



Rock Valley College

Amendment to the Request for Letters of Interest RLI 26-01 On-Campus Food Vendor

Issued 5/28/2026

Rock Valley College (RVC) received several requests related to RLI 26-01 On-Campus Food Vendor. This amendment revises the deadline for Letters of Interest and addresses the requests received.

Revision to Deadline

- Deadline for Letters of Interest is changed
 - From Wednesday, June 3, 2026 at 2:00 P.M.
 - To Friday, June 12, 2026 at 12:00 P.M. noon.

Requests received

- To provide the contractual commission percentages of previous on-campus food service vendors
 - Response:
Historically, commission percentages have ranged between 3% and 10% of gross sales. Vendors are encouraged to take this into consideration in their proposed pricing.
 - Vendors are asked to tell the College what percentage they are proposing within their Letter of Interest.

- To provide the gross sales of previous on-campus food service vendors
 - Response:
Annual gross sales of on-campus vendors
 - Fiscal Year 2023 and FY24: ranged between \$87,000 and \$97,000
 - Fiscal Year 2025: ranged between \$75,000 and \$105,000
 - Fiscal Year 2026 (incomplete): ranged between \$63,000 to \$97,000
- To hold another optional site visit
 - RVC will hold a second optional site visit on Thursday, June 4, 2026, at 9:30 A.M.