractual Salary increases.
- Benefits increase by approximately 11%, predominantly based on Healthcare, due to an actual rate increase of 12% for calendar year 2024.
- Contractual Services are projected to increase due to contractual increases for IT software and other annual contractual increases, as well as an increase in contracted instructors and services for CTE programs and Continuing Education.
- Fixed Charges are projected to increase due to the implementation of GASB 87, Leases and GASB 96, and Subscription-Based Information Technology Arrangements.

The FY2025 proposed budget is a balanced budget for operations.

Other Funds

The attached includes details for capital, auxiliary, health benefits, restricted, and other major fund groups. It includes detailed expenses and revenues for each fund. Also included in the budget packet is summary information on property tax revenues and the documents for the Illinois Community College Board (ICCB).

Next Steps

The Budget shall be made available for public inspection at the Financial Services Office in the Support Services Building on the Rock Valley College Campus at 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College's website at www.rockvalleycollege.edu beginning at 9:00 a.m. on May 24, 2024.

A public hearing on the FY2025 Budget will be held at 5:15 p.m. on the 25th day of June 2024 in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

Recommendation: It is recommended that the Board of Trustees approves the FY2025 tentative budget and submit any questions to Chief Financial Officer Ellen Olson. The public hearing will be scheduled for 5:15 p.m. on June 25, 2024.

Attachment: Tentative FY 2025 Budget
Notice of Public Hearing

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN by the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Stephenson, and Ogle Counties, Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2024, will be on file and conveniently available for public inspection at the Financial Services Office in the Support Services Building, Rock Valley College, 3301 North Mulford Road, Rockford, IL, and on the Rock Valley College’s website at www.rockvalleycollege.edu beginning at 9:00 a.m. on the 24th day of May 2024.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on the FY2025 Budget Hearing will be held at 5:15 p.m. on the 25th day of June 2024 in the Performing Arts Room (PAR) in the Educational Resource Center on the campus of Rock Valley College at 3301 North Mulford Road, Rockford, Illinois, in this Community College District No. 511.

ATTEST:

Chair of the Board of Trustees
Community College District No. 511

Secretary of the Board of Trustees
Community College District No. 511



Community College District 511
3301 North Mulford Road
Rockford, IL 61114

Fiscal Year 2025 Tentative Budget

Beginning July 1, 2024 - Ending June 30, 2025

Submitted to the Board of Trustees: April 23, 2024

Public Hearing by the Board of Trustees: June 25, 2024

Prepared by: Ellen Olson
Vice President/Chief Financial Officer

Presented by: Ellen Olson
Vice President/Chief Financial Officer

Dated: April 23, 2024

Rock Valley College
Statement of Revenues and Expenses (Budgetary)

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Operating Funds
Fund (00) Operating Funds- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	18,893,404	22,006,223	23,576,931	21,468,342	11,998,830	21,774,456
State Government	8,957,834	9,441,821	10,463,115	10,446,311	9,031,727	11,532,225
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	17,624,553	17,163,810	18,016,548	18,321,813	18,881,569	18,888,931
Sales & Service Fees	128,325	121,737	112,982	101,000	82,462	80,000
Facilities Revenue	882,193	811,213	864,892	968,000	753,811	793,630
Investment Revenue	95,180	114,105	2,853,054	1,207,000	1,389,703	2,195,010
Gifts, Grants & Bequests	237,359	228,504	324,846	346,555	274,467	378,762
Other Revenue	3,099,682	586,840	2,160,634	383,000	373,900	380,600
SURS on-behalf revenue	18,575,209	13,105,734	10,895,066	17,610,566	-	11,760,300
Total Revenue	68,493,737	63,579,986	69,268,070	70,852,587	42,786,470	67,783,914
Expenses						
Salaries	24,039,711	24,664,652	26,561,390	30,361,067	21,027,494	31,247,392
Employee Benefits	4,527,238	4,279,627	4,829,021	6,058,729	4,163,863	6,736,532
Contractual Services	3,232,367	3,749,846	4,185,461	5,554,903	3,138,427	5,631,586
General Materials & Supplies	1,821,707	2,039,880	2,292,960	3,373,926	1,717,726	3,229,094
Travel & Conference Meeting Exp	133,196	231,887	330,370	556,381	215,975	558,881
Fixed Charges	511,244	564,014	675,233	786,780	530,672	850,241
Utilities	1,764,356	2,114,963	1,773,250	2,527,220	1,328,309	2,417,103
Capital Outlay	16,297	34,474	82,829	106,539	110,276	103,931
Other Expenditures	143,649	558,747	762,549	885,135	263,157	1,063,936
SURS On-Behalf Allocation	18,575,209	13,105,734	10,895,066	17,610,566	-	11,760,300
Total Expenses	54,764,974	51,343,824	52,388,129	67,821,246	32,495,899	63,598,997
Contingency				3,031,341		4,184,917
Net Income (Loss)	13,728,763	12,236,161	16,879,941	-	10,290,571	-
Net Transfers		(13,371,085)	(14,247,008)	(1,000,000)	(13,000,000)	-
Beginning Fund Balance	23,216,731	36,945,494	35,810,570	38,443,503	38,443,503	35,734,073
Change in Fund Balance	13,728,763	(1,134,924)	2,632,933	(1,000,000)	(2,709,429)	-
Fund Balance	<u>36,945,494</u>	<u>35,810,570</u>	<u>38,443,503</u>	<u>37,443,503</u>	<u>35,734,073</u>	<u>35,734,073</u>
Fund % Operating Exp	67.46%	69.75%	73.38%	55.21%		56.19%

Education Fund
Fund (01) Education Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	16,093,106	18,136,578	19,564,767	18,038,403	9,957,525	18,299,315
State Government	8,303,462	8,759,445	9,686,656	9,669,852	8,421,610	10,724,050
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	16,135,139	16,002,715	16,970,781	14,917,446	17,264,835	15,540,072
Sales & Service Fees	128,325	121,737	112,982	101,000	82,462	80,000
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	95,063	(20,405)	2,725,032	1,207,000	1,383,244	2,061,540
Gifts, Grants & Bequests	237,359	228,504	323,346	346,555	274,467	378,762
Other Revenue	2,846,338	369,383	1,864,879	136,500	232,489	130,900
SURS on-behalf revenue	17,045,429	11,885,594	9,898,231	16,190,016	-	10,745,403
Total Revenue	60,884,221	55,483,550	61,146,676	60,606,773	37,616,634	57,960,042
Expenses						
Salaries	22,063,594	22,476,246	24,123,291	27,932,170	19,187,103	28,550,788
Employee Benefits	4,118,476	3,899,236	4,452,853	5,580,523	3,822,349	6,178,244
Contractual Services	1,874,496	2,209,868	2,391,346	3,238,573	2,020,851	3,504,169
General Materials & Supplies	1,427,947	1,583,239	1,777,917	2,611,661	1,429,366	2,536,101
Travel & Conference Meeting Exp	129,560	227,071	330,821	546,308	219,866	551,536
Fixed Charges	347,293	370,456	485,456	534,780	317,661	590,731
Utilities	3,351	6,471	7,928	6,265	5,751	8,017
Capital Outlay	16,297	34,474	37,844	50,000	59,960	46,200
Other Expenditures	129,014	554,735	761,049	885,135	263,157	1,063,936
SURS On-Behalf Allocation	17,045,429	11,885,594	9,898,231	16,190,016	-	10,745,403
Total Expenses	47,155,458	43,247,389	44,266,736	57,575,431	27,326,064	53,775,125
Contingency	-	-	-	3,031,342	-	4,184,917
Net Income (Loss)	13,728,763	12,236,161	16,879,941	-	10,290,570	0
Net Transfers	-	(13,371,085)	(14,247,008)	(1,000,000)	(13,000,000)	-
Beginning Fund Balance	23,216,731	36,945,494	35,810,570	38,443,503	38,443,503	35,734,073
Change in Fund Balance	13,728,763	(1,134,924)	2,632,933	(1,000,000)	(2,709,430)	-
Fund Balance	36,945,494	35,810,570	38,443,503	37,443,503	35,734,073	35,734,073

Operations & Maintenance Fund
Fund (02) Operations & Maintenance Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	2,800,298	3,869,644	4,012,164	3,429,939	2,041,304	3,475,141
State Government	654,371	682,376	776,459	776,459	610,117	808,175
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	1,489,414	1,161,095	1,045,767	3,404,367	1,616,734	3,348,859
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	882,193	811,213	864,892	968,000	753,811	793,630
Investment Revenue	117	134,510	128,022	-	6,459	133,470
Gifts, Grants & Bequests	-	-	1,500	-	-	-
Other Revenue	253,343	217,456	295,755	246,500	141,411	249,700
SURS on-behalf revenue	1,529,780	1,220,140	996,835	1,420,550	-	1,014,897
Total Revenue	7,609,516	8,096,435	8,121,393	10,245,815	5,169,836	9,823,872
Expenses						
Salaries	1,976,117	2,188,406	2,438,099	2,428,897	1,840,392	2,696,604
Employee Benefits	408,762	380,390	376,167	478,206	341,514	558,288
Contractual Services	1,357,871	1,539,978	1,794,115	2,316,330	1,117,576	2,127,418
General Materials & Supplies	393,760	456,641	515,043	762,265	288,360	692,993
Travel & Conference Meeting Exp	3,636	4,816	(451)	10,073	(3,891)	7,345
Fixed Charges	163,951	193,558	189,777	252,000	213,011	259,510
Utilities	1,761,006	2,108,493	1,765,322	2,520,955	1,322,559	2,409,086
Capital Outlay	-	-	44,985	56,539	50,316	57,731
Other Expenditures	14,635	4,013	1,500	-	-	-
SURS On-Behalf Allocation	1,529,780	1,220,140	996,835	1,420,550	-	1,014,897
Total Expenses	7,609,516	8,096,435	8,121,393	10,245,815	5,169,836	9,823,872
Contingency						
Net Income (Loss)	(0)	0	(0)	-	0	0
Net Transfers	-	-	-	-	-	-
Beginning Fund Balance	(0)	(0)	-	0	-	-
Change in Fund Balance	(0)	0	0	-	0	0
Fund Balance	(0)	(0)	0	-	0	0

**Operations & Maint-Restricted
Fund (03) Operations & Maint-Restricted- Detail**

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actual	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue						
Local Government	-	-	746,735	1,492,500	739,232	1,500,000
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	339,177	321,912	319,638	330,000	323,459	330,000
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	8,982	16,799	400,539	-	478,900	100,000
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
SURS on-behalf revenue	39,380	-	-	-	-	-
Total Revenue	387,539	338,711	1,466,912	1,822,500	1,541,591	1,930,000
Expenses						
Salaries	51,430	-	-	-	331,908	-
Employee Benefits	241	-	-	-	-	-
Contractual Services	42,888	76,784	612,233	900,000	319,433	595,325
General Materials & Supplies	491,338	1,298,425	233,971	879,510	104,856	365,510
Travel & Conference Meeting Exp	-	-	-	-	1,645	7,000
Fixed Charges	19,015	-	-	-	-	-
Utilities	33,555	6,195	-	-	-	-
Capital Outlay	7,387,752	4,624,927	3,977,887	12,029,036	2,875,389	17,302,800
Other Expenditures	1,619	850	-	-	-	-
SURS On-Behalf Allocation	39,380	-	-	-	-	-
Total Expenses	8,067,217	6,007,181	4,824,091	13,808,546	3,633,232	18,270,635
Contingency						
Net Income (Loss)	(7,679,678)	(5,668,470)	(3,357,179)	(11,986,046)	(2,091,641)	(16,340,635)
Net Transfers	-	8,171,085	12,097,008	-	10,000,000	-
Beginning Fund Balance	29,416,781	21,737,103	24,239,718	32,979,547	32,979,547	40,887,906
Change in Fund Balance	(7,679,678)	2,502,615	8,739,829	(11,986,046)	7,908,359	(16,340,635)
Fund Balance	<u>21,737,103</u>	<u>24,239,718</u>	<u>32,979,547</u>	<u>20,993,500</u>	<u>40,887,906</u>	<u>24,547,271</u>

Bond & Interest Fund
Fund (04) Bond & Interest Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	12,190,910	51,165,307	11,751,620	11,595,033	5,719,713	11,788,447
State Government	-	-	-	-	-	-
Federal Government	49,126	18,710	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	2,086	2,433	87,328	100,750	209,610	100,750
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
SURS on-behalf revenue	-	-	-	-	-	-
Total Revenue	12,242,121	51,186,450	11,838,948	11,695,783	5,929,323	11,889,197
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	3,215	1,500	1,350	3,600	-	1,350
General Materials & Supplies	-	-	-	-	-	-
Travel & Conference Meeting Exp	-	-	-	-	-	-
Fixed Charges	12,195,745	50,413,648	12,141,919	12,143,153	12,070,678	12,141,700
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
SURS On-Behalf Allocation	-	-	-	-	-	-
Total Expenses	12,198,959	50,415,148	12,143,269	12,146,753	12,070,678	12,143,050
Contingency						
Net Income (Loss)	43,161	771,303	(304,322)	(450,970)	(6,141,355)	(253,853)
Net Transfers	-	-	-	-	-	-
Beginning Fund Balance	6,198,155	6,241,317	7,012,619	6,708,298	6,708,298	566,943
Change in Fund Balance	43,161	771,303	(304,322)	(450,970)	(6,141,355)	(253,853)
Fund Balance	6,241,317	7,012,619	6,708,298	6,257,328	566,943	313,090

Auxiliary Enterprises Fund
Fund (05) Auxiliary Enterprises Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	1,538,986	1,715,671	1,761,238	2,094,697	1,828,282	2,509,385
Sales & Service Fees	618,503	1,039,308	1,208,997	1,655,396	1,149,313	1,734,788
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	1,474	1,785	2,744	3,000	830	4,350
Other Revenue	783,641	989,721	369,150	578,794	333,445	581,632
SURS on-behalf revenue	968,578	800,498	717,238	1,451,195	-	1,007,621
Total Revenue	3,911,182	4,546,984	4,059,366	5,783,082	3,311,870	5,837,776
Expenses						
Salaries	1,531,960	2,020,432	2,226,594	2,485,043	1,613,475	2,677,272
Employee Benefits	321,658	340,161	412,891	513,347	333,604	550,502
Contractual Services	257,094	341,250	323,345	569,073	353,241	636,502
General Materials & Supplies	257,062	329,292	441,068	552,995	268,664	602,173
Travel & Conference Meeting Exp	95,542	219,063	229,923	273,498	310,892	285,855
Fixed Charges	27,616	11,870	4,230	6,950	2,080	8,600
Utilities	-	-	647	1,200	720	-
Capital Outlay	20,695	5,299	-	-	-	-
Other Expenditures	802,178	572,283	775,524	900,310	818,274	1,113,610
SURS On-Behalf Allocation	968,578	800,498	717,238	1,451,195	-	1,007,621
Total Expenses	4,282,383	4,640,148	5,131,459	6,753,611	3,700,949	6,882,135
Contingency						
Net Income (Loss)	(371,201)	(93,163)	(1,072,093)	(970,529)	(389,079)	(1,044,359)
Net Transfers	-	-	1,000,000	-	2,011,734	-
Beginning Fund Balance	502,676	131,476	38,312	(33,781)	(33,781)	1,588,874
Change in Fund Balance	(371,201)	(93,163)	(72,093)	(970,529)	1,622,655	(1,044,359)
Fund Balance	131,476	38,312	(33,781)	(970,529)	1,588,874	544,515

Restricted Purpose Fund
Fund (06) Restricted Purpose Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	168,579	67,952	77,514	14,200	17,242	-
State Government	3,637,884	3,323,661	5,373,144	5,957,925	5,537,957	4,361,032
Federal Government	16,478,865	17,309,478	16,232,772	11,041,677	8,079,597	9,565,123
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	100	-	-	-	-	-
Facilities Revenue	-	-	-	61,641	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	468,845	58,356	70,858	9,526	43,565	-
Other Revenue	1,258,296	203,537	243,427	1,260,366	234,392	267,300
SURS on-behalf revenue	1,406,855	882,826	806,063	1,817,655	-	1,173,728
Total Revenue	23,419,425	21,845,810	22,803,777	20,162,989	13,912,753	15,367,183
Expenses						
Salaries	2,343,444	2,244,319	2,671,634	3,694,208	2,302,584	3,118,622
Employee Benefits	588,589	522,460	681,102	1,038,856	568,051	876,985
Contractual Services	1,999,637	175,554	402,530	260,193	177,164	147,221
General Materials & Supplies	555,357	379,468	760,603	648,832	257,696	375,896
Travel & Conference Meeting Exp	74,316	99,414	213,369	123,799	183,981	161,766
Fixed Charges	130,857	34,651	79,916	115,823	51,157	68,039
Utilities	20,045	23,197	23,297	11,524	21,129	6,422
Capital Outlay	634,287	242,986	379,133	248,235	177,318	310,000
Other Expenditures	15,623,788	17,902,499	17,269,464	12,203,864	10,975,520	9,762,101
SURS On-Behalf Allocation	1,406,855	882,826	806,063	1,817,655	-	1,173,728
Total Expenses	23,377,175	22,507,374	23,287,112	20,162,989	14,714,601	16,000,780
Contingency						
Net Income (Loss)	42,251	(661,565)	(483,335)	0	(801,848)	(633,597)
Net Transfers	-	2,700,000	-	-	(11,734)	-
Beginning Fund Balance	(37,839)	6,601	2,045,037	1,561,702	1,561,702	748,119
Change in Fund Balance	42,251	2,038,435	(483,335)	0	(813,582)	(633,597)
Fund Balance	4,411	2,045,037	1,561,702	1,561,702	748,119	114,522

Trust & Agency Fund
Fund (10) Trust & Agency Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	282,331	185,106	168,218	196,700	194,816	260,950
Sales & Service Fees	-	-	37,008	11,500	42,405	16,500
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	2,431	3,043	445	1,000	1,046	1,000
Other Revenue	223,664	393,615	362,677	361,668	326,153	417,768
SURS on-behalf revenue	-	-	211	2,339	-	1,505
Total Revenue	508,426	581,763	568,559	573,207	564,420	697,723
Expenses						
Salaries	-	-	518	4,000	-	4,000
Employee Benefits	-	-	2	-	-	-
Contractual Services	28,841	63,414	65,561	82,530	55,026	90,530
General Materials & Supplies	72,735	103,128	113,223	119,316	74,473	125,816
Travel & Conference Meeting Exp	24,651	170,933	231,080	225,282	189,948	231,049
Fixed Charges	-	-	985	-	-	985
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	196,045	228,860	195,627	225,788	209,517	223,792
SURS On-Behalf Allocation	-	-	211	2,339	-	1,505
Total Expenses	322,272	566,336	607,207	659,255	528,964	677,677
Contingency						
Net Income (Loss)	186,154	15,428	(38,648)	(86,048)	35,456	20,046
Net Transfers						
Beginning Fund Balance	880,760	1,066,914	1,082,342	1,043,695	1,043,695	1,079,150
Change in Fund Balance	186,154	15,428	(38,648)	(86,048)	35,456	20,046
Fund Balance	1,066,914	1,082,342	1,043,695	957,647	1,079,150	1,099,196

Audit Fund
Fund (11) Audit Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	51,840	50,911	57,613	56,218	31,667	64,000
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	2	1	21	-	147	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
SURS on-behalf revenue	-	-	-	-	-	-
Total Revenue	51,842	50,912	57,633	56,218	31,813	64,000
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	71,412	38,000	53,848	60,000	47,750	60,000
General Materials & Supplies	98	-	-	-	-	-
Travel & Conference Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
SURS On-Behalf Allocation	-	-	-	-	-	-
Total Expenses	71,510	38,000	53,848	60,000	47,750	60,000
Contingency						
Net Income (Loss)	(19,668)	12,912	3,786	(3,782)	(15,937)	4,000
Net Transfers	-	-	-	-	-	-
Beginning Fund Balance	68,459	48,792	61,703	65,489	65,489	49,552
Change in Fund Balance	(19,668)	12,912	3,786	(3,782)	(15,937)	4,000
Fund Balance	48,792	61,703	65,489	61,707	49,552	53,552

Liability, Protection, & Settlement
Fund (12) Liability, Protection, & Settlement- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	998,092	1,900,000	988,061	2,000,000
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	4,577	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	55,214	60,735	59,670	60,000
SURS on-behalf revenue	-	-	-	118,249	-	56,847
Total Revenue			1,053,306	2,078,984	1,052,309	2,116,847
Expenses						
Salaries	68,037	62,625	10,647	202,185	108,843	151,043
Employee Benefits	719,018	709,227	708,504	384,402	631,872	414,862
Contractual Services	76,423	52,240	145,488	399,717	149,939	431,330
General Materials & Supplies	-	-	5,672	23,775	4,332	1,500
Travel & Conference Meeting Exp	-	-	612	6,430	903	1,500
Fixed Charges	352,006	362,839	463,301	507,067	469,044	637,000
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	150,000	142,802	-
Other Expenditures	-	-	-	(50,000)	-	-
SURS On-Behalf Allocation	-	-	-	118,249	-	56,847
Total Expenses	1,215,484	1,186,932	1,334,223	1,741,825	1,507,737	1,694,082
Contingency						
Net Income (Loss)	(1,215,484)	(1,186,932)	(280,917)	337,159	(455,428)	422,765
Net Transfers	-	-	-	-	-	-
Beginning Fund Balance	5,990,775	4,775,290	3,588,359	3,307,442	3,307,442	2,852,014
Change in Fund Balance	(1,215,484)	(1,186,932)	(280,917)	337,159	(455,428)	422,765
Fund Balance	4,775,290	3,588,359	3,307,442	3,644,601	2,852,014	3,274,779

Employee Benefits
Fund (18) Employee Benefits- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	5,936,164	5,795,948	6,510,921	8,009,489	5,546,324	8,136,032
SURS on-behalf revenue	-	-	126	-	-	-
Total Revenue	5,936,164	5,795,948	6,511,048	8,009,489	5,546,324	8,136,032
Expenses						
Salaries						
Employee Benefits	5,989,045	7,255,647	6,369,967	8,069,264	4,734,906	8,123,832
Contractual Services	104,399	107,843	190,927	210,000	114,012	210,000
General Materials & Supplies	17,669	15,012	16,200	27,300	16,349	29,300
Travel & Conference Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	(87,000)	-	5,000
SURS On-Behalf Allocation	-	-	126	-	-	-
Total Expenses	6,111,113	7,378,502	6,577,220	8,219,564	4,865,267	8,368,132
Contingency						
Net Income (Loss)	(174,949)	(1,582,555)	(66,172)	(210,075)	681,056	(232,100)
Net Transfers	-	1,000,000	-	-	-	-
Beginning Fund Balance	3,358,073	3,183,124	2,600,569	2,534,397	2,534,397	3,215,453
Change in Fund Balance	(174,949)	(582,555)	(66,172)	(210,075)	681,056	(232,100)
Fund Balance	3,183,124	2,600,569	2,534,397	2,324,322	3,215,453	2,983,353

OPEB Fund
Fund (19) OPEB Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	-	-	-	-
State Government	45,674	(399,613)	(4,301,238)	90,000	-	120,000
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
SURS on-behalf revenue	-	-	-	-	-	-
Total Revenue	45,674	(399,613)	(4,301,238)	90,000		120,000
Expenses						
Salaries						
Employee Benefits	91,349	(799,226)	(8,602,476)	180,000	-	240,000
Contractual Services	-	-	-	-	-	-
General Materials & Supplies	-	-	-	-	-	-
Travel & Conference Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-
SURS On-Behalf Allocation	-	-	-	-	-	-
Total Expenses	91,349	(799,226)	(8,602,476)	180,000		240,000
Contingency						
Net Income (Loss)	(45,674)	399,613	4,301,238	(90,000)	-	(120,000)
Net Transfers	-	1,000,000	1,000,000	-	1,000,000	-
Beginning Fund Balance	(21,565,722)	(21,611,396)	(20,211,783)	(14,910,545)	(14,910,545)	(13,910,545)
Change in Fund Balance	(45,674)	1,399,613	5,301,238	(90,000)	1,000,000	(120,000)
Fund Balance	<u>(21,611,396)</u>	<u>(20,211,783)</u>	<u>(14,910,545)</u>	<u>(15,000,545)</u>	<u>(13,910,545)</u>	<u>(14,030,545)</u>

SURS Penalty Fund
Fund (20) SURS Penalty Fund- Detail

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2024	FY 2025
	Actuals	Actuals	Actual	Budget	Actuals YTD	Budget
					3/31/2024	
Revenue						
Local Government	-	-	-	-	-	-
State Government	-	-	-	-	-	-
Federal Government	-	-	-	-	-	-
Student Tuition & Fees	-	-	-	-	-	-
Sales & Service Fees	-	-	-	-	-	-
Facilities Revenue	-	-	-	-	-	-
Investment Revenue	-	-	-	-	-	-
Gifts, Grants & Bequests	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
SURS on-behalf revenue	-	-	-	-	-	-
Total Revenue	-	-	-	-	-	-
Expenses						
Salaries	-	-	-	-	-	-
Employee Benefits	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
General Materials & Supplies	-	-	-	-	-	-
Travel & Conference Meeting Exp	-	-	-	-	-	-
Fixed Charges	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Other Expenditures	10,876	93,601	52,453	500,000	30,418	250,000
SURS On-Behalf Allocation	-	-	-	-	-	-
Total Expenses	10,876	93,601	52,453	500,000	30,418	250,000
Contingency						
Net Income (Loss)	(10,876)	(93,601)	(52,453)	(500,000)	(30,418)	(250,000)
Net Transfers	-	500,000	150,000	-	-	-
Beginning Fund Balance	473,883	463,006	869,405	966,952	966,952	946,528
Change in Fund Balance	(10,876)	406,399	97,547	(500,000)	(30,418)	(250,000)
Fund Balance	463,006	869,405	966,952	466,952	946,528	696,528

Total All Funds - except Fund 10

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue	\$ 114,442,011	\$ 147,344,800	\$ 117,059,061	\$ 120,461,632	\$ 74,112,453	\$ 113,124,947
Expenses	\$ 110,088,815	\$ 143,517,109	\$ 105,739,351	\$ 130,714,545	\$ 73,036,113	\$ 127,017,808
Transfers In/Out	\$ -	\$ (1,500,000)	\$ (1,150,000)	\$ -	\$ (1,000,000)	\$ -
Contingency	\$ -	\$ -	\$ -	\$ 3,031,331	\$ -	\$ 4,184,917
Net	\$ 4,353,196	\$ 2,327,691	\$ 10,169,709	\$ (13,284,243)	\$ 76,340	\$ (18,077,778)
Fund Balance	\$ 73,067,006	\$ 75,396,887	\$ 85,566,596	\$ 71,316,134	\$ 85,642,936	\$ 67,565,157

Operating (Funds 01 & 02)

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue	\$ 68,493,737	\$ 63,579,986	\$ 69,268,070	\$ 70,852,587	\$ 42,786,470	\$ 67,783,914
Expenses	\$ 54,764,974	\$ 51,343,824	\$ 52,388,129	\$ 67,821,256	\$ 32,495,899	\$ 63,598,997
Transfers In/Out	\$ -	\$ (13,371,085)	\$ (14,247,008)	\$ -	\$ (13,000,000)	\$ -
Contingency	\$ -	\$ -	\$ -	\$ 3,031,331	\$ -	\$ 4,184,917
Net	\$ 13,728,763	\$ (1,134,924)	\$ 2,632,933	\$ -	\$ (2,709,429)	\$ -
Fund Balance	\$ 36,945,494	\$ 35,810,570	\$ 38,443,503	\$ 37,443,503	\$ 35,734,074	\$ 35,734,074

Capital (Funds 03 & 04)

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue	\$ 12,629,660	\$ 51,525,161	\$ 13,305,860	\$ 13,518,283	\$ 7,470,914	\$ 13,819,197
Expenses	\$ 20,266,177	\$ 56,422,329	\$ 16,967,360	\$ 25,955,299	\$ 15,703,910	\$ 30,413,685
Transfers In/Out	\$ -	\$ 8,171,085	\$ 12,097,008	\$ -	\$ 10,000,000	\$ -
Net	\$ (7,636,517)	\$ 3,273,917	\$ 8,435,508	\$ (12,437,016)	\$ 1,767,004	\$ (16,594,488)
Fund Balance	\$ 27,978,419	\$ 31,252,337	\$ 39,687,845	\$ 27,250,828	\$ 41,454,849	\$ 24,860,361

Auxiliary & Restricted & Benefits (Funds 05 & 06 & 18)

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD	FY 2025 Budget
Revenue	\$ 33,266,772	\$ 32,188,742	\$ 33,374,191	\$ 33,955,560	\$ 22,770,947	\$ 29,340,990
Expenses	\$ 33,770,671	\$ 34,526,024	\$ 34,995,791	\$ 35,136,164	\$ 23,280,817	\$ 31,251,046
Transfers In/Out	\$ -	\$ 3,700,000	\$ 1,000,000	\$ -	\$ 2,000,000	\$ -
Net	\$ (503,899)	\$ 1,362,717	\$ (621,600)	\$ (1,180,604)	\$ 1,490,130	\$ (1,910,056)
Fund Balance	\$ 3,319,011	\$ 4,683,918	\$ 4,062,318	\$ 2,915,495	\$ 5,552,448	\$ 3,642,392

Audit & Liability, Protection & Settlement (Funds 11 & 12)

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue	\$ 51,842	\$ 50,912	\$ 1,110,940	\$ 2,135,202	\$ 1,084,122	\$ 2,180,847
Expenses	\$ 1,286,994	\$ 1,224,932	\$ 1,388,071	\$ 1,801,825	\$ 1,555,487	\$ 1,754,082
Net	\$ (1,235,152)	\$ (1,174,020)	\$ (277,131)	\$ 333,377	\$ (471,365)	\$ 426,765
Fund Balance	\$ 4,824,082	\$ 3,650,062	\$ 3,372,931	\$ 3,706,308	\$ 2,901,566	\$ 3,328,331

Trust & Agency (Fund 10)

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Budget	FY 2024 Actuals YTD 3/31/2024	FY 2025 Budget
Revenue	\$ 508,426	\$ 581,763	\$ 568,559	\$ 573,207	\$ 564,420	\$ 697,723
Expenses	\$ 322,272	\$ 566,336	\$ 607,207	\$ 659,255	\$ 528,964	\$ 677,677
Net	\$ 186,154	\$ 15,428	\$ (38,648)	\$ (86,048)	\$ 35,456	\$ 20,046
Fund Balance	\$ 1,066,914	\$ 1,082,342	\$ 1,043,695	\$ 957,647	\$ 1,079,151	\$ 1,099,197

Rock Valley College
Equalized Assessed Valuation with tax rates

Calendar Year Levy	2021 Actual	2022 Actual	2023 Estimated*	2024 Proposed	2025 Proposed	2026 Proposed
Total assessed valuations	6,683,596,509	7,160,941,744	7,590,598,249	8,121,940,126	8,284,378,929	8,450,066,507
% EAV Growth	4.87%	7.14%	6.00%	7.00%	2.00%	2.00%
Tax rates (per \$100 assessed valuation)						
Educational Fund	0.2300	0.2300	0.2300	0.2300	0.2300	0.2300
Operations and Maintenance Fund	0.0400	0.0400	0.0400	0.0400	0.0400	0.0400
Debt Service Fund						
2010A Bond	-	-	-	-	-	-
2015C Bond	0.0091	0.0020	0.0019	0.0017	0.0410	0.0104
2015D Refinancing Bond	0.0166	-	-	-	-	-
2015E Refinancing Bond	0.0698	0.0376	-	-	-	-
2016 Refinancing Bond	-	-	-	-	-	-
2017 Refinancing Bond	0.0863	0.0305	-	-	-	-
2022A Refunding Bond	-	0.0904	0.1495	0.0827	-	-
2022B Refunding Bond	-	-	0.0064	0.0650	0.1055	-
Liability, Protection and Settlement Fund:						
Tort Liability	0.0000	0.0219	0.0207	0.0193	0.0190	0.0186
Workers Compensation	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Unemployment Insurance	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Athletics	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Property/Casualty	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FICA	0.0000	0.0060	0.0057	0.0053	0.0052	0.0051
Audit Fund	0.0007	0.0007	0.0008	0.0008	0.0008	0.0008
Protection, Health and Safety Fund	0.0000	0.0209	0.0198	0.0185	0.0181	0.0178
Adjustments	0.0012	-	-	-	-	-
	0.4537	0.4800	0.4748	0.4633	0.4596	0.3227
	*2023 Final Assesd Valuations have not all been received as of 3/22/2024					
Tax extension:						
Educational Fund	15,372,272	16,470,166	17,458,376	18,680,462	19,054,072	19,435,153
Operations and Maintenance Fund	2,673,439	2,864,377	3,036,239	3,248,776	3,313,752	3,380,027
Debt Service Fund	-	-	-	-	-	-
2010A Bond	-	-	-	-	-	-
2015C Bond	605,370	141,950	141,950	141,950	3,400,595	874,620
2015D Refinancing Bond	1,108,500	-	-	-	-	-
2015E Refinancing Bond	4,662,375	2,694,825	-	-	-	-
2017A Refinancing Bond	-	-	-	-	-	-
2017C Refinancing Bond	5,766,550	2,183,228	-	-	-	-
2022A Refunding Bond	-	6,473,900	11,350,500	6,715,600	-	-
2022B Refunding Bond	-	1,130	489,411	5,282,750	8,736,000	-
Liability, Protection and Settlement Fund						
Tort Liability	-	1,570,000	1,570,000	1,570,000	1,570,000	1,570,000
Workers Compensation	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-
Athletics	-	-	-	-	-	-
Property/Casualty	-	-	-	-	-	-
FICA	-	430,000	430,000	430,000	430,000	430,000
Audit Fund	50,000	53,571	64,000	68,480	69,850	71,247
Protection, Health and Safety Fund	-	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Adjustment for Overextended Tax Abatement	80,203	-	-	-	-	-
	30,318,709	34,383,147	36,040,476	37,638,018	38,074,268	27,261,047
% Dollar Growth	3.09%	13.41%	4.82%	4.43%	1.16%	-28.40%
Allowance for uncollectible taxes and collection costs	(151,594)	(171,916)	(180,202)	(188,190)	(190,371)	(136,305)
	30,167,115	34,211,231	35,860,274	37,449,828	37,883,897	27,124,742

Rock Valley College

Equalized Assessed Valuation with tax rates

Calendar Year Levy	2021 Actual	2022 Actual	2023 Estimated*	2024 Proposed	2025 Proposed	2026 Proposed
Total assessed valuations	6,683,596,509	7,160,941,744	7,590,598,249	8,121,940,126	8,284,378,929	8,450,066,507

Rock Valley College

Equalized Assessed Valuation with Tax Rates (cont'd)

01 Education Fund	15,295,410	16,387,815	17,371,084	18,587,060	18,958,801	19,337,977
02 Operations & Maintenance Fund	2,660,071	2,850,055	3,021,058	3,232,532	3,297,183	3,363,127
03 Capital (PHS) Fund	-	1,492,500	1,492,500	1,492,500	1,492,500	1,492,500
04 Bond Fund	12,142,795	11,495,033	11,981,861	12,140,300	12,136,595	874,620
11 Audit Fund	49,750	53,303	63,680	68,138	69,501	70,891
12 Liability, Protection & Settlement Fund	-	1,990,000	1,990,000	1,990,000	1,990,000	1,990,000
	30,148,027	34,268,706	35,920,184	37,510,530	37,944,580	27,129,115

Fiscal Year (1/2 + 1/2)

	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25
01 Education Fund	13,574,223	14,245,241	14,939,564	15,841,613	16,879,450	17,979,072
02 Operations & Maintenance Fund	2,362,841	2,479,540	2,598,185	2,755,063	2,935,556	3,126,795
03 Capital (PHS) Fund	-	-	-	746,250	1,492,500	1,492,500
04 Bond Fund	12,125,318	12,139,709	12,145,084	11,818,914	11,738,447	12,061,081
11 Audit Fund	52,259	52,618	50,237	51,527	58,492	65,909
12 Liability, Protection & Settlement Fund	500,040	-	-	995,000	1,990,000	1,990,000
	28,614,681	28,917,108	29,733,071	32,208,366	35,094,445	36,715,357

Fiscal Year 2025 Capital Projects

Project	Funding Source	Amount
Parking Lot 7 Upgrade	Operating/Fund Transfer	1,400,000.00
HVAC Upgrades	Operating/Fund Transfer, PHS Funds	1,082,600.00
IT Wireless Upgrade	IT Technology Fees	900,000.00
A&E Services FY25	Operating/Fund Transfer	750,000.00
Replacement of Stage & House Lighting BST	Operating/Fund Transfer	700,000.00
ATC- Phase II - Roof Units	Operating/Fund Transfer	514,000.00
Drainage Athletic Fields	Operating/Fund Transfer	500,000.00
Service Equipment Replacement	Operating/Fund Transfer	475,000.00
SC Interior Lighting Upgrade	Operating/Fund Transfer	475,000.00
EOF-NIU	EOF Funds	370,627.67
EOF-RVC	EOF Funds	370,000.00
Power Shed Replacement *	Operating/Fund Transfer	370,000.00
IT Computer Replacements	Operating/Fund Transfer	300,000.00
Student Center Second Floor Carpeting	Operating/Fund Transfer	235,000.00
Office Furniture & Portable Wall System	Operating/Fund Transfer	220,000.00
Student Center Air Handling Unit Upgrade	Operating/Fund Transfer	200,000.00
UPS Upgrade/JCSM Generator	Operating/Fund Transfer	170,000.00
JCSM Generator	Operating/Fund Transfer	147,400.00



Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114

SUMMARY OF FISCAL YEAR 2025 BUDGET BY FUND

	<u>GENERAL</u>		<u>CAPITAL</u>	<u>DEBT SERVICE</u>	<u>PROPRIETARY</u>
	<u>Education Fund 01</u>	<u>Operations & Maintenance Fund 02</u>	<u>Operations & Maint-Restricted 03</u>	<u>Bond & Interest Fund 04</u>	<u>Auxiliary Enterprises 05 & 18</u>
Est. Begin. Fund Balance 07/01/2024	35,734,074		40,887,906	566,943	4,804,327
Budget Revenues	57,960,042	9,823,872	1,930,000	11,889,197	13,973,808
Less: Budgeted Expenditures	53,775,125	9,823,872	18,270,635	12,143,050	15,250,266
Less: Budgeted Contingency	4,184,917				
Plus: Transfer In (Out)					
Revenue over (under) Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (16,340,635)</u>	<u>\$ (253,853)</u>	<u>\$ (1,276,458)</u>
Est. Ending Budgeted Fund Balance	<u>\$ 35,734,074</u>	<u>\$ -</u>	<u>\$ 24,547,271</u>	<u>\$ 313,090</u>	<u>\$ 3,527,869</u>

	<u>SPECIAL REVENUE</u>			<u>Total ICCB Funds</u>
	<u>Restricted Purpose Fund 06</u>	<u>Audit Fund 11</u>	<u>Liability, Protection, & Settlement 12</u>	
Est. Begin. Fund Balance 07/01/2024	748,119	49,552	2,852,014	85,642,935
Budget Revenues	15,367,182	64,000	2,116,847	113,124,948
Less: Budgeted Expenditures	16,000,780	60,000	1,694,082	127,017,810
Less: Budgeted Contingency				4,184,917
Plus: Transfer In (Out)				-
Revenue over (under) Expenditures	<u>\$ (633,598)</u>	<u>\$ 4,000</u>	<u>\$ 422,765</u>	<u>\$ (18,077,779)</u>
Est. Ending Budgeted Fund Balance	<u>\$ 114,521</u>	<u>\$ 53,552</u>	<u>\$ 3,274,779</u>	<u>\$ 67,565,156</u>

The Official FY 2025 Budget which is accurately summarized in this document,

was approved by the Board of Trustees on: _____

ATTEST: _____

*Secretary, Board of Trustees
 Community College District 511*

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 FY25 Budget ALL FUNDS

Beginning Fund Balance July 1, 2024													\$	35,734,073	\$	-	\$	40,887,906	\$	566,943	\$	4,804,327	\$	748,119	\$	1,079,150	\$	49,552	\$	2,949,586	\$	(13,910,545)	\$	946,528	\$	73,855,639
	Fund 01	Fund 02	Fund 03	Fund 04	Fund 05 & 18	Fund 06	Fund 10	Fund 11	Fund 12	Fund 19	Fund 20	Total of Budget	Percent																							
	Education Fund	Operations & Maintenance Fund	Operations & Maint-Restricted	Bond & Interest Fund	Auxiliary Enterprises	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total of Budget	Percent																							
Revenues																																				
Local Government	18,299,315	3,475,141	1,500,000	11,788,447				64,000	2,000,000			37,126,903	33%																							
State Government	10,724,050	808,175				4,361,032				120,000		16,013,257	14%																							
Federal Government						9,565,123						9,565,123	8%																							
Student Tuition & Fees	15,540,072	3,348,859	330,000		2,509,385		260,950					21,989,266	19%																							
Sales & Service Fees	80,000				1,734,788		16,500					1,831,288	2%																							
Facilities Revenue		793,630										793,630	1%																							
Investment Revenue	2,061,540	133,470	100,000	100,750								2,395,760	2%																							
Gifts, Grants & Bequests	378,762				4,350		1,000					384,112	0%																							
Other Revenue	130,900	249,700			8,717,664	267,300	417,768		60,000			9,843,332	9%																							
SURS on Behalf	10,745,403	1,014,897			1,007,621	1,173,728	1,505		56,847			14,000,001	12%																							
	57,960,042	9,823,872	1,930,000	11,889,197	13,973,808	15,367,183	697,723	64,000	2,116,847	120,000	-	113,942,672	100%																							
Less Nonoperating Items																																				
Adjusted Revenue	57,960,042	9,823,872	1,930,000	11,889,197	13,973,808	15,367,183	697,723	64,000	2,116,847	120,000	-	113,942,672																								
Expenditures																																				
Salaries	28,550,788	2,696,604			2,677,272	3,118,622	4,000		151,043			37,198,329	29%																							
Employee Benefits	6,178,244	558,288			8,674,334	876,985			414,862	240,000		16,942,713	13%																							
Contractual Services	3,504,169	2,127,418	595,325	1,350	846,502	147,221	90,530	60,000	431,330			7,803,844	6%																							
General Materials & Supplies	2,536,101	692,993	365,510		631,473	375,896	125,816		1,500			4,729,289	4%																							
Travel & Conference Meeting Exp	551,536	7,345	7,000		285,855	161,766	231,049		1,500			1,246,051	1%																							
Fixed Charges	590,731	259,510		12,141,700	8,600	68,039	985		637,000			13,706,565	11%																							
Utilities	8,017	2,409,086			0	6,422						2,423,525	2%																							
Capital Outlay	46,200	57,731	17,302,800			310,000						17,716,731	14%																							
Other Expenditures	1,063,936				1,118,610	9,762,101	223,792				250,000	12,418,439	10%																							
SURS on Behalf	10,745,403	1,014,897			1,007,621	1,173,728	1,505		56,847			14,000,001	11%																							
	53,775,124	9,823,872	18,270,635	12,143,050	15,250,267	16,000,780	677,677	60,000	1,694,082	240,000	250,000	128,185,487	100%																							
Contingency	4,184,918											4,184,918																								
Less Nonoperating Items																																				
Adjusted Expenditures	57,960,042	9,823,872	18,270,635	12,143,050	15,250,267	16,000,780	677,677	60,000	1,694,082	240,000	250,000	132,370,405																								
Transfer In (Out)																																				
Net by Fund	-	0	(16,340,635)	(253,853)	(1,276,459)	(633,597)	20,046	4,000	422,765	(120,000)	(250,000)	(18,427,733)																								
Estimated Fund Balance June 30 2025	35,734,073	0	24,547,271	313,090	3,527,868	114,522	1,099,196	53,552	3,372,351	(14,030,545)	696,528	55,427,906																								
By Function	Education Fund	Operations & Maintenance Fund	Operations & Maint-Restricted	Bond & Interest Fund	Auxiliary Enterprises	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total of Budget	Percent																							
Other	-	-	-	-	-	-	-	-	-	-	-	-	0%																							
Instruction	25,364,599	-	-	-	215,308	1,327,317	-	-	-	-	-	26,907,224	21%																							
Academic Support	4,809,126	-	-	-	1,500	1,700	-	-	-	-	-	4,812,326	4%																							
Student Services	6,778,027	-	-	-	43,419	722,555	263,174	-	-	-	-	7,807,175	6%																							
Public Service/Continuing Education	1,473,507	-	-	-	3,882,582	4,516,038	1,250	-	-	-	-	9,873,377	8%																							
Auxiliary Services	-	-	-	-	1,752,326	-	231,100	-	-	-	-	1,983,426	2%																							
Operation and Maintenance	148,553	9,439,139	17,582,800	-	-	-	985	-	592,082	-	-	27,763,559	22%																							
Institutional Support	15,201,312	384,733	687,835	12,143,050	9,355,132	-	168	60,000	1,102,000	240,000	250,000	39,424,230	31%																							
Scholarships, Grants, Waivers	-	-	-	-	-	9,433,170	181,000	-	-	-	-	9,614,170	8%																							
	53,775,124	9,823,872	18,270,635	12,143,050	15,250,267	16,000,780	677,677	60,000	1,694,082	240,000	250,000	128,185,487	100%																							

Rock Valley College, Community College District 511
3301 North Mulford Road, Rockford, IL 61114
FY25 Budget ALL FUNDS

Revenues by Source	Operating	Capital	Other	Total
41 Local Government	\$ 23,838,456	\$ 13,288,447	\$ -	\$ 37,126,903
42 State Government	16,013,257	-	-	16,013,257
43 Federal Government	9,565,123	-	-	9,565,123
44 Student Tuition & Fees	21,398,316	330,000	260,950	21,989,266
45 Sales & Service Fees	1,814,788	-	16,500	1,831,288
46 Facilities Revenue	793,630	-	-	793,630
47 Investment Revenue	2,195,010	200,750	-	2,395,760
48 Gifts, Grants & Bequests	383,112	-	1,000	384,112
49 Other Revenue	9,425,564	-	417,768	9,843,332
SURS on Behalf	13,998,496	-	1,505	14,000,001
Total Budget Revenues	\$ 99,425,752	\$ 13,819,197	\$ 697,723	\$ 113,942,672

Appropriations by Object	Operating	Capital	Other	Total
51 Salaries	\$ 37,194,329	\$ -	\$ 4,000	\$ 37,198,329
52 Employee Benefits	16,942,713	-	-	16,942,713
53 Contractual Services	7,116,639	596,675	90,530	7,803,844
54 General Materials & Supplies	4,237,963	365,510	125,816	4,729,289
55 Travel & Conference Meeting Exp	1,008,002	7,000	231,049	1,246,051
56 Fixed Charges	1,563,880	12,141,700	985	13,706,565
57 Utilities	2,423,525	-	-	2,423,525
58 Capital Outlay	413,931	17,302,800	-	17,716,731
59 Other Expenditures	11,944,647	-	473,792	12,418,439
SURS On-Behalf	13,998,496	-	1,505	14,000,001
Total Budget Expenses	\$ 96,844,125	\$ 30,413,685	\$ 927,677	\$ 128,185,487

Expenditures by Function	Operating	Capital	Other	Total
0 Other	\$ -	\$ -	\$ -	-
1 Instruction	26,907,224	-	-	26,907,224
2 Academic Support	4,812,326	-	-	4,812,326
3 Student Services	7,544,001	-	263,174	7,807,175
4 Public Service/Continuing Education	9,872,127	-	1,250	9,873,377
6 Auxiliary Services	1,752,326	-	231,100	1,983,426
7 Operation and Maintenance	10,179,773	17,582,800	985	27,763,558
8 Institutional Support	26,343,177	12,830,885	250,168	39,424,230
9 Scholarships, Grants, Waivers	9,433,170	-	181,000	9,614,170
Total Expenses by Function	\$ 96,844,125	\$ 30,413,685	\$ 927,677	\$ 128,185,487

Education Fund Statement of Expenditures by Function Code

EDUCATION FUND 01		<u><i>FY25 Budget</i></u>
0 Other		
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
1 INSTRUCTION		
51	Salaries	15,102,622
52	Employee Benefits	8,368,403
53	Contractual Services	615,873
54	General Materials & Supplies	896,334
55	Travel & Conference Meeting Exp	209,384
56	Fixed Charges	122,370
57	Utilities	-
58	Capital Outlay	46,200
59	Other Expenditures	3,413
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 25,364,599</u>
2 ACADEMIC SUPPORT		
51	Salaries	2,355,089
52	Employee Benefits	1,513,124
53	Contractual Services	415,041
54	General Materials & Supplies	378,721
55	Travel & Conference Meeting Exp	32,101
56	Fixed Charges	109,700
57	Utilities	3,500
58	Capital Outlay	-
59	Other Expenditures	1,850
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 4,809,126</u>

Education Fund Statement of Expenditures by Function Code

		<u>FY25 Budget</u>
Continued		
EDUCATION FUND 01		
3 STUDENT SERVICES		
51	Salaries	3,990,881
52	Employee Benefits	2,399,116
53	Contractual Services	77,523
54	General Materials & Supplies	185,757
55	Travel & Conference Meeting Exp	104,660
56	Fixed Charges	-
57	Utilities	492
58	Capital Outlay	19,598
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 6,778,027</u>
4 PUBLIC SERVICE/CONTINUING EDUCATION		
51	Salaries	703,421
52	Employee Benefits	401,973
53	Contractual Services	13,500
54	General Materials & Supplies	49,238
55	Travel & Conference Meeting Exp	25,000
56	Fixed Charges	67,075
57	Utilities	1,100
58	Capital Outlay	-
59	Other Expenditures	212,200
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 1,473,507</u>
6 AUXILIARY SERVICES		
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

Education Fund Statement of Expenditures by Function Code

	EDUCATION FUND 01	<u><i>FY25 Budget</i></u>
Continued		
	7 OPERATIONS AND MAINTENANCE OF PLANT	
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	19,765
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	128,788
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 148,553</u>
	8 INSTITUTIONAL SUPPORT	
51	Salaries	6,398,773
52	Employee Benefits	4,241,031
53	Contractual Services	2,362,467
54	General Materials & Supplies	1,026,051
55	Travel & Conference Meeting Exp	180,392
56	Fixed Charges	162,798
57	Utilities	2,925
58	Capital Outlay	-
59	Other Expenditures	826,875
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ 15,201,312</u>
	9 SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS	
51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>
	GRAND TOTAL	<u>\$ 53,775,124</u>

Education Fund Statement of Expenditures by Function Code

OPERATIONS & MAINTENANCE FUND 02

FY25 Budget

0 Other

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

1 INSTRUCTION

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

2 ACADEMIC SUPPORT

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

Education Fund Statement of Expenditures by Function Code

OPERATIONS & MAINTENANCE FUND 02

FY25 Budget

Continued

3 STUDENT SERVICES

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

4 PUBLIC SERVICE/CONTINUING EDUCATION

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

6 AUXILIARY SERVICES

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		<u>\$ -</u>

Education Fund Statement of Expenditures by Function Code

OPERATIONS & MAINTENANCE FUND 02

FY25 Budget

Continued

7 OPERATIONS AND MAINTENANCE OF PLANT

51	Salaries	2,696,604
52	Employee Benefits	1,573,185
53	Contractual Services	2,112,183
54	General Materials & Supplies	690,855
55	Travel & Conference Meeting Exp	7,345
56	Fixed Charges	59,000
57	Utilities	2,242,236
58	Capital Outlay	57,731
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ 9,439,139

8 INSTITUTIONAL SUPPORT

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	15,235
54	General Materials & Supplies	2,138
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	200,510
57	Utilities	166,850
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ 384,733

9 SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS

51	Salaries	-
52	Employee Benefits	-
53	Contractual Services	-
54	General Materials & Supplies	-
55	Travel & Conference Meeting Exp	-
56	Fixed Charges	-
57	Utilities	-
58	Capital Outlay	-
59	Other Expenditures	-
71	Transfers to Other Funds	-
72	Transfers from Other Funds	-
		\$ -

GRAND TOTAL

\$ 9,823,872

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 Summary of Fiscal Year 2025 Operating Budgeted Revenues

	Education Fund	Operations & Maintenance Fund	Total Operating Funds
OPERATING REVENUES BY SOURCE			
<i>Local Government</i>			
Local Taxes	\$ 16,424,315	\$ 2,850,141	\$ 19,274,456
Corporate Personal Property Replacement Taxes	1,875,000	625,000	2,500,000
Chargeback Revenue			
Other	-	-	-
TOTAL LOCAL GOVERNMENT	\$ 18,299,315	\$ 3,475,141	\$ 21,774,456
<i>State Government</i>			
ICCB Base Operating Grants	\$ 4,579,660	\$ 808,175	\$ 5,387,835
ICCB Equalization Grants	5,794,390		5,794,390
ICCB - Career and Technical Education	350,000		350,000
ICCB - Adult Education	-	-	-
ICCB Performance			
SURS ON BEHALF	10,745,403	1,014,897	11,760,300
TOTAL STATE GOVERNMENT	\$ 21,469,453	\$ 1,823,072	\$ 23,292,525
<i>Federal Government</i>			
Dept. of Education			
Dept. of Labor			
Dept. of Health and Human Services			
Other	-	-	-
TOTAL FEDERAL GOVERNMENT	\$ -	\$ -	\$ -
<i>Student Tuition and Fees</i>			
Tuition	12,019,741	3,348,859	15,368,600
Fees	3,520,331	-	3,520,331
Other Student Assessments			
	\$ 15,540,072	\$ 3,348,859	\$ 18,888,931
<i>Other Sources</i>			
Sales and Service Fees	\$ 80,000		\$ 80,000
Facilities Revenue		793,630	793,630
Investment Revenue	2,061,540	133,470	2,195,010
Nongovernmental Grants	378,762		378,762
Other	130,900	249,700	380,600
TOTAL OTHER SOURCES	\$ 2,651,202	\$ 1,176,800	\$ 3,828,002
TOTAL 2025 BUDGETED REVENUE	\$ 57,960,042	\$ 9,823,872	\$ 67,783,914
<i>Less Non-operating Items</i>			
Tuition Chargeback Revenue	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contract Revenue	-	-	-
ADJUSTED REVENUE	\$ 57,960,042	\$ 9,823,872	\$ 67,783,914

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 Summary of Fiscal Year 2025 Operating Budgeted Expenditures

BY PROGRAM	Education Fund	Operations & Maintenance Fund	Operating Funds
Instruction	\$ 25,364,599		\$ 25,370,652
Academic Support	4,809,126		4,801,214
Student Services	6,778,027		6,761,673
Public Service/Continuing Education	1,473,507		1,470,146
Auxiliary Services			
Operation and Maintenance	148,553	9,439,139	9,585,848
Institutional Support	15,201,312	384,733	15,354,055
Scholarships, Student Grants & Waivers			
	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588
INTERFUND TRANSFERS	\$ -	\$ -	\$ -
TOTAL 2025 BUDGETED EXPENDITURES	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588
<i>Less Non-operating Items</i>			
Tuition Chargeback	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contracts	-	-	-
ADJUSTED EXPENDITURES	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588

BY OBJECT	Education Fund	Operations & Maintenance Fund	Operating Funds
Salaries	\$ 28,550,788	\$ 2,696,604	\$ 31,190,917
Employee Benefits	6,178,244	558,288	6,735,289
Contractual Services	3,504,169	2,127,418	5,631,586
General Materials & Supplies	2,536,101	692,993	3,229,094
Travel & Conference Meeting Exp	551,536	7,345	558,881
Fixed Charges	590,731	259,510	850,241
Utilities	8,017	2,409,086	2,417,103
Capital Outlay	46,200	57,731	103,931
Other Expenditures	1,063,936		863,936
SURS On-Behalf Allocation	10,745,403	1,014,897	11,762,608
Contingency			
	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588
INTERFUND TRANSFERS	\$ -	\$ -	\$ -
TOTAL 2025 BUDGETED EXPENDITURES	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588
<i>Less Non-operating Items</i>			
Tuition Chargeback	\$ -	\$ -	\$ -
Instructional Service	-	-	-
Contracts	-	-	-
ADJUSTED EXPENDITURES	\$ 53,775,124	\$ 9,823,872	\$ 63,343,588

Rock Valley College, Community College District 511
 3301 North Mulford Road, Rockford, IL 61114
 Summary of Fiscal Year 2025 Non-Operating Budgeted Expenditures

BY PROGRAM	Operations & Maint- Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total Non-Operating Funds
Instruction			215,308	1,327,317						\$ 1,542,625
Academic Support			1,500	1,700						3,200
Student Services			43,419	722,555	263,174					1,029,148
Public Service/Continuing Education			3,882,582	4,516,038	1,250					8,399,870
Auxiliary Services			1,752,326		231,100					1,983,426
Operation and Maintenance	17,582,800				985		592,082			18,175,867
Institutional Support	687,835	12,143,050	9,355,132		168	60,000	1,102,000	240,000	250,000	23,838,185
Scholarships, Student Grants & Waivers				9,433,170	181,000					9,614,170
	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2025 BUDGETED EXPENDITURES	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491
<i>Less Non-operating Items</i>										
Tuition Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Service	-	-	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491

BY OBJECT	Operations & Maint- Restricted	Bond & Interest Fund	Auxiliary Enterprises Fund	Restricted Purpose Fund	Trust & Agency Fund	Audit Fund	Liability, Protection, & Settlement	OPEB Fund	SURS Penalty Fund	Total Non-Operating Funds
Salaries			2,677,272	3,118,622	4,000		151,043			\$ 5,950,937
Employee Benefits			8,674,334	876,985			414,862	240,000		10,206,181
Contractual Services	595,325	1,350	846,502	147,221	90,530	60,000	431,330			2,172,258
General Materials & Supplies	365,510		631,473	375,896	125,816		1,500			1,500,195
Travel & Conference Meeting Exp	7,000		285,855	161,766	231,049		1,500			687,170
Fixed Charges		12,141,700	8,600	68,039	985		637,000			12,856,324
Utilities			0	6,422						6,422
Capital Outlay	17,302,800			310,000						17,612,800
Other Expenditures			1,118,610	9,762,101	223,792				250,000	11,354,503
SURS On-Behalf Allocation			1,007,621	1,173,728	1,505		56,847			2,239,701
	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491
INTERFUND TRANSFERS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL 2025 BUDGETED EXPENDITURES	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491
<i>Less Non-operating Items</i>										
Tuition Chargeback	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Instructional Service	-	-	-	-	-	-	-	-	-	-
Contracts	-	-	-	-	-	-	-	-	-	-
ADJUSTED EXPENDITURES	\$ 18,270,635	\$ 12,143,050	\$ 15,250,267	\$ 16,000,780	\$ 677,677	\$ 60,000	\$ 1,694,082	\$ 240,000	\$ 250,000	\$ 64,586,491

Personnel Report

Recommendation: The Board of Trustees approves the following personnel actions:

A. Departures

Mark Adolphson, Aviation Professor, Full-Time Faculty, is retiring effective July 19, 2024.

Lisa Mehlig, Executive Director of Outcomes Assessment, ADM, is retiring effective September 30, 2024.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Resolution Honoring the Retirement of
Rock Valley College Employees**

WHEREAS, the following individuals have retired as employees of Rock Valley College during 2023-2024: Greg Schraiber, Diane French, Kenneth Jones, John Jamont, Marcy Delia, Robin Shaw, Lawrence Bauer, Dawn Ousley, Steve Wong, Karin Blaski, Beth Krupke, Donna Alton, Arline Lawson, Judy Hamilton, Jim Handley, Mark Adolphson, and Lisa Mehlig; and

WHEREAS, Rock Valley College honors and celebrates the commitment and dedication of these employees who contributed countless hours and used their unique skills and talents toward the betterment of Rock Valley College; and

WHEREAS, some proactively worked with faculty and staff to develop curriculum, others used their unique teaching style to share their knowledge and experience with countless numbers of students, and others worked behind the scenes to ensure smooth day-to-day operations of Rock Valley College; and

THEREFORE, be it now resolved that Greg, Diane, Kenneth, John, Marcy, Robin, Lawrence, Dawn, Steve, Karin, Beth, Donna, Arline, Judy, Jim, Mark, and Lisa take with them the gratitude and best wishes of all their colleagues at Rock Valley College and the Board of Trustees; and

BE IT FURTHER RESOLVED, that the undersigned express their hope that their happiest years are those which lie ahead;

GIVEN under our hand and seal this 23rd day of April 2024.

Howard J. Spearman, Ph.D.
President

Attest: _____
Secretary, Board of Trustees

**2024 Summer Flex Days for
Full-time ESP, SSA, PSA, and Administrative Staff**

Background:

Board Report #8033 was approved on April 25, 2023, by the Board of Trustees to offer five summer flex days in 2023 for full-time Educational Support Personnel (ESP), Support Staff Association (SSA), Professional Staff Association (PSA) and Administrative staff.

For 2024, it is again recommended that five (eight-hour) summer flex days be offered to the ESP, SSA, PSA, and Administrative staff to be used between May 20, 2024, and August 2, 2024.

The summer flex days must be used during the time period above, or they will be forfeited. The days must be used in eight-hour blocks and scheduled through the appropriate supervisor. If a shift is longer than the eight-hour flex day, the time can be supplemented with other paid time (vacation or personal hours) the employee has available.

Recommendation:

It is recommended that the Board of Trustees approves five (eight-hour) summer flex days for full-time ESP, SSA, PSA, and Administrative staff to be used between May 20, 2024, and August 2, 2024.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Donation Report
Harlem-Roscoe Fire Protection District – Fire Engine

Background: Rock Valley College’s Fire Science Program has many robust partnerships with fire departments and regional healthcare facilities. These partnerships allow the College to ensure that the program’s curriculum remains current and meets the needs of the community’s first responders.

In late November 2023, the College was offered a fire engine donation from the Harlem-Roscoe Fire Protection District. With an estimated value of \$16,850.00, this donation demonstrates the Harlem Roscoe Fire Protection District’s commitment to RVC’s Fire Science Program and willingness to support the College’s endeavors. The Board of Trustees of the Harlem-Roscoe Fire Protection District has approved this opportunity and supports this ongoing partnership.

Recommendation: It is recommended that the Board of Trustees acknowledges and accepts the generous donation of a used fire engine by the Harlem-Roscoe Fire Protection District to the Rock Valley College Foundation.

Howard J. Spearman. Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Capital Development Board Project 810-080-017
Renovation of Classroom Building II (CLII)
Selection of Renovation Option and Authorization to Open Trust Account**

Background: In January 2024, the Rock Valley College (RVC) administration was informed by the Capital Development Board (CDB) that the State of Illinois had released \$17,000,000 for the remodel of Classroom Building II (CLII). As part of the basic CDB requirements, RVC must pay a minimum of 25 percent of the cost of the amount of money released by the State of Illinois. In this case, RVC's required investment is \$5,666,667, bringing the total amount available for the project to \$22,666,667.

Current cost estimates for the project indicate that a basic remodel of the building will cost \$25,600,000. RVC can add additional money to the project if additional construction is needed to meet other needs of the College. To fund the College's portion of the CLII remodel, the State of Illinois requires that the College deposits the amount of its portion of the construction cost in a trust account held by PMA.

Below is a list of three options for the CLII remodel and the approximate pricing for each item:

Options:

Option 1: Basic remodel of CLII with no addition. The cost for RVC would be \$8,600,000, making the total project cost \$25,600,000.

Option 2: Addition of five large classrooms and an outdoor rooftop theater. The cost for RVC would be \$17,000,000, making the total project cost \$34,000,000.

Option 3: Addition of a Blackbox Theater. The cost for RVC would be \$18,000,000, making the total project cost \$35,000,000.

Please note that these prices do not include Furniture, Fixtures, and Equipment (FFE) costs, estimated at approximately \$3,700,000. FFE costs will be administered by RVC, not CDB.

Recommendation: It is recommended that the Board of Trustees authorizes the College's Treasurer to set up an account through PMA Financial Network equaling the total RVC cost estimate listed in Option _____. The purpose of the PMA trust account is to fund the College's portion of the CLII remodel.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

**Health Sciences Center
Addition of a Second Elevator**

Background: When the Health Sciences Center (HSC) was constructed in 2016, an elevator was installed at the south end of the building to provide a vertical connection from the lower level to the fourth floor. Two elevators were in the initial building design, but the elevator at the north end of the building was eliminated to reduce costs.

When the building was completed, the handicapped parking spaces were located at the north end of the building, requiring anyone needing an elevator to reach the upper floors to walk the entire length of the building to access the elevator. Over the years, it has become apparent that the lack of an elevator at the north end of the building has created undue hardship and limited access for students, staff, and community members to reach the upper levels of the building, especially if the one elevator breaks down. Adding a second elevator to the HSC would alleviate this problem.

Although the addition of a second elevator at the north end of the HSC would eliminate student space on all floors, the current “RVC Shell Space” on the third floor could be renovated to include the student space lost to the addition of the elevator.

The cost estimate in 2024 for a second elevator is approximately \$1,219,000, plus approximately \$130,000 in architect fees. The College has set aside \$500,000 in the capital account for a new elevator. Funding for the remaining cost could be incorporated into the funding plan for the renovation of Classroom Building II.

Recommendation: It is recommended that the Board of Trustees approves the addition of a second elevator to be constructed at the north end of the Health Sciences Center.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Renovation of Health Sciences Center (HSC) Third Floor

Background: In January 2024, the Rock Valley College (RVC) administration was informed by the Capital Development Board (CDB) that the State of Illinois had released \$17,000,000 for the remodel of Classroom Building II (CLII). As part of the CLII remodel project, RVC must move the current programs out of CLII in order for the construction to occur. Most programs will return to CLII after construction is complete. Two programs, Massage Therapy and Marketing, will not return and will need to find a new location.

The 2023 RVC Facilities Master Plan (FMP) recommends moving Massage Therapy to the third floor of the HSC into an area not currently developed (Option 3). Also, the Board of Trustees could elect to construct a space for Marketing on the third floor of the HSC during the construction of the new Massage Therapy space (Option 2). Finally, the Board of Trustees could elect to construct a space on the third floor of the HSC to create additional student space to compensate for space lost should a second elevator be installed in the HSC (Option 1).

Below is a list of three options for the HSC renovation and the approximate pricing for each item:

Options:

Option 1: Complete renovation of HSC to add Massage Therapy, Marketing, and Student Space. The cost for RVC would be \$1,900,000.

Option 2: Partial renovation of HSC to add Massage Therapy and Marketing. The cost for RVC would be \$1,100,000.

Option 3: Basic renovation of the HSC to add Massage Therapy. The cost for RVC would be \$850,000.

Funding for the HSC renovation could be incorporated into the funding plan for the renovation of Classroom Building II.

Recommendation: It is recommended that the Board of Trustees approves Option _____ for the build-out of the HSC.

Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

Rock Valley College Student Trustee Report
Juan Nogueta, Student Trustee
Board of Trustees Meeting, April 23, 2024

1. As the weather progresses to sunnier and warmer days, the RVC Campus Activity Board will be hosting a field day on April 24. The field day will consist of a variety of hands-on activities such as volleyball and tug of war. Food and refreshments will be provided to all attendees at no cost. The various activities will be located within designated areas between the Stenstrom Student Center (SSC), the Woodward Technology Center (WTC), and the Physical Education Center (PEC). The overall event serves as a great opportunity for positive interactions between students and employees of the College outside of daily operations.
2. RVC Nursing students Starlin Steele, Madeline Miranda, Elisa Torres, Savannah Patel, Kaitlin Udelhofen, and Marveline Weber are members of the Honors Society Alpha Delta Nu. They have organized a donation drive based on everyday necessary items such as toothbrushes, toothpaste, chapstick, and deodorant. As quoted by Starlin Lee, current president of RVC's Nursing Honors Society Alpha Delta Nu, "We recognized the difficulties that the unhoused population faces in regards to obtaining basic daily care supplies. To act on this, we decided to organize a donation to the Rockford Rescue Mission." There is a box located on the second floor of the Health Sciences Center (HSC) inside of the Nursing Lab in which said items can be placed in. Donations are welcomed until May 3. All items will be donated to the Rockford Rescue Mission.
3. On April 18, the Student Government Association (SGA) of RVC attended Lobby Day during advocacy week in Springfield, Illinois. This served as a great opportunity to witness governmental affairs as well as the importance of civic engagement. SGA had the opportunity to attend a breakfast sponsored by the Illinois Community College Board (ICCB) as well as tour the capitol building within Springfield, Illinois.
4. On April 8, the solar eclipse was visible from across various parts of North America. The wonderful campus of RVC in addition to the warm weather from that day hosted multiple groups of students to watch this natural occurrence. RVC encouraged students to take safety measurements to safely enjoy the solar eclipse.

**Rock Valley College Board of Trustees
Freedom of Information Act Report
March 15 - April 15, 2024**

Date Received	FOIA#	Requestor	Request	Response Date
3/25/2024	2024-32	David Asari	Any correspondence between your school and PTK.org that mentions HonorSociety.org	completed 4/3/2024
4/11/2024	2024-33	Ed Luberda	Past bid results for Printing & Mailing Non-Credit Catalogs. Include bid tabulation (incl. past unit prices, names, and addresses of bidders) and previous Award of Contract.	due 4/19/2024

MEMO TO: Rock Valley College Board of Trustees

FROM: Robert Trojan, Board Secretary

SUBJECT: Certification of Audit, Board Minutes and Policies

DATE: April 23, 2024

This is to certify that the Audit and Board Minutes and Policies of the Rock Valley College Board of Trustees are true and are kept in conformity with the Board of Trustees Bylaws.

Robert Trojan
Secretary, Board of Trustees

Rock Valley College

3301 N. Mulford Road, Rockford, IL 61114-5699 | Toll-free (800) 973-7821 | RockValleyCollege.edu

MEMO TO: Rock Valley College Board of Trustees

FROM: Howard J. Spearman, Ph.D., President

SUBJECT: Appointment of College Treasurer

DATE: April 23, 2024

It is recommended that Ellen K. Olson, Vice President of Finance / Chief Financial Officer, be appointed College Treasurer.



Howard J. Spearman, Ph.D.
President

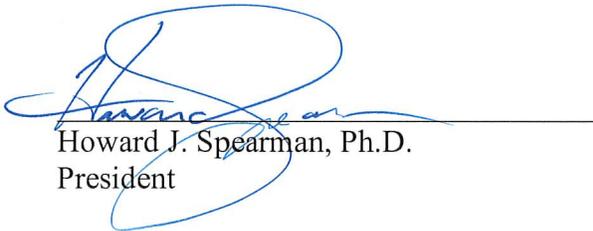
Board Approval: _____
Secretary, Board of Trustees

Rock Valley College

3301 N. Mulford Road, Rockford, IL 61114-5699 | Toll-free (800) 973-7821 | RockValleyCollege.edu

MEMO TO: Rock Valley College Board of Trustees
FROM: Howard J. Spearman, Ph.D., President
SUBJECT: Appointment of College Attorney
DATE: April 23, 2024

It is recommended that Mr. Joseph J. Perkoski of Robbins Schwartz be appointed as the College attorney.



Howard J. Spearman, Ph.D.
President

Board Approval: _____
Secretary, Board of Trustees

ROCK VALLEY COLLEGE DISTRICT #511

Board of Trustees Bylaws (Attached)

The Rock Valley College Board Policy Manual was approved on April 8, 2014, and is updated as needed.

For the complete Board Policy Manual go to the Rock Valley College website under "About" drop-down menu (right side of the screen), "Board of Trustees," "Navigate This Section," "Policies and Procedures."

Or

Copy and Paste the below URL into the address bar of your browser:

http://www.rockvalleycollege.edu/_resources/files/policies/00-RVC-Board-Policy-Manual.pdf

Reapproved April 23, 2024

INTRODUCTION

Rock Valley College Vision and Mission Statement

Rock Valley College Core Values

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- Section 1 Purpose of the Board
- Section 2 The College Governing Board
- Section 3 Authority for Operations
- Section 4 Authority and Responsibility of Members
- Section 5 Code of Conduct
- Section 6 Code of Ethics
- Section 7 Conflicts of Interest

1:10.020 Membership of the Board

- Section 1 Number and Selection
- Section 2 Election
- Section 3 Qualifications of Members
- Section 4 Student Trustee
- Section 5 Vacancies

1:10.030 Officers

- Section 1 Number, Election, Eligibility, and Term
- Section 2 Chairperson
- Section 3 Vice Chairperson
- Section 4 Secretary
- Section 5 Treasurer
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1:10.040 Meetings of the Board

- Section 1 Proclaiming Election Winners
- Section 2 Reorganization Meeting
- Section 3 Regular Meetings
- Section 4 Agenda for Regular Meetings
- Section 5 Special Meetings
- Section 6 Emergency Meetings

- Section 7 Adjourned Meetings
- Section 8 Waiver of Notice of Meetings
- Section 9 Closed Session and Closed Meetings
- Section 10 Recording of Closed Meetings
- Section 11 Budget Hearing
- Section 12 Special Hearings
- Section 13 Quorum and Voting
- Section 14 Open to the Public
- Section 15 Workshops/Board Retreats
- Section 16 Board Member Use of Electronic Means of Communication
- Section 17 Rules of Procedure
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- Section 19 Minutes

1:10.050 Committees

- Section 1 Special Committees
- Section 2 Standing Committees

1:10.060 Contracts and Finances

- Section 1 Contracts
- Section 2 Finances
- Section 3 Checks and Depository

1:10.070 Board Policies

- Section 1 Policies of the Board
- Section 2 Intent of Policies
- Section 3 Suspension

1:10.080 Amendments and Adoption of Board Policies

1:10.090 The Board and the President

- Section 1 President
- Section 2 Acting President
- Section 3 Communication with the Board
- Section 4 Emergency Action

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- 3.10.160 Remote Work Policy
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ROCK VALLEY COLLEGE
BOARD POLICY

ROCK VALLEY COLLEGE VISION AND MISSION STATEMENT

Vision Statement

Rock Valley College empowers the community to grow as a society of learners through well-designed educational pathways, leading to further education, rewarding careers, cultural enrichment, and economic-technological development.

Mission Statement

Rock Valley College empowers students and community through lifelong learning.

Adopted: July 28, 2015

ROCK VALLEY COLLEGE
BOARD POLICY

ROCK VALLEY COLLEGE CORE VALUES

Learner-Centered Community

Rock Valley College is dedicated to providing affordable lifelong learning opportunities that foster student success.

Mutual Respect

At all times, Rock Valley College upholds the dignity of each individual by being ethical, respectful, fair, and courteous in communications and actions.

Excellence

Rock Valley College maintains high expectations for teaching and learning and holds itself accountable for promoting continuous improvement.

Diversity

Rock Valley College promotes, celebrates, and embraces differences, including cultural and ethnic diversity and diversity of thought.

Collaboration

Rock Valley College fosters innovative, enriching partnerships within the college community and among others that serve the region.

Innovation

Rock Valley College is a forward thinking institution that explores creative approaches for the future.

Public Trust

Rock Valley College honors and upholds its commitment to the community through integrity of actions and efficient use of resources.

Adopted: July 28, 2015

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- Section 1 President
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BOARD GOVERNANCE

Section 1. Purpose of the Board

The purpose of the Board of Trustees is to represent the public in determining what programs and services the College will offer, to whom, at what cost, with what priority, and to evaluate the performance of the organization.

Fundamental to the success of the College is the commitment of each Trustee to carry out his¹/her responsibilities as an elected official charged with providing District residents a quality, fully accredited, comprehensive community college.

Section 2. The College Governing Board

The Board of Trustees of Community College District No. 511 has the legal authority and responsibility to govern the College in accordance with the *Illinois Public Community College Act*, 110 ILCS 805/1. The Board will appoint a President to organize and manage the institution within Board policy.

The Board of Trustees will encourage the President to seek the input of employees and the community in the development and updating of the College's Strategic Long Range Plan. Such Plan will be approved annually by the Board of Trustees.

Section 3. Authority for Operations

The Board of Trustees derives its authority to govern from Sections 3-31 through 3-43 of the *Illinois Public Community College Act*, 110 ILCS 805/3-31 to 3-43. The Board will exercise all powers set forth in Sections 3-31 through 3-43 and all additional powers not inconsistent with the *Illinois Public Community College Act*.

Section 4. Board Duties and Responsibilities

The job of the Board of Trustees is to govern, not manage, the College.

¹The use of the masculine pronoun in this document is for convenience and ease of use only; the masculine pronoun includes the feminine pronoun as well.

A. Duties of the Board:

As the governing body of Community College District No. 511, the Board of Trustees is responsible for the development and adoption of Board policies and for making decisions related thereto. The Board's authority in this area is final, subject to applicable statutory and regulatory limitations. The President is responsible for developing appropriate administrative procedures to effectuate Board policies.

The Board will seek input from members of the College community in the development of said policies.

Additionally, the Board of Trustees will:

1. Hire and work with the President, who will be the chief administrative officer of the College and the executive officer in dealing with the Board. Annually establish goals and evaluate the President's performance.
2. Ensure efficient and effective development, operation and maintenance of the College.
3. Execute all duties and powers authorized by the *Illinois Public Community College Act*, 110 ILCS 805/1 et seq.
4. Direct the President to formulate and revise policies as necessary for Board consideration. The President will seek employee input as necessary and appropriate.
5. Annually review the financial performance of the College and cause an audit to be made.
6. Annually adopt the Financial Plan of the College.
7. Ensure the quality of education provided by the College.
8. Annually adopt a comprehensive Strategic Long Range Plan.
9. Annually review from the President a report on the Outcomes of the College.
10. Review matters recommended by the President and cause appropriate action to be taken.
11. Appoint legal counsel as needed.

B. Responsibilities of the Board:

1. Operate in all ways mindful of its civic Trusteeship obligation to the citizens of its College district.
2. Be the sole governing body of the College. In carrying out its governing responsibility, the Board, as a whole, will keep adequately informed about educational and other relevant issues, actively gathering and retaining necessary information to enhance the decision-making process.
3. Focus on intended long term outcomes.
4. Use the expertise of individual members to enhance the ability of the Board as a body.
5. Ensure the continuity of its governance capability through retraining, redevelopment, and the orientation of new members.
6. Make decisions, to the extent possible, on a consensus basis.

Section 5. Authority and Responsibility of Members

Trustees have authority when acting as a part of the Board of Trustees in a legal session or proceeding of the Board. No individual member of the Board of Trustees has the power to speak or act in the name of the Board unless authorized to do so by the Board of Trustees. Trustees will maintain confidentiality of privileged and confidential information including all information discussed in closed session meetings and other communications, such as attorney-client privilege communications. Trustees will strive to demonstrate personal integrity and ethical behavior in word and action.

Section 6. Code of Ethics

The Board of Trustees will conduct themselves in accordance with the State Officials and *Employees Ethics Act* (Public Act 93-615, effective November 19, 2003, as amended by Public Act 93-617, effective December 9, 2003), which is a comprehensive revision of State statutes regulating ethical conduct, political activities and the solicitation and acceptance of gifts by State officials and employees.

A. Prohibited Political Activities:

1. No officer or employee shall intentionally perform any prohibited political activity during any compensated time, as defined herein. No officer or employee shall intentionally use any property or resources of Rock Valley College in connection with any prohibited political activity.
2. At no time shall any officer or employee intentionally require any other officer or employee to perform any prohibited political activity (i) as part of that officer or employee's duties, (ii) as a condition of employment, or (iii) during any compensated time off (such as holidays, vacation or personal time off).
3. No officer or employee shall be required at any time to participate in any prohibited political activity in consideration for that officer or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise, nor shall any officer or employee be awarded additional compensation or any benefit in consideration for his or her participation in any prohibited political activity.
4. Nothing in this Section prohibits activities that are permissible for an officer or employee to engage in as part of his or her official duties, or activities that are undertaken by an officer or employee on a voluntary basis which are not prohibited by this Code of Ethics.
5. No person either (i) in a position that is subject to recognized merit principles of public employment or (ii) in a position the salary for which is paid in whole or in part by federal funds and that is subject to the Federal Standards for a Merit System of Personnel Administration applicable to grant-in-aid programs, shall be denied or deprived of employment or tenure solely because he or she is a member or an officer of a political committee, of a political party, or of a political organization or club.

B. Gift Ban:

Except as permitted by this Article, no officer or employee, and no spouse of or immediate family member living with any officer or employee (collectively referred to herein as "recipients"), shall intentionally solicit or accept any gift from any prohibited source, as defined herein, or which is otherwise prohibited by law or Policy. No prohibited source shall intentionally offer or make a gift that violates this Section.

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Exceptions. Section 1:10.010(B) is not applicable to the following:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the officer or employee, or his or her spouse or immediate family member, pays the fair market value.
3. Any (i) contribution that is lawfully made under the Election Code, or (ii) activities associated with a fundraising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.
6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or his or her spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (i) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (ii) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (iii) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other officers or employees, or their spouses or immediate family members.

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8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are (i) consumed on the premises from which they were purchased or prepared or (ii) catered. For the purposes of this Section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of an officer or employee), if the benefits have not been offered or enhanced because of the official position or employment of the officer or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. For the purpose of this Act, "intragovernmental gift" means any gift given to an officer or employee from another officer or employee, and "inter-governmental gift" means any gift given to an officer or employee by an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100. Each of the exceptions listed in this Section is mutually exclusive and independent of every other.

Disposition of gifts. An officer or employee, his or her spouse or an immediate family member living with the officer or employee, does not violate this Policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501 (c)(3) of the Internal Revenue Code of 1986, as now or hereafter amended, renumbered, or succeeded.

C. Definitions:

For purposes of this Code of Ethics, the following terms shall be given these definitions:

1. "Board" means the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle and Stephenson Counties, Illinois.

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2. "Campaign for elective office" means any activity in furtherance of an effort to influence the selection, nomination, election, or appointment of any individual to any federal, State, or local public office or office in a political organization, or the selection, nomination, or election of Presidential or Vice-Presidential electors, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.
3. "Candidate" means a person who has filed nominating papers or petitions for nomination or election to an elected office, or who has been appointed to fill a vacancy in nomination, and who remains eligible for placement on the ballot at a regular election, as defined in section 1-3 of the *Election Code*, 10 ILCS 5/1-3.
4. "Collective bargaining" has the same meaning as that term is defined in Section 3 of the *Illinois Public Labor Relations Act*, 5 ILCS 315/3.
5. "Compensated time" means, with respect to an employee, any time worked by or credited to the employee that counts toward any minimum work time requirement imposed as a condition of his or her employment, but for purposes of this Policy, does not include any designated holidays, vacation periods, personal time, compensatory time off or any period when the employee is on a leave of absence. With respect to officers or employees whose hours are not fixed, "compensated time" includes any period of time when the officer is on premises under the control of the employer and any other time when the officer or employee is executing his or her official duties, regardless of location.
6. "Compensatory time off" means authorized time off earned by or awarded to an employee to compensate in whole or in part for time worked in excess of the minimum work time required of that employee as a condition of his or her employment.
7. "Contribution" has the same meaning as that term is defined in section 9-1.4 of the *Election Code* 10 ILCS 5/9-1.4.
8. "Employee" means a person employed by Rock Valley College, whether on a full-time or part-time basis or pursuant to a contract, whose duties are subject to the direction and control of an employer with regard to the material details of how the work is to be performed, but does not include an independent contractor.

9. "Employer" means Community College District 511.
10. "Gift" means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of an officer or employee.
11. "Leave of absence" means any period during which an employee does not receive (i) compensation for employment, (ii) service credit towards pension benefits, and (iii) health insurance benefits paid for by the employer.
12. "Officer" means a person who holds, by election or appointment, an office created by statute or law, regardless of whether the officer is compensated for service in his or her official capacity. The term "officer" includes all members of the Board of Trustees.
13. "Political activity" means any activity in support of or in connection with any campaign for elective office or any political organization, but does not include activities (i) relating to the support or opposition of any executive, legislative, or administrative action, (ii) relating to collective bargaining, or (iii) that are otherwise in furtherance of the person's official duties.
14. "Political organization" means a party, committee, association, fund, or other organization (whether or not incorporated) that is required to file a statement of organization with the State Board of Elections or a county clerk under Section 9-3 of the *Election Code*, 10 ILCS 5/9-3, but only with regard to those activities that require filing with the State Board of Elections or a county clerk.
15. "Prohibited political activity" means:
 - (a) Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
 - (b) Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
 - (c) Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution

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- (d) Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (e) Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
- (f) Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
- (g) Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
- (h) Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
- (i) Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.
- (j) Preparing or reviewing responses to candidate questionnaires.
- (k) Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
- (l) Campaigning for any elective office or for or against any referendum question.
- (m) Managing or working on a campaign for elective office or for or against any referendum question.
- (n) Serving as a delegate, alternate, or proxy to a political party convention.

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- (o) Participating in any recount or challenge to the outcome of any election.

16. "Prohibited source" means any person or entity who:

- (a) is seeking official action (i) by an officer or (ii) by an employee, or by the officer or another employee directing that employee;
- (b) does business or seeks to do business (i) with the officer or (ii) with an employee, or with the officer or another employee directing that employee;
- (c) conducts activities regulated (i) by the officer or (ii) by an employee, or by the officer or another employee directing that employee; or
- (d) has interests that may be substantially affected by the performance or non-performance of the official duties of the officer or employee.

D. Construction:

This Ordinance shall be construed in a manner consistent with the provisions of the State Officials and Employees Ethics Act (codified at 5 ILCS 430/1-1 et. seq.). This Ordinance is intended to impose the same but not greater restrictions than the Act.

E. Penalties:

1. A person who intentionally violates any provision of Section 6(a) of this Code of Ethics may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.
2. A person who intentionally violates any provision of Section 6(b) of this Code of Ethics is subject to a fine in an amount of not less than \$1,001 and not more than \$5,000.

Any person who intentionally makes a false report alleging a violation of any provision of this Code of Ethics to the local enforcement authorities, the State's Attorney or any other law enforcement official may be punished by a term of incarceration in a penal institution other than a penitentiary for a period of not more than 364 days, and may be fined in an amount not to exceed \$2,500.

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3. A violation of Section 6(a) of this Code of Ethics shall be prosecuted as a criminal offense by an attorney for Rock Valley College by filing in the circuit court any information, or sworn complaint, charging such offense. The prosecution shall be under and conform to the rules of criminal procedure. Conviction shall require the establishment of the guilt of the defendant beyond a reasonable doubt. A violation of Section 6(b) of this Policy may be prosecuted as a quasi-criminal offense by an attorney for Rock Valley College, or, if an Ethics Commission has been created, by the Commission through the designated administrative procedure.
4. In addition to any other penalty that may be applicable, whether criminal or civil, an officer or employee who intentionally violates any provision of Section 6, Code of Ethics, is subject to discipline or discharge.

Section 7. Conflicts of Interest

All Trustees shall conduct themselves and College business in a manner that reflects the highest standards of ethical conduct, and in accordance with all federal, state, and local laws and regulations. This includes avoiding real and potential conflicts of interests.

A conflict of interest arises whenever the Trustee has the opportunity to influence College operations or business decisions in ways that could result in a personal financial or political benefits to the employee or a member of a Trustee's immediate family. Personal financial benefits include, but are not limited to, direct financial payments, deferred compensation, gifts, or in-kind donations to the Trustee or immediate family member. Personal political benefits include, but are not limited to, contributions, donations, direct financial payments, loans, gifts, or in-kind donations to political campaigns or political action committees that support the Trustee.

Trustees shall voluntarily disclose any real or potential conflict of interest, and/or shall abstain from voting on any conflict of interest. Each Trustee will observe and adhere to the College's Code of Ethics Policy. No later than July 1st of each year, each Trustee shall provide a copy of the Statement of Economic Interest that is required to be filed annually with Winnebago County pursuant to the Illinois Governmental Ethics Act (5 ILCS 420/4A-102) to the College's Department of Human Resources.

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Violation of this policy or failure to disclose or properly identify a conflict of interest may subject the Trustee to the penalties set forth in the Public Officer Prohibited Activities Act (50 ILCS 105/0.01, et seq.), the State Officials and Employees Ethics Act (5 ILCS 430/1-1, et seq.), and/or a public censure by the Board of Trustees. Such public censure shall be made in a Board resolution which shall state the nature of the violation.

Reference: AR 307, Board Report #7573, #7620
Adopted: July 23, 2013
Revised: December 11, 2018, June 25, 2019

MEMBERSHIP OF THE BOARD

Section 1. Number and Selection

The Board of Trustees is comprised of seven (7) qualified voting members elected at-large by the District electorate and one (1) non-voting member elected by the student body in accordance with Section 3-7 of the *Illinois Public Community College Act*, 110 ILCS 805/3-7, the *Illinois Election Code* 10 ILCS 5/1-1 et seq., and other applicable statutes.

Section 2. Election

Board Trustee elections are conducted biannually in accordance with Sections 3-7 through 3-7.13 (as amended) of the *Illinois Public Community College Act*. Voting Trustees are elected for staggered terms of six (6) years.

Section 3. Qualifications of Members

Each voting Trustee shall, on the date of their election, be citizens of the United States, 18 years of age or older, residents of Illinois and District 511 for at least one year immediately preceding the election.

Section 4. Student Trustee

The Board of Trustees will have one (1) non-voting member who is a student enrolled in the College as provided by Section 3-7.24 of the *Illinois Public Community College Act*, 110 ILCS 805/3-7.24.

The student Trustee will be elected by the student body to a one-year term beginning on the date of the next regular meeting after the organizational meeting. The student assumes all the rights and responsibilities of a district-elected Board member with the exception of non-voting status. The student Trustee has the right to make and second motions, to attend all sessions of the Board, receive all materials district-elected Board members do, and has an advisory vote.

Section 5. Vacancies

Vacancies on the Board of Trustees shall be filled by the Board through appointment in accordance with Section 3-7 (f) of the *Illinois Public Community College Act*, 110 ILCS 805/3-7 (f). A vacancy arising because of resignation shall be deemed to have occurred whenever written notice of the resignation is received by the Board Secretary or when notice is given in a Board meeting. All Trustees shall be involved in the selection process for filling any vacancy.

The vacancy shall be filled by the remaining Board members in the following manner:

- The person appointed to fill the vacancy must be 18 years of age and a resident of Community College District 511 for at least one year;
- The person appointed shall serve until a successor is elected and certified in accordance with the Election Code;
- If the vacancy occurs with less than four months remaining before the next scheduled consolidated election and the vacant seat is not scheduled to expire at that election, then the term of the appointee shall extend through that election until the succeeding consolidated election;
- If the term of the vacant position is scheduled to expire at the upcoming consolidated election, the appointed person shall serve only until a successor is election and certified; and
- The Board must appoint a person to fill the vacancy within 60 days after the vacancy occurs. If the Board fails to fill the vacancy within 60 days after the vacancy occurs, then the chair of the Illinois Community College Board shall fill that vacancy and the person shall serve until a successor is elected and certified.

Adopted: July 23, 2013

OFFICERS

Section 1. Number, Election, Eligibility, and Term.

The officers of the Board of Trustees shall be the Chairperson, Vice Chairperson, Secretary, and Treasurer and any assistant to the above officers deemed necessary by the Board. The officers shall be elected or appointed by the Board of Trustees at the Reorganization Meeting. Vacancies in said offices may be filled at any meeting of the Board. The term of all officers shall be one (1) year or until their successors are elected, unless, by Board action, the term is extended to two years, in accordance with the statute.

Section 2. Chairperson

The Chairperson ("Chair") shall preside at all Board meetings and, whenever possible, represent the Board of Trustees at all official College or community functions.

The role of the Chair is, primarily, to uphold the integrity of the Board's process and, secondarily, to represent the Board to outside parties.

The Chair of the Board of Trustees will:

- A. Preside at all Board meetings in an efficient and effective manner, using Robert's Rules of Order, and shall set the tone for each meeting through positive leadership;
- B. Ensure that other Board members are informed of current and pending Board issues and processes;
- C. Make all Board standing committee appointments with the advice and consent of the Board;
- D. Attempt to arrive at a consensus by the members on Board decisions;
- E. Appoint and dissolve special ad hoc committees;
- F. Call special meetings, as required;
- G. Direct the preparation of the meeting agenda;

- H. Serve as an ex-officio member of all Board committees;
- I. Represent the interests of the Board on a day-to-day basis;
- J. Perform such other duties as prescribed by Board policy, law or by Board action; and
- K. Act or designate another person to act, as spokesperson for the Board in communication to the public. The Chair or designated spokesperson will notify all individual Trustees as promptly as possible of his/her actions as the Board's representative.

Section 3. Vice Chairperson

In the absence of the Chairperson, or in the event of his inability or refusal to act, the Vice Chairperson shall perform the duties of and shall have the same powers of the said Chairperson. The Vice-Chairperson shall serve until the duly elected Chairperson assumes or resumes his or her duties.

The Vice Chairperson shall perform such other duties as may be assigned to him by the Chairperson and the Board of Trustees.

Section 4. Secretary

The Board of Trustees shall elect a Secretary to serve at the discretion of the Board. The Secretary shall certify a true copy of each official Board policy and the Board minutes.

The Secretary shall certify at the Reorganization Meeting of the Board, and on request at any other time, that a complete and accurate set of all Board minutes and policies are kept in compliance with State Statutes. The Secretary (or his/her designee) shall be the keeper of all books, records, and the Seal of the Board of Trustees and shall perform all duties assigned to him or her by the Chairperson and the Board of Trustees which includes attendance at all Board and committee meetings. If the Secretary is absent from a meeting, the Board of Trustees shall appoint a Board member as Secretary Pro Tempore.

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Board minutes so certified shall be prepared by the Recording Secretary who shall be selected by the President and who shall be required to attend the meetings of the Board. Minutes shall be kept in an official record book specifically for that purpose and shall be kept on file in the Administration Center of the main campus as the official record of Board activity and shall be open to public inspection.

The duties of the Secretary of the Board shall be as follows:

- A. Attend all meetings of the Board and keep or cause to be kept by a competent recorder a full and accurate record of all votes and acts of the Board.
- B. Promptly furnish, or cause to be furnished, a copy of the minutes of each regular or special meeting of the Board to all members of the Board and to the President of the College.
- C. Record, or cause to be recorded, all calls for meetings of the Board, and notify all members of such meetings.
- D. Keep, or cause to be kept, a record in a separate book of the names of all members of the Board, the dates of their election, their length of term, the date of expiration of their terms of office, and a file of all reports made by committees of the Board.
- E. Keep, or cause to be kept, a current and complete record and text of the Policies of the Board and publish the same from time to time as directed by the Board.
- F. Furnish to the President of the College and to all members of the Board, immediately after change, amendments, or additions to the Policies of the Board, a complete, accurate, and official copy of the text thereof.

Section 5. Treasurer

A Treasurer shall be appointed by the Board as provided by the *Illinois Community College Act*, 110 ILCS 805/3-18. Before duties begin, the Treasurer shall execute a bond in the manner and form provided for in the *Illinois Community College Act*, 110 ILCS 805/3-19. It shall be the duty of the Treasurer to:

- A. Perform all duties which the State of Illinois requires of the Treasurer.

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- B. Keep an accurate record of all functions and transactions appropriate for the office.
- C. Furnish the Board with such reports as may be required.
- D. Invest funds in accordance with prescribed policy.

Section 6. Removal

Any officer or agent elected or appointed by the Board of Trustees may be removed by the Board whenever, in its judgment, the best interests of the College would be served thereby, but such removal shall be without prejudice to other rights and duties of the office or agent.

Adopted: July 23, 2013

MEETINGS OF THE BOARD

Section 1. Proclaiming Election Winners

At the first meeting following the election of Board Members held on the date required under the Consolidated Election Laws of the State of Illinois and not later than twenty-one (21) days thereafter, the Board shall meet for the purpose of proclaiming the winners of the election.

Section 2. Reorganization Meeting

The Reorganization Meeting shall be held annually. The reorganization in election years shall be held on or before the twenty-eighth (28th) day after the election. At all Organizational Meetings, the Chairperson of the Board, or, in his or her absence, the President of the Community College or the acting Chief Executive Officer of the College, shall convene the new Board, and conduct the election for Chairperson, Vice Chairperson, and Secretary. The reorganization meetings for non-election years shall be held at the regular meeting of the Board for the month of April.

The order of business shall be:

- A. Call to Order by Chairperson of Retiring Board;
- B. Roll Call by Secretary;
- C. Certification of Audit and Board Minutes and Policies by Secretary;
- D. Adjournment of Retiring Board, sine die;
- E. Convening of new Board by ranking hold-over officer from retiring Board who shall serve as temporary Chairperson;
- F. Seating of new members (Election Year);
- G. Election of Chairperson of Board;
- H. Election of Vice Chairperson;
- I. Election of Secretary;

- J. Appointment of Treasurer;
- K. Appointment of Attorney;
- L. Adoption of Policies of the Board;
- M. Appointment of Bank Depository(s);
- N. Appointment of Auditor(s);
- O. Appointment of Representatives to Standing Committees;
- P. Setting the Schedule of Regular Meetings for the Next Calendar Year.

Section 3. Regular Meetings

Regular business meetings of the Board shall be held on the fourth Tuesday of every month and shall be open to the public. Additional strategic meetings may be held as needed and shall be open to the public.

A schedule of the regular meetings shall be posted at the beginning of each calendar year and shall state the regular dates, times and places of such meetings. An agenda for each regular meeting shall be posted at the entrance of the principal administration office, on the College's website and at the location where the actual meeting is to be held on the Friday prior to each regular meeting. The agenda shall remain posted on the College's website until the regular meeting is concluded. The place of said meeting shall be the regular meeting place of the Board or any properly designated place within Community College District 511.

The Board will provide notice of its regular meetings to any news media that has filed an annual request for such notice.

Section 4. Agenda for Regular Meetings

The order of business set forth on the agenda may vary, as needed from meeting to meeting, but shall generally contain one or more of the following items of regular business and/or matters relevant to the exercise of the powers of duties of the Board of Trustees. In the event there is a public hearing, the public hearing will be held after the Study Session and generally before the General Session. The agenda for Regular Meetings shall be as follows:

- I. Study Session
 - A. Call to Order
 - B. Roll Call
- II. General Session
 - A. Minutes
 - B. Recognition of Registered Visitors
 - C. Presentations
 - D. Board Committee Reports
 - E. Reports
 - 1. Vital Signs
 - 2. President
 - 3. Attorney
 - 4. ICCTA
 - 5. Student Trustee
 - 6. Other
 - H. New Business
 - I. Unfinished Business
 - J. Trustee Comments
 - K. President's Comments
 - L. Closed Session
 - M. Adjourn

The agenda shall set forth the general subject matter of any resolution or ordinance that will be the subject of final action at the meeting.

Section 5. Special Meetings

A Special Meeting of the Board may be called by the Chairperson or by any three (3) members of the Board by giving notice thereof in writing stating the time, place, and purpose of the meeting. Except in the event of a bona fide emergency, such notice shall be given at least forty-eight hours before such meeting. The notice will include the agenda for the special meeting. The Board will provide notice of its special meetings to any news media that has filed an annual request for such notice.

Section 6. Emergency Meetings

Notice of an Emergency Meeting shall be given as soon as practicable, but in any event prior to the holding of such meeting, to any news medium which has filed an annual request for notice.

Section 7. Adjourned Meetings

A Regular Meeting may be adjourned to a future date as the Board may determine.

Section 8. Waiver of Notice of Meetings

Notice of any meeting may be waived by a Board member. The attendance of a Board member at any meeting shall constitute a waiver of such notice for that meeting, except when the member attends the meeting for the express purpose of objecting to the transaction of any Board business because the meeting is not lawfully called or convened.

Section 9. Closed Sessions and Closed Meetings

Closed Sessions and Closed Meetings may be held in accordance with the *Illinois Open Meetings Act*, 5 ILCS 120/1 et seq., as amended, modified or construed, and pursuant to adopted College policies.

At any meeting for which proper notice has been given, the Board may close all or part of the meeting by a majority vote of a quorum present for any of the reasons listed below or otherwise permitted by the *Illinois Open Meetings Act*. The specific authorized reason must be stated in the motion, recorded in the minutes, and approved by a roll call vote.

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A single vote may be taken with respect to a series of meetings, a portion or portions of which are proposed to be closed to the public, provided that each meeting in such series involves the same particular matters and is scheduled to be held within three months of the vote.

The following subjects may be discussed in closed sessions:

1. Collective bargaining matters;
2. Information regarding the appointment, employment, compensation, discipline, performance, or dismissal of an employee including testimony on a complaint lodged against an employee;
3. Appointment of a member to fill a vacancy on the Board;
4. Acquisition, purchase or lease of real property, including meetings held for the purpose of discussing whether a particular parcel should be acquired;
5. The setting of a price for sale or lease of property owned;
6. The sale or purchase of securities, investments, or investment contract;
7. Campus security measures to respond to actual danger to the safety of employees, student, staff or public property;
8. Student disciplinary cases;
9. Litigation, when an action against, affecting or on behalf of the Board of Trustees has been filed and is pending before a court or other administrative tribunal, or when the Board of Trustees finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting;
10. The establishment of reserves or settlement of claims as provided in the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the Board of Trustees or any intergovernmental risk management association or self insurance pool of which the Board of Trustees is a member; and

11. The discussion of minutes of meetings lawfully closed under the *Illinois Open Meetings Act*, whether for purpose of approval by the Board of the minutes or semi-annual review of the minutes.

Section 10. Recording of Closed Meetings

A verbatim record shall be kept of all meetings of the Board of Trustees or any subsidiary "public body" (as defined by the *Illinois Open Meetings Act*, 5 ILCS 120 et seq. of the College which are closed to the public. The verbatim record shall be in the form of an audio or video recording. In addition, minutes shall be kept of all closed meetings in the manner required by the *Illinois Open Meetings Act*. Minutes of closed meetings shall be placed before the Board or the subsidiary body, as the case may be, for approval as to form and content as soon as practicable following the closed meeting. The Secretary of the Board, or his/her designee, shall maintain the verbatim recordings and minutes of all closed meetings of the Board and all subsidiary public bodies of the College. The President shall promulgate such procedures as may be necessary to maintain the confidentiality of such verbatim recordings and minutes. The verbatim record of closed meetings shall not be open for public inspection or subject to discovery, except as provided by law.

Section 11. Budget Hearing

A public hearing on the budget will be held each year prior to its adoption. Notice of the hearing will be published in the local newspapers in accordance with Section 103-20.1 of the *Illinois Public Community College Act* as amended, modified or construed.

Section 12. Special Hearings

Special hearings will be set by official Board action, and the date and place for the hearings will be published in the local newspapers.

Section 13. Quorum and Voting

A majority of the voting members of the Board of Trustees shall constitute a quorum for transaction of business at any meeting of said Board. If less than a majority of the duly qualified and acting voting Board members are present at said meeting, a majority of the members present may adjourn the meeting without further notice.

Unless otherwise provided herein and/or in the *Illinois Public Community College Act*, a majority of the votes of the members voting on a measure shall determine the outcome thereof, provided there is a quorum present. Voting ordinarily will be by voice except in matters requiring the expenditure of funds or the execution of contracts, when a roll call vote of the members shall be required. A roll call vote may also be used when requested by any member of the Board of Trustees.

For committee meetings, a majority of voting members of the committee shall constitute a quorum. If less than a majority of the duly qualified and acting committee members is present at the meeting, the Board Chair may act as an ex officio Board member to create a quorum at the committee meeting.

Section 14. Open to the Public

All meetings and hearings of the Board will be open to the public, except Closed Sessions and Closed Meetings as indicated in Section 9 above.

Section 15. Workshops/Board Retreats

The Board shall attend in-depth workshops or retreats organized for the purpose of assisting Board members to gain greater understanding of the College and issues affecting higher education. Workshops and/or retreats may be scheduled as deemed necessary or advisable. The news media will be given notice of the time and place of such meetings. Notice shall be posted at the entrance of the principal administration office and, when practicable, at the location where the actual meeting is to be held, not less than forty-eight (48) hours prior to the time of the meeting.

Section 16. Board Member Use of Electronic Means of Communication

Electronic means of communication (such as, without limitation, electronic mail, electronic chat, instant messaging, or other means of contemporaneous interactive communication) to, by, and between Board members in their capacity as Board members, shall not be used to conduct Board business in a manner that duplicates such contemporaneous interactive communication. Electronic communication use by Board members, in their capacity as Board members, shall be limited to:

- A. Disseminating information; and
- B. Messages or communications not involving deliberation, debate or decision-making among three or more Board members

Examples of permissible electronic communication are:

- A. Agenda item suggestions;
- B. Reminders regarding meeting times, date, and places;
- C. The dissemination of Board meeting agenda or public record Information concerning agenda items;

- D. Responses to questions posed by the community, administrators or College staff; and
- E. Questions or requests for information directed to administrators or College staff.

Board Member Attendance by a Means Other Than Physical Presence:

- A. If a quorum of Board members is physically present at a Board meeting, a majority of the Board may vote to allow a Board member who is not physically present to attend the meeting by other means if the member is prevented from physically attending because of: (i) personal illness or disability; (ii) employment purposes or the business of the College; or (iii) a family or other emergency. "Other means" is by video or audio conference.
- B. If a Board member wishes to attend a meeting by other means, the Board member must notify the Board Secretary of the College before the meeting unless advance notice is impractical.

Section 17. Rules of Procedure

In matters of procedure not governed by these Policies of the Board, or modified by the Board, Robert's Rules of Order, as revised, shall govern.

Board meetings shall be conducted according to current Robert's Rules of Parliamentary Procedure, except as modified by the Board. The ayes and nays shall be called and entered upon each vote. Voting ordinarily will be by voice except when formal resolutions are required or when funds are to be expended, in which case the vote shall be by call of the roll. A roll call vote may also be used when requested by any member of the Board. Whenever a committee makes a report to the Board and the committee chairperson or other person making the report on behalf of the chairperson moves to accept the report, this motion shall not require a second.

Section 18. Recognition of Registered Visitors

Visitors wishing to be heard at a Board meeting may be afforded time, subject to reasonable constraints, to comment or to ask questions of the Board and shall comply with the following guidelines:

- A. Individuals or groups who desire to speak to the Board shall submit a request on a designated card and turn in to the designated staff up to 10 minutes prior to the scheduled beginning of the meeting.

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- B. Any request to speak to the Board shall include the name of individual(s), the organization represented (if any), the topic to be addressed, and whether they will speak for or against the issue.
- C. The public comment section of the agenda will be limited to a thirty (30) minute maximum, to be extended if necessary at the discretion of the Chairperson.
- D. Presentations by any one individual shall be limited to three (3) minutes.
- E. If more than one individual is to speak on a topic, each must speak consecutively. Each individual's presentation will be limited to three (3) minutes. The Chairperson shall have the option of halting presentations which repeat points already presented, or to limit the number of speakers addressing the same perspective (for or against) on a topic.
- F. The Board, at its option, may not comment on presentation to the Board.
- G. Informal opportunities to address the Board may be granted at the Chairperson's discretion.
- H. Ten copies of any document or other medium to be submitted to the Board are to be supplied for distribution to the President's Office at least three (3) days before a Board meeting.
- I. Visitor presentations and discussions related thereto may be closed or taken under advisement as the Board deems appropriate.
- J. Nothing contained herein shall be construed to limit the power of the Board to impose other reasonable constraints upon the ability of visitors to comment to or ask questions of the Board.

Section 19. Minutes

A record of all transactions of the Board will be set forth in the minute book of the Board, and all minute books will be kept by the Secretary of the Board as a permanent record of all Board actions and policy decisions in the College District. The approved minutes of all open sessions will be open to the inspection of the public at any time during normal business hours. Minutes of closed sessions will be kept in the same manner, but will remain closed until such time the items or topics of discussion are judged to be open under the requirements of the *Illinois Open Meetings Act*. All minutes will record the name of the person making a motion, the name of the person seconding the motion, and the vote. A member may request that the reason for his vote be

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recorded in the minutes, such request to be made at the time of voting.

All closed session minutes shall be recorded verbatim (audio or video), according to the amendments to Section 2.06 (a-f) of the *Illinois Open Meetings Act*.

Adopted: July 23, 2013

Revised: June 24, 2014

COMMITTEES

Section 1. Special Committees

Special Committees may be created by the Chairperson of the Board or by Board action. The President of the College, with the approval of the Chairperson of the Board, may call meetings of the Board Committees and may (shall) attend all committee meetings, except when his or her employment or salary is under consideration. A Special Committee shall report recommendations to the Board for appropriate action and shall be dissolved when its report is complete and accepted by the Board.

Section 2. Committee of the Whole

The Board shall maintain a Committee of the Whole consisting of every Trustee. The Committee of the Whole will generally meet monthly to discuss College business in preparation for the Regular Board Meeting. Items discussed at the Committee of the Whole shall be according to the agenda for that specific meeting. The Committee of the Whole will not be used for the taking of Board actions.

Section 3. Standing Committees

The Board may appoint Standing Committees to provide the Trustees with additional oversight or heightened levels of awareness of key College matters. Standing Committees are comprised of Board members appointed by the Chair with the advice of the Board. College administrators may also be assigned to a Standing Committee as deemed appropriate by the Board of Trustees.

Standing Committees will not interfere with the wholeness of the Board's duties and responsibilities, nor with delegation from the Board to the President nor with President's authority.

References: Board Report 4377-1 through 4377-9 February 20, 1989
Board Report 3257 September 22, 1980
Attorney Resolution 307 July 23, 2013; Board Report 7430

Adopted: June 27, 2017

CONTRACTS AND FINANCES

Section 1. Contracts

The Board of Trustees may authorize any officer or officers, agent or agents, by Resolution, to enter into any contract and execute and deliver any instrument on behalf of this Board. The President is expressly authorized to execute any contracts and grant documents approved by the Board.

Section 2. Finances

No funds shall be borrowed without specific authorization by Resolution of the Board for contracting any indebtedness.

Section 3. Checks and Depository

All checks, drafts, or orders for payment of wages, salaries, and/or other bills issued by this college district shall be signed by the properly designated officers in accordance with the Resolution filed with the depository. The depository of the funds of the Board of Trustees shall be designated by Resolution at the Reorganization Meeting.

BOARD POLICIES

Section 1. Policies of the Board

The exercise of Board powers concerning the Board structure and direction regarding the internal operating organization of the College may be classified as Policies of the Board.

“Policy” shall hereinafter be defined as a basic assumption or principle established by the Board of Trustees as a guideline for discretionary action by the administration, faculty, and staff in conducting the affairs of the College to achieve the stated goals or objectives.

The policies adopted by the Board of Trustees have been written to be consistent with the provision of law, but do not encompass all laws relating to the District’s activities. All members of the academic community shall be expected to know and shall be held responsible for observing all provisions of these policies pertinent to their specific activities.

The operation of the College, whether or not any action is covered by the stated Policies of the Board, shall be subject to the policy of the Illinois Community College Board, local, state, and federal statutes and to the United States Constitution.

Section 2. Intent of the Policies

Rules and procedures in support of the Policies of the Board are established by the administration, faculty, and staff members with the approval of the President in order to apply Board Policy to specific situations. Such rules and procedures shall be reduced to writing and shall subsequently be made a part of the College catalog, manuals and/or such handbooks as may be appropriate.

Section 3. Suspension

Any policy may be temporarily suspended, on an emergency basis only, by a majority vote of the entire Board of Trustees, which vote will be taken by roll call and will be entered in the minutes of the meeting.

Reference: Board Report 6607 May 26, 2009
Adopted: July 23, 2013

AMENDMENTS AND ADOPTION OF BOARD POLICIES

The Policies of the Board may be amended by a majority vote of the entire Board at any meeting provided that Board members receive official notice of the proposed amendment at the Regular Board meeting prior to the meeting at which said amendment is adopted. Amendment to a policy will be made by the repeal of an existing policy and/or the enactment of a new or additional policy. Vote on the change will be taken by roll call and entered in the minutes of the meeting.

These Policies of the Board may be amended, altered, or repealed and new rules adopted at any meeting of the Board of Trustees by a unanimous vote of all voting Board members.

THE BOARD AND THE PRESIDENT

Section 1. President

The President of the College shall be the chief administrative officer of the internal operating organization of the College and shall be appointed by the Board. In addition, to the extent allowed by the *Illinois Public Community College Act*, the President may represent Rock Valley College on official and ceremonial occasions.

The Board of Trustees expects:

- A. The President, or his designee, to attend and inform and advise, without vote, in all meetings of the Board of Trustees, except where his absence is expressly desired or when the Board is in Executive Session.
- B. The President, or his designee, to attend all committee meetings of the Board and act as the resource person to the several committees of the Board, unless expressly asked to leave to enable the committee to go into executive session.
- C. The President to be responsible for the overall operation of the College by initiating, guiding, and directing activities which are necessary to fulfill the mission of the College and any such other expectations that the Board of Trustees may establish.

Section 2. Acting President

The President shall be authorized to designate a member of the College staff as Acting President during temporary disability or absence from the College. In the case of lengthy continued disability or absence of the President, in case of vacancy of the presidency, or under other special circumstances, the Board shall name an Acting President and shall negotiate a commensurate salary for said responsibility.

Section 3. Communication with the Board

The President shall serve as the primary channel of communication between the Board and all subordinate administrative officers and personnel of the internal organization, except that nothing herein is intended to limit the ability of the Board of Trustees to communicate with Administrators assigned to Board committees or other special projects.

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Mail received by the College which is generally addresses to the "Board of Trustees" shall be opened by the President's Office and addressed with the Board accordingly. Mail addressed to individual Trustees received by the College shall not be opened and shall be forwarded to the Trustee as soon as practicable.

The email addresses of Trustees shall be made available to the public. Such other contact information of a Trustee which is authorized for release by a Trustee shall also be made available.

Section 4. Emergency Action

In the event of emergency situations not covered by specific policies, the College President shall have the authority to take any necessary or appropriate action as he or she deems to be required by such emergency. Action taken and the reason therefore shall be communicated to the Board as soon as practicable.

Adopted: July 23, 2013

Rock Valley College

3301 N. Mulford Road, Rockford, IL 61114-5699 | Toll-free (800) 973-7821 | RockValleyCollege.edu

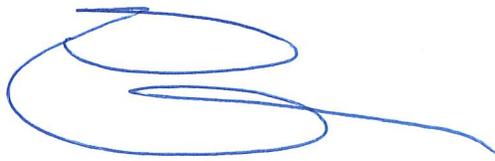
MEMO TO: Rock Valley College Board of Trustees
FROM: Ellen Olson, Vice President / Chief Financial Officer
SUBJECT: Primary Bank Depository
DATE: April 23, 2024

Illinois Bank & Trust is the primary bank depository for Rock Valley College with the following list of accounts:

Illinois Bank & Trust

1. General Deposit Account
2. Accounts Payable
3. Student Refund Account
4. Payroll Account
5. Brewster Loan Fund Account
6. Flex Account
7. Insured Cash Sweep

We recommend that Illinois Bank & Trust be appointed as the College's primary bank depository.



Ellen Olson, Vice President / Chief Financial Officer

Board Approval:

Secretary, Board of Trustees

RockValleyCollege

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MEMO TO: Rock Valley College Board of Trustees
FROM: Ellen Olson, Vice President / Chief Financial Officer
SUBJECT: Certified Public Accounting Firm for Fiscal Year 2024 Audit
DATE: April 23, 2024

The Certified Public Accounting Firm that performed the audits for Fiscal Year 2023 was:

Sikich, LLP

The College is very pleased with the work of Sikich, LLP and would like to recommend that Sikich, LLP be re-appointed as the College's auditing firm. The Board of Trustees authorized the administration to engage Sikich, LLP as the College's audit firm on December 19, 2023, Board Report #8114. This would be the firm's first year of a five-year agreement which expires for the Fiscal Year 2028 audit.



Ellen Olson, Vice President / Chief Financial Officer

Board Approval:

Secretary, Board of Trustees

**Rock Valley College Board of Trustees
Community College District No. 511
3301 N. Mulford Road
Rockford, IL 61114**

**Board of Trustees Committee of the Whole and Regular Meeting Schedule
May 2024 – June 2025**

Committee of the Whole meetings are normally held the second Tuesday of each month at 5:15 p.m. in the Performing Arts Room (PAR) located in the Educational Resource Center (ERC) on the main campus at 3301 N. Mulford Road, Rockford, IL, or virtually via remote teleconference as permitted by Illinois statute. Meetings are open to the public.

Regular Board of Trustees meetings are normally held the fourth Tuesday of each month at 5:15 p.m. in the Performing Arts Room (PAR) located in the Educational Resource Center (ERC) on the main campus at 3301 N. Mulford Road, Rockford, IL, or virtually via remote teleconference as permitted by Illinois statute. Meetings are open to the public.

<u>Committee of the Whole Meetings</u>	<u>Regular Board Meetings</u>
May 14, 2024	May 28, 2024
June 11, 2024	June 25, 2024
July 9, 2024	July 23, 2024
August 13, 2024	August 27, 2024
September 10, 2024	September 24, 2024
October 8, 2024	October 22, 2024
November 5, 2024	November 19, 2024
December 3, 2024	December 17, 2024
January 14, 2025	January 28, 2025
February 11, 2025	February 25, 2025
March 11, 2025	March 25, 2025
April 8, 2025	April 22, 2025
May 13, 2025	May 27, 2025
June 10, 2025	June 24, 2025

Other strategic meetings, retreats and Board Committee meetings will be scheduled as necessary.

Board Approval: _____
Secretary, Board of Trustees

Date: April 23, 2024