

**Illinois Community College District #511  
Rock Valley College  
3301 North Mulford Road  
Rockford, IL 61114**

**Board of Trustees Special Meeting – Review Draft 2023 Facilities Master Plan  
April 17, 2023, 5:15 p.m.**

**MINUTES**

*On April 3, 2023, Illinois Governor Pritzker issued the forty-first Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e) (4), this meeting will be held without the physical presence of a quorum at the meeting location.*

**Meeting Location:** Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, or designated administrative officer will be physically present at the meeting location. **Trustees/members, citizens, faculty and staff may attend the meeting via teleconference or videoconference.**

Access to the Regular Board of Trustees meeting is provided via teleconference online via <https://rockvalleycollege-edu.zoom.us/j/99784717282?pwd=MG9lVElVNmZROcElmaDQ3ZitvR1BqUT09> or by phone at 312-626-6799 using Meeting ID: 997 8471 7282; Passcode: 442330. The meeting will include an opportunity for public comment. Members of the public may submit their public comment to [RVC-BoardPC@rockvalleycollege.edu](mailto:RVC-BoardPC@rockvalleycollege.edu) by 3:15 p.m. on April 17, 2023. Public comments will be announced during the public comment portion of the meeting.

**Call to Order**

The Special meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened via remote video conference on Monday, April 17, 2023 at 5:15 p.m. Board Chair Gloria Cudia called the meeting to order.

**Roll Call**

The following trustees were present at roll call:

Ms. Gloria Cardenas Cudia	Mr. Bob Trojan
Mr. Paul Gorski	Ms. Lynn Kearney
Mr. John Nelson	Mr. Richard Kennedy

The following trustees were absent: Ms. Crystal Soltow, Student Trustee Ryan Russell.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President Liberal Arts and Adult Education/Chief Academic Officer; Mr. Rick Jenks, Vice President Operations/Chief Operations Officer; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Vice President Finance/Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Dr. Hansen Stewart, Vice President Industry Partnerships and Community Engagement; Ms. Jennifer Thompson, Executive Director College Communications; Ms. Ann Kerwitz, Assistant to the President; Ms. Betsy Saucedo, Interim Assistant to the President; Attorney Christopher Gorman, Robbins Schwartz; Mr. Brett Rottinghaus, OPN Architects; Ms. Jenna Bidwell, Carlson Dettmann.

## Communications and Petitions (Public Comments)

No public comments were received.

## Discussion- Review of Draft 2023 Facilities Master Plan

Chief Operations Officer Rick Jenks introduced Mr. Brett Rottinghaus, of OPN Architects, the College's architect of record.

Mr. Jenks gave a brief review of the 2021 Facilities Master Plan (FMP), which was prepared prior to the COVID pandemic and leadership changes at the College. Completing the FMP is required by the Illinois Community College Board (ICCB) and helps the College get funding from the state for RAMP (Resource Allocation Management Program) projects and deferred maintenance projects. Projects currently on the list include the remodel of Classroom Building II and the Performing Arts Venue. Jenks also noted that the remodel of Classroom Building I (CLI) was a RAMP project. Under the RAMP plan, the State pays 75%, while the College pays 25%. Jenks added that the deferred maintenance program covers the planned upgrade of the Perimeter Road.

Trustee Trojan commented that these are important points to remember, especially that the FMP is required for the College to be eligible for this funding. Jenks added that the ICCB is aware that the College is in the process of updating the FMP.

In response to trustees' questions, Mr. Jenks made the following comments:

- RAMP is generally for buildings, while deferred maintenance is for higher-priced maintenance-related items. Most projects are either one or the other.
- Fire systems and lighting upgrades would be considered deferred maintenance.
- The remodel of Classroom Building II and the Performing Arts Venue have been on the State's RAMP list for about eight years.
- Updating the FMP began in June 2022. The FMP Committee and the architects have been moving forward since then.
- A new slide lists the potential programs that may be held at the new Downtown facility.
- Comments from this meeting will be incorporated into the FMP before it is brought to the Board of Trustees for final approval.
- The electric vehicle program is best taught in conjunction with the auto mechanics program, and there is currently not enough space at the Advanced Technology Center to have both.
- The drawings being reviewed are a "jello cubing" design and not final.

Mr. Jenks reviewed potential plans for the Campus Map, Campus Map-South Side, Campus Map-North Side, CLII/Performance Venue (Ground Floor, First Floor, and Second Floor), Building F, Bengt Sjoström Theatre (Ground Floor, First Floor), Building G, Student Center (Ground Floor, First Floor, Second Floor), Physical Education Center (Ground Floor, First Floor, First Floor Addition), Educational Resource Center (Ground Floor, First Floor, Second Floor), Classroom Building I (Ground Floor, First Floor, Second Floor), Woodward Technology Center (Ground Floor, First Floor, Second Floor), Support Services Building (First Floor, Second Floor), Jacobs Center for Science and Math (Ground Floor, First Floor, Second Floor), Health Sciences Center (First Floor, Second Floor, Third Floor, Fourth Floor).

Jenks reminded everyone that this is a 10-year roadmap and some projects may never be completed. Projected changes include building additions, added walkways, added student and community spaces, added individual, gender-neutral restrooms to comply with state law, added rooms to hold larger printers, added break rooms, added lactation rooms, added elevators, make elevators more visible, and other building changes needed to become ADA compliant.

In response to trustees' questions, Mr. Jenks noted the following:

- Virtual bookstores are the new norm. The College is in the first of two, one-year extensions of the Barnes & Noble contract, so the College has one more year to resolve how it will handle the bookstore.
- Following the selection of an architect via an RFP, green space and other student-centered enhancements for the new Downtown campus will be presented to trustees before breaking ground.
- Updates regarding rolling costs will be presented to trustees on a regular basis. The facility assessment project is ongoing, and eventually cost/values will be added, so a timeline can be created.
- The CLII renovation project is still on the CDB list of construction projects and has been moved off the RAMP list to "projects have been allocated for" list. ICCB indicated to Jenks that the governor and local representatives must release the funds and recommended that RVC contact them to urge allocation of the funds to RVC.
- Trustees agreed that all local, state and national representatives should be contacted for funding of projects for the College.

#### **Adjourn to Closed Session**

At 6:48 p.m., Trustee Trojan made a motion, seconded by Trustee Kearney, to adjourn to closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees per Section 2 (c) (2) of the Illinois Open Meetings Act. The motion was approved by unanimous roll call vote.

#### **Reconvene Open Session**

At 7:35 p.m., Trustee Trojan made a motion, seconded by Trustee Nelson, to adjourn to open session. The motion was approved by unanimous roll call vote. No action was taken as a result of closed session.

**Date of Next Regular and Reorganization Meeting:** April 25, 2023, 5:15 p.m. Meeting to be held **in person** in Room 0214, Performing Arts Room (PAR), Educational Resource Center (ERC) on the main campus.

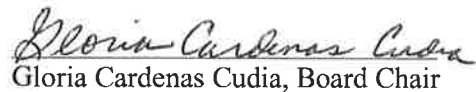
**Date of Next Committee of the Whole Meeting:** May 9, 2023, 5:15 p.m. Meeting to be held **in person** in Room 0214, Performing Arts Room (PAR), Educational Resource Center (ERC) on the main campus.

#### **Adjournment**

There being no further business to come before the Board, at 7:37 p.m. a motion to adjourn was made by Trustee Kearney, seconded by Trustee Nelson. The motion was approved by unanimous roll call vote.

Submitted by Ann Kerwitz

  
Robert Trojan, Secretary

  
Gloria Cardenas Cudia, Board Chair