

**Illinois Community College District No. 511
Rock Valley College
3301 North Mulford Road
Rockford, IL 61114**

**ROCK VALLEY COLLEGE BOARD OF TRUSTEES REGULAR MEETING
5:15 p.m., July 26, 2022**

MINUTES

On July 22, 2022, Governor Pritzker issued the 32nd Gubernatorial Disaster Proclamation for all counties in the State of Illinois. Due to the COVID-19 health pandemic, Howard J. Spearman, Ph.D., president of Rock Valley College, has determined that an in-person meeting is not practical, prudent or feasible based on the Disaster Proclamation. Pursuant to Section 7 (e) (4) of the Open Meetings Act (5 ILCS120/7(e) (4), this meeting will be held without the physical presence of a quorum at the meeting location.

Meeting Location: *Building E, Rock Valley College, 3301 N. Mulford Road, Rockford, IL 61114. Howard J. Spearman, Ph.D., president of Rock Valley College, will be physically present at the meeting location. Trustees/members, citizens, faculty, and staff may attend the meeting via teleconference or videoconference.*

Access to the Board of Trustees meeting is provided via teleconference online via <https://rockvalleycollege-edu.zoom.us/j/98179917908?pwd=NE1yL0t1ZkZYWnJ4VGJUN0owSjU4dz09>, or by phone at 312-626-6799 using Meeting ID 981 7991 7908; Passcode: 442711. The meeting will include an opportunity for public comment. Members of the public who would like to make a public comment may submit their public comment to RVC-BoardPC@rockvalleycollege.edu by 3:15 p.m. on July 26, 2022. Public comments will be announced during the public comment portion of the meeting.

Call to Order

The Regular meeting of the Board of Trustees of Community College District No. 511, Winnebago, Boone, DeKalb, McHenry, Ogle, and Stephenson Counties, Illinois, convened remotely via teleconference on Tuesday, July 26, 2022. Board Chair Jarid Funderburg called the meeting to order at 5:15 p.m.

Roll Call

The following members of the Board of Trustees were present at roll call:

Mr. Jarid Funderburg	Ms. Gloria Cudia
Mr. Bob Trojan	Mr. Paul Gorski
Ms. Crystal Soltow	Student Trustee Ryan Russell
Mr. John Nelson arrived at 5:23 p.m.	

The following trustees were absent: Ms. Lynn Kearney.

Also in attendance: Dr. Howard Spearman, President; Dr. Amanda Smith, Vice President Liberal Arts and Adult Education/Chief Academic Officer; Mr. Jim Handley, Vice President Human Resources; Ms. Ellen Olson, Vice President Finance/Chief Financial Officer; Ms. Heather Snider, Vice President Institutional Effectiveness and Communications; Dr. Patrick Peyer, Vice President Student Affairs; Mr. Keith Barnes, Vice President Equity and Inclusion; Mr. Rick Jenks, Vice President Operations/Chief Operations Officer; Dr. Hansen Stewart, Vice President Industry Partnership and Community Engagement; Ms. Jennifer Thompson, Executive Director College Communications; Ms. Ann Kerwitz, Assistant to the President; Ms. Kris Fuchs, Assistant to the President; Attorney Christopher Gorman, Robbins Schwartz.

Communications and Petitions (Public Comment)

No public comments were received.

Recognition of Visitors

There were no visitors to be recognized.

General Presentations

There were no general presentations.

Closed Session

Board Chair Funderburg announced that a closed session would be held at the end of the meeting.

Approval of Minutes

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve the minutes of the June 21, 2022 Committee of the Whole meeting, and the June 28, 2022 Regular meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

Action Items

1. BR 7966 – Claims Sheet

The Board Report reads in part: It is recommended that the Board of Trustees approve the claims sheets from the Ellucian check register for the period from June 1, 2022 to June 30, 2022. The total is \$1,374,521.57.

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7966.

There was no discussion. The motion was approved by unanimous roll call vote.

2a. BR 7967-A – Purchase Report-A – FY22 Amendments

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7967-A, Purchase Report-A.

\$ 30,000.00	A. NICOR, Pecatonica, IL
\$ 3,000.00	B. Oak Hall, Salem, VA
\$ 50,000.00	C. Robbins, Schwartz, Nicholas, Lifton, Taylor, Chicago, IL
\$ 3,000.00	D. BP Roofing, Loves Park, IL
\$ 15,000.00	E. Liebovich Steel, Rockford, IL

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7967-A.

There was no discussion. The motion was approved by unanimous roll call vote.

2b. BR 7967-B – Purchase Report-B – FY23 Amendments

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7967-B, Purchase Report-B.

\$ 22,000.00	A. Servio Consulting, Frankfort, IL
--------------	-------------------------------------

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7967-B.

Chief Financial Officer (CFO) Ellen Olson confirmed that no changes have been made since the July 12 Committee of the Whole meeting.

There was no discussion. The motion was approved by unanimous roll call vote.

2c. BR 7967-C – Purchase Report-C – FY23 Purchases

The Board Report reads in part: It is recommended that the Board of Trustees approve the marked items for purchase on Board Report 7967-C, Purchase Report-C.

\$ 110,000.00 NOT TO EXCEED	A. Northern Illinois University, DeKalb, IL
\$ 14,000.00	B. Blackbaud, Charleston, SC
\$ 23,880.00	C. Alertus Technologies LLC, Beltsville, MD
\$ 24,000.00 NOT TO EXCEED	D. Upswing, Austin, TX
\$ 66,000.00 NOT TO EXCEED	E. OEM Architects & Engineers, Belvidere, IL
\$ 41,675.00	F. Carahsoft, Reston, VA
\$ 10,000.00	G. LingK, Danville, CA

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7967-C.

Chief Financial Officer (CFO) Ellen Olson confirmed that no changes have been made since the July 12 Committee of the Whole meeting.

The motion was approved by majority roll call vote. Trustees Cudia, Soltow, Trojan and Funderburg voted yes. Trustee Gorski abstained because his son is entering the Northern Illinois University program named in the report. Student Trustee Russell voted yes (advisory).

3. BR 7968 – Application for Permanent Approval Career & Technical Education Curriculum: Associate of Applied Science in Mechatronics

The Board Report reads in part: It is recommended that the Board of Trustees approve the submission of a proposal to the Illinois Community College Board (ICCB) to approve the Associate of Applied Science in Mechatronics degree. The ICCB Form 20 proposal includes: Part A. Feasibility, Curriculum Quality, and Cost Analysis, and Part B. Supportive Documentation and Data.

A motion was made by Trustee Trojan, seconded by Trustee Cudia, to approve Board Report 7968.

There was no discussion. The motion was approved by unanimous roll call vote.

4. BR 7969 – Personnel Report

The Board Report reads in part: It is recommended that the Board of Trustees approve the personnel actions as outlined on the Personnel Report.

A motion was made by Trustee Gorski, seconded by Trustee Cudia, to approve Board Report 7969.

In response to a question from Trustee Cudia, Vice President Handley confirmed that the College is on target for hiring personnel for the fall semester.

The motion was approved by unanimous roll call vote.

5. BR 7970 – Updated Recruiting and Relocation Expense Reimbursements: Board Policy 3:20.040 – Second Reading

The Board Report reads in part: It is recommended that the Board of Trustees approve and ratify the updated Recruiting and Relocation Expense Reimbursements Board Policy 3:20.040 to promote a qualified and diverse workforce. **Attorney Reviewed.**

A motion was made by Trustee Gorski, seconded by Trustee Trojan, to approve Board Report 7970.

There was no discussion. The motion was approved by unanimous roll call vote.

Other Business

1. New Business

There was no new business.

2. Unfinished Business

There was no unfinished business.

Trustee Nelson joined the meeting at 5:23 p.m.

Updates / Reports

1. President's Update

President Howard Spearman provided highlights of his recent activities including:

- Served on a leadership panel speaking to Upward Bound and Student Support Services students.
- Participated in the grand opening of the new building at Ingersoll Machine Tools that is used to build a giant telescope. He also met with CEO Dr. Jeff Arnstram who expressed a great deal of respect and excitement for RVC students.
- Toured the Advanced Machines & Engineering and Hennig companies as a guest of the owner Mr. Dietmar Goellner. Mr. Goellner is an RVC alum, and also expressed a great deal of respect and excitement for collaborating with RVC.

- Attended the Rock River Off-Season Robotics Competition held at the PEC on Saturday, July 23, where he was presented the Making It Loud traveling trophy for appreciation to RVC for being a great community partner.
- Urged trustees to save the date for the ATC Community Open House to be held from 11:00-2:00 on Saturday, August 20. More details will be provided at the August 9 Committee of the Whole meeting.

2. Leadership

- Vice President Ellen Olson reminded trustees to respond to the request from Sikich to complete the SAS99 form and return it to the auditors as soon as possible, so they can finish the audit in a few weeks.
- Vice President Rick Jenks updated trustees on several items: 1) CNC machines are in place for the cold forming program at the Criminal Justice Center (CJC) and electrical connections are being completed. The air compressor has been delayed to at least December due to a supply chain issue, but the College is looking for another vendor in the event the December delivery is not possible. 2) A sink hole has been discovered by the steps in the front of the ERC. A drainpipe from the roof has been ruptured by an unknown object, and water running through that pipe has caused the problem. Mr. Jenks is working with the Capital Development Board (CDB) to rectify the issue.
- Dr. Amanda Smith highlighted the community-related work of faculty members Professor Laura Constant, who has advocated for STEM in elementary schools over the summer, and Professor Megan Pease who created a flower 988 to bring awareness to the new suicide prevention hotline number. The new flower design is located at the intersection of North Main and Auburn in Rockford.
- Dr. Hansen Stewart provided a five-year look-back on the number of female participants in the welding program and a two-year review of the mechatronics program that began in 2020. In 2022, 8% of the welding students were female, but that number has increased to 16% in FY2023 with enrollment still open. For mechatronics, female students comprised 9-10% for 2022 and FY2023.
 - Trustee Trojan recommended that the College contact the Women in Today's Manufacturing (WOTM) and the Rock River Valley Tooling and Manufacturing Association (RRVTMA) to present information on the College's current programs. Dr. Stewart indicated these groups had not yet been contacted; Dr. Spearman added that the WOTM has visited the ATC.
- Vice President Heather Snider reported on several items: 1) Fall classes start August 13 and enrollment is 86% to goal. 2) The Region 1 Planning Council is holding a week-long series of events on electric vehicles. As RVC's representative to the group, Ms. Snider attended one of their webinars on the topic. 3) Representatives of ICCB completed their on-site visit July 6 for the College's Recognition Report. ICCB is expected to release results in September. 4) Congratulations to Kim Pederson, multimedia content creator, who won the first-place award in the University Photographers Association of America June competition in the General Features and Illustrations category. Her welding photo titled "When Sparks Fly" can be found on the RVC web site and is the only winner from a community college.
 - In response to Trustee Trojan's questions regarding E-vehicle charging time and batteries, Ms. Snider indicated she will do some research and provide as many answers as possible.
- Dr. Patrick Peyer congratulated Dr. Elaine Shannon-Dussard who has recently completed her Doctor of Education. The athletic department hosted 96 golfers who participated in the Chuck Behrens golf classic held July 25 at Forest Hills Country Club. The final tally of funds raised should be known by next week.

3. ICCTA Report (Illinois Community College Trustees Association)

Trustee Nelson did not have a report, as there have been no ICCTA meetings in summer.

4. Trustee Comments

- Trustee Cudia commented that in June Dr. Spearman did an interview with her on the TV show she does for Comcast. Dr. Spearman added that the College is working to put it on social media.
- Trustee Trojan commented that the R2OC Robotics Competition committee was very impressed with the RVC staff and their exceptional support. Three scholarships of \$1,000-\$1,500 were awarded to three students who will attend RVC.
- Trustee Soltow commented that she's very excited about the ATC Community Open House and has been asked to provide an obstacle course at the event. On another note, she will be relocating her business and partnering with the Belvidere Park District.
- Trustee Nelson thanked everyone for their sympathetic gestures on the passing of his mother. He thinks RVC is meeting its challenges head-on and provides wonderful opportunities for students.
- Board Chair Funderburg thanked everyone for their hard work over the summer and that it's wonderful to see students back on campus.

5. Student Trustee Report

Student Trustee Ryan Russell reported on student activities including open tryouts for several athletic teams and the end of Summer Session II on August 4. He also encouraged everyone to see the remaining Starlight Theater shows, "Dreamgirls" and "Hello, Dolly."

6. RVC Foundation Liaison Report

Trustee Trojan reported that the Foundation committed to fund \$3,500 for robotics scholarships. The second Alumni and Retiree Breakfast held July 13 was very successful. The next event will be held in October and will be sponsored by OSF.

7. Freedom of Information Act (FOIA) Report

The Freedom of Information Act (FOIA) report was accepted as presented.

Closed Session

At 6:06 p.m., a motion was made by Trustee Trojan, seconded by Trustee Gorski, to adjourn to closed session to discuss: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting per Section 2 (c) (1); and/or 2) Collective negotiating matters per Section 2 (c) (2); and/or 3) The purchase or lease of real property for the use of the public body per Section 2 (c) (5); and/or 4) Litigation has been filed, is pending, or probable per Section 2 (c) (11), all in accordance with the Illinois Open Meetings Act.

The motion was approved by unanimous roll call vote.

Reconvene Open Session

At 7:00 p.m., a motion was made by Trustee Nelson, seconded by Trustee Cudia, to adjourn the closed session and return to open session. The motion was approved by unanimous roll call vote.

Next Meeting

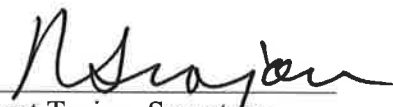
The next Committee of the Whole meeting will be held on Tuesday, August 9, 2022 at 5:15 p.m. The meeting will be held remotely via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus when Illinois statute permits.

The next Regular meeting will be held on Tuesday, August 23, 2022 at 5:15 p.m. The meeting will be held remotely via teleconference or in-person in the Performing Arts Room (PAR, Room 0214) located in the Educational Resource Center on the main campus when Illinois statute permits.

Adjournment

At 7:01 p.m., a motion was made by Trustee Gorski, seconded by Trustee Nelson, to adjourn the meeting. The motion was approved by unanimous roll call vote.

Submitted by Ann Kerwitz



Robert Trojan, Secretary



Jarid Funderburg, Chairperson